



Council

**Wednesday, 27 February 2019
2.00 p.m.
Council Chamber, Town Hall,
Moorgate Street, Rotherham. S60 2TH**

Rotherham
Metropolitan
Borough Council 

WELCOME TO TODAY'S MEETING

GUIDANCE FOR THE PUBLIC

The Council is composed of 63 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community. The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at www.rotherham.gov.uk. The public can also have access to the reports to be discussed at the meeting by visiting the Reception at the Town Hall. The Reception is open from 8.00 a.m. to 5.30 p.m. each day. You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed fifty words in length. Questions can be emailed to councilquestions@rotherham.gov.uk

Council meetings are webcast and streamed live or subsequent broadcast via the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave. If you would like to attend a meeting please report to the Reception at the Town Hall and you will be directed to the relevant meeting room.

FACILITIES

There are public toilets, one of which is designated disabled with full wheelchair access, with full lift access to all floors. Induction loop facilities are also available in the Council Chamber, John Smith Room and Committee Rooms 1 and 2.

Access for people with mobility difficulties can be obtained via the ramp at the main entrance to the Town Hall.

If you have any queries on this agenda, please contact:-

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Date of Publication:- **19 February 2019**

COUNCIL

Wednesday, 27 February 2019 at 2.00 p.m.
Council Chamber, Town Hall, Moorgate Street, Rotherham. S60 2TH

THE MAYOR (Councillor Alan Buckley)
DEPUTY MAYOR (Councillor Jenny Andrews)

CHIEF EXECUTIVE (Sharon Kemp)

MEMBERS OF THE COUNCIL

ANSTON AND WOODSETTS

IRELAND, Jonathan C.
JEPSON, Clive R.
WILSON, Katherine M.

KEPPEL

CLARK, Maggi
CUTTS, Dave
HAGUE, Paul

SITWELL

COWLES, Allen
SHORT Peter, G. J.
TURNER, Julie

BOSTON CASTLE

ALAM, Saghir
MCNEELY, Rose M.
YASSEEN, Taiba K.

MALTBY

BEAUMONT, Christine
PRICE, Richard
RUSHFORTH, Amy L.

SWINTON

CUSWORTH, Victoria
SANSOME, Stuart
WYATT, Kenneth J.

BRINSWORTH AND CATCLIFFE

BUCKLEY, Alan
CARTER, Adam
SIMPSON, Nigel G.

RAWMARSH

BIRD, Robert
MARRIOTT Sandra
SHEPPARD, David R.

VALLEY

ALBISTON, Kerry
REEDER, Kathleen
SENIOR, Jayne E.

DINNINGTON

MALLINDER, Jeanette M.
TWEED, Simon A.
VJESTICA, John

ROTHER VALE

ALLCOCK, Leon
BROOKES, Amy C.
WALSH, Robert J.

WALES

BECK, Dominic
WATSON, Gordon
WHYSALL, Jennifer

HELLABY

ANDREWS, Jennifer A.
CUTTS, Brian
TURNER, R. A. John

ROTHERHAM EAST

COOKSEY, Wendy
FENWICK-GREEN Deborah
KHAN, Tajamal

WATH

ATKIN, Alan
ELLIOT, Jayne C.
EVANS, Simon

HOLDERNESS

ELLIOTT, Michael S.
PITCHLEY, Lyndsay
TAYLOR, Robert P.

ROTHERHAM WEST

JARVIS, Patricia A.
JONES, Ian P.
KEENAN, Eve.

WICKERSLEY

ELLIS, Susan
HODDINOTT, Emma
READ, Chris

HOOBER

LELLIOTT, Denise
ROCHE, David J.
STEELE, Brian

SILVERWOOD

MARLES, Steven
NAPPER, Alan D.
RUSSELL, Gwendoline A.

WINGFIELD

ALLEN, Sarah A.
ELLIOTT, Robert W.
WILLIAMS, John

Council Meeting Agenda

Time and Date:-

Wednesday, 27 February 2019 at 2.00 p.m.

Venue:-

Council Chamber - Town Hall, Moorgate Street, Rotherham. S60 2TH

1. ANNOUNCEMENTS

To consider any announcements by the Mayor in accordance with Council Procedure Rule 3(2)(ii).

2. APOLOGIES FOR ABSENCE

To receive the apologies of any Member who is unable to attend the meeting.

3. COMMUNICATIONS

Any communication received by the Mayor or Chief Executive which relates to a recommendation of the Cabinet or a committee which was received after the relevant meeting.

4. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 1 - 29)

To receive the record of proceedings of the ordinary meeting of the Council held on 23rd January, 2019, and to approve the accuracy thereof.

5. PETITIONS

To report on any petitions received by the Council received by the Council and receive statements in support of petitions in accordance with Petitions Scheme and Council Procedure Rule 13.

6. DECLARATIONS OF INTEREST

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

7. PUBLIC QUESTIONS

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a Committee in accordance with Council Procedure Rule 12.

8. EXCLUSION OF THE PRESS AND PUBLIC

Should it be necessary, in the opinion of the Mayor, to consider excluding the press and public from the meeting in relation to any items of urgent business on the grounds that private information is likely to be divulged.

There are no such items at the time of preparing this agenda.

9. LEADER OF THE COUNCIL'S STATEMENT

To receive a statement from the Leader of the Council in accordance with Council Procedure Rule 9.

10. MINUTES OF THE CABINET MEETING (Pages 30 - 47)

To note the minutes of the Cabinet Meetings held on 21st January and 4th and 18th February, 2019.

11. RECOMMENDATION FROM CABINET - BUDGET AND COUNCIL TAX 2019-20 AND MEDIUM TERM FINANCIAL STRATEGY (Pages 48 - 256)

To agree the Budget and Council Tax level for the 2019/20 financial year.

12. RECOMMENDATION OF THE CABINET - HOUSING REVENUE ACCOUNT - BUSINESS PLAN 2019/20 (Pages 257 - 277)

To consider a recommendation from Cabinet in respect of approving the Housing Revenue Account Business Plan for 2019/20.

13. LOCAL GOVERNMENT AND PUBLIC INVOLVEMENT IN HEALTH ACT 2007 - ELECTION OF LEADER OF THE COUNCIL (Pages 278 - 281)

To elect a Leader of the Council, in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.

14. CALENDAR OF MEETINGS FOR THE 2019/20 MUNICIPAL YEAR (Pages 282 - 298)

To agree the Calendar of Meetings for the Council's Committees, Boards and Panels for the 2019-20 municipal year.

15. ATTENDANCE DISPENSATION UNDER SECTION 85 OF THE LOCAL GOVERNMENT ACT 1972 (Pages 299 - 302)

To consider a waiver of the six month rule under Section 85 of the Local Government Act 1972 and to excuse the non-attendance of Councillor Lindsay Pitchley at Council meetings for a period until the end of the calendar year, having regard to the circumstances of her absence from meetings

16. APPOINTMENT OF MAYOR-ELECT AND DEPUTY MAYOR-ELECT (Pages 303 - 307)

To appoint a Mayor-Elect and Deputy Mayor-Elect for the 2019-20 municipal year and to recommend the Constitution Working Group to develop a protocol for the appointment to those offices in future municipal years.

17. OVERVIEW AND SCRUTINY UPDATE (Pages 308 - 322)

To receive an update on the activities of the Council's Overview and Scrutiny bodies in accordance with Council Procedure Rule 14.

18. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS (Pages 323 - 328)

To receive updates from ward councillors from Holderness, Dinnington and Hellaby on the activities supporting Thriving Neighbourhoods across the Borough.

19. AUDIT COMMITTEE (Pages 329 - 338)

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

20. HEALTH AND WELLBEING BOARD (Pages 339 - 350)

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

21. PLANNING BOARD (Pages 351 - 352)

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

22. STAFFING COMMITTEE (Pages 353 - 359)

To receive and consider reports, minutes and recommendations of the Staffing Committee.

To confirm the minutes as a true record.

23. RECOMMENDATION FROM THE STAFFING COMMITTEE - PAY POLICY STATEMENT 2019/20 (Pages 360 - 370)

To consider a recommendation from the Staffing Committee in respect of the Pay Policy Statement 2019/20.

24. RECOMMENDATION FROM THE STAFFING COMMITTEE - ADOPTION OF REMUNERATION PACKAGE FOR THE STRATEGIC DIRECTOR OF REGENERATION AND ENVIRONMENT (Pages 371 - 380)

To consider a recommendation of the Staffing Committee concerning the adoption of a remuneration package for the Strategic Director of Regeneration and Environment in accordance with the Council's Pay Policy Statement and Officer Employment Procedure Rules.

25. LICENSING BOARD SUB-COMMITTEE (Pages 381 - 382)

To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committee.

To confirm the minutes as a true record.

26. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

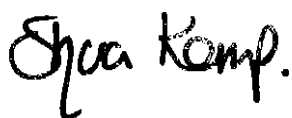
To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Council Procedure Rule 11(5).

27. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRMEN

To put questions, if any, to Cabinet Members and Chairmen (or their representatives) under Council Procedure Rules 11(1) and 11(3).

28. URGENT ITEMS

Any other public items which the Mayor determines are urgent.



SHARON KEMP,
Chief Executive.

**The next meeting of the Council will be on
Friday 17 May 2019 at 2.00 p.m. at Rotherham Town Hall.**

COUNCIL MEETING
23rd January, 2019

Present:- The Mayor of Rotherham (Councillor Alan Buckley) (in the Chair); Councillors Alam, Albiston, Allcock, Allen, Andrews, Atkin, Beck, Bird, Brookes, Carter, Clark, Cooksey, Cowles, Cusworth, B. Cutts, D. Cutts, Elliot, M. Elliott, R. Elliott, Ellis, Evans, Fenwick-Green, Hoddinott, Ireland, Jarvis, Jepson, Jones, Keenan, Khan, Lelliott, McNeely, Marriott, Napper, Price, Read, Reeder, Roche, Sansome, Senior, Sheppard, Short, Simpson, Steele, Taylor, John Turner, Julie Turner, Tweed, Vjestica, Walsh, Watson, Williams, Wilson, Wyatt and Yasseen.

The webcast of the Council Meeting can be viewed at:-
<https://rotherham.public-i.tv/core/portal/home>

122. MINUTE'S SILENCE

The Mayor invited Members, officers and the public to join in him a minute's silence following the recent death of Stuart Savage, Council employee.

123. ANNOUNCEMENTS

The Mayor was pleased to announce that Rotherham won Silver Award from the Ministry of Defence Employer Recognition Scheme (ERS) which recognised the efforts of employers throughout the UK who have both elevated their commitments under the Armed Forces Covenant and provided actual benefit to the Armed Forces Community in their area.

The Mayor and Councillor Jones attended the Awards Ceremony in Hull in late November and the award had since been on display here at the Town Hall since that time.

The Mayor asked the Council to join him in congratulating all those involved.

He invited Councillor Jones and Shokat Lal to receive the award.

The Mayor was also pleased to present his activity since the last Council meeting which was attached for information to the Mayor's letter.

124. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Beaumont, Hague, Mallinder, Marles, Pitchley, Rushforth, Russell and Whysall.

125. COMMUNICATIONS

There were no communications received.

126. MINUTES OF THE PREVIOUS COUNCIL MEETING

Resolved:- That the minutes of the meeting of Council held on 5th December, 2018, be approved for signature by the Mayor.

A point of information was sought on Question 21 asking for a guarantee that current safeguarded land in the local plan would not be developed on during this plan period and the Cabinet Member confirming that it would, yet development was being proposed on green space at The Pitches on Wickersley Road.

The Leader confirmed applications for development could be submitted and it would be up to the respective Planning Authorities to determine the appropriateness.

Mover:- Councillor Read

Seconder:- Councillor Watson

127. PETITIONS

The Mayor reported receipt of three petitions, which had not met the threshold for consideration by Council.

- Containing 681 signatures calling on the Council to consider naming the public space outside Boots in Rotherham Town Centre “Chuckle Square”.

The petition would be referred to the Overview and Scrutiny Management Board for consideration.

- Containing 1379 signatures calling on the Council to consider changing the zebra crossing on Victoria Street, Kilnhurst to a pelican crossing.

Mrs. Barnett addressed the Council as part of the presentation of the petition.

The petition would be referred to the Overview and Scrutiny Management Board for consideration.

As a point of information Councillors Sansome and Wyatt pointed out the strength of support contained in the traditionally signed petition.

- Containing 44 signatures calling on the Council to ensure the Scrutiny Board was open and transparent and to ensure the webcast is on when debating the response to the request to review a petition.

This petition would be referred to the relevant directorate for a response to be prepared.

128. DECLARATIONS OF INTEREST

Councillors Allcock, Andrews, Fenwick-Green, Lelliott, McNeely, Reeder and Wyatt declared personal interests as either being a tenant or leaseholder in Minute No. 134 (Housing Rent and Service Charges 2019/20) and chose to leave the room and not observe the vote.

Councillors Atkin, Cusworth, Keenan, Napper, Senior and Williams declared personal interests in Minute No. 134 (Housing Rent and Service Charges 2019/20) on the grounds of family and friends being tenants or leaseholders and chose to remain in the room and not vote.

129. PUBLIC QUESTIONS

(1) Mr. I. Stark asked what was the Council doing to address the failings of private sector landlords and how they were stealing from the public purse.

Councillor Beck explained the Council did undertake a wide range of activity in relation to private rented properties to tackle any issues that might affect the health and safety of tenants. Many landlords in Rotherham were good landlords who would ensure that legal standards were met in the properties that they rented to residents. However, there were landlords that provided sub-standard accommodation which did not comply with legal requirements and in such cases the Council used statutory and discretionary powers to bring about improvements.

Some actions taken by the Council included:-

- Inspecting private rented properties where category 1 hazards such things as excess cold, damp, electrical or gas safety might be believed to be present and taking enforcement action.
- Designating areas of Eastwood, Masborough and Ferham, Maltby and Dinnington, as Selective Licensing areas with the aim of improving standards of rented accommodation.
- Officers attending landlord forums to provide advice and support to improve standards.
- Providing dedicated website pages offering news articles and advice/support on PRS related issues.

In a supplementary question Mr. Stark advised that he had been served with a Section 21 Notice and asked that action be taken to ensure residents had fair access and that properties were well maintained.

Councillor Beck was aware that a Section 21 Notice had been served and had asked that officers liaise with the member of the public and assist with his future accommodation needs.

130. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) of the Local Government Act 1972, that should the Mayor deem if necessary the public be excluded from the meeting on the grounds that any items involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to information) (Variation) Order 2006.

131. LEADER OF THE COUNCIL'S STATEMENT

The Leader wished to defer his statement to the meeting on 27th February, 2019.

132. MINUTES OF THE CABINET

Resolved:- That the reports, recommendations and minutes of the meeting of the Cabinet held on 19th November and 17th December, 2018, be received.

Councillor Cowles referred to the minutes of the 17th December, 2018 and suggested they contain more information similar to the report. This would enable Members to have a more accurate view and give a more open and transparent record.

Councillor Jepson endorsed this view and had the minutes contained more information he may have asked for a particular item to be called in.

The Leader pointed out the minutes were a decision and a record of proceedings at the meeting and the detail was contained within the report. The full agenda packs, including restricted content, were made available and published for all Members to view. There was also the opportunity as part of the pre-scrutiny process for further discussion on particular items.

Mover:- Councillor Read

Seconder:- Councillor Watson

133. RECOMMENDATION FROM CABINET - REVIEW OF POLLING PLACES

Further to Minute No. 75 of the meeting of the Cabinet held on 17th December, 2018, consideration was given to a report which sought approval for the commencement of a statutory review of polling districts and polling places within the borough.

A preliminary review had been undertaken by Council officers to inform the Returning Officer's initial proposals which were set out as part of the report.

Some current polling places would not be available in future, and the review also took into account the impact of the ward boundaries which would come into effect at the 2020 elections. Where possible schools had been removed as polling stations to prevent closures which could impact on education and this was welcomed by Members.

Resolved:- (1) That a review of polling places in 2019 following the process described in this report be approved.

(2) That the scope of the review and the proposals for changes be noted.

(3) That the outline timetable for the review, as set out in Appendix 1, be approved.

(4) That the power to designate polling places in accordance with Section 18B of the Representation of the People Act 1983 continued to be delegated to the Chief Executive, with such power to be exercised only in circumstances where a decision is required at short notice and it is not possible to await a decision of Council.

Mover:- Councillor Alam

Seconder:- Councillor Read

134. RECOMMENDATION FROM CABINET - HOUSING REVENUE ACCOUNT – RENTS AND SERVICE CHARGES FOR 2019/20

Further to Minute No. 91 of the meeting of the Cabinet held on 21st January, 2019, consideration was given to the report which sought approval for the proposed values for the setting of the housing rents, non-dwelling rents, District Heating and service charges and the draft Housing Revenue Account Budget for 2019/20.

Changes to the Government's policy on social housing rents resulted in the requirement to reduce dwelling rents by 1% over four years from April, 2016. To comply with the legislation rents would be reduced by 1% for a fourth and final year from April, 2019.

In previous years increases to charges for non-dwelling rents have been linked to changes in CPI. As at September, 2018 CPI was 2.4% and, therefore, it was proposed to increase charges for garages and communal facilities including laundry and cooking gas by 2.4%.

During 2017-18 there was an extensive review of district heating pricing to ensure that charges were fair and reasonable to all tenants. However, the latest forecast for 2018/19 was that the scheme would be in deficit by £16k, therefore, it was proposed to leave district heating charges unchanged.

Resolved:- (1) That dwelling rents be reduced by 1% for 2019/20 in line with the requirements outlined in the Welfare Reform and Work Act 2016.

(b) That there be a 2.4% increase to charges for garage rents, communal facilities, cooking gas and laundry facilities in 2019/20 in line with the increase in Consumer Price Index (CPI) as at September 2018.

(3) That the unit charge per Kwh for District Heating Schemes remain at the same level as agreed by the Council in December 2017.

(4) That the draft Housing Revenue Account budget for 2019/20 be approved.

(5) That rents and service charges be collected over 52 weeks in line with Universal Credit payments.

Mover:- Councillor Beck

Seconder:- Councillor Alam

135. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY - MODERN METHODS OF CONSTRUCTION

Further to Minute No. 27 of the meeting of the Overview and Scrutiny Management Board held on 12th December, 2018, consideration was given to the report which presented the findings from the scrutiny review into modern methods of construction.

The review was undertaken because of evidence that the:-

- Housing market is not fit for purpose with the housing market locally reflecting national information and trends.
- Demand for homes outweighs provision e.g. more one bedroom and larger properties are required in Rotherham
- Number of homeless people is on the increase, this number could continue to increase due to the introduction of Universal Credit.
- Insufficient affordable properties available – which includes cheaper, renewable sources of energy to heat the homes.
- Private and social owned properties are not being build quick enough to meet demand

The options provided affordable homes, in a quicker timescale to traditional build homes, which were energy efficient and where possible used renewable sources of energy to keep running cost low. Two main options were looked at, one in Yorkshire and one in East Yorkshire, who provided excellent modular housing. The advantages were outlined and compared with traditionally built properties.

All those involved in the review were formally thanked for their input and demonstrated clear cross-party partnership working.

Following consideration by the Council, the Cabinet would be required to respond formally to the recommendations and indicate agreement or otherwise, what action, would be taken to implement the recommendations, along with details of timescales and accountabilities.

Members welcomed the evidence and that the Housing Department were already trying to embrace this growing area as part of its wider mix of delivering affordable housing across the borough. At the next meeting of the Cabinet on 4th February, 2019, approval was being sought for the delivery of twelve bungalows delivered through modern methods of construction.

Members supported the review and welcomed the opportunity to use novel concepts and some up-to-date technologies and to combine them to propose an entirely economically feasible and technically feasible housing solution. This was Rotherham looking to the future and moving forward confidently and positively.

Resolved:- (1) That the report and recommendations from the review of Modern Methods of Construction be noted.

(2) That the response of Cabinet to the recommendations be reported to Council and the Overview and Scrutiny Management Board.

Mover:- Councillor Cowles

Seconder:- Councillor Sansome

136. THRIVING NEIGHBOURHOODS - UPDATES FROM WARD COUNCILLORS

Further to Minute No. 55 of the meeting of the Cabinet held on 19th November, 2018, consideration was given to the annual Ward Updates for Wingfield, Anston and Woodsetts and Boston Castle as part of the Thriving Neighbourhoods Strategy.

Councillor Williams, on behalf of the Wingfield Ward, gave an update on their annual report and outlined how the three newly elected Ward Members had not inherited any kind of infrastructure so had literally started their Ward plan with a blank canvas.

Ward Members had worked together on a cross-party basis on a Ward based focus that was at the heart of the new model of neighbourhood working. Regular public meetings had been held in Wingfield at different locations across the Ward on a quarterly basis and local residents and community groups were invited to come and talk about local issues.

It was those public meetings that informed the priorities for the Ward along with the other meetings separately with officers from a range of different services at the Council, including partners like the Police. Members would then meet together and report back on the issues that were raised in public meetings. Any problems encountered were shared and by working together solutions could be provided.

Some really good pieces of work and projects have progressed, such as the one at St. John's Green, which initially came about because of the need to redesign the area due to longstanding problems of anti-social behaviour. This was done in consultation with local residents and in particular the local TARA with a commitment from Ward budgets to help refurbish an existing community facility.

The strength and role of Ward Councillors enabled them to draw in services to target local issues and priorities and to use those budgets available.

This new model of Neighbourhood Working did work and worked well in Wingfield even though it was the fourth most deprived Ward in the Borough and the cross-party collaboration worked to the benefit of its residents.

Councillor R. Elliott highlighted his own concerns and how Area Assemblies were found to be an unwieldy set up and undemocratic way of dealing with the Ward problems.

Neighbourhood Working was much better, allowed the Ward to move forward and enabled Councillors to work together regardless of political standing, attend meetings and share information either by in person, e-mail or text. All Councillors attended meetings whenever they could and were embracing the Neighbourhood Working model which worked and was here to stay.

Councillor Allen shared some facts and figures about Wingfield:-

- £10,000 of devolved budget had been allocated up to 2020 against ward priorities.
- Nine drinking establishments and to add to that a community cafe by bringing back to life an empty council asset
- Eight Community Achievement Awards had been awarded at the annual awards ceremony in December recognising the community and officers and partners.
- Seven day "What's On" Wingfield leaflet and display in the library.
- Six weekly meetings of Wingfield Wednesday on a Thursday and that brings together officers who worked in the Ward to formulate approaches to any issues.
- Five more copies of the Ward electronic newsletter to be created and distributed.
- Four quarterly network meetings per year bringing together voluntary groups.
- Three new Councillors.
- Two weekly catch ups with Neighbourhood staff and other officers to progress chase.
- One single focus on the people and places of Wingfield.

Moving on to Anston and Woodsetts, Councillor Ireland reported on the Ward priorities which included community safety tenant engagement, health and wellbeing initiatives and educational projects for families, children and young people.

With regard to the Ward budget local community groups were encouraged to bid for funds that fit with the local priorities.

In addition, local sporting clubs were also supported such as the bowling club, local cricket club, the scouts and brownies.

A number of environment events were held in local woods with local sculptures erected within a forest school, which was well received by local schools involving woodland activities which were successful. Thanks were given to the Neighbourhood Teams.

Councillor Jepson described the two events which were both very successful with local schools and due to the rural spread of the villages it was important to ensure that communities had the opportunity to bid for projects.

The Ward defibrillators project would be further rolled out in conjunction with the Parish Council following the successful installation of the one in North Anston.

Ward Councillors would continue to work in a community-based approach working with both Parish Councils. The celebration event in May of last year was well attended by local residents and hopefully the benches that have been made would soon be spread around the village.

Finally, anti-social behaviour on Woodland Drive were still being addressed and monthly meetings were taking place.

Councillor Wilson reported on the community clean-up days which have been well received. One priority was to get involved with local groups and to campaign against fracking and support as much as possible.

Councillor Alam, on behalf of Boston Castle Ward, confirmed the Councillors were putting communities at the heart of everything. In the last twelve months Members had been talking to residents across the different districts identifying four key priorities. The Ward was fortunate to have some great community groups and individuals who have played their part in making things happen.

Priority One - Strengthen belonging and communities feeling safer in Boston Castle Ward – involved Ward Councillors initiating and leading a Tasking Group involving residents, Police, Community Safety and Neighbourhoods Service in response to community concerns regarding the high number of burglaries. Proposals were also presented to a public meeting at the Town Hall attended by more than 120 residents. As a

result, working with the Sitwell Ward, budgets funded several measures including CCTV on entrance points to estate and barriers installed on a number of alleyways throughout the estate. Duke of Norfolk residents were given a special award by the Police Crime Commissioner for the pro-active work they did including establishing a WhatsApp group with over 150 residents.

There were also a number of community concerns regarding housing issues and a meeting with RMBC and partners where it was agreed that a letter be sent to every household in area acknowledging concerns, informing residents of actions being taken to address those concerns and emphasising importance of using recognised channels of reporting.

Councillor McNeely, having been a Councillor for fourteen years, had seen various initiatives along the way, but pointed out Rotherham South Area Assembly had also played an active role and had good attendance at its meetings.

Boston Castle was a diverse Ward because it incorporated the Town Centre, but voluntary and local communities were all involved in supporting the Boston Castle Ward priorities.

A Dragons Den Event saw groups being invited to bid into the Ward budget and pitch to the public. Residents and Councillors agreed to fund six projects including Rotherham African Drummers and Canklow Rainbow Kids Club. The Boston Castle Ward Budget had also funded other projects including Casting Innovations and Clifton Park Community Gym.

Ward Members were keen to thank the neighbourhood staff, but were sad to lose Helen Thorpe who had secured other employment.

Councillor Yasseen lived in the Ward and saw first-hand the transition about how the Neighbourhood model was evolving.

Each Ward defined its own model and a key feature for Boston Castle had been the increased collaboration with communities, which had helped to improve, celebrate and also make a real positive difference.

The four priorities had real synergy and added value to the area. It was not always about negative issues, but about enthusing people from a positive agenda. There had been a number of campaigns and Ward Councillors supported and provided encouragement.

There had been specific issues with the Chapel, which was one of the oldest within Rotherham and going through massive change that would begin to be seen in the next few years.

Ward Councillors were bringing together communities and celebrating community achievements. An annual programme of activities was held that encouraged increased joint working between communities and within the Ward. The annual programme activities ended with a night of celebration called Community Angels held in the Town Hall. This was a way of saying thank you to Boston Castle residents for their contribution, commitment, help and working together to make a difference. Councillor McNeely was also recognised and nominated by residents.

Councillor Watson wished to place on record his personal thanks to Councillor Yasseen who commenced this work.

Resolved:- That the Ward updates be received and the contents noted.

Mover:- Councillor Watson

Second:- Councillor Read

137. STANDARDS AND ETHICS COMMITTEE

Resolved:- That the reports, recommendations and minutes of the meeting of the Standards and Ethics Committee be adopted.

Mover:- Councillor McNeely

Second:- Councillor Clark

138. AUDIT COMMITTEE

Resolved:- That the reports, recommendation and minutes of the meeting of the Audit Committee be adopted.

Mover:- Councillor Wyatt

Second:- Councillor Walsh

139. HEALTH AND WELLBEING BOARD

Resolved:- That the reports, recommendation and minutes of the meeting of the Health and Wellbeing Board be adopted.

Mover:- Councillor Roche

Second:- Councillor Evans

140. PLANNING BOARD

Resolved:- That the reports, recommendation and minutes of the meetings of the Planning Board be adopted.

Mover:- Councillor Sheppard

Second:- Councillor Williams

141. LICENSING

Resolved:- That the reports, recommendation and minutes of the meetings of the Licensing Board Sub-Committee be adopted.

Mover:- Councillor Ellis

Second:- Councillor McNeely

142. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

(1) Councillor R. Elliott stated that, according to the Fire Authority's latest financial figures dated 14th January, 2019, the Service had recorded an underspend and committed to reserves this year the sum of £500k so he asked why had Rotherham2 not been reinstated?

Councillor Atkin explained the latest financial report presented to the Fire Authority showed the Service achieving a relatively small underspend on an annual budget of £50m. In presenting this report to Members the Director of Support Services outlined significant financial risks facing the service. These included:-

- * The requirement to save £1.4 million from the service's annual budget, following the outcome of a Judicial Review relating to the Close Proximity Crewing duty system
- * The outcome of a Government pensions revaluation, which would almost certainly mean a sharp rise in employer pension contributions
- * Legal costs and detriment claims for staff displaced because of CPC, which were not yet known and would have to be met from the current year's underspend
- * An uncertain financial future for all public services, with further cuts likely beyond 2020/21.

It was as a result of these factors that the Fire Authority agreed that the Service should begin the process of developing a revised Integrated Risk Management Plan, which would consider its future service provision (including fire cover) in line with the money available to it.

The IRMP process was underway with the draft proposal expected in late Spring. This would consider all other stations based on risk and available resources. Once approved by the Fire Authority a consultation process would commence with communities, partners and other relevant bodies.

In a supplementary question Councillor Elliott believed excuses were being made when the funding was available and the views of this Chamber were ignored. In respect of the Fire Authority's view of a bleak future, there had been eight consecutive years of surplus and despite these figures being asked for they had not been provided. However, they were:-

2010/11	£4 million
2011/12	£3 million
2012/13	£3.5 million
2013/14	£0.5 million
2014/15	£3 million

2015/16	£2 million
2016/17	£0.75 million
2017/18	£0.5 million

The instruction of this Chamber and by definition the residents of Rotherham was to reinstate the second pump when funds allowed. There was no mention in that motion unless there were dire financial forecasts. Funding was clearly available and had been for the last eight years. Bearing this in mind would Councillor Atkin be asking at the next meeting for implementation of the wishes of this Chamber, stand up for the residents that he and others represented and ask that the second appliance was reinstated with no excuses.

Councillor Atkin confirmed again the Fire Authority were writing a new IRMP. He acknowledged the figures quoted, but pointed out that this year the underspend was £58,000. The Fire Authority were budgeting and planning for future years. Next year there would be no underspend and in subsequent years potentially deficits.

£500,000 would have paid for reinstatement of a second pump at night. He reminded Members, however, that the second pump had not been removed from Rotherham, but it was crewed differently at night. In order for this second pump to be staffed appropriately there would have to be recruitment and then potentially staff may be made redundant again.

(2) Councillor Cowles asked could the spokesperson please confirm that the long overdue new 101 system was now live, as of November, and given the wide public interest and desperately needed improvements why have we not been made aware of this fact.

Councillor Sansome confirmed that the Police and Crime Panel held on 3rd December, 2018 were informed by Chief Constable Watson that the Smart Contact telephone system had gone live. The new system was more reliable and would help to reduce pressure on the 101 system. The next step was to introduce a call-back system, providing the opportunity for those callers wanting non-emergency help to leave their details so that officers and staff could call them back. Until that was done there was nothing that the public would notice by the new system being introduced. However, this call-back facility was still being tested.

In a supplementary question Councillor Cowles referred to two occasions during the past two years when Commander Watson and the Police and Crime Commissioner had been to this Chamber and stated that when the new system was available the delays and problems with old system would be alleviated.

Yet, just before Christmas, Commander Watson issued a statement saying that although the new system was now live the public should not expect to see any change in performance and he confirmed that they have not done.

Billions were spent on this project which was late and over budget yet taxpayers were expected to accept an increase in the precept termed by the Police and Crime Commissioner as a modest increase, well modest for who?

Recently politicians, including Mr. Corbyn, were quoted in the press condemning fare increases on railways for no improvement in service and Councillor Cowles agreed with him, yet here a Labour politician was doing exactly that.

Councillor Cowles asked, therefore, would Councillor Sansome request that the two gentlemen to come to this Chamber to explain why there was no benefit and what if anything could be expected for the money and why this was the case.

Councillor Sansome confirmed he and Councillor Cowles had, at the back end of last year, met with the Chief Constable and they both shared the same frustrations concerning bringing those people to the Chamber. He had no problem along with Councillor Short asking for the Chief Constable and the Commissioner to attend a seminar in this building.

He needed to make it clear, however, that as at the moment the precept had not been agreed by the Police and Crime Panel.

He shared the frustrations because he too wanted that system to be up and running. He pointed out that when he and Councillor Cowles had met the Commissioner they had challenged the actual penalty clauses which were in place concerning the delay and suggested before this was agreed it was more appropriate for a seminar to take place with Members so questions such as this could be asked.

(3) Councillor Carter stated that a few meetings ago he asked the Cabinet Member about the Pension Authority's investment in companies that frack. Has Rotherham Council made any representations to change this?

Councillor Ellis confirmed the South Yorkshire Pensions Authority liaised and communicated with the four authorities, Doncaster, Barnsley, Sheffield and Rotherham, in a variety of ways along with the other 500 employees.

As a result of the interest in fracking, South Yorkshire Pensions Authority issued a formal statement which it put on its website which was readily available.

In a supplementary question Councillor Carter asked, given the meeting where he raised the issue with Councillor Lelliott, he asked again what representations had been made by this Chamber or administration about fracking.

Councillor Ellis pointed out that there had been varied discussions at the South Yorkshire Pensions Authority along with emails/updates on the website.

However, in terms of formal representation the Council was very aware that during this calendar year 2019 South Yorkshire Pensions Authority would be reviewing its investment strategy and as such would have full consultation and at that stage formal representation would be made by this Borough.

143. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRMEN

(1) Councillor Carter asked, since the last Council meeting, on how many occasions had the Council Leader met with the City Region Mayor Dan Jarvis both individually and alongside the other three South Yorkshire Local Authority Leaders?

The Leader confirmed the Combined Authority had not formally met since the last Council Meeting, but as one would appreciate conversations were ongoing on an informal basis regularly.

(2) Councillor Carter asked if meetings have taken place, what discussions have taken place about the awaited devolution deal proposed by the Government.

The Leader explained there was not a huge amount he could update the Chamber on other than what he had shared previously. Authorities continued to advocate the positions that they have and the Combined Authority continued to try to find ways of breaking the deadlock including seeking assurance from the Government that would allow for taking forward the positions represented. The Leader was not willing to speculate on what people may or may not do in the future.

In a supplementary question Councillor Carter explained that the Elected Mayor of South Yorkshire had a casting vote in these discussions and he asked would the Leader be supportive of an approach giving the Mayor a time-limited period to come to an agreement say over the next three to six months and if not would he encourage and support the Mayor into using his casting vote in pushing the devolution deal forward.

The Leader pointed out that there was a need to be clear on what the Elected Mayor could and could not do and the process for adopting a devolution deal.

In order to adopt the deal it would need the Combined Authority to vote formally to adopt it and each of the constituent authorities which may then result in a situation where the Mayor may use his casting vote in the Combined Authority to adopt. However, this may still fall if any of the individual authorities were to veto it when it came before their Members.

There should be no apportioning of blame or placing responsibility on the Mayor for not adopting this. He had simply stepped into a situation that was created by Councils and Council Leaders and he was working hard to try and get the best out of a situation to draw down money that may be available under difficult circumstances.

The Leader did not wish to impose a deadline on the Mayor, but would continue to work very closely with him to try and find a solution.

(3) Councillor Carter referred to his understanding that Sheffield City Region would automatically have received £150m of funding from Government if it had an agreed devolution deal in place and asked what other funding sources had the region missed out on due to the failure to implement the devolution deal?

The Leader did not believe it was quite £150 million, but explained that had the 2015 devolution deal been implemented as originally planned, the City Region would have received £90 million for three years from its gainshare allocation and £5 million employment support from pilots helping people into work. In addition, the City Region would have the ability to retain additional business rates which was estimated to be worth about £2 million a year and could be as much as £6 million. So certainly, yes the Region would have received around £100 million.

The Sheffield City Region would have been on course for having already received three years funding and as part of this would have been given favourable status as part of the National Transforming Cities Fund of £1.7 billion. It was difficult to put a figure on quite what that would have provided, but it was sensible to speculate that it would have been in the tens of millions of pounds. As a ball park figure, South Yorkshire could have received something like a £150 million of additional investment over the last three years in jobs and the economy, which the region had gone without so far.

This was still a thirty year deal and it would seem sensible for the region to take this money now and move in that direction, whilst also ensuring that people's hands were not tied in terms of the policy objectives and wanting to be part of other potential deals in the future. This would be a practical way of bringing the money to South Yorkshire, helping people in work, strengthening the economy and also allowing local authorities to follow the policies that were set out.

In a supplementary question Councillor Carter asked, given the failure of all four Labour Party Leaders to decide, as an aside did the Leader not think it incumbent or any reflection on the Local Authority Leaders in how they interacted with other Local Authority Leaders and how they tried to bring those together to form a consensus view.

The Leader believed the role was tough enough and would not appreciate it if others were telling him the best way of making decisions in Rotherham. He hoped, however, that the City Region could get to a position where all four Leaders and the Mayor would understand that it was in the best interests of South Yorkshire to draw that money down now, even if people wished to pursue other deals such as a one Yorkshire or something else in the future. He was clear that he did not want to tie anyone's hands in terms of where they would go in the future.

Indeed, if there was a great one Yorkshire deal in the future, Rotherham may wish to be part of it but for now, whilst that option was not on the table, the deal agreed in 2015 should be pursued in order to draw down that money in order to strengthen the economy with options kept open for the future.

(4) Councillor John Turner stated, that whilst shopping in town at Christmas, he became aware of the relative emptiness of All Saints' Square. He then realised that the Christmas carols were not playing. He immediately went into church and found that the Council had stopped the funding of this function. Can you explain?

Councillor Allen confirmed that the Council had spoken to the Verger at the Minster who believed that many years ago a Council department used to fund a contractor to put speakers on the Minster to play music over a two week period. He indicated that this ceased in 2004 because the Minster roof/stonework had become too unsafe to continue and that this was still the case.

More recently the Council used to play Christmas Carols from the top of the Visitor Centre building in All Saints Square but in 2017 it became unsafe for the contractor to go onto the roof of the building and, therefore, carols had not been played over the festive period for the last two years. However, a day of Christmas music had been provided at the Celebration of Music event on Saturday 15th December, which had included performances of carols from the Liberty Church Choir and Thorpe Hesley Brass Band to bring some festive cheer to the town centre.

In a supplementary question Councillor Turner explained how when queuing in a shop and the subject of carols came up a forceful lady explained the Council did not want to offend British immigration and the feeling that British people in Rotherham were second class citizens. He asked did the Cabinet Member wish to comment.

Councillor Allen reconfirmed why the carols were not being played and this remained the case.

(5) **Councillor Jepson** referred to the Council purchasing, at considerable cost, six semi-detached two bedroom bungalows on an expensive private housing development at North Anston and he asked would it not make more sense to spend this money building additional properties as part of the Council's own building programme and on Council-owned land?

Councillor Beck disagreed with Councillor Jepson and in terms of need explained there were 118, at the last count, of bungalows in the Anston Ward, which was significantly less than Dinnington and Wales, the two neighbouring Wards with very similar demographics. This was significantly less than the average in terms of bungalows in each Ward which was over 200 and was actually the third fewest of all Wards, with only two other Wards having fewer numbers of bungalows.

With over 6,000 people on the Council's waiting list, which was rising, there was an absolute definite need in that area of the Borough for bungalows.

In terms of value for money, these bungalows have been bought for around 60% of the open market value, which was considered very good value for money.

When compared to what Councillor Jepson was proposing with an alternative around a delivery of bungalows or other housing and new housing as part of the wider programme, this actually compared very favourably against the baseline costs seen on those other sites, but this had to be balanced with value for money assessments treated on merit site by site.

In terms of that area of the Borough, there was a dearth of affordable housing in the Anston area. There had been considerable development of professional starter homes and executive style properties.

In terms of where the proposed bungalows were situated on the site, they were on the extremity of the site and not in the middle.

This development was part of the wider programme of housing growth. The Council had resolved to try and replace as many of homes lost through Right to Buy. In addition, the Strategic Acquisitions Programme, which, this was part of, had been going for years and had benefited many Wards where the Council had actually taken advantage of working with developers getting new quality build housing for the people on the waiting list.

It was because of these steps the Council was continuing to build more new Council homes since the 1970's in Rotherham and as Cabinet Member Councillor Beck was proud of what was being achieved and he hoped Councillor Jepson was too.

In a supplementary question Councillor Jepson resented the remark from Councillor Beck, having lived in the area all his life. He could not understand why the Council was buying these bungalows when they were not exempt from the Right to Buy scheme. Anyone could move into them and within a short time could put in a bid to buy them. He presumed this was because they were built on a private development.

The Council had taken the Section 106 money, but it was still going to be costing around £600,000 for these properties, some of which may require adaptations, which could legitimately be subject to a Right to Buy bid in time rather than them becoming Council housing stock, which was then being depreciated.

Figures he had received from the Housing Department suggested that there was not that big a demand in the Anston and Woodsetts area than there might be across the Borough. He would go back to look at the figures and if they were at odds he would contact the Cabinet Member.

The Council had missed out on sites in Anston itself where bungalows could have been built. The site at Mill Lane was sold off to a housing association a few years ago and since that time six bungalows could have been accommodated on Council-owned land on an ex-garage site and asked why did we not do it then.

Councillor Beck acknowledged the Right to Buy Scheme, but pointed out that each year there were fewer and fewer homes for people in work and in dire straits that needed them. The Council was using its resources at its disposal to try to do the best to make sure it replaced as many of those it could.

The Cabinet report referred to the costs flow formula which actually was in place to protect Councils from the possibility of right to buy on new housing. Councillor Jepson may wish to familiarise himself with it and this was identified as a risk.

In terms of bungalows they were much less likely to be bought through the Right to Buy scheme simply because of the general age of the population that went into them.

Councillor Beck was proud of the work of the Housing Department within the Council. Staff worked strenuously to do all it could and cater for the 6,500 and rising people on the Council's waiting list and this would continue.

(6) Councillor Carter asked how much free parking would there be on Forge Island when the new cinema was in place?

Councillor Lelliott confirmed that, in relation to Councillor Carter's three questions regarding parking at Forge Island, the Council was currently working with developers and parking was under consideration and review as part of the detailed design of the scheme. When these details were known they would be shared and applications made for any relevant approvals such as planning permission.

In a supplementary question Councillor Carter pointed out that it did not sound like there was a guarantee that there would be ample free parking for those using things like the cinema on Forge Island and asked was this correct?

Councillor Lelliott reiterated that the Council was currently working with developers and parking would be taken into consideration as part of the review. This would be considered across the board as part of the development. The Council did have a Parking Strategy Group which was spoken about at length at the recent seminar which Councillor Carter attended and also asked questions on.

(7) Councillor Carter asked how many parking spaces would there be at the proposed hotel on Forge Island?

Councillor Lelliott referred to the answer for question 6 and that the Council were working with developers and would share information when it was available.

In a supplementary question Councillor Carter, having attended the seminar, referred to the hundred room hotel which may not have a hundred parking spaces, and asked if the Cabinet Member was happy with having a Council seminar, which was closed to the public with the cameras off during discussions, and asked if she agreed that the public should be made aware.

Councillor Lelliott referred to an earlier comment by Councillor Cowles about the value of cross-party working and with regards to talking about issues things behind closed doors Councillor Carter was in attendance at the seminar, did ask questions and received answers. Again everything would be taken into consideration with the developers as part of the proposals. It was the same with any development, the market would be tested and the proposal developed and it would be remiss not to do so.

(8) Councillor Carter asked, regarding the future completed Forge Island development, what were the proposed maximum stay times in the car park?

Councillor Lelliott again referred to the answers for questions 6 and 7 above.

(9) Councillor B. Cutts asked what were the circumstances that allowed the removal of a Councillor's question without notice and by which Department?

The Leader confirmed the Council Procedure Rules 11(2)(a) and (b) made provision for questions from Members. A question would not be accepted if it:-

- was over 50 words in length,
- repeated or substantially repeated a questions asked at the previous three Council meetings, or
- related to an individual case.

Questions that were submitted to Democratic Services were reviewed by the Head of Democratic Services in conjunction with the Assistant Director of Legal Services before determining whether they met the criteria.

Where questions were not accepted, Members were contacted to advise them of the reason for non-acceptance of the question.

Where questions submitted fell within the above criteria, Democratic Services would liaise with the Member to assist them to amend the question so it fell within the scope of the Council procedure rules.

Questions that were not accepted or which could not be amended before the deadline could be referred to the Leader or Cabinet Members or others to respond outside of the meeting.

In a supplementary question Councillor Cutts pointed out the Cabinet was fully aware of the detail as he was refused the same question this time that he was refused at the last Council meeting. He was fully aware about the 50 word restriction, but his question this time was one word over the 50 with 51 words, but it was still not accepted. He asked, therefore, what was meant by a case.

The Leader pointed out he was not involved in the filtering of questions nor the receipt of them before the deadline. He only saw them once they had all been submitted and had been through the process.

In terms of a case this was where it related to an individual person's circumstances. This may be where a Member was trying to discuss the circumstances of an individual and that information may be private, may be subject to data protection rules, may not be available for Members to share in the public domain and indeed that individual may not want that information shared in the public domain. Then it would be inappropriate for those matters to be raised in this Chamber in this forum. It was not to say of course that a Member could not advocate on behalf of individual residents, but where there were individual circumstances that needed to be raised with the Cabinet Member or with a member of staff then this should be done, but not necessarily in a Council Meeting.

(10) Councillor Carter asked what and where would the improvements be to the cycle network connect?

Councillor Lelliott was unsure what Councillor Carter was referring to, but assumed this referred to the recent Council submission for the Transforming Cities Fund.

The Transforming Cities Fund was a regional fund co-ordinated by the Sheffield City Region Mayoral Combined Authority and each constituent Local Authority was asked to submit eligible schemes which could be delivered next year. In Rotherham, the plans were for a direct cycle route linking Greasbrough, Kimberworth and Wingfield to Rotherham town centre.

The Council had also set up a Cycle and Walking Group involving cross-party Members and Councillor Lelliott invited Councillor Carter to become a member as he may find the detail useful and informative.

(11) Councillor B. Cutts asked, with the present financial situation of INTERSERVE, how secure was the Rotherham bus station contract and did this include the “temporary” Forge Island bus station?

Councillor Lelliott confirmed that the refurbishment of the Interchange was the responsibility of the SYPTE, who were closely monitoring the situation at Interserve and had contingency plans in place should they go into administration.

These measures included a performance bond and staged payments linked to work completion. An intervention plan had also been developed if needed.

The issues reported by the press had improved since Christmas and the SYPTE were still working to a completion date of the next month or so.

Interserve were not involved in the Forge Island site and only involved with the temporary bus station funded by SYPTE.

(12) Councillor Cusworth asked if the Cabinet Member for Housing could update on the progress of existing new build Council properties and others in the pipeline.

Councillor Beck confirmed that the two main Council-led house building programmes currently underway and provided brief details of progress:-

217 homes were being built across seven sites and excellent progress was being made. The show home on the Braithwell Road, Maltby site opened in October 2017 and thirteen purchasers had placed deposits on homes, with the first one sold. Four properties on Gaitskell Close (also in Maltby) had been completed and were now fully let; all 217 homes would be completed during 2020.

The Council was also using Housing Revenue Account resources and Homes England grant funding to build 58 homes on the Bellows Road site in Rawmarsh (work has commenced), 44 homes on the former Rothwell Grange care home in Broom and 21 bungalows across various small sites. All sites would be completed during 2020.

Consideration was being given to lots of sites across the Borough, including the 300 garage sites which could potentially provide Council housing. Opportunities would also continue to be sought with developers and through the Strategic Acquisitions Fund to deliver new Council properties which could be added to the stock. Progress was going well and the Cabinet Member would continue to update Council as and when there was anything to report.

(13) Councillor Cusworth asked could the Cabinet Member say if the children and young people of Rotherham had had the opportunity to share their views regarding the Town Centre Masterplan.

Councillor Lelliott confirmed there was widespread consultation on the Town Centre Masterplan including presentations to the Looked after Children's Council and the Child Centred Borough Working Group, who were supportive of the Plan while also making suggestions on what young people would wish to see included.

Grimm and Co. also ran a "Reimagining Rotherham Town Centre" event from the former Thornton's shop unit in All Saints Square and the outcomes of this exercise were taken into account in the Masterplan where appropriate. The outcomes would be supplemented by findings from the annual children's survey "Tell Us" which would be shared with developers, including Muse in respect of Forge Island.

The Council would ensure the ongoing engagement of young people as the plans for Forge Island were developed to ensure their voice was heard.

(14) Councillor Carter asked at what time did the allocated Park and Ride car parking spaces at Parkgate fill up on a working day.

Councillor Lelliott confirmed the Park and Ride was not provided by the Council.

SYLTE had provided information to confirm that they did not have data to confirm exactly what time the allocated car parking spaces were full, but was aware that this was early in the day consistent with commuting times.

In a supplementary question Councillor Carter asked if the car park was full in a morning, what measures would the Council be taking to support the expansion of this facility?

Councillor Lelliott referred back to the original answer, but pointed out that the site was owned by SYPTE and that the car park was not under the Council's jurisdiction. However, SYPTE have confirmed they are looking at alternative parking spaces.

The Cabinet Member wished to take this opportunity to say what a success the Tram Train had been in bringing people into Rotherham and whilst there may be a few problems with car parking it was marvellous that this service was running and well used.

(15) Councillor Carter asked how did Rotherham Council plan to incentivise bus companies to upgrade their rolling stock to more environmentally friendly vehicles?

Councillor Hoddinott confirmed the Council had asked the Government for financial support.

(16) Councillor Carter asked what was Rotherham Council doing to prepare for a potential "No Deal" Brexit?

The Leader confirmed the Council was engaging with local, regional and national partners, including Government departments, to ensure necessary contingency planning was undertaken for the possibility of a 'no deal' exit from the European Union. This involved a process of identifying any threats and risks, understanding any current mitigation and any mitigation that may be required in the future. He understood the Audit Committee had looked at this closely recently so he recommended that if Councillor Carter wished to become involved he be part of that Committee.

In a supplementary question Councillor Carter, asked to be clear, what budgetary measures had been allocated in preparation for this.

The Leader confirmed no specific budget had been allocated, but given the number of possibilities at the moment he was unsure how much money could be put aside to try to cover all eventualities. Departments were looking on a case-by-case basis where the impact may be and putting plans in place around what action may be required.

The Leader was sure Councillor Carter would join him in hoping that politicians in Westminster could come to an agreement quickly to ensure that the U.K. had a managed exit from the European Union and ensure that public services were not disadvantaged through the course of that process.

(17) Councillor Carter asked what safety grounds were there to reduce the speed limits on the Parkway (A630) and question (18) what consultation had there been with the Police regarding potential reduction in the speed limit on the Parkway (A630)?

Councillor Lelliott explained that Councillor Carter had two questions regarding the Parkway and if agreeable was happy to answer both questions.

There were currently no safety concerns that would warrant a reduction in the speed limit on this road.

The governance for the Parkway Scheme was through a Project Board that included the Strategic Directors and quarterly returns were made to both the DfT and the City Region.

The Board had selected an option for the Parkway that included three lanes in each direction between the Catcliffe junction and Junction 33. This option would include narrower than standard lane width to reduce land taken, in conjunction with a 50 mph speed limit. This option would also provide benefits in relation to air pollution through reduced congestion and lower speeds.

In a supplementary question Councillor Carter pointed out that what was being suggested there were no safety grounds and this was more to do with a move to ever more energy efficient and hopefully carbon neutral or less disablist emission vehicles over the next twenty years and asked how did this fit in with the strategy to reduce the speed limit when potentially there may not be emissions at the point of use of the vehicles in the future.

Councillor Lelliott explained it was because of congestion and moving traffic along and the move towards carbon neutral. This would take time even with business plans being submitted so this would all work alongside and complement each other.

(19) Councillor Carter asked now we know there was to be a Judicial Review into the planned closure into the Oaks Day Centre, did the Cabinet Member think he had handled this process well?

Cabinet Roche confirmed he could not legally comment on a Judicial Review whilst the proceedings were ongoing.

However, the Council would continue to work positively with all service users and carers. He was pleased to see people moving from Oaks to a different offer and enjoying this. He would continue to seek assurance as reviews were undertaken and different offers were put in place and the Service continued to prioritise engagement with service users, carers and families.

In a supplementary question Councillor Carter asked if the Cabinet Member would agree that recommending the Centre for closure before completing annual assessments was a decision that was made in the wrong order.

Councillor Roche confirmed his response was limited, but if the reports were re-read it did refer to reports and plans it did refer to the assessment process.

(20) Councillor Carter asked did the Council support any plans for congestion charges within the Borough of Rotherham.

Councillor Hoddinott explained that the Council would not support congestion charges within Rotherham.

(21) Councillor Carter asked why did the Leader think the press department of Rotherham Council only sent out press releases telling residents about Parish Council By-elections that the Labour party had stood a candidate in. Surely he agrees with me that the Council should publicise all Parish Council By-elections equally?

The Leader wished to congratulate Tony Griffin, the first Labour Parish Councillor elected to Whiston Parish Council and a great representative of the community.

The reason for the press release for the bi-election was because the Parish Council had the authority to decide whether polling cards were issued to all residents eligible to vote and had decided that they did not want to do that and were not willing to fund that to happen.

The Council in its duty to publicise elections issued a politically neutral press release as expected.

In a supplementary question Councillor Carter asked did the Leader not think that every bi-election should be publicised in a similar way to every election. Three bi-elections had taken place in the last year and to Councillor Carter's knowledge only one had had a press release.

The Leader confirmed that he believed everyone should receive a polling card for every election in which they were entitled to vote.

The law cited that if Parish Councils were unwilling to fund polling card then the Borough Council should look at what other ways of making residents aware of the election and their ability to take part in the democratic process.

(22) Councillor Carter asked what plans did Rotherham Council have to make Worrygoose roundabout safer?

Councillor Lelliott confirmed that a feasibility study on the operation of Worrygoose Roundabout was programmed to be undertaken in the next financial year 2019/20 to assess the congestion issues at this location.

The feasibility study would include a data collection exercise for both traffic and accidents. It would then consider needs in respect of congestion and road safety and recommend outcomes and consider what funding sources may be available if proposals were identified.

(23) Councillor Carter asked when would the horrendous state of the road surface on the A6123 (Aldwarke Lane) be addressed?

Councillor Hoddinott confirmed initial works would be undertaken before the end of March, 2019 and further works by March, 2020.

(24) Councillor Carter asked what progress had been made in addressing the traffic issues at the M1 Junctions 33 and 34 between Sheffield and Rotherham, options which could include reopening Wood Lane?

Councillor Lelliott confirmed that, as part of the A630 Parkway scheme, improvements to Junction 33 were incorporated. With regards to Junction 34, this lay with Sheffield City Council's jurisdiction. Traffic issues on the M1 itself between the two junctions was the responsibility of Highways England.

It was not currently proposed to re-open Wood Lane.

In a supplementary question Councillor Carter understood there were traffic surveys and measures around those junctions including entrances to Wood Lane and off the Parkway and asked what were the results of that study.

Councillor Lelliott further explained that this was part of the Parkway widening scheme. All information was taken into consideration by the Board as and when appropriate.

(25) Councillor Carter asked what measures were Rotherham Council taking to address the poor air quality in areas like Brinsworth, Catcliffe, Whiston and Eastwood?

Councillor Hoddinott explained there was a whole package of measures that were considered as part of the Cabinet report in December. The Cabinet Member was happy to provide Councillor Carter with a copy of that report if he had not already read it.

(26) Councillor Carter asked when would the building works for the promised puffin crossing on Bawtry Road in Brinsworth be commenced.

Councillor Hoddinott explained the works were expected in May and took this opportunity to remind the Council that this was through extra investment voted for by the Council and if the Council had gone with what Councillor Carter had voted for, residents would still be waiting another three years for this.

In a supplementary question Councillor Carter asked for confirmation that this was for the financial year 2019/20 and this would mean that this crossing in Brinsworth was first on the list as the first priority for 2019/20.

Councillor Hoddinott confirmed that she had sought assurances that this was a high priority and as Councillor Carter was aware some of the works has already been done.

(27) Councillor Carter asked what measures were the Council taking to upgrade their vehicle fleet to address air quality in our area.

Councillor Hoddinott explained the Council had taken a number of measures to look to making the fleet Euro 6 diesel engines and had recently purchased bin lorries that had electric bin lifts which reduced the emissions. If Councillor Carter had read the Cabinet report in December he would see the Council was also looking at more electric charging infrastructure as well.

In a supplementary question Councillor Carter asked if the Council would look at things like the bin lorries and include carbon capture of the exhaust fumes and if they were not included would they not be reconsidered to be retrofitted.

Councillor Hoddinott confirmed she was not an expert in bin technology so would be happy for Councillor Carter to meet with officers about these solutions.

144. URGENT ITEMS

The Mayor agreed for the following item of business to be considered as an urgent item at today's meeting following the recommendation by Cabinet at its meeting on Monday, 21st January, 2019 requiring the Council to determine the council tax base before the end of January, 2019.

145. CALCULATION OF THE COUNCIL TAX BASE FOR 2019/20

Consideration was given to the report which set out the calculation of the Council Tax Base for the 2019/20 financial year. This calculation took into account:-

- the total number of dwellings in the Borough and their banding;
- the Council's own Local Council Tax Support Scheme (CTSS);
- other discounts, exemptions and premiums on second homes and empty properties;
- the projected in-year tax collection rate in 2019/20 and;
- estimates of the changes and adjustments in the tax base that occur during the financial year.

In accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012 governing its calculation, it was determined that the Council's Tax Base for the financial year 2019/20 is 70,279.97 Band D Equivalent Properties.

It was also noted that at its meeting on 25th July, 2018, Council approved the Reorganisation of Community Governance Order in respect of Waverley and as a result, the new Waverley Parish Council would come into effect on 1st April, 2019 and the new Parish would be included in the detailed Tax Base.

The Council Tax Support Scheme also operated as a discount on claimants' Council Tax bills with the effect of reducing the Council Tax base. The scheme was reviewed and updated for 2018/19. No further changes were proposed for the 2019/20 financial year; however, the Council was required to confirm the scheme each year. Therefore, it was proposed that the scheme be retained in its present format for 2019/20.

Members sought clarification on a number of issues including clarification of the Band D equivalent properties, why this had been presented as an urgent item and the legal duty to agree the Council Tax Base each year.

Resolved:- (1) That the amount calculated by the Council as its Council Tax Base and those of the Parish Councils shown at Appendix 1 for 2019/20 shall be a total of 70,279.97 Band D Equivalent Properties.

(2) That the creation of a new Parish of Waverley is noted.

(3) That the Local Council Tax Support Scheme for 2019/20 remain unchanged from 2018/19.

Mover:- Councillor Alam

Seconder:- Councillor Read

THE CABINET
21st January, 2019

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Hoddinott, Lelliott, Roche and Watson.

Also in attendance Councillor Steele (Chairman of the Overview and Scrutiny Management Board)

An apology for absence was received from Councillor Beck.

86. DECLARATIONS OF INTEREST

Councillor Lelliott declared a personal interest in Minute No. 91 (Housing Revenue Account – Rents and Service Charges for 2019/2020) on the grounds of her parents being tenants in a Council bungalow and her own lease of a Council garage. She left the room during the debate and did not observe the vote.

87. QUESTIONS FROM MEMBERS OF THE PUBLIC

A member of the public referred to his own predicament and the difficulties he had faced in his privately rented accommodation with theft of money and personal belongings and his dwelling not being up to a recognised standard. He further elaborated on an issue with the boiler being condemned and the health and safety risks within the property. He asked, therefore, if the Council could look to challenge and hold to account private landlords to maintain properties and under a Freedom of Information request how many other privately rented homes had been condemned.

The Leader confirmed that the member of the public would be contacted by relevant staff and the information provided to him.

88. MINUTES OF THE PREVIOUS MEETING

Resolved:- That the minutes of the Cabinet meeting held on 17th December, 2018, be agreed as a true and correct record of the proceedings, subject to an alteration to Minute No. 76 on Page 9 of the agenda pack to now read:-

“Councillor Hoddinott, Cabinet Member for Waste, Roads and Community Safety, confirmed hate crime outcomes had fallen significantly, but were now starting to go in the right direction with a small increase in the outcomes.

Staff would continue to talk to Police on how positive outcomes for victims were achieved. Victim satisfaction was very high as a result of the investigations going forward.

One area for improvement and performing well was anti-social behaviour. Officers and the Police were working with repeat victims, which was going down, but anti-social behaviour perception was going up.”

89. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the agenda items 11 and 12 on the grounds that the appendices involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006.

90. CALCULATION OF THE COUNCIL TAX BASE FOR 2019/20

Consideration was given to a report which set out the calculation of the Council Tax Base for the 2019/20 financial year. This calculation took into account:-

- the total number of dwellings in the Borough and their banding;
- the Council's own Local Council Tax Support Scheme (CTSS);
- other discounts, exemptions and premiums on second homes and empty properties;
- the projected in-year tax collection rate in 2019/20 and;
- estimates of the changes and adjustments in the tax base that occur during the financial year.

In accordance with the Local Authorities (Calculation of Council Tax Base) Regulations 2012 governing its calculation, it was determined that the Council's Tax Base for the financial year 2019/20 be 70,279.97 Band D Equivalent Properties.

Setting the Tax Base was an integral part of the Budget setting process and the determination of the Council Tax level, of which the Council had no discretion.

The Tax Base must be calculated in accordance with regulations under Section 33(5) of the Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) Regulations 2012. The period for the calculation of the tax, between 1st December and 31st January in the financial year preceding that for which the calculation of the Council Tax Base was made, was set by the regulations. The Tax Base was set in Band D equivalent properties that was properties were placed into one of eight valuation bands (A-H) and these were converted to Band D Equivalent properties using the proportions set out in the 1992 Act which were weighted in relation to the Band D property.

Resolved:- (1) That Council be asked to approve:-

- (a) The amount calculated by the Council as its Council Tax Base and those of the Parish Councils shown at Appendix 1 for 2019/20 shall be a total of 70,279.97 Band D Equivalent Properties.
- (b) The creation of a new Parish of Waverley is noted.
- (c) The Local Council Tax Support Scheme for 2019/20 remains unchanged from 2018/19.

91. HOUSING REVENUE ACCOUNT – RENTS AND SERVICE CHARGES FOR 2019/2020

Consideration was given to the report which sought approval for the proposed values for the setting of the housing rents, non-dwelling rents, District Heating and service charges and the draft Housing Revenue Account Budget for 2019/20.

Changes to the Government's policy on social housing rents resulted in the requirement to reduce dwelling rents by 1% over four years from April, 2016. To comply with the legislation rents would be reduced by 1% for a fourth and final year from April, 2019.

In previous years increases to charges for non-dwelling rents have been linked to changes in CPI. As at September, 2018 CPI was 2.4% and, therefore, it was proposed to increase charges for garages and communal facilities including laundry and cooking gas by 2.4%.

During 2017-18 there was an extensive review of district heating pricing to ensure that charges were fair and reasonable to all tenants. However, the latest forecast for 2018/19 was that the scheme would be in deficit by £16k, therefore, it was proposed to leave district heating charges unchanged.

Resolved:- That Council be asked to approve:-

- (a) That dwelling rents are reduced by 1% for 2019/20 in line with the requirements outlined in the Welfare Reform and Work Act 2016.
- (b) That there is a 2.4% increase to charges for garage rents, communal facilities, cooking gas and laundry facilities in 2019/20 in line with the increase in Consumer Price Index (CPI) as at September 2018.
- (c) That the unit charge per Kwh for District Heating Schemes remains at the same level as agreed by the Council in December 2017.
- (d) Agree the draft Housing Revenue Account budget for 2019/20.
- (e) That rents and service charges will be collected over 52 weeks in line with Universal Credit payments.

92. HOUSING REVENUE ACCOUNT – BUSINESS PLAN 2019/20

Consideration was given the report which provided a detailed technical overview of the current position and the reason for changes to the Plan. This report was considered alongside proposed 2019-20 rents, service charges and budgets (Minute No. 91).

The Housing Revenue Account (HRA) recorded all expenditure and income relating to the provision of Council housing and related services, and the Council was required to produce a HRA Business Plan setting out its investment priorities over a thirty year period.

Following the introduction in 2012 of HRA self-financing, whereby the Council was awarded control over its HRA in return for taking on a proportion of national housing debt, Rotherham's HRA was in a strong position with a healthy level of reserves. A number of policies were introduced by Central Government that resulted in a reduction to HRA resources, namely:-

- 1% per annum reduction in Council rents over four years. 2019-20 is the final year of this policy.
- Reinvigoration of the Right to Buy (RTB) (reduction of qualifying period to three years): Reducing stock
- Welfare reform - bedroom tax, universal credit and benefits cap: Impacting on tenants' ability to pay their rent, and increasing the resources required by the Council to collect rent from tenants in receipt of benefits.

At the time this resulted in the need for significant savings to be made over the life of the business plan.

The key shift in policies that had resulted in changes to underlying assumptions were:-

- Agreed rent formula of CPI + 1% from 2020-21 onward for five years.
- Removal of the HRA Debt Cap.
- Removal of pay to stay which would have meant any household earning over £31,000 would have been required to pay at or near market rent.
- Removing the proposed restriction of Housing Benefit to Local Housing Allowance rate for new tenants from April 2019.
- Removal of the proposed enforced sale of higher value Council Properties.
- Removing the planned restriction of Universal Credit Housing costs to the majority of 18-21 year olds.

Whilst there have been a number of welcomed policy changes, there were still multiple policies which would continue to impact directly or indirectly on the amount of resources available with the HRA Business Plan. These were:-

- Roll out of full service Universal Credit to all remaining working age tenants in Rotherham since July 2018 onwards.
- Ongoing Right to Buy eligibility.

The combined effect of these changes was likely to have a significant impact on the nature of housing provision in Rotherham, not just in terms of Council Housing.

Cabinet Members recognised the ongoing work mitigating the impact of welfare reform and the support being given to tenants for general financial pressures to help with money, benefits and debt advice through the Financial Inclusion Team.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-scrutiny process who were in support of the recommendations.

Resolved:- That Council be asked to approve:-

- (a) The proposed 2019-20 Base Case Option 2 for the HRA Business Plan.
- (b) The plan being reviewed annually to provide an updated financial position.

93. AMENDMENTS TO THE HOUSING ALLOCATION POLICY - JANUARY 2019

This item was deferred to an extra meeting of the Cabinet to be held on Monday, 4th February, 2019 at 10.00 a.m.

94. DISPOSAL OF HRA SITES WHINNEY HILL AND CHESTERHILL AVENUE, THRYBERGH

This item was deferred to an extra meeting of the Cabinet to be held on Monday, 4th February, 2019 at 10.00 a.m.

95. DELIVERY OF BUNGALOWS ON HRA SITES USING MODERN METHODS OF CONSTRUCTION

This item was deferred to an extra meeting of the Cabinet to be held on Monday, 4th February, 2019 at 10.00 a.m.

96. DISPOSAL OF SURPLUS PROPERTIES

Consideration was given to the report which sought approval to dispose of the Council's freehold interest of a number of surplus properties, namely:-

- a) 2 Goodwin Crescent, Swinton
- b) 36 Nelson Street, Boston Castle
- c) Netherfield Court, Eldon Road, Eastwood
- d) 20 Percy Street, Boston Castle
- e) 21 Scholes Lane, Scholes Village
- f) 92 Creswick Road, East Herringthorpe

- g) 17 West Close, Kimberworth Park
- h) 60 Studmoor Road, Kimberworth

The subject properties have all been declared surplus to the operational requirements of the service directorates. Some have been held in the Land and Property Bank for a number of years whilst services and external public sector bodies have investigated various potential uses.

The overall condition of the properties was deteriorating and many were suffering from continued acts of vandalism and anti-social behaviour.

Resolved:- (1) That the proposed disposal of the Council's freehold interest in the following properties be approved:-

- (a) Goodwin Crescent, Swinton.
- (b) 36 Nelson Street, Boston Castle.
- (c) Netherfield Court, Eldon Road, Eastwood.
- (d) 20 Percy Street, Boston Castle.
- (e) 21 Scholes Lane, Scholes Village.
- (f) 92 Creswick Road, East Herringthorpe.
- (g) 17 West Close, Kimberworth Park.
- (h) 60 Studmoor Road, Kimberworth.

(2) That the Assistant Director Planning, Regeneration and Transport be authorised to agree and implement the method of disposal of each asset.

(3) That the Assistant Director of Legal Services be authorised to negotiate and complete the necessary legal agreements.

97. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Consideration was given to the circulated report, the contents of which were included as part of the relevant item and the details included accordingly.

THE CABINET
4th February, 2019

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Hoddinott, Lelliott and Roche.

Also in attendance Councillor Steele (Chairman of the Overview and Scrutiny Management Board)

An apology for absence was received from Councillor Watson.

98. DECLARATIONS OF INTEREST

There were no Declarations of Interest to report.

99. QUESTIONS FROM MEMBERS OF THE PUBLIC

A member of the public detailed his own concerns about the availability of accommodation in the Borough, the number of people on the Council housing waiting list and the availability of good quality well maintained private landlord properties.

He asked what action could the Council take to ensure appropriate good quality housing was available for tenants across the Borough.

Councillor Beck, Cabinet Member for Housing, agreed with the member of the public's sentiment about the number of people on the Council's waiting list for accommodation which was rising year on year. However, there was only so much the Council could do through its own Council housing stock.

The Council did have four Selective Licensing Schemes within the Borough in terms of the private rented sector, which was specifically intended to raise housing conditions in those areas and to work with landlords to raise those standards laid out by the Selective Licensing Scheme.

The Council found some early signs of success, but it remained an ongoing challenge. There would be opportunities to work with the private rented sector to raise standards, but it was more difficult where Selective Licensing was not in operation.

The Council had been given powers to regulate the private sector and it was doing all it could to raise standards. The Council would take action to prosecute landlords who were not complying and would continue to pursue the best for the residents of the Borough.

100. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the agenda item 7 on the grounds that the appendices involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006.

101. REVISION TO HOUSING ALLOCATION POLICY

Further to Minute No. 93 this item was deferred to the next meeting of the Cabinet to be held on Monday, 18th February, 2019 at 10.00 a.m.

102. WHINNEY HILL AND CHESTERHILL AVENUE - SITES DISPOSAL

Further to Minute No. 94 of the meeting of the Cabinet held on 21st January, 2019 consideration was given to the report which detailed how the Council undertook a procurement process in 2013 to identify a developer partner to build homes on Whinney Hill and Chesterhill Avenue. A development agreement was signed in 2014. This required a start on site on Whinney Hill before Chesterhill Avenue would be released. A start on site was not achieved within the agreed period and the legal agreement ended in 2017.

The most straightforward route to delivery of these sites was considered to be selling them on the open market, with conditions built in to the sale agreement to ensure an early start on site. It was likely that any purchaser would require their purchase to be conditional upon the grant of planning permission.

The two sites would be marketed separately, but could together deliver approximately 240 homes which would make a significant contribution to Rotherham's housing growth target. It was essential that work started as soon as possible as local communities were understandably frustrated at the lack of visible progress over the past five years, and the anti-social behaviour that had been attracted by these large, vacant sites.

Marketing the sites by informal tender was considered to be the most expedient route to delivery and was, therefore, the recommended approach as this allowed increased flexibility over the terms of the offer and could include the opportunity to share uplifts in the development value through overage and clawback mechanisms.

Resolved:- (1) That disposal on the open market of the Council-owned sites Whinney Hill and Chesterhill Avenue be approved.

(2) That the consideration and acceptance of the offer presenting the best consideration be undertaken by the Assistant Director of Housing and the Acting Assistant Director of Planning, Regeneration and Transport, in consultation with the Strategic Director for Finance and Customer Services and the Cabinet Member for Housing.

(3) That the Assistant Director of Legal Services be authorised to prepare and execute all necessary contractual documentation.

103. DELIVERY OF BUNGALOWS ON HOUSING REVENUE ACCOUNT SITES USING MODERN METHODS OF CONSTRUCTION

Further to Minute No. 95 of the meeting of the Cabinet held on 21st January, 2019, consideration was given to the report which requested the use of Housing Revenue Account (HRA) capital resources to fund the delivery of twelve bungalows for older people and people with support needs, as part of a project to trial modern methods of construction (MMC). Funding contributions would also be made from Homes England's Shared Ownership and Affordable Homes Programme and the Sheffield City Region Housing Fund.

This followed an earlier report to Cabinet and Commissioners in July 2018, that set out the reasons for exploring modern methods of construction, primarily that it could provide an efficient alternative to traditional construction methods due to an increased pace of delivery and high standards of quality and energy efficiency.

Another key benefit of the project was that if successful, this could provide an efficient delivery route for building more bungalows on HRA owned small sites, thus contributing to the Borough's housing growth target and meeting the demand for more Council housing that was suitable for older people and people with support needs.

The procurement exercise was now complete and preferred contractors had been identified to build twelve bungalows on the following Housing Revenue Account (HRA) sites:-

- Symonds Avenue, Rawmarsh – eight bungalows.
- Hounsfield Crescent, East Herringthorpe – two bungalows.
- Hounsfield Road, East Herringthorpe – two bungalows.

This project was aligned with the aims of the Improving Places Select Commission review of modern methods of construction.

Resolved:- That the use of Housing Revenue Account capital resources up to a maximum of the amount set out in exempt Appendix 2, to deliver twelve bungalows using modern methods of construction on three Council-owned sites in the Hoober and Valley Wards be approved.

**104. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY
MANAGEMENT BOARD**

Consideration was given to the circulated report, the contents of which referred to agenda item 5, which was deferred to the next meeting.

THE CABINET
18th February, 2019

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Hoddinott, Lelliott and Watson.

Also in attendance Councillor Steele (Chairman of the Overview and Scrutiny Management Board)

An apology for absence was received from Councillor Roche.

105. DECLARATIONS OF INTEREST

Councillor Lelliott declared a pecuniary interest in Minute No. 111 (Business Rates Discretionary Relief Renewals in 2019/20) on the grounds of being involved with Cortonwood Community Centre. She left the room whilst this item was discussed.

106. QUESTIONS FROM MEMBERS OF THE PUBLIC

(1) A member of the public referred to a number of issues that were concerning him regarding the impact of the reduced funding for Councils from Central Government, the use of surplus buildings by communities and local groups, inappropriate use of taxpayers funds and the situation of subletting housing association properties.

The Leader shared the member of the public's concerns about the reduced funding to Councils and the impact this was having on services and advised that any concerns related to housing associations would need to be raised with those organisations directly.

Councillor Lelliott provided an overview of the work taking place with colleagues across the Council, as the corporate landlord, where buildings were identified as surplus to requirements. Those buildings that were surplus to requirements and eligible for community transfer were advertised and interested groups invited to submit expressions of interest through the neighbourhood teams.

107. MINUTES OF PREVIOUS MEETINGS

Resolved:- That the minutes of the Cabinet meetings held on 21st January and 4th February, 2019, be agreed as true and correct records of the proceedings.

108. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the agenda items 8 and 11 on the grounds that the appendices involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006.

109. BUDGET AND COUNCIL TAX 2019-20 AND MEDIUM TERM FINANCIAL STRATEGY

Consideration was given to the report which proposed the Council's Budget and Council Tax for 2019/20 based on the outcome of the Council's Final Local Government Finance Settlement, budget consultation and the consideration of Directorate budget proposals through the Council's formal Budget and Scrutiny process (Overview and Scrutiny Management Board) alongside a review of the financial planning assumptions within the Medium Term Financial Strategy.

The Council remained committed to protecting the most vulnerable children and adults, but despite the positive direction of travel for the Council, the challenges were still significant in the following areas:-

- Children's social care continued to overspend over and above the significant additional resources that have been provided for the service in recent years.
- More children than anticipated required care and protection by the local authority.
- Implications for support services as the increase in looked after children numbers had led to additional legal costs.
- Adult Care budgets continued to be under pressure due to demographic pressures.

In setting the proposed 2019/20 budget, Cabinet were asked to recommend to Council an increase of 2.99% in the Council's basic Council Tax.

Reference was also made to the proposals to balance the revenue budget for both 2019/20 and 2020/21. The Budget and Council Tax Report 2018/19 highlighted the need to address a £30m financial gap over the period 2019/20 and 2020/21. The Council had identified a number of budget options to address this gap which were set out in detail as part of the report.

The Deputy Leader pointed out that the overspending against budget in Children's and Young People's Services Directorate was continuing in the current financial year as a result of demand for services outstripping budget capacity. The budget pressure had been increasing month on month due to a steady rise in numbers of children on Child Protection

Plans, Looked After Children and Children in Need, but this position was now beginning to stabilise and it was expected that with a sustainable reduction the numbers would come down.

Councillor Alam wished to pass on his own thanks and appreciation to all those involved in the budget process and shared his own concerns about the year on year budget reductions from Central Government.

Councillor Beck referred to the budget contributions from the New Homes Bonus and Council Tax and the support to the wider Council from the Housing Revenue Account.

The Section 151 Officer referred to the delivery of the savings, how the risks were managed and how the Reserves Strategy included a commitment to replenish the reserves being used to support the budget giving a more secure position.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-scrutiny process who were in support of the recommendations, especially in light of the continued support to Sight and Sound and Healthwatch and the savings that would be produced from a full review of Democratic Services.

Resolved:- That Council be asked to:-

1. Approve the Budget and Financial Strategy for 2019/20 and 2020/21 as set out in the report and appendices, including the £23.536m of savings as set out in Appendix 1 and a basic Council Tax increase of 2.99%.
2. Approve the updated Medium Term Financial Strategy (MTFS).
3. Approve the proposed use of reserves as set out in Section 2.7 noting that the final determination will be approved as part of reporting the financial outturn for 2018/19.
4. Note and accept the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.12).
5. Note the consultation feedback from the public, partners and trade unions following publication of Directorate budget savings proposals on the Council's website for public comment from Friday 26th October 2018 to 30th November 2018 (Section 4).
6. Approve the Council Fees and Charges schedules for 2019/20 attached as Appendix 6.

7. Approve the proposed increases in Adult Social Care provider contracts as set out in Section 2.5
8. Apply the Business Rates Retail Discount for 2019/20 in line with Government guidance.
9. Continue to apply the Business Rates Rural Relief Scheme for 2019/20 in line with Government guidance.
10. Approve that the annual determination of the Council Tax Base is delegated to the Director of Finance and Customer Services (Section 151 Officer) in consultation with the Leader of the Council and the Chief Executive.
11. Approve the use of in-year Capital Receipts up to 2021/22 to maximise capitalisation opportunities arising from service reconfiguration to deliver efficiencies and improved outcomes for clients and residents, and thereby minimise the impact of costs on the revenue budget as included in the Flexible use of Capital Receipts Strategy 2019/20 (Appendix 4).
12. Approve the proposed Capital Strategy and Capital Programme as presented in Section 2.10 and Appendices 2A to 2E.
13. Agree that the approved Capital Programme budget be managed in line with the following key principles:-
 - (i) Any underspends on the existing approved Capital Programme in respect of 2018/19 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2018/19 report to Cabinet.
 - (ii) In line with Financial and Procurement Procedure Rules 6.17 and 13.9, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.
 - (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.
 - (iv) Approval of the Treasury Management Matters for 2019/20 as set out in Appendix 3 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.

110. DECEMBER 2018/19 FINANCIAL MONITORING REPORT

Consideration was given to the report which set out an improved financial position compared to that previously reported to Cabinet in December, 2018. It was based on actual costs and income for the first nine months of the financial year with forecasts for the final quarter of 2018/19. Financial performance was a key element within the assessment of the Council's overall performance framework, and was essential for the achievement of the objectives within the Council's Policy Agenda. For that reason, this report was part of a series of monitoring reports for the current financial year which were brought forward to Cabinet on a regular basis.

The current revenue position after nine months showed an improved position on that previously reported, however, £0.507m of cost reductions were still required in order to deliver a balanced financial outturn after taking account of the £10m budget contingency approved within the 2018/19 budget.

Mitigating savings and actions identified to date were set out in Table 1 and described in Paragraph 3.9 of the report.

Resolved:- (1) That the forecast General Fund outturn position be noted.

(2) That the actions being taken to reduce the forecast overspend be noted.

(3) That the updated capital programme 2018/19 to 2021/22 be noted.

(4) That the capital grant funded budget inclusions and variations, as detailed within the updated Capital Programme, be noted.

111. ANNUAL RENEWAL APPLICATIONS FOR BUSINESS RATES DISCRETIONARY RATE RELIEF

Consideration was given to the report which detailed the renewal applications for the local awards of Discretionary Business Rate Relief for the organisations and premises listed in Appendix 1. This was in accordance with the Council's Discretionary Business Rates Relief Policy (approved by Cabinet on 12th December, 2016).

Resolved:- That the applications for Discretionary Business Rate Relief for the organisations listed in Appendix 1 of this report and in accordance with the details set out in Section 6 to this report for the 2019/20 financial year be approved.

112. NEW APPLICATION FOR BUSINESS RATES DISCRETIONARY RELIEF FOR JUST DIFFERENT

Consideration was given to the report which set out in detail an application for the award of a business rate discretionary relief for the organisation, Just Different. This was in accordance with the Council's Discretionary Business Rates Relief Policy (approved by Cabinet on 12th December 2016).

Resolved:- That 20% top up discretionary relief be awarded to Just Different, Venture House, Spencer Park, Greasbrough Street, Rotherham S60 1RF for the period 1st May, 2018 to 31st March, 2020.

113. AMENDMENTS TO THE HOUSING ALLOCATION POLICY - FEBRUARY 2019

Further to Minute No. 101 of the meeting of the Cabinet held on 4th February, 2019, consideration was given to the report which detailed how the Council was required to allocate social housing according to a published Allocations Policy which had been drawn up according to the Housing Act 1996, Part VI and Part VII as amended by the Homelessness Act 2002, the Homelessness Reduction Act 2017 and the Localism Act 2011.

Rotherham Council's Housing Allocation Policy was last fully reviewed in February, 2017. The policy outlined who could seek re-housing through the Local Authority, the properties they could apply for and how people were prioritised for available homes.

There were certain circumstances when the Allocation Policy needed to be adjusted. These included when there were legislative changes, if there were changes in supply and demand or when equality data informed the Council that the Council needed to change the way properties were allocated. The five proposed amendments, as detailed, addressed some of these issues and would also help to prevent homelessness earlier, reduce waiting time for households with a medical need and apply consistent approaches within the policy for people who wished to move to a smaller home.

Cabinet Members welcomed the amendments and particular the one for single people who were expecting their first child to be eligible for family accommodation on the production of the MATB1 form rather than having to wait until the baby had been born.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-scrutiny process who were in support of the recommendations, subject to the following amendment to recommendation (e) being made, "a close family connection" to replace "Grandparents or Primary Carer" and that the Cabinet should require Strategic Directors to ensure that equality analyses (where required) were

attached to reports submitted for pre-decision scrutiny and determination by Cabinet.

Resolved:- That the five proposed amendments to the Allocation Policy detailed below be approved:-

- a) Amend the banding related to homelessness households to award a higher band as detailed in section 2.2.6 of the report.
- b) Amend the downsizing policy to award Band 2 status to Council or Housing Association tenants who are under occupying their home to move to a property with at least one less bedroom (a ground floor flat or a bungalow will require a medical assessment)
- c) Amend the quota of advertised properties in Band 2 from 50% to 60%, reduce the quota of advertised properties in Band 3 from 40% to 30%, and retain the 10% quota for Transfers.
- d) Amend the rule for single people who are Council or Housing Association tenants living in a flat who are expecting their first child to be eligible for family accommodation on the production of the MATB1 form.
- e) Amend the local connection rule to give a person a local connection if a close family connection lived in Rotherham and have done so for the last three years. There will be a validation process asking the applicant to provide proof of the close family connection's address and confirmation that they are in regular contact with them.

114. COMMISSIONING AND PROCUREMENT OF A NEW DELIVERY MODEL FOR HOME CARE AND SUPPORT SERVICES

Consideration was given to the report which provided an overview of the current home care and support service in Rotherham, particularly the state of the local market in terms of ability to meet current demand for service and the pressures that providers were facing. The report also highlighted the case for change, focused on the key principles and approaches underpinning a new delivery model for home care and support services. These were to be incorporated into a new service specification produced following a co-production exercise with a range of stakeholders.

The intention was to procure a new model of home care and support through a competitive tender process, with alternative service arrangements in place from November, 2019.

This report had been considered by the Overview and Scrutiny Management Board as part of the pre-scrutiny process who were in support of the recommendations and subject to performance outcomes in respect of the contracts being reported to the Health Select Commission in November, 2020.

Resolved:- (1) That commencement of a competitive tender process for the home care and support service from April 2019 be approved.

(2) That the new home care and support delivery model defined following the completion of a co-production exercise with a range of stakeholders, which informed the specification for the new contractual arrangements, be noted.

(3) That a further summary contract report be submitted to Cabinet detailing the outcome of the tender process and the steps required to mobilise the new framework following contract award.

115. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Consideration was given to the circulated report, the contents of which were included as part of the relevant item and the details included accordingly.

Committee Name and Date of Committee Meeting

Council – 27th February 2019

Report Title

Budget and Council Tax 2019/20 and Medium Term Financial Strategy

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Judith Badger, Strategic Director of Finance and Customer Services

Report Author(s)

Paul Stone, Head of Corporate Finance
01709 822013 or paul.stone@rotherham.gov.uk

Ward(s) Affected

All

Executive Summary

This report proposes the Council's Budget and Council Tax for 2019/20 as recommended by Cabinet at the meeting on 18th February 2019. It is based on the outcome of the Council's Final Local Government Finance Settlement, budget consultation and the consideration of Directorate budget proposals through the Council's formal Budget and Scrutiny process (Overview and Scrutiny Management Board) alongside a review of the financial planning assumptions within the Medium Term Financial Strategy.

In setting the proposed 2019/20 budget, Cabinet has recommended to Council, an increase of 2.99% in the Council's basic Council Tax.

This report contains proposals to balance the revenue budget for both 2019/20 and 2020/21. The Budget and Council Tax Report 2018/19 highlighted the need to address a £30m financial gap over the period 2019/20 and 2020/21. The Council has identified a number of budget options to address this gap.

Recommendations

That Council

1. Approves the Budget and Financial Strategy for 2019/20 and 2020/21 as set out in the report and appendices, including the £23.536m of savings as set out in Appendix 1 and a basic Council Tax increase of 2.99%.

2. Approves the updated Medium Term Financial Strategy (MTFS).
3. Approves the proposed use of reserves as set out in Section 2.7 noting that the final determination will be approved as part of reporting the financial outturn for 2018/19.
4. Notes and accepts the comments and advice of the Strategic Director of Finance and Customer Services (Section 151 Officer), provided in compliance with Section 25 of the Local Government Act 2003, as to the robustness of the estimates included in the Budget and the adequacy of reserves for which the Budget provides (Section 2.12).
5. Notes the consultation feedback from the public, partners and trade unions following publication of Directorate budget savings proposals on the Council's website for public comment from Friday 26th October 2018 to 30th November 2018 (Section 4).
6. Approves the Council Fees and Charges schedules for 2019/20 attached as Appendix 6.
7. Approves the proposed increases in Adult Social Care provider contracts as set out in Section 2.5
8. Applies the Business Rates Retail Discount for 2019/20 in line with Government guidance.
9. Continues to apply the Business Rates Rural Relief Scheme for 2019/20 in line with Government guidance.
10. Approves that the annual determination of the Council Tax Base is delegated to the Director of Finance and Customer Services (Section 151 Officer) in consultation with the Leader of the Council and the Chief Executive.
11. Approves the use of in-year Capital Receipts up to 2021/22 to maximise capitalisation opportunities arising from service reconfiguration to deliver efficiencies and improved outcomes for clients and residents, and thereby minimise the impact of costs on the revenue budget as included in the Flexible use of Capital Receipts Strategy 2019/20 (Appendix 4).
12. Approves the proposed Capital Strategy and Capital Programme as presented in Section 2.10 and Appendices 2A to 2E.
13. Approves that the Capital Programme budget is managed in line with the following key principles:
 - (i) Any underspends on the existing approved Capital Programme in respect of 2018/19 be rolled forward into future years, subject to an individual review of each carry forward to be set out within the Financial Outturn 2018/19 report to Cabinet.

- (ii) In line with Financial and Procurement Procedure Rules 6.17 and 13.9, any successful grant applications in respect of capital projects will be added to the Council's approved Capital Programme on an ongoing basis.
- (iii) Capitalisation opportunities and capital receipts flexibilities will be maximised, with capital receipts earmarked to minimise revenue costs.
- (iv) Approval of the Treasury Management Matters for 2019/20 as set out in Appendix 3 of this report including the Prudential Indicators, the Minimum Revenue Provision Policy, the Treasury Management Strategy and the Investment Strategy.

List of Appendices

Appendix 1 –	Summary of Directorate Budget Savings Proposals 2019/20 – 2020/21
Appendix 1A -	Budget Savings revised following consultation – Sight and Sound and Healthwatch
Appendix 2A –	Proposed additions to the General Fund Capital Programme to 2022/23
Appendix 2B/C –	Detailed General Fund Capital Programme 2018/19 – 2022/23 by Project and funding summary
Appendix 2D/E –	Detailed HRA Capital Programme 2018/19 – 2022/23 by Project and funding summary
Appendix 3 –	Treasury Management and Investment Strategy and Prudential Indicators 2019/20 to 2021/22
Appendix 4 –	Flexible use of Capital Receipts Strategy 2019/20
Appendix 5 –	Budget 2019/20 - Net Budget Requirement to be met by Council Tax – Statutory Resolution
Appendix 6 –	Fees and Charges Schedule
Appendix 7 –	Consultation Report
Appendix 8 -	Medium Term Financial Strategy 2019/20 to 2021/22

Background Papers

- Council Tax Base Report 2019/20 – Cabinet 21st January 2019, Council 23rd January 2019
- Housing Rents 2018/19 – Cabinet 21st January 2019, Council 23rd January 2019
- Final Local Government Financial Settlement – 29th January 2019
- Budget and Council Tax 2018/19 Report – Council 28th February 2018
- December Financial Monitoring Report – Cabinet 18th February 2019
- Medium Term Financial Strategy Update – Cabinet 17th December 2018
- Mid-Year Treasury Management and Prudential Indicators Monitoring Report 2018/19 – Audit Committee 27th November 2018
- CIPFA – The Prudential Code for Capital Finance in Local Authorities 2011 (as amended 2012) and related Guidance Notes 2013

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Overview and Scrutiny Management Board (OSMB) meetings – 24th and 26th October 2018, 12th December 2018, 16th January 2019 and 13th February 2019.
Cabinet – 18th February 2019.

Council Approval Required

Yes

Exempt from the Press and Public

No

Budget and Council Tax 2019/20

1. Background

- 1.1** This section of the report incorporates the following financial matters related to the budget and financial strategy for 2019/20 and 2020/21, as well as medium term financial projections.

1.2 Local Context

- 1.2.1** The Council has undergone a major improvement journey since May 2015. A Corporate Improvement Plan has been fully implemented and Children's Services have been transformed, now rated "Good" by Ofsted. The Government appointed Commissioners were withdrawn in September 2018 and all decision making powers were returned to the Council. An independent health check was conducted in February 2019 for submission to Government in advance of the formal end of the intervention on 31st March 2019.
- 1.2.2** However, it should be remembered that despite positive direction of travel for the Council, the challenges are still significant in the following areas:
- Children's social care continues to overspend over and above of the significant additional resources that have been provided for the service in recent years;
 - More children than anticipated require care and protection by the local authority;
 - Implications for support services as the increase in looked after children numbers has led to additional legal costs;
 - Adult Care budgets continue to be under pressure due to demographic pressures.
- 1.2.3** The Council remains committed to protecting the most vulnerable children and adults and to delivering improved value for money but cannot sustain such high costs beyond the short to medium term. Therefore there is an expectation that social care services will, beyond 2018/19, need to be delivered within the financial envelope set within this budget. The recent Government Budget announcement of additional social care resources for 2019/20 is welcome but does not remove the need for the Council to transform these services to identify and deliver new budget savings to meet the budget gap across the medium term.
- 1.2.4** The current Children and Young People's Service (CYPS) budget is £58.591m with a forecast spend in 2018/19 of £74.295m, an overspend of £15.704m. This is predominantly due to the current high number of children in care. The current budget pressures of £15.704m, when added to the proposed budget savings for 2019/20 and 2020/21 of £10.007m and the planned savings of £1.724m which are still to be delivered, equates to cost reductions over the next two financial years of £27.435m to achieve a balanced budget. This is based on a reduction in LAC numbers to 600 by March 2020 and to 541 by March 2021.
- 1.2.5** In order to set a robust budget for 2019/20 and 2020/21 a review of the current CYPS budget has taken place and taking into account the current stabilising

position of the numbers of children in care, estimated cost reductions that can be expected to be achieved over and above delivery of the budget savings have been incorporated leaving the need for further investment into children's services of £9.5m in 2019/20 and £7.5m in 2020/21, which is addressed within the balanced budget proposals set out in this report.

- 1.2.6 All of these factors have been taken into consideration in the development of the Budget for 2019/20 and 2020/21 and the setting of the Medium Term Financial Plan to 2021/22. This budget reflects options to deliver social care services within the budget available.
- 1.2.7 Since the introduction of austerity measures in 2010, the Council has made savings of £177m in response to the significant reductions in Central Government funding. The Budget and Council Tax Report 2018/19 considered by Council on 28th February 2018 identified a budget gap of £29.7m over the period 2019/20 to 2020/21. This report sets out proposals to address the budget gap over the next two financial years. Furthermore, it provides details of the estimated financial position for 2021/22.
- 1.2.8 In developing this Budget, much work has been carried out during 2018/19 to target efficiency savings and also to maximise income generation opportunities in order to minimise the impact on front line services to the public. The balanced budget proposals require £23.536m of Directorate budget savings over the next two years which are summarised in Section 2 of this report.
- 1.2.9 The expected financial outturn position for 2018/19 has been taken into account along with the level of reserves and opportunities to manage risk within the budget. The final position however will not be known until after the financial year end.
- 1.2.10 The current financial position (2018/19) highlights the significant financial challenges faced by the Council, largely as a result of demand for social care services. The Council is committed to delivering new ways of working that will deliver efficiencies.

1.3 Revenue Budget Position 2018/19

- 1.3.1 The December revenue financial monitoring position reported to Cabinet on 18th February 2019 shows a forecast outturn of £507k overspend.
- 1.3.2 The overspending against budget in Children's and Young People's Services Directorate is continuing in the current financial year as a result of demand for services outstripping budget capacity. The budget pressure had been increasing month on month due to a steady rise in numbers of Looked After Children but this position is now beginning to stabilise. The forecast outturn for CYPS is £15.7m.
- 1.3.3 The increased number of Looked After Children also places significant pressure on Legal Services within the Finance and Customer Services Directorate. The current forecast overspend for Legal Services is £1.350m. The Finance and Customer Services Directorate overall is forecasting to

outturn within budget after putting into place a range of mitigating actions to compensate for the legal services forecast overspend.

- 1.3.4 The Adult Care Directorate are still on track to reduce the overspend from earlier forecasts of £6m+. A combination of increased client numbers, the rising cost of care packages, and delays in delivery of savings plans have led to pressure on budgets across all client groups. A recovery plan has been developed to address previously undelivered savings and project plans with the expectation that further savings will be identified from this activity. The current forecast outturn is £5.647m overspend.
- 1.3.5 Regeneration and Environment Directorate is forecasting a balanced budget, although it is facing challenges from a combination of declining business from the School Meals service and challenges with the delivery of budget savings, including transport and property savings.

1.4 Final Local Government Finance Settlement 2019/20

1.4.1 The Government published details of the Provisional Local Government Finance Settlement on 13th December 2018 and the Final Settlement on 29th January 2019. The Final Settlement was agreed in the House of Commons on 5th February 2019. The Government has also made a commitment to publish the Provisional Settlement on or around the 5th December each year in future years. The Director of Finance and Customer Services submitted the Council's response to the provisional settlement consultation, ahead of the deadline for responses which was 10th January 2019.

1.4.2 The key headlines from the Settlement are:

- The basic council tax referendum principle for 2019/20 is 3% i.e. a maximum increase of 2.99%.
- As previously announced, social care authorities will be able to increase their council tax by up to 2 per cent (over the existing basic referendum threshold of 3 per cent referred to above) as long as precept increases do not exceed 6 per cent over the 3 year period from 2017/18 to 2019/20. That means that if a council has already used up the flexibility, such as Rotherham, in 2017/18 and 2018/19 it cannot increase its social care precept further in 2019/20.
- The additional allocations for Adult Social Care of £240m and £410m for both adults and children's social care announced in the Autumn Budget in October 2018 were confirmed.
- The provisional allocations for the New Homes Bonus have been published for 2019/20. Following changes made in 2018/19, the bonus is now paid for four years. The threshold over which the bonus is paid will remain at 0.4%.
- A Business Rates National Levy Account Balance surplus of £180m will be distributed to authorities. This is a one-off allocation. The Council's provisional allocation is £969k. The Government have confirmed their intention to allocate this funding in 2018/19 with regulations to be put into place during February 2019 to enable the allocation to be made.

- The figures published are in line with the indicative figures for 2019/20 published in February 2018.

1.4.3 The main elements of funding received from Government are in the form of the Settlement Funding Assessment. This is Government Grant in the form of Revenue Support Grant (RSG) and business rates top-up grant. As part of the Assessment, councils retain 49% of locally collected business rates. This local funding is set out later in this report. Details of the Government Grant allocations are set out in the Table 1 below.

Table 1 – Settlement Funding Assessment – Government Grants

	2018/19	2019/20	Difference
	£'000	£'000	%
Revenue Support Grant	21,921	14,857	-32.2
Business Rates Top Up	28,295	28,943	2.3
S31 Grant as compensation for multiplier cap on Top Up	648	943	45.52
Final Settlement – Government Funding	50,864	44,743	-12.0

1.4.4 In 2015, the Government made an offer to local authorities of a four-year funding deal, for the period 2016/17 to 2019/20, to allow them to plan ahead for full local retention of business rates. The intention was that the multi-year settlements would provide funding certainty and stability to enable more proactive planning of service delivery. The allocations for 2019/20 are in line with the indicative allocations announced in 2015. Local authorities now face a period of uncertainty as the allocations for 2019/20 are the final year of the multi-year offer. Therefore, local authorities will have to wait until the announcement of the Government's Comprehensive Spending Review which is not expected until Spring 2019. Whilst the announcement will provide the Government's overall spending envelope beyond 2020/21, it will not provide specific allocations for local authorities. These will not be known until the Provisional Settlement for 2020/21 is announced in December 2019.

1.4.5 A further implication for local authority funding is the current funding review that is being undertaken by Government at present. A period of consultation has been ongoing for some months to examine the way in which local authorities are currently funded ahead of the move to 75% business rates retention in 2020/21. Further consultation documents in respect of the proposed business rates retention scheme, to apply from 2020/21, were issued alongside the Provisional Settlement with a closing date of 21st February 2019.

1.4.6 Dedicated Schools Grant (DSG)

1.4.7 The Council also receives funding which is subsequently allocated to schools, the Dedicated Schools Grant (DSG). The DSG is now split into four blocks and each block is determined by a national funding formula:

- The Schools Block for 2019/20 is based on pupil numbers taken from the October 2018 census with funding calculated by separate primary and secondary units of funding, plus an amount based on historical information for growth, premises and mobility. The Primary unit of funding is £4,001.11 and the Secondary unit is £5,494.74.
- The hourly rate per pupil for the Early Years Block remains unchanged at £4.30 following the introduction of the national Early Years funding formula in 2017/18.
- The High Needs Block is now calculated by the following :
 - A basic entitlement per pupil, using pupils who attend special schools and academies in the local authority, and;
 - A historic spend factor plus proxy indicators of deprivation, health and disability and low attainment relating to the 2-18 year old population.
- The Central Services Block comprises of funding for ongoing statutory responsibilities of the local authority.

1.4.8 Schools Pupil Premium

1.4.9 The Schools Pupil Premium is additional funding provided to schools, the value of which is based on 3 elements:

- ‘Disadvantaged Premium’ will continue to be £1,320 per pupil for Primary School children and £935 for Secondary School children, the same as in 2018/19. Pupils who have been eligible for Free Schools Meals in the last 6 months will attract this premium.
- The Looked After Children Premium for children who have been looked after for one day or more, and including children who have been adopted from care or who leave care under a special guardianship or residence order (referred to as Pupil Premium Plus), will be £2,300 per eligible pupil, up from £1,900 in 2018/19.
- The Service Child Premium which funds children of Armed Services personnel remains at £300 per pupil.

1.4.10 The Government has also announced additional Special Educational Needs and Disability (SEND) funding of both £0.594m in both 2018/19 and 2019/20, which will partly offset the ongoing pressure on the Council’s High Needs Block allocations within DSG, for which there is a recovery plan in place.

1.4.11 Additional capital resources have also been announced. The Council’s share of the £100m being allocated nationally over the two financial years 2018/19 and 2019/20 is £116k per annum.

1.5 Approach to the Budget for 2019/20 and the Medium Term Financial Strategy

- 1.5.1 During 2016/17 the Council set the strategic framework to support the development of the budget for 2017/18 through to 2019/20, and in particular the approach to developing investment and savings options to address the funding gap to 2019/20. The proposed approach was designed to ensure that investment and savings options are not considered in isolation or Directorate silos, but instead contribute to the principles and priorities as set out within the Corporate Plan and Medium Term Financial Strategy. During 2018/19, this approach has continued and has helped in the development of budget options for both 2019/20 and 2020/21.
- 1.5.2 The Council continues to face significant financial pressures, particular in respect of social care which are described in section 1.2 above and were set out in the latest financial monitoring report considered by Cabinet on 18th February 2019.
- 1.5.3 Since 2011, the Council has had to make savings of £177m and has reduced its headcount by approximately 1,800 staff (over 1,000 full time equivalent staff), whilst minimising the tax burden on households as much as possible when real term incomes for Rotherham residents have not been increasing.
- 1.5.4 The ongoing financial challenges faced by the Council are similar to those of other local authorities. The financial pressures faced by local authorities are largely as a result of reductions to Government funding, increased demand for social care services as a result of a growing population and the impact of inflation.
- 1.5.5 This budget challenge means that the Council must be responsible in its budget setting approach, prioritising investment and savings proposals that best contribute to the Council's priorities and the needs of Rotherham's residents, and ensure that best value is demonstrated across the breadth of Council services.
- 1.5.6 However, whilst the Council is inevitably becoming smaller in size, the strategy for the future continues to ensure that the Council is bigger in influence. This means a changing role for the Council. Stronger civic leadership, greater collaboration, integration and shared services with other public services are all progressing and will continue to do so. It also means a new approach that builds on individual and community assets to enable people to live more independently, for longer, with the support of their family, social networks and local neighbourhood resources. It also means a clear focus and prioritisation of resource – and in some cases stopping doing things that the Council has traditionally done before.
- 1.5.7 In the last two years, the Council has changed the way in which it works with other agencies in order to implement these changes. Despite the unprecedented financial pressures, the Council will have focus on delivering better services, focussed on the priorities set by the public.

- 1.5.8 It is also important to underline the spending level of the Council despite funding cuts. With a current proposed revenue budget of £221m in 2019/20 together with proposed capital expenditure of £103m, the Council will remain a key lever for growth and investment in Rotherham and the wider Sheffield City Region. The challenge is to ensure the sustainability of the Council to deliver services and deliver against the Council's stated priorities. This means making carefully considered investment and savings decisions through to 2022 and in some cases making real cuts and reductions in service provision. The Capital Programme updated within this report includes a total of £407m of capital investment over the 5 years 2018/19 to 2022/23.
- 1.5.9 This budget strategy is set against the particular demand pressures and cost challenges facing Rotherham. Residents are living longer, but with more long term conditions which is stretching already squeezed health and social care budgets. Rotherham's schools are performing well but this is placing strain on the school budgets and much work has been done and continues to develop a sustainable approach for the dedicated schools grant budget which has also been under increasing pressure.
- 1.5.10 The particular challenges factored into the budget strategy for investment and savings are set out in the Medium Term Financial Strategy but can be summarised as follows:
- Rotherham has a proud industrial heritage of coal mining and steel making, the latter still being a large employer in the town. Former industrial areas have been regenerated, creating thousands of new jobs or reclaimed for greenspace. Rotherham has one of the fastest growing local economies and employment has grown rapidly over recent years whilst unemployment has fallen. The Advanced Manufacturing Park and neighbouring Waverley housing development are delivering 3,900 new homes and 3,500 jobs over a 20 year period.
 - Health in Rotherham is generally poorer than average with life expectancy below the English average although it has risen over the last decade. Rates of coronary heart disease have reduced significantly over the last 10 years but the Borough still has high rates of disability and long term sickness.
 - Adult qualification levels are below average, notably degree level skills, but these have improved greatly in recent years and Rotherham College has just opened a university centre in the Town Centre. Most children attending Rotherham's schools have good achievement, above the national average at Foundation Stage whilst attainment and progress between primary (KS2) and secondary (KS4) is just below the national average.
 - Rotherham has excellent transport links to the rest of the region and country, being well served by the motorway network. Bus services provide good local transport and there are rail connections to Sheffield, Leeds, Manchester, York and other cities. A new innovation is the Tram Train which connects Parkgate, Rotherham Central, Meadowhall and Sheffield.

There are five international airports within 80 km of Rotherham, including Manchester.

- Rotherham offers a good quality of life combined with a relatively low cost of living. House prices have risen over the years and the average house in Rotherham costs £135,000 but this is far below the English average of £235,000. Rotherham people are very proud of their local parks and country parks, particularly Clifton Park which has won national awards.
- Rotherham has numerous visitor attractions, notably the stately home of Wentworth Woodhouse which is now being restored. The Magna Science Adventure Centre is a well-established visitor attraction and a major new development is the £37 million Gulliver's Valley family resort in the south of the Borough. There are also the ruins of Roche Abbey and the award winning Clifton Park Museum which has recently been refurbished. The Borough also has a Civic Theatre, a thriving sports scene and four leisure centres.
- Rotherham has a steadily growing population which reached a record total of 263,400 in 2017. The population is growing as a result of natural increase (more births than deaths), net inward migration and increased life expectancy. Rotherham has 161,400 people of working age (61%), slightly lower than the English average.
- Rotherham has an ageing population whereby the number of older people is increasing fastest, and their health and social care needs place increasing pressure on social care budgets at a time of prolonged financial constraint. There are 51,000 people aged 65 or over including 6,000 people aged 85 or over, whose numbers are projected to increase by a third over the next 10 years. Rates of disability place further pressures on social care budgets, with 11.4% of the population (30,000 people) claiming disability benefits compared with 7.8% nationally.
- There are 50,900 children aged 0-15 in Rotherham and 26,100 young people aged 16-24. Whilst most children get a good start in life, child poverty is polarised across the Borough and life chances vary. Rotherham has a lower proportion of young people aged 18-24 than the national average due to people moving elsewhere to study or work. The number of Looked after Children has increased from 380 in 2012 to a peak of 662 in 2018 and Children in Need increased from 1,423 in 2016 to 1,683 in 2018. These increases have placed significant pressure on the cost of children's social care.
- The Council has undergone a major improvement journey since May 2015. A corporate Improvement Plan has been fully implemented and Children's Services have been transformed, now rated "Good" by Ofsted. The Government appointed Commissioners were withdrawn in September 2018 and all decision making powers were returned to the Council. An independent health check was conducted in February 2019 for submission to Government in advance of the formal end of the intervention on 31st March 2019.

- The Council is committed to invest in improvements and this Strategy is critical in setting out our approach over the next 3/5 years.

1.5.11 The Council remains committed to the devolution deal, which includes a commitment from Government to provide an additional £30m per year for 30 years to the SCR, as well as wider funding and powers. Whilst the position in relation to this remains uncertain it is anticipated that a devolution agreement would positively impact on the budget in terms of:

- Increasing funding in the drivers for growth, including skills, infrastructure, housing and transport, directly benefiting Rotherham residents, enabling Rotherham's regeneration resources and budget to go further.
- Stronger City Region working and collaboration, which, when taken on a case by case basis, will enable efficiency gains to be made where services are duplicated or where centres of excellence can be established.
- Increased (and retained) business rate income as a result of faster economic growth facilitated by better business support and infrastructure, such as ultra-fast broadband.

1.5.12 Whilst these potential beneficial opportunities as a result of the devolution agreement are unquantified at the moment, the Council will continue to work closely with the LEP and City Region colleagues to factor forecasts into the ongoing budget work where possible. Similarly, work continues to identify further collaboration / shared services opportunities where it makes sense for Rotherham to do so.

2. Budget and Medium Term Financial Strategy

This section of the report incorporates the financial matters related to the Budget and Medium Term Financial Strategy which need to be considered by Cabinet for recommendation to Council.

2.1 Budget Principles, Focus, Priorities and Challenges for Services

2.1.1 Last year a set of 6 budget principles were developed to guide decision making and ensure the budget and associated investment/savings options are focused, coherent and reflect the wider priorities of the Borough. The principles are outlined below, including the particular strategic priorities in developing options to address the funding gap, ensuring that Rotherham's public services are sustainable, affordable and fit for the future.

- 1) ***Keep residents, particularly vulnerable children and adults, safe from harm and enable more people to live independently***
- 2) ***Drive inclusive growth and ensure Rotherham's residents are connected to local good quality job opportunities***
- 3) ***Protect Rotherham's green spaces and improve the quality of the public realm, ensuring our streets are clean and safe***
- 4) ***Become a smaller, more efficient, more connected organisation, working as one Council with a stronger leadership and influencing role***
- 5) ***Adopt a more commercial, outward facing approach to doing business, generating income and leveraging the resources and assets of our partners in Rotherham***
- 6) ***Work with communities and local neighbourhoods to develop independence, wellbeing and resilience***

2.1.2 Taken together, the above principles and the priorities outlined below give a strong sense of the strategic direction of the budget and the associated investment/saving requirements to both deliver the Council's priorities and achieve a balanced budget, including addressing the £30m funding gap over the period 2019/20 and 2020/21.

2.1.3 Some of the budget options proposed for 2019/20 and 2020/21 require a significant shift in the way some services are currently delivered. Plans are in place to ensure that delivery of savings is managed and monitored accordingly with regular reports to elected Members on progress against the agreed saving.

2.1.4 The further cross-cutting theme, to be a modern and efficient Council, also remains valid and applies to service change and improvement work across the Council. The Customer Services and Digital Programme is one of the key drivers to this development alongside the specific work being carried out in the Social Care Services.

2.1.5 The Budget outlined in this report will:

- focus on continuing to protect and support Rotherham's most vulnerable children and adults whilst trying to ensure that a wide range of services continue to be provided to all residents;
- progress the ongoing transformation of the Council's Adult Social Care Services to provide better services enabling more vulnerable adults to live independently, safely and improve their quality of life;
- focus on corporate and service transformation, ensuring services continue to be equipped to deliver a high standard of service for the citizens, businesses and stakeholders of the Borough that is fully

aligned to the Borough's Community Strategy and the Council's Corporate Plan priorities; and

- Continue to reduce management, administration and support costs as far as is sensible to do so.

All of which contribute to the achievement of the Council Plan priorities.

2.1.6 The key impact of the proposed budget on each Directorate is shown below:

Adult Care, Housing

Adult Care is responsible for the provision of social care support and services for vulnerable groups of adults in the borough, including older people and adults with mental health problems, learning disabilities and physical and/or sensory impairments.

2.1.7 Adult Care has responsibility for managing and delivering:

- Information, advice and advocacy
- Prevention and recovery
- Safeguarding
- Assessment and care planning
- Care, at home and in residential settings

2.1.8 The directorate faces a number of significant demand challenges as a result of changes in population demographics. There is sustained budget pressure as a result of an aging population; a rising population of working age adults with long term health and care support needs; and increasing acuity and complexity of need for those residents who need support.

2.1.9 The directorate faces increased cost pressures including rising inflation and the implementation of policy decisions such as the National Living Wage; and the remuneration of sleep in carers. Additionally, the borough has a higher proportion of its residents in residential care (rather than family or community-based care) compared to other localities, with a higher cost of care.

2.1.10 These demand and budget pressures have resulted in an over-spend in 2018/19 and the focus for 2019/20 is to both continue the complex set of changes needed to reduce demand, working with health and social care partners in the Borough, alongside making significant changes to the way care services are delivered to make care more personalised, responsive and cost effective.

2.1.11 Quality of care will be developed and improved through further integration between health and care partners in the borough. Firstly, it will ensure that residents are better supported at the front door through an integrated point of contact that connects residents with the most appropriate type and level of support. The integrated rapid response service will continue to deliver short, tailored interventions to support unplanned episodes of care and an improved discharge model will continue to support timely transition from hospital to home and reduce delayed transfers of care.

- 2.1.12 Supporting people to live well at home, for as long as possible, will be a key focus and will improve quality of life for residents, while reducing cost. This will be achieved through investment in preventative care, to reduce acute and long-term interventions; access to appropriate, coordinated support including more effective support to carers; and personalised care delivered by skilled care workers, family and through new technology.
- 2.1.13 Residential care for adults with complex support needs will be transformed to enable residents to access both high quality primary care and a broader range of care pathways, and stronger connections to family and community support. Similarly, we will work together with health partners to continue the remodelling of mental health services, with a greater focus on early intervention, improved accessibility and more responsive, personalised service.
- 2.1.14 The priorities, as outlined, can only be achieved if there is a high quality, motivated social care workforce in place. By working with social care teams, provider staff, educational institutes and professional bodies, changes will be made that will strengthen the recruitment, retention, skills and stability of the workforce and offer consistent advice and support to residents.
- 2.1.15 These priorities are designed to deliver a long term, sustainable reduction in demand pressures facing the directorate, and thus better able to manage to deliver services within budget.

Public Health

- 2.1.16 Public Health is an integral element of the Borough's health and social care system, promoting wellbeing and independence. Public Health is responsible for the commissioning of public health services, including NHS health checks, weight management and stop smoking, all encompassed within a holistic wellbeing service and sexual health and drug and alcohol services.
- 2.1.17 Alongside commissioning services Public Health has an important role in providing intelligence, evidence-based advice, advocacy and challenge to ensure that the health of residents is safeguarded. This includes providing public health advice to the NHS and working across council directorates to optimise the council's contribution to improving health and reducing inequalities.
- 2.1.18 The Public Health grant for 2019/20 has been reduced by 2.6% (£431k) to 15.873m. All information at present is that the ring fence will be removed from March 2020 and that funding would be received as part of the allocations received through the business rates retention scheme. The current grant is ring-fenced and supports the delivery of public health functions for residents of all ages.

- 2.1.19 Life expectancy at birth in Rotherham is almost two years below the English average, which is indicative of a range of health inequalities in the borough. This is further demonstrated by a ten-year difference in life expectancy for men, and a seven-year difference for women between the borough's most and least deprived areas. The impact of deprivation contributes to significant health issues, which result in levels of alcohol harm and obesity that are significantly worse than the national average.
- 2.1.20 Public Health is working with colleagues across the council and with partners, to ensure that health is considered in all policies, contributing to a wider impact on health and wellbeing for residents. An example of this is how the Local Integration Board and the Work and Health Programme, are promoting work as a route to improving wellbeing. This year will see the launch of the new workplace award to celebrate the impact workplaces can have on supporting staff health and wellbeing.
- 2.1.21 In response to cuts to the grant, Public Health will also deliver efficiency savings. This includes pathway redesign to reduce cost and improve efficiency and providing support closer to home with more integrated services. This year Public Health will specifically focus on supporting communities through an asset-based approach, whilst considering specifically identified priorities of challenge: the impact of work on health, loneliness and mental wellbeing, alcohol and obesity.

Housing Services

- 2.1.22 Housing Services hold overall landlord responsibility for the management and maintenance of the borough's 20,400 council homes. They provide information advice and guidance on the housing options available to residents and oversee any adaptation to homes required by residents, e.g. for accessibility/health reasons. Housing and neighbourhood services are also responsible for building new, affordable, high quality homes in the borough.
- 2.1.23 Housing Services hold a ring-fenced gross budget of £86.8m. There is currently a forecast underspend of £456k from the Housing General Fund and a balanced budget on the Housing Revenue Account.
- 2.1.24 The primary focus of the service in 2019/20 is to ensure that a robust, sustainable Housing Revenue Account 30-year Business Plan is in place. The effective delivery of this plan will ensure that the borough's 20,400 council homes are maintained effectively, and that new homes (that meet resident need) are built to replace those lost through the right to buy scheme.
- 2.1.25 The general fund budget will continue to be used to address homelessness and deliver aids and adaptations to homes.

2.1.26 Efficiencies will continue to be delivered by sustaining tenancies and specific support for tenants on Universal Credit, high performance on void turnaround times; rent recovery and leasehold income collection. Alongside this, savings will be made in the repairs and maintenance service. These measures will both increase income and deliver efficiencies, with no significant impact on residents in the borough.

Children and Young People's Services

2.1.27 The Directorate for Children and Young People's Services (CYPS) is responsible for social care services, education and skills, and early help and family engagement. It has a statutory responsibility for the safeguarding of children and young people and is supported by a dedicated performance, quality, commissioning and business support team.

2.1.28 Nationally, children's social care services are operating in a tough budget and demand context. There has been an unprecedented surge in demand for children's social care support in recent years - a trend that shows no signs of abating. Over the last ten-year period, there have been significant increases in initial contacts (+78%), referrals (+22%), section 47s (+159%), children subjects of child protection plans (+87%) and children looked after (+24%). Increases in 2017/18 have been greater than the previous year.

2.1.29 Furthermore, there is a sustained national increase in the number of young people with complex learning difficulties and disabilities. Requirement for specialist school provision for pupils with special educational needs and difficulties (SEND) has increased, creating further pressure on the system nationally. Within Rotherham, the number of children and young people are receiving additional support via an Education, Health and Care Plan has almost doubled since 2014.

2.1.30 Compounding the national trend, Rotherham's improvement has impacted on the increased number of children in care. This increase in care demand has occurred despite the significant improvements made to early help and investment in programmes including Edge of Care, PAUSE and Multi-Systemic Therapy. Towards the end of 2018/19 numbers in care plateaued and it is anticipated that the new approach will continue to have a positive impact.

2.1.31 In 2019/20 the directorate priorities are to sustain improvements in children's social work, through the development and implementation of a new early help and social care pathway; to focus on building in-borough capacity for both Looked After Children and additional provision for children with learning difficulties and disabilities; and to further develop interventions and services designed to better manage demand earlier. To build capacity in Rotherham to better meet the needs of looked after children, our strategy will incorporate a

renewed approach to foster care recruitment and establishing new contractual arrangements with providers to create additional residential capacity.

2.1.32 Proposed changes to service delivery will build on the success of the improvement and on the early successes of the more preventative based approaches. The agreed new early help arrangements will be implemented, focusing on ensuring early help interventions are targeted at the root causes of children entering the care system, as well as alternatives to care that have a strong evidence base.

2.1.33 The new education and skills service operating model will be embedded including the Rotherham Education Strategic Partnership. Our school facing services will be reviewed to ensure that they are as efficient and effective as possible, while continuing to improve educational outcomes, particularly at Key Stage 4 and for children with SEND.

2.1.34 Efficiencies will also be achieved through the implementation of agreed to CYPS' business support arrangements, ensuring that front line staff are supported in the most cost-effective way, using technology to streamline business processes.

2.1.35 Alongside efficiency savings, the directorate will also focus on increasing income, maximising the Troubled Families Payment by Results (PBR) funding and through our services to schools and other education settings.

Regeneration and Environment

2.1.36 The Regeneration and Environment Directorate's focus is to develop and promote Rotherham as a good place to live, work and visit through supporting sustained economic and housing growth across the borough and ensuring that the Town Centre is thriving, attractive and vibrant.

2.1.37 The Directorate has a broad portfolio of responsibilities including:

- Community safety
- Environmental protection
- Schools' catering and cleaning
- Waste collection, management and disposal
- Parks, countryside and green spaces
- Leisure, sport and physical activity
- Tourism and events
- Heritage, museums and archives
- Libraries and neighbourhood Hubs
- Registration and bereavement services
- Advocacy and appeals
- Planning
- Regeneration (including business support)
- Transport and highways
- Asset Management and Property

- 2.1.38 The Directorate's budget is focussed on the delivery of frontline services to ensure the Borough's neighbourhoods are clean, safe and inclusive, to create an environment where people want to live, work and play. In addition, it is a priority to grow the economy for Rotherham and build on its recent position as the fastest economy growing in Yorkshire, with 2.3% year on year growth. Employment in Rotherham continues to increase, with 99,000 Rotherham based jobs in 2017 and 119,300 residents in employment. Rotherham has a growing business stock, rising from 6,390 businesses in 2015 to 7,230 in 2017.
- 2.1.39 The adopted Town Centre Masterplan is being implemented including the proposal for a vibrant leisure quarter at Forge Island. 2018 saw the opening of the University Centre Rotherham, securing a partner for development of the Forge Island Scheme and the commencement of the Tram Train service in October 2018. The next step is to progress with Forge Island, the opening of a fully refurbished Transport Interchange and investment in infrastructure to support growth (e.g College Road Roundabout Scheme).
- 2.1.40 The adoption of the Local Plan means that sites are now allocated to deliver on the growth agenda and especially housing delivery. To support this the directorate has a key role in creating and maintaining a rich cultural and leisure offer and delivering a cleaner, greener Rotherham, including an efficient waste and recycling service, along with engaging with and empowering communities to take pride in living in Rotherham.
- 2.1.41 A number of developments are planned for 2019/20 including property at Beighton Link, a commercial waste collection service, new camping and caravan facilities at Rother Valley Country Park. Work is progressing in relation to new operating models for key functions and services. Enforcement and Community Safety functions will be further integrated in order to deliver seamless enforcement services and a new operating model for frontline street cleansing and grounds maintenance will be delivered. These two change programmes will support enhanced neighbourhood working, and deliver financial savings. Colocation of Council Services with South Yorkshire Police has delivered real improvements in partnership working. This approach will develop over the next year to further support residents and communities to feel safe.
- 2.1.42 A new approach to put technology at the forefront of service changes, to expand the number of services which are available online, and to improve workforce management and planning will be developed. This Customer and Digital Programme will deliver an improved customer experience and promote self-service, which will release back office efficiencies and productivity savings.

Corporate Support Services

2.1.43 Two directorates make up the council's corporate services - Finance & Customer Services and Assistant Chief Executives. Their role is to support the delivery of front line council services by promoting the most effective use of resources whilst ensuring services are compliant with council regulation and national legislation. These services provide leadership, influence, advice and a cross-cutting perspective to enable the council to operate safely. They are responsible for providing effective support and advice to all council services to help ensure they function efficiently; and to support elected members in making informed and lawful decisions.

Finance and Customer Services

2.1.44 The Directorate provides services in the following four areas:

- Financial Services
 - Finance, Accounting, Insurance
 - Local Taxation, Housing Benefit, Income Collection and Financial Assessments for care services
 - Procurement
- Legal Services
 - Legal
 - Elections
- Customer, Information and Digital Services
 - ICT
 - Customer Services
 - Information Management
 - Print and Post Services
- Internal Audit

2.1.45 The Directorate is committed to providing outstanding, high quality professional and support services that are valued by its customers, both internal and external. This commitment is realised through the ongoing development of the skills of the Directorate's staff to ensure they can meet the current and future challenges of local government.

2.1.46 To provide the support the Council requires, the directorate must be strong and appropriately resourced, which is why over the last three years it has undergone significant change in key areas in order to strengthen its contribution to supporting the council and its services to residents.

2.1.47 Over the last year especially, the increased demand for legal services in relation to children's social care means that costs have exceeded budget in this area with the need to use locum services to increase capacity. The Finance and Customer Services directorate has had to work hard to contain these additional costs within its overall wider budget and expects to achieve this successfully by the end of the year.

2.1.48 The proposed council budget and medium term financial strategy provides funding for an adequately resourced legal service that can meet the ongoing demand and the service structure has been revised in order to enable this provision going forwards within available resources.

- 2.1.49 The finance service has continued to identify and realise savings, including significant corporate savings without adverse impact on front line services. It has also developed much closer ties with other departments through a strengthened business partnering approach. The service has assisted departments in better understanding their budgets and the drivers of costs and together with those departments, more informative monitoring and reporting mechanisms have been developed understanding and enabling more effective challenge and control alongside innovative solutions where appropriate.
- 2.1.50 The Internal Audit team remains an effective, low cost service and has continued to implement the actions within the Audit Improvement Plan. It will complete the final actions in the coming year.
- 2.1.51 Over the period of this financial strategy there will be an increased focus on the delivery of improved customer service across the Council. The implementation of a new customer services model will improve the experience of residents in their contact with the council, through providing a single point of access for residents and streamlined end to end business processes, optimising digital solutions where this will improve outcomes and response times. It will engage staff and services from across the council and will provide better information both about and for our customers. The Customer and Digital programme will consist of many connected elements and projects prioritising the areas of greatest positive impact for the customer alongside delivering significant financial savings.

Assistant Chief Executive's Office

- 2.1.52 The directorate has six distinct areas of responsibility:
- Human Resources
 - Neighbourhoods
 - Communications
 - Democratic & Scrutiny Services
 - Performance, Partnerships and Improvement
 - Change and Innovation
- 2.1.53 The Directorate has continued to support the Council in relation to its improvement journey and progress in coming out of intervention by ensuring that all the key improvement plan actions have been implemented.
- 2.1.54 There have been a number of delivery achievements in 2018, including the launch of a communications and marketing plan, progress against the Rotherham Together Partnership game changers, delivery against the Building Stronger Communities work and the performance framework being fully embedded across the Council.
- 2.1.55 Other key achievements include the implementation of the new neighbourhoods model and the launch of the Neighbourhoods strategy and as a result that the Council is able to work much more closely with neighbourhoods ensuring better engagement and involvement at a neighbourhood level.

2.1.56 A Change and Innovation Team is now firmly established and supporting major change initiatives and overseeing transformational change in the Council. The Council now has a programme office and there is a clear line of sight across the Council on the range of programmes and projects that Directorates are leading on.

2.1.57 In the coming twelve months, the Directorate is expected to face further challenge that will mean it needs to constantly review its practices and develop and modernise its service offer. Continuous improvement will be founded on the principles of best value and sustainable change.

2.1.58 Work is underway to develop a new structure for the Performance, Intelligence and Improvement function and also Democratic Services. Both areas will be delivering savings as part of the medium term financial strategy and need to be reviewed based on the challenges the council faces going forward.

2.2 Budget Proposals 2019/20 to 2021/22

2.2.1 The Council's Medium Term Financial Strategy report to Council on 28th February 2018 identified a budget gap £29.7m over the period 2019-20 to 2020/21.

2.2.2 Development of the two-year budget strategy for 2019/20 and 2020/21 identified budget options to meet those budget gaps, alongside a further review of the Medium Term Financial Strategy which took into account continuing demands and costs associated with Social Care and recognised the additional resources that the Council needed to provide to align with the Directorate's service delivery plans. Table 2 overleaf sets out the details by which the Council proposes to deal with the budget gaps and service demands and set a two-year balanced budget for 2019/20 and 2020/21.

Table 2 – Options to balance the Budget Gap 2019/20 and 2020/21

	2019/20	2020/21
	£m	£m
Budget Gaps as per Budget Report 2018/19	15.8	13.9
<u>Social Care Related Cost Increases</u>		
In-house residential care (ASC)	2.0	0.0
Adults transitions and transforming care	1.5	1.9
Children's Services – rebasing linked to current and forecast future LAC activity	9.5	(2.0)
Legal Services Support to Social Care	1.1	0.0
Total Budget Gaps/Overspends to address	29.9	13.8
<u>MTFS Adjustments</u>		
Revenue and Capital Financing decisions	(10.6)	6.5
General Efficiencies	(1.0)	(2.7)
SY Pension Fund – anticipated benefit from 2019 revaluation	0.0	(4.0)
Updated Funding Forecasts	(3.7)	(3.2)
Total Corporate Efficiencies & MTFS Adjustments	(15.3)	(3.4)
Updated Net Budget Gap	14.6	10.4
<u>Future Decisions</u>		
New Budget Options pending final approvals	(7.9)	(16.1)
Increase Council Tax by 2.99%	(1.0)	(1.1)
Council Tax Empty Property Premium increase	0.0	(0.2)
Total Impact of Future Decisions	(8.9)	(17.4)
Net Position before other actions to Balance Budget	5.7	(7.0)
<u>Finalisation of a Balanced Budget</u>		
Remove General Budget Contingency in 2019/20	(2.7)	2.7
Non-contribution to reserves in 2019/20	(3.0)	3.0
Further replenishment of reserves in 2020/21	0.0	1.3
Balanced Budget Position	0.0	0.0

2.2.3 Further details of these proposals are summarised as follows:

- In-house residential care – whilst proposals were made in 2016/17 to review the provision of in-house residential and intermediate care for older people, no decision has been made to change the provision of services. Therefore, the MTFS has been adjusted to reflect this
- Adults transitions and transforming care – reflects the costs associated with young people who are making the transition to adult services from residential schools/colleges who have significant high needs and high costs.
- Children's Services – rebasing linked to current and forecast future Looked After Children (LAC) activity – the Council has undertaken significant work to assess the financial pressures of increased numbers of LAC. The budget will be aligned accordingly to reflect the unprecedented demand of numbers
- Legal Services Support to Social Care – the increased numbers of Looked After Children and continued demand for child protection hearings and court case costs have put significant demand on Legal Services
- Revenue and Capital Financing decisions – the Council's Treasury Management Strategy provides opportunities for further savings through the continued use of short-term borrowing, the use of capital receipts to reduce financing costs and revised estimated staff severance costs.
- General Efficiencies – there are a number of initiatives that will realise savings including third-party spending, postages and recovery of housing benefit overpayments.
- South Yorkshire Pension Fund – anticipated benefit from 2019 revaluation – strategies implemented by the South Yorkshire Pension Authority mean that Council can expect a to make significantly reduced deficit payments over the three year period following the 2019 valuation.
- Updated funding forecasts – the Autumn Budget 2018 announced additional social care funding for 2018/19 and 2019/20. Whilst details of funding beyond 2019/20 will not be known until the announcement of the Comprehensive Spending Review 2019, the Autumn Budget provided some indication that Government departmental funding will grow in real terms from 2019/20. Therefore, it is anticipated that the mainstream funding to local authorities will follow a similar trajectory, however, the increase is netted off by a lower level of New Homes Bonus allocations due to the number of New Homes being lower than originally estimated and confirmation that the Government will review the baseline of new homes before any grant becomes payable.
- New Budget Options pending final approvals – reflects the budget options set out in Table 3 below and Appendix 1, as well as further proposals that will be considered by Cabinet.

- Increase Council Tax by 2.99% - previous MTFS projections assumed that the increase would be 1.99%. This reflects the additional income as a result of the Government's confirmation of the Council Tax referendum principles.
- Council Tax Empty Premium increase – the Government has introduced legislation which provides for local authorities to apply larger premiums to properties which are unoccupied and unfurnished for over five and ten years. Details of the proposals were considered by Cabinet on 17th December 2018.
- Remove General Budget Contingency in 2019/20 – the Council has operated with a budget contingency for a number of years to meet unplanned/unknown financial pressures. This proposal would leave the Council with no contingency budget in 2019/20, however, it is planned to re-provide for the contingency in 2020/21.
- Non-contribution to reserves in 2019/20 – the proposal is reflected in the Reserves Strategy highlighted in section 2.7 below.
- Further replenishment of reserves in 2020/21 – reflects the need to replenish reserves that may be utilised to balance the 2018/19 budget. Again this is reflected in the updated Reserves Strategy.

2.2.4 Details of the new budget saving options for this two-year period were reported to Overview and Scrutiny Management Board on 24th and 26th October 2018. These budget saving proposals are summarised by Directorate in the table below. In December 2018 Cabinet agreed to commence consultation on a further budget option with regard to Adult Services non-residential care charging policy review.

Table 3 - Budget Savings Proposals by Directorate

Directorate	2019/20 £'000	2020/21 £'000	Total £'000
Assistant Chief Executive	184	50	234
Corporate	494	0	494
Finance & Customer Services	815	0	815
Adult Care, Housing and Public Health	3,044	6,029	9,073
Regeneration & Environment	915	1,998	2,913
Children & Young People	2,265	7,742	10,007
Total	7,717	15,819	23,536

2.2.5 The Council consulted with the public, staff and partners on the budget savings proposals for specific services totalling £7.717m for 2019/20 and £15.819m for 2020/21. Two changes have been made to the budget options following consultation :

- The original proposal to reduce the Council contract with Rotherham Healthwatch by £66,000 has been changed to a reduction of £20,000

- The original proposal to end funding for the Rotherham Sight and Sound Service following expiry of the current arrangement in 2019/20 is replaced by a proposal to revise the service specification within a cost reduction of £15,000.
- These changes are reflected in the table above and in Appendix 1. The details of the revised budget options are set out in Appendix 1 A (i) and (ii).

2.2.6 The proposed budget for 2019/20 therefore includes implementation of these savings as adjusted following consultation. More detailed information on the individual proposals is shown at Appendix 1.

2.2.7 In addition there are budget savings approved within the 2018/19 budget which have further savings taking effect in 2019/20. These are listed below by Directorate

Table 4 - Budget Savings Proposals by Directorate – previous year's approvals

Directorate	2019/20 £'000
Assistant Chief Executive	40
Finance & Customer Services	200
Adult Care, Housing and Public Health	56
Regeneration & Environment	1,200
Children & Young People	288
Total	1,784

2.3 Fees and Charges

2.3.1 The Council has a policy to increase fees and charges by the prevailing rate of inflation to ensure that services which the Council provides are kept in line with increases in the cost of providing those services.

2.3.2 All Fees and Charges have been reviewed against the impact of inflation, assessed as 2.4% using the September 2017 to September 2018 increase in the Consumer Price Index (CPI). All Fees and Charges Income Budgets have been uplifted by 2.4% with the exception of school meals income within the catering service, which have been updated to reflect existing agreements with the schools.

2.3.3 Following the reviews, all Services have put forward proposals which meet the required income budgets. Proposals include increasing some Fees and Charges by amounts other than 2.4%.

2.3.4 Details of the proposed charges for each service by Directorate are set out in Appendix 6.

2.4 Financing the Proposed 2019/20 Revenue Budget

2.2.5 The table below shows the total available resources to support the proposed net revenue budget of £221m for 2019/20.

Table 5 Resources Funding the Net Revenue Budget

	2019/20 £'000
Final Settlement – RSG and Business Rates Top Up	44,743
Business Rates Retained	37,338
Business Rates Section 31 Grants as compensation for reliefs	4,808
New Homes Bonus	2,126
Public Health Grant	15,873
Housing Benefit Administration Grant and Local Council Tax Support Subsidy	1,270
Social Care Support Grant	2,298
Additional iBCF for 2019/20 *	2,605
EU Exit funding	105
Use of Collection Fund Balance	3,000
Council Tax	106,980
Funding Total	221,146

- 2.2.6 Set out below in Table 6 is the proposed Net Revenue Budget for 2019/20 including the Directorate Cash Limit Budgets utilising the funding resources set out in Table 5 above and based on approval and implementation of the proposed savings included within this report and detailed at Appendix 1

Table 6 Net Revenue Budget by Directorate

Directorate	Proposed Budget 2019/20 £'000
	£'000
Adult Care, Housing & Public Health	77,210
Children & Young People's Service	65,367
Regeneration & Environment Services	40,383
Finance, Customer Services	15,911
Assistant Chief Executive	6,951
Central Services	15,324
TOTAL NET REVENUE BUDGET	221,146

* Note - the iBCF funding allocations up to 2018/19 are included within the Adult Services net budget as grant funding, based on use of the allocations agreed with the CCG

2.2.7 The proposed Central Services budget (£15.3m) shown in the table above includes the following key budgets and provisions:

- Levies – Integrated Transport Authority, Coroners, Environment Agency (£11.3m)
- Capital Financing (£3.3m) which is net of planned use of £3.1m capital receipts for capital financing repayments

2.5 Independent Adult Care Sector Provision – Residential and Nursing Care Homes

2.5.1 There are a total of 32 independent sector care homes contracted to support older people in Rotherham. They provide a range of care types.

2.5.2 The independent sector care home market in Rotherham supplies 1590 beds and accommodates around 1339 older people. The Council is the dominant purchaser.

2.5.3 The pressures that the older people's care home market faces are well documented and are highlighted below:

- The lack of nurses and enhanced terms and conditions of employment (pay, pensions, workplace support) offered by the NHS are a challenge for the independent sector market who are not able to compete to attract qualified nurses to work in care homes.
- High cost of agency nurses.
- The National Living Wage will increase by 4.85% to £8.21 in April 2019.
- Compulsory employers' contribution to pension will rise to 3% by April 2019.
- Increasing care requirements of residents for acute periods resulting in an intense demand on staff resource.
- A high degree of staff turnover within the sector results in a significant number of recruitment processes and the costs associated with this.

2.5.4 There is a requirement for the market to keep pace with demand and deliver high quality provision to the most vulnerable people in Rotherham. Both the Council and health partners require an adequate level of care home capacity.

2.5.5 It is proposed that an increase of 2.4% is applied across all fees based on the Consumer Price Index (CPI) as at September 2018. The additional cost would be £395,000 per annum based on current activity. This approach allows for an uplift that keeps pace with inflation and supports care homes to meet the increased staffing costs within available resources.

2019/20 Proposed Fees	Residential	Residential EMI	Nursing Care*	Nursing EMI*
Rotherham	£456	£493	£460	£547

*Excluding Funded Nursing Care element at £155.05.

Independent Sector Provision – Home Care

2.5.6 The Community and Home Care Service providers respond flexibly to fluctuating demand and currently deliver around 17,000 hours of home care per week to approximately 1,284 people, with a cost of around £257,000 per week.

2.5.7 Nationally, regionally and locally the community and home care sector is facing a number of pressures:

- Increased staff costs - a high percentage of the running cost of home care to providers is associated with staffing. Providers are required by legislation to remunerate care workers for travel expenses to a level that prevents care workers pay being forced under the National Minimum Wage. This will increase by 4.85% to £8.21 from 1 April 2019. The price of petrol remains high at circa £1.24 per litre and the nature of home care service and a mobile workforce means that significant cost are incurred to support travel time/travel expense.
- The compulsory employer's contribution to pension schemes will rise to 3% from 6 April in 2019.
- Competitive retail sector attracting care and support staff - competitive retail sector pay rates means the care sector has less ability to attract staff. Whilst the skill requirement for a 'customer assistant' in a retail environment is lesser in comparison to that of a care worker, retailers offer pay rates that are higher than the majority of contracted home care providers. In addition more favourable working conditions and less personal responsibility means potential recruits are attracted away from the care sector.
- Retention of staff – The turnover rate for independent sector home care services is around 37% per annum, on average two thirds of the workforce in home care services are recruited from within adult social care, which suggests that there is a high degree of 'churn' within the sector resulting in employers going through the recruitment process, with its associated costs but does however mean skills are kept within the sector.
- Consistent demand for high quality - Contracted home care providers are required to comply with regulation and a service specification that demands safe, flexible, high quality care delivery. The regulator for health

and social care, the Care Quality Commission recognise the pressures that social care providers are under and take account of the issues that contribute to this.

- The level of fees paid for home care must sustain a market that will provide an appropriate, skilled, competent, compassionate workforce for Rotherham residents who are eligible to receive such service as per Care Act requirements.

2.5.8 In order to address issues facing the sector, it is proposed that the Council applies a uniform 6% increase for all providers based on the Consumer Price Index rate as at September 2018. This would contribute to the increased staffing costs that providers face in the coming financial year. A 6% increase would equate to an additional cost of £792,000 per annum based on current activity.

2.5.9 In addition, there are approximately 300 Personal Assistants employed through a Direct Payment who are currently paid the National Living Wage, which from 1st April 2019 will increase by 4.85% to £8.21 per hour. It is therefore recommended that the hourly rates for Personal Assistants are increased in line with the NLW increase from 1 April 2019. This will result in an additional cost of £137,000 based on current activity.

Independent sector provision – Learning Disability

2.5.10 The Council currently provides financial support to 769 learning disabled people are accessing 1,303 placements/services with an aging demographic and increased complexity from young people transitioning into the services.

2.5.11 The Council's strategic direction is for people with a Learning Disability to remain in their own home and communities as long as possible. This will require some current provision to be replaced by:

- increasing the uptake of Community Services
- greater use of Shared Lives and Key Ring Schemes
- developing more options for Supported Living
- developing alternative Day Opportunities.

2.5.12 The Council has historically taken an ad hoc approach to fee uplift requests from the independent Learning Disability sector, on the basis that costs are predominately bespoke to meet individual needs and have arisen incrementally.

2.5.13 The Council's strategic direction is for people with a Learning Disability to remain in their own home and communities as long as possible. This will require some current provision to be replaced by, increasing the uptake of Community Services, greater use of Shared Lives and Key Ring Schemes, developing more options for Supported Living and alternative Day Opportunities.

2.5.14 In terms of Residential and Nursing care, and Supported Living providers, there are a total of 32 independent care and support services contracted providers who support people with a Learning Disability in Rotherham. The costs of services reflect bespoke provision to meet individual needs and have arisen incrementally. It is therefore proposed that a 0% increase is applied to residential care and supported living schemes in the Learning Disability sector as currently the cost of care packages are negotiated individually.

2.5.15 However, it is proposed to increase the hourly rate in respect of Sleep-in's for Supported Living Schemes in line with the increase in the National Living Wage. Based on current activity levels, the cost to the Council will be an additional £44,000 per annum.

Summary:

- Residential and Nursing Care Homes – an additional cost of £395,000
- Home care - an additional cost of £792,000
- Personal Assistant - additional cost of £137,000
- Supported Living Sleep in rates – an additional cost of £44,000

Total additional budget required 2019-20 is £1,368,000.

2.6 Council Tax Proposals for 2019/20

2.6.1 The Council is proposing to increase its own Council Tax (i.e. excluding Parish, Fire and Police precepts) by 2.99%.

2.6.2 The Government have confirmed that the basic referendum principle for 2019/20 is 3% i.e a maximum 2.99% increase in the basic rate of council tax. Social care authorities will be able to increase their council tax by up to 2% (over the existing basic referendum threshold of 3%) as long as precept increases do not exceed 6% over the three year period 2017/18 to 2019/20. This means that if a council has already utilised the flexibility in 2017/18 and 2018/19, which is the case for Rotherham, then it cannot increase its social care precept further.

A 2.99% increase on the tax levied in 2018/19 would mean a Band D Council Tax (for the Rotherham Council element only) of £1,522.20. Details of the proposed increases on all Council Tax bandings are set out in Table 7 below.

Table 7 – Council Tax Bands and Amounts

Council Band	Tax	2018/19 £	2019/20 £	Number of Properties
A		985.34	1,014.80	63,037
B		1,149.56	1,183.93	22,828
C		1,313.79	1,353.07	15,367
D		1,478.01	1,522.20	9,058
E		1,806.46	1,860.47	4,611
F		2,134.90	2,198.73	1,746
G		2,463.35	2,537.00	720
H		2,956.02	3,044.40	62

- 2.6.3 The budget for 2019/20 also takes account of a planned use of £3m of surplus from the Council's Collection Fund for Council Tax. This is a direct result of the Council continuing to achieve a high performance in collecting Council Tax and minimising cumulative arrears.
- 2.6.4 The proposed increase will help to support the delivery of valuable frontline services, particularly services for vulnerable children and adults at a time when demand for these services continues to increase.
- 2.6.5 As required by legislation (the Local Government Finance Act 1992) and as in previous years, a Statutory Resolution of Council Tax is attached as Appendix 5 setting out details of the proposed Council Tax calculations for 2019/20 for the Council, parished areas and including the precepts from the South Yorkshire Police and Crime Commissioner and South Yorkshire Fire and Rescue Authority as advised to the Council. The proposed precept for the South Yorkshire Police and Crime Commissioner is subject to approval at the PCC meeting on 26th February 2019.
- 2.6.6 The Council meeting on 23rd January 2019 approved the Council's Tax Base for 2019/20 of 70,279.97 Band D equivalent properties, after adjusting for the anticipated rate of collection, the impact of the Council's Council Tax Support Scheme and discretionary discounts and exemptions for empty properties and second homes. For future years it is recommended that the annual determination of the Council Tax Base, which is a technical based calculation, is delegated to the Strategic Director – Finance & Customer Services (Section 151 Officer) in consultation with the Leader of the Council and the Chief Executive.

Based on the number of properties in the Tax Base and the proposed increase in Council Tax by 2.99%, this will generate a total Council Tax of £106.980m available to support the Council to fund services in 2019/20.

2.7 Reserves and Balances within the Council's Budget Strategy

- 2.7.1 The Council's balance of corporate reserves as at 31st March 2018 was £42.2m. This is £3.2m more than anticipated when the 2018/19 budget report was approved due to the more favourable financial outturn in 2017/18.
- 2.7.2 The Reserves Strategy at that time included a commitment to replenish the reserves being used to support the budget. The replenishing of reserves was proposed at £3m per annum with effect from 2018/19.
- 2.7.3 Since the 2017/18 Budget and Reserves Strategy was approved, the Council's financial outturns for both 2016/17 and 2017/18 have used a total of £5.9m less reserves than anticipated in the 2017/18 Budget and Council Tax Report.
- 2.7.4 In setting the 2018/19 budget, Members agreed that having regard to the more favourable financial outturn for 2016/17, there was not a need to provide £3m replenishment of reserves within the 2018/19 budget.

2.7.5 Given the favourable outturn for 2017/18, it is proposed that there is not a need to provide £3m replenishment of reserves within the 2019/20 budget.

2.7.6 In addition to the financial outturns for 2016/17 and 2017/18 being more favourable than anticipated when the plan to refresh reserves by £3m was agreed, there are a number of factors which need to be considered in setting a reserves strategy over the medium term. These are:

- Agreement to use a further £5.2m of reserves as part of the £10m budget contingency approve to support the 2018/19 revenue budget;
- Any residual overspend for the 2018/19 budget which would have to be covered from reserves. Currently it is anticipated that the Council will outturn within budget for 2018/19.
- A review of all the Council's reserves and balances which has identified that some of the Council's reserves are no longer needed for the purpose that they were originally established;
- A look back at those reserves that were used to support the 2016/17 and 2017/18 budgets and consideration as to whether the need to replenish those reserves still applies within a refreshed reserves strategy.

2.7.7 Following a review of all the Council's reserves and specific commitments against those reserves, a refresh of the Reserves Strategy is proposed which adds those reserves which are no longer required to the Council's Minimum General Fund Balance and retains a smaller number of Corporate Reserves which can be used more flexibly if/as required.

2.7.8 The proposed Reserves Strategy would:

- Increase the Council's General Fund Minimum Balance to £21m by 2020/21. This represents 9.5% of the Council's proposed net budget for 2019/20.
- Retain three Corporate Reserves plus the Insurance Fund Reserve. The Corporate Reserves are proposed to be retained as:
 - Transformation (to support invest to save initiatives)
 - Business Rates (to cover risk on business rates appeals)
 - Pensions (to cover risk on pension fund valuations and provide some further cover for severance costs)

2.7.9 Taken alongside the Council's proposed budget for 2019/20 and 2020/21, this reserves position is considered to be sustainable for the medium term. Future decisions on reserves would then be taken as part of the annual budget setting process.

2.7.10 The table below summarises the reserves balances over the medium term and includes the budget transfer to reserves of £4.3m in 2020/21 thereby increasing the Minimum Balance from £16.8m to £21.1m.

Table 8 – Forecast Balances of Reserves

	Balance at 31st March 2018 £000	Projected Balance at 31st March 2019 £000	Projected Balance at 31st March 2020 £000	Projected Balance at 31st March 2021 £000
Minimum Balance	11,269	16,812	16,812	21,112
<u>Corporate Reserves</u>				
Transformation	2,733	2,733	2,733	2,733
Insurance Fund	350	350	350	350
Business Rates	4,000	4,000	4,000	4,000
Pensions	4,925	4,925	4,925	4,925
Looked After Children	1,000	0	0	0
Other Corporate Reserves	17,108	9,616	2,133	0
Transfer to Minimum Balance	-	- 5,543	-	-
Corporate Reserves Total	30,116	16,081	14,141	12,008
Public Health Grant	850	410	0	0
Total General Fund Minimum Balance and Corporate Reserves	42,235	33,303	30,953	33,120

2.8 Medium Term Financial Strategy 2019/20 to 2021/22

- 2.8.1 The Council's Medium Term Financial Strategy (MTFS) sets out a framework for understanding the challenges the Council faces and supports corporate planning. It helps the Council to shape its finances over the medium term by examining the projected resources available to meet the priorities as set out in its Council Plan.
- 2.8.2 The Council has undertaken a complete review of its Medium Term Financial Strategy which was reported to Cabinet on 17th December 2018. The Plan set out details of the financial challenges faced by the Council over the medium term, which are referred to earlier in this report.
- 2.8.3 The MTFS has been updated again to reflect the outcomes of the Final Local Government Finance Settlement 2019/20 and the budget proposals set out in

this report. It also includes funding and expenditure projections for the 2021/22 financial year which show an expected balanced budget position based on current service activity. However this does not allow for any further funding to meet escalating social care costs if this issue is not addressed by the Government within the Spending Review.

- 2.8.4 The Council will continue to monitor and review the MTFS accordingly. The outcomes from the announcement of Government's Comprehensive Spending Review will be reflected in a revised MTFS which will be presented to Cabinet/Council later in the year.
- 2.8.5 In setting the budget for 2018/19, the Council identified a budget gap of £29.7m over the period 2019/20 to 2020/21. As the Council has now received details of the Final Local Government Finance Settlement 2019/20 and the Autumn Budget 2019, it is pertinent to update the MTFS in light of this additional information and to also consider funding and expenditure projections for the financial year 2021/22.
- 2.8.6 The Council's current financial position is emphasised in the earlier sections of this report, with the demands on social care largely contributing to the increased costs faced by the Council. Significant work during the current financial year has helped the Council to identify a number of proposed efficiencies. However, the current demand pressures have effectively expanded the funding gap previously reported to Council, therefore a number of further options to balance the budget over the next two financial years were proposed in the MTFS considered by Cabinet in December 2018.
- 2.8.7 The detailed update of the MTFS is attached as Appendix 8. The summary position of the Council's estimated funding and budget position over the next three years is also included below in Table 9.

Table 9 - Budget and MTFS 2019/20 to 2021/22

<u>Resources</u>	2019/20 Budget £000	2020/21 Estimated £000	2021/22 Estimated £000
<u>Government Funding</u>			
Revenue Support Grant	14,857	14,857	14,857
Business Rates Top-Up Grant	28,943	29,580	30,231
S31 Grant as compensation for Multiplier Cap on Top-Up Grant	943	943	943
New Homes Bonus	2,126	1,600	1,450
Public Health Grant	15,873	15,873	15,873
Housing Benefit and Local Council Tax Support Administration	1,270	1,270	1,270
Social Care Support Grant	2,298	0	0
iBCF additional funding 2019/20 *	2,605	2,605	2,605
EU Exit Funding	105	0	0
Total Government Funding	69,020	66,728	67,229
<u>Council Resources</u>			
Retained Business Rates	37,338	38,531	39,761
S31 Grants as compensation for Government determined business rates reliefs	4,808	4,935	5,064
Council Tax Collection Fund – annual review and use of surplus	3,000	3,000	2,500
Council Tax	106,980	111,281	115,754
Total Council Resources	152,126	157,747	163,079
Total Resources	221,146	224,475	230,308

<u>Expenditure</u>	2019/20 Budget £000	2020/21 Estimated £000	2021/22 Estimated £000
Baseline Budget at 2019/20 pay and prices including further investment in Social Care	221,146	221,146	221,146
Impact on future budget of Budget Options and other adjustments within agreed two year budget strategy	-	-15,064	-15,064
Provision for pay, price and fees and charges income inflation 2020/21 and 2021/22	-	7,093	13,244
Adult Care – provision for further costs of transitions and transforming care beyond that included in two year budget strategy	-	-	800
Provision for the cost of staff severances	-	3,000	3,000
Provision for contribution to replenish reserves	-	4,300	-
Impact on treasury management budget of earlier years MRP reprofiling	-	-	3,182
Budget Contingency	-	4,000	4,000
Total Budgets	221,146	224,475	230,308

* Note – the iBCF funding allocations up to 2018/19 are included within the Adult Services net budget as grant funding, based on use of the allocations agreed with the CCG

2.9 Business Rates Reliefs

Business Rates Retail Discount

2.9.1 The Government announced in the Autumn Budget 2018 on 29 October 2018 that it will provide a business rates retail discount scheme for occupied retail properties with a rateable value of less than £51,000 in each of the years 2019-20 and 2020-21. The value of the discount will be one third of the bill applied after other mandatory and discretionary reliefs.

2.9.2 Properties that will benefit from the relief will be those with a rateable value of less than £51,000 that are wholly or mainly being used as shops, restaurants, cafes and drinking establishments. The discount will be administered in line with the guidance provided by Central Government.

2.9.3 Central Government will reimburse billing authorities for the actual cost to them under the rates retention scheme of the relief that falls within the definitions of the Central Government guidance. It is proposed that the Council implements the relief in line with the Government guidance

Business Rates Rural Relief

2.9.4 The doubling of Business Rates Rural Rate Relief was introduced by the Government in 2017/18. However the relevant primary legislation hasn't been changed and councils have been asked to use their local discount powers to grant the reliefs in line with Government guidance. The Council has done this for 2017/18 and 2018/19 and it is proposed to continue the same arrangement for 2019/20.

2.10 Capital Strategy/Capital Programme Update

2.10.1 The Capital Strategy and proposed Capital Programme to 2022/23, which sets out the Council's future capital investment plans, will ensure that investment decisions are clearly aligned with the Council's strategic priorities and vision for Rotherham.

2.10.2 The Council's Capital Strategy and Capital Programme to 2021/22 was approved by Council in February 2018 within the Budget and Council Tax 2018/19 Report.

2.10.3 The Financial Outturn 2017/18 report approved by Cabinet in July 2018 set out an updated capital programme taking into account slippage on capital schemes during 2017/18 which was mostly re-profiled into future years.

2.10.4 Further individual new capital projects already approved during 2018/19 are incorporated into the updated capital programme which are set out in Appendices 2B to 2E.

2.10.5 This report proposes a number of further additions to the capital programme to 2022/23 which are set out in Appendix 2A. It is proposed that these schemes will be added to the Council's capital programme following Council approval. The amendments proposed are summarised as:

- Annual ongoing expenditure commitments to 2022/23
- Capitalisation of expenditure to support the revenue budget
- Priority Capital Investment

2.10.6 These are summarised below:

2.10.7 Annual Ongoing Expenditure Commitments to 2022/23 :

- Capital Investment in Wards £0.210m

- ICT Refresh £1.775m
- Operational Buildings & Commercial Property £0.625m
- Continuation of the Furnished Homes Scheme £1.134m

2.10.8 Capitalisation of expenditure to support the revenue budget :

- Capitalisation options to support the 2018/19 revenue budget £1.490m
- Capitalisation options to support the 2019/20 revenue budget £1.879m
- Capitalisation options to support the 2020/21 revenue budget £0.840m
- Capitalisation options to support the 2021/22 revenue budget £0.840m
- Capitalisation options to support the 2022/23 revenue budget £0.840m
- Capitalisation of Leisure PFI lifecycle costs to 2022/23 £0.461m

2.10.9 Priority Capital Investment – General Fund

- A618 Growth Corridor Phase 2 design (£0.600m)
The scheme includes a major improvement at the staggered junction that forms the intersection of the A618 (Mansfield Road) with the A57 in the south of the borough, together with a small improvement of the A57 at Chesterfield Road. The objectives for the A618 Growth Corridor scheme were improved safety, reduced congestion and to enable economic growth through new and accelerated employment in the A618/A57 area, including the links to the nearby M1 at junction 31.
- Dalben Tower - Clifton Park (£0.053m)
Replacement of major structural parts of the Dalben tower helter skelter in Clifton Park to ensure it remains an iconic play structure within the Park. Clifton Park forms a major part of the emerging Visitor Attraction Model.
- Wellgate Car Park - Retaining Wall (£0.046m)
Stability works to the retaining wall at Wellgate Car Park. The retaining wall at the rear of the car park has been the subject of interim repairs. This is deemed to be a safe situation for the interim period but there are remaining concerns about the long term stability of the wall / embankment. Part of the car park near to the wall has been fenced off to prevent vehicular and pedestrian access.
- Town Centre - Masterplan Flood Alleviation (£3.240m)
To support the Town Centre Development at Forge Island a flood defence scheme has already been approved by the Council to ensure the Town Centre site is not at risk of flooding. However these improvement works will increase pressure on the other sections of the River Don, that will require mitigation to prevent flooding risk. The Council plans to implement 0.5km of new flood defences, located alongside the canal/railway upstream of Rotherham United's FC's football stadium, and carry out improvement works to two small watercourses that flow through the Parkgate area towards the River Don. The works will be funded jointly by a bid for funding from the European Regional Development (ERDF) and the Council's corporate resources. The Council's contribution towards the project will be met by the existing Town Centre Masterplan budget.

- Century Phase II (£3.200m)
Match funding to support a bid to Sheffield City Region for a project which will utilise an area of unused land to construct a new Business Centre at Manvers Way, Wath-Upon-Deane. It would be a second phase of the popular Century Business Park. This phase will create 17,000 sq. ft. of new floor space for office and clean manufacturing “move on” space within B1 planning use class.

This high quality, publicly owned and operated employment space would be made available to businesses within the local area, as well as to the wider Borough and City Region area. Building on the first phase of the Century Business Park this project would allow current occupants and other businesses to move to larger premises as their business grows, alongside providing additional space suitable for new businesses.

- Microsoft 365 (£4.668m)
Microsoft has indicated that the current windows desktop products operated by the Council (Microsoft Office 2010) will cease to be supported from January 2020. This includes the Council’s email system and office suite such as Word, Excel, Outlook and SharePoint, as well as other important administration tools. From this time [2020] Microsoft will no longer provide security updates and patches which will result in an increased and unacceptable level of risk in relation to our information security - the council has a duty to ensure all the data held in its ICT systems is safe and secure. Microsoft 365 is the direct replacement for these office productivity tools and after extensive research considered to be the only viable option.
- Foster Care Adaptations (£2.560m)
Funds are to be made available to provide home extensions and adaptations for foster carers and adopters to minimise the ongoing cost of care impact on the revenue budget. This would be a continuation of the existing programme, that provides funds to support foster carers, of siblings or children with disabilities, to carry out necessary adaptations to their existing property, or to provide support to purchase a new property, in order that they can provide a permanent placement for the looked after children.
- CCTV (£0.050m)
The aim of the project is to provide a budget for the updating or installation of CCTV across a number of strategic locations across the borough to prevent anti-social behaviour.
- Allotments (£0.100m)
This proposal is to create a capital allocation of £100k to support the transfer of the management of Allotments to a newly created Allotments Alliance. This supports the decision by Cabinet in July 2018 and mitigates risk of delays to the project due to concerns about taking on site-related liabilities. The Allotments Alliance will be able to use the contribution to support match funding bids to carry out any required site works to ensure the Allotments are fit for purpose.

- **Mobile Application (£0.222m)**
Productivity of the adults and children's - social care workforce is critical to its future sustainability with a reduced workforce, increasing demand and complexity of vulnerable adults and children and families. Digital solutions to assessment and case management are in their infancy in Childrens and Adult Care and Health, with assessment teams not having access to agile working technology and real time recording. The Liquid Logic mobile application will enable liquid logic users to record and complete assessments in real time providing service users, with the opportunity to view, amend and sign assessment documentation if appropriate, reducing delays and multiple data inputting. The app also enhances data security reducing the need for paper recording. This method is across the social care arena.
- **Digital Support - supported living (£0.160m)**
The implantation of digital technology with 40 individuals to better understand how digital technology can improve the lives of vulnerable people who are in receipt of traditional care services and contribute to the long term financial sustainability of adult social care and demonstrate a viable alternative to traditional reactive care line provision.
- **Bassingthorpe Farm (£0.910m)**
This budget will be utilised for key strategic acquisitions, preparatory and infrastructure works to support the Bassingthorpe Farm housing development.
- **Grafton and Cranworth Contact Centres (£0.180m)**
The Council currently has access to three council houses to support Looked After Children (LAC) to see their families. Improvement works would require £15k - £20k for each house to be brought to a reasonable decorative standard; however, these houses have been deemed to be unsuitable for the future use for facilitation of contact time. This proposal would see these three houses returned to RMBC Key Choices where they would be rented out to families in need of accommodation.

The project would then directly replace the space provided by these houses with Grafton House which is currently an unused site owned and managed by Rotherham MBC. This would provide 6 family contact rooms and enable the movement of the team base from Cranworth to Grafton House, and whilst making additional refurbishments to Cranworth to further increase capacity to 8 – 9 family contact rooms.

This project would increase the capacity for enabling the required contact time for LAC children with their family and friends. The number of looked after children has increased significantly in recent years which has led to an increase in the need for suitable accommodation for the required LAC contact time.
- **Community Aspects of Road Safety (£0.450m)**
This is a project to address local community concerns regarding road safety, with the implementation of engineering interventions and amended speed limits. Due to both limited staff resources and the availability of the

Local Transport Plan (LTP) funding to implement schemes, it is currently difficult to meet public and neighbourhood aspirations. Therefore, the proposal is to provide a capital budget for 3 years of £150,000 per annum.

Housing Revenue Account (HRA)

- 2.10.10 The Housing Revenue Account Capital Programme has also been updated to 2022/23 with a further £20.275m investment in improving council housing and £2.000m in adaptations. HRA capital programme information is set out in Appendices 2D and 2E.

Capital Strategy

- 2.10.11 The Capital Strategy will deliver a Capital Programme that is affordable and sustainable, and contributes to the Borough's economic growth. It will also ensure that the Council is able to fully contribute to the delivery of the SCR Strategic Economic Plan and maximise the potential for securing capital funding from the SCR.
- 2.10.12 One of the key aims of improving the Council's management of its capital resources is to embed the importance of having an integrated approach across revenue and capital within the organisation. This is to ensure that the two key strategic documents, the Capital Strategy and Medium Term Financial Strategy (MTFS) interlink, to ensure that the delivery and financing of the Capital Programme fully reflects the principles of the MTFS. This has been achieved by ensuring that the revenue implications of capital projects are reflected within the MTFS and in revenue budgets (such as the cost of borrowing and savings generated through invest to save schemes).
- 2.10.13 The revenue impact of the Capital Strategy is reflected in this report and the prudential borrowing requirement arising from the Capital Programme is reflected in the Prudential Indicators and Treasury Management and Investment Strategy.

Proposed Capital Programme 2018/19 to 2022/23

- 2.10.14 Subject to approval of all the proposed additions to the capital programme, the Council's five year capital programme will be set at £406.811m, split between general fund £250.224m and HRA £156.587m. The table below indicates the split of the capital programme across the Council's Directorates.

Table 10 – Proposed Capital Programme 2018/19 to 2022/23

Directorate	2018/19 Budget £m	2019/20 Budget £m	2020/21 Budget £m	2021/22 Budget £m	2022/23 Budget £m	Total Budget £m
General Fund Capital						
Children and Young People's Services	9.288	10.751	10.715	4.220	4.700	39.674
Assistant Chief Executive	1.338	0.210	0.210	0.210	0.210	2.178
Adult Care & Housing	4.069	6.237	11.993	6.066	3.921	32.286
Finance and Customer Services	5.187	3.976	4.828	1.775	1.775	17.541
Regeneration and Environment	39.374	45.693	41.129	18.113	6.238	150.546
Capitalisation Direction	2.000	2.000	2.000	2.000	0.000	8.000
Total General Fund Capital	61.256	68.866	70.874	32.384	16.844	250.225
Total HRA Capital	41.888	42.036	28.113	22.275	22.275	156.587
Total RMBC Capital Programme	103.144	110.902	98.987	54.659	39.119	406.811

Funding the Capital Programme

- 2.10.15 Appendix 2B & 2D shows how the Council proposes to fund the projects and changes to the Capital Programme for which approval is being sought, together with the funding of the existing approved Capital Programme projects. As indicated above, the Council's revenue budget and medium term financial strategy contains provision for the revenue implications of the capital programme including prudential borrowing costs.
- 2.10.16 The Council held £17.236m of General Fund capital receipts, and £11.566m of HRA Right to Buy / Land receipts as at 31st March 2018. In addition, the Council anticipates a further £10m of capital receipts to be generated across the Capital Programme period 2018/19 to 2022/23. This would provide total available capital receipts of £38.802m to meet total commitments within the current programme of £34.827m. This position allows for the use of £3.1m of capital receipts to support the repayment of debt in 2019/20 to reduce the Council's revenue contribution to the repayment of debt (MRP).
- 2.10.17 The table below shows how each year of the capital programme will be funded:

Table 11 – Funding of the Proposed Capital Programme 2018/19 to 2022/23

Funding Stream	2018/19 Budget £m	2019/20 Budget £m	2020/21 Budget £m	2021/22 Budget £m	2022/23 Budget £m	Total Budget £m
Grants And Contributions	23.583	28.557	38.859	22.126	8.840	121.965
Unsupported Borrowing	28.963	35.190	24.527	5.823	5.569	100.072
Capital Receipts	6.695	3.119	5.488	2.435	2.435	20.172
Capital Receipts – Flexible Use	2.015	2.000	2.000	2.000	0.000	8.015
Total Funding - General Fund	61.256	68.866	70.874	32.384	16.844	250.224
Grants And Contributions	3.325	1.486	1.185	0.000	0.000	5.997
Housing Major Repairs Allowance	12.559	16.005	12.759	22.025	22.025	85.373
Capital Receipts	2.435	4.205	0.000	0.000	0.000	6.640
Revenue Contribution	23.569	20.340	14.168	0.250	0.250	58.577
Total Funding - HRA	41.888	42.036	28.113	22.275	22.275	156.587
Total	103.144	110.902	98.987	54.659	39.119	406.811

2.10.18 The Council's funding strategy in respect of the Capital Programme will be based on the following key principles:

- (i) Capitalisation opportunities will be maximised, where accounting rules allow.
- (ii) The Government's capital receipts flexibilities will be maximised to fund revenue transformational expenditure, with an indicative £2m of capital receipts built into the revenue budget for the period 2018/19 to 2021/22. As a general principle, capital receipts will be earmarked to minimise revenue costs.
- (iii) All decisions on capital financing are delegated to the Council's Section 151 Officer as agreed by Council.

2.11 Treasury Management Issues

- 2.11.11 Treasury Management is the management of the Council's cash flows, its banking, money market and capital transactions, the effective control of risks associated with these activities and the pursuit of optimum performance associated with those risks.
- 2.11.12 The Treasury Strategy has associated Prudential Indicators (PIs) which have to be approved by Council prior to 1st April each financial year in order to comply with the various statutory frameworks within which the treasury function has to operate.
- 2.11.13 The Prudential Code requires the Council to approve and monitor a minimum number of PIs in order to inform the capital decision making

process and support capital investment decisions. These PIs are mandatory.

- 2.11.14 The Capital Finance Regulations 2008 require the Council to approve a Minimum Revenue Provision (MRP) statement which sets out the methods the Council will use to determine the appropriate amount of MRP to charge against the revenue budget.
- 2.11.15 The Treasury Management Strategy is integral to the overall Budget Strategy and to the management of the Capital Programme.
- 2.11.16 Details of the Treasury Management Matters are contained in Appendix 3.

2.12 Report of the Strategic Director of Finance and Customer Services (the Council's Responsible Financial Officer)

- 2.12.11 Section 25 of The Local Government Act 2003 requires the 'Chief Financial Officer' (The Strategic Director of Finance & Customer Services at Rotherham Council) to report to Council on the following matters in making decisions on the budget and financial strategy:
 - the robustness of the estimates made for the purposes of the calculations;
 - the adequacy of the proposed financial reserves.
- 2.12.12 In addition, it is recognised as good financial management for the Council to identify target levels for reserves and balances that are based on a thorough understanding of its needs and risks.
- 2.12.13 The contents of this budget and financial strategy report is the mechanism by which positive assurances are made by the Strategic Director of Finance & Customer Services about the adequacy of the proposed financial reserves.
- 2.12.14 The Strategic Director of Finance & Customer Services gives her assurance that the budget estimates for 2019/20 and 2020/21 are robust overall when considered in conjunction with the budget options identified in the report, the reserves strategy and medium term financial projections. The Council continues to face significant financial pressures in respect of social care.
- 2.12.15 This assurance is therefore predicated on the Council securing plans and actions to ensure that a number of significant risk areas within the budget are addressed and savings delivered, in particular:
 - Successful application of the investment in Children's Safeguarding as well as robust management of demand pressures to secure a sustainable financial position in line with the budget allocated for Children and Young People's Services.

- Successful management of the demand pressures in Adult Social Care within the budget allocated through completion of the service development programme.

2.12.16 The key fundamental principles of the report's recommendations which the Strategic Director of Finance & Customer Services has considered in giving this assurance are:

- That the budget strategy for 2019/20 and 2020/21 is approved as set out in the report and incorporating the agreement to the delivery of £7.7m and a further £15.8m in 2019/20 and 2020/21 respectively of net budget reductions.
- That Directorates manage their finances within the clearly defined cash-limits approved as part of this budget. Whilst the budget risk is recognised, Strategic Directors must bring forward options to mitigate any cost overruns in accordance with Financial Procedure Rules in order that formal decisions can be made where necessary.
- That Council approves the updates to the Medium Term Financial Strategy to 2021/22 and agrees to the proposals to manage a balanced budget over 2019/20 and 2020/21.
- That the revised Reserves Strategy is approved which will see the General Reserves Minimum Balance increased to £21m by 2020/21. However, it is not to be called upon for other purposes save in exceptional circumstances with the agreement of the Leader of the Council, Chief Executive and the Strategic Director of Finance & Customer Services and approved by the appropriate body of the Council in accordance with the Constitution.

2.12.17 The reserves position will need to be kept under review to ensure that the Council maintains a robust budget and sound financial base. This budget strategy proposes replenishing reserves over the medium term.

2.12.18 The Council continues to operate in a tight financial climate by continuing to exercise the additional spending controls implemented over the last two years including the application of stringent recruitment and procurement controls along with regular directorate budget challenge sessions involving Cabinet Members. However, there are significant cost overruns taking place and this needs to be stemmed if the Council is to remain financially stable and sustainable. Therefore consideration will be given to any further measures that can be taken to ensure that spending is contained within budget.

2.12.19 Within the current financial climate, effective and carefully planned use of reserves is ever more critical to the Council's ability to maintain a robust balanced budget whilst delivering its budget objectives to protect the most vulnerable people and those in need.

2.12.20 Achieving budget savings of this magnitude, whilst seeking to protect priority services as far as possible, requires a significant amount of service and financial planning. This can only be done effectively with the support of an integrated strategic approach to the level and use of the Council's reserves.

2.12.21 In considering the overall robustness of the budget proposals for 2019/20 and 2020/21, account has been taken of the degree of transformation required in some areas and the time it will take to deliver some of the savings over the period. There are risks with some items until projects and plans have been fully developed but that is inevitable given the scale of the cuts involved.

3. Options considered and recommended proposal

3.1 These are set out in Section 3 above.

4. Consultation on proposal

4.1 From 26th October 2018 to 30th November 2018, the Council consulted with the public, staff and partners around the Directorate cuts and savings proposed for the 2019/20 and 2020/21 budget. The Council asked the public to provide feedback on budget proposals via: local media, the Council website and social media.

4.2 The Council's Overview and Scrutiny Management Board (OSMB) has also closely reviewed and challenged the budget proposals included in this report and raised some specific queries requiring further information to be presented on some of the proposals.

4.3 A report setting out the feedback on the consultation is attached at Appendix 7.

4.4 With regard to the proposed changes to the Capital Strategy and Capital Programme, consultation has taken place with elected Members and officers engaged in capital projects across Directorates.

5. Timetable and Accountability for Implementing this Decision

5.1 The Council is required to set its annual budget by no later than 10th March each year. Strategic Directors are responsible for ensuring the delivery of savings proposals within their Directorate Cash Limit approvals.

5.2 Where appropriate, detailed Implementation Plans will be drawn up and maintained to ensure close monitoring of savings delivery or providing early warnings if there is a potential for the savings target not to be achieved. In this instance this will provide maximum opportunity to identify potential remedial actions to be identified and implemented to maintain spend within the approved budget limit.

6. Financial and Procurement Advice and Implications

- 6.1 The financial implications are set out in detail in Section 2 above.
- 6.2 In summary, the report recommends a 2.99% increase in Council Tax (excludes precepts) and a 2019/20 General Fund Revenue Budget for the Council of £221m.
- 6.3 It should be noted that the proposed revenue budget includes:
- Provision for pay awards and contractual inflation
 - Where known in relation to specific items of expenditure, a specific provision for inflation. In line with Council policy, it is expected that any other inflationary pressures will be contained within Directorate Cash Limit budgets.
 - Income inflation – a 2.4% increase to income budgets for Council Fees and Charges in line with the September 2018 CPI increase.
- 6.4 Any revenue implications from the Approved Capital Programme are fully reflected in the Council's 2019/20 Revenue Budget, its Medium Term Financial Strategy and the Prudential Indicators and Treasury Management and Investment Strategy.
- 6.5 There is a requirement for all projects within the Capital Programme to be procured in line with the Council's Standing Orders and, Financial and Procurement Procedure Rules. The Authority utilises national and regional framework arrangements for many of its capital contracts, including the YORbuild framework lists. This speeds up the procurement process, and ensures that the Council achieves value for money in the procurement of its capital contracts.
- 6.6 Treasury Management forms an integral part of the Council's overall financial arrangements. The assumptions supporting the capital financing budget for 2019/20 and for the future years covered by the MTFS of the Council have been reviewed in light of the current economic and financial conditions and the revised future years' capital programme.
- 6.7 The proposed Treasury Management and Investment Strategy is not forecast to have any further revenue consequences other than those identified and planned for in both the Council's 2019/20 Revenue Budget and approved MTFS.

7. Legal Advice and Implications

- 7.1 When setting the budget, the Council must be mindful of the potential impact on service users. In particular, Section 149 of the Equality Act 2010 imposes an obligation on Members to have due regard to protecting and promoting the welfare and interests of persons who share a relevant protected characteristic (age; disability; gender re-assignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation). The detail of the analysis of the budget proposals undertaken so far is described in section 11 below. However, case law has clarified that there is no

obligation on a local authority to carry out an equality impact analysis of the high level strategic budget setting process. Once the budget has been set and as spending decisions are made service by service, and as policies are developed within the constraints of the budgetary framework, proposals will be further considered by Members and will be subject to an appropriate and proportionate assessment of any equality implications.

- 7.2 In coming to decisions in relation to the revenue budget and Council Tax the Council has various legal and fiduciary duties. The Council is required by the Local Government Act 1992 to make specific estimates of gross revenue expenditure and anticipated income leading to the calculation of the council tax requirement and the setting of the overall budget and Council Tax. The amount of the council tax requirement must be sufficient to meet the Council's legal and financial commitments, ensure the proper discharge of its statutory duties and lead to a balanced budget.
- 7.3 In exercising its fiduciary duty the Council should be satisfied that the proposals put forward are a prudent use of the Authority's resources in both the short and long term; that the proposals strike a fair balance between the interests of Council Tax payers and ratepayers on the one hand and the community's interests in adequate and efficient services on the other; and that they are acting in good faith for the benefit of the community whilst complying with all statutory duties. Officers have addressed the duty to strike a fair balance between different elements of the community and the interests of Council Tax and Business Rate payers in developing the budget proposals set out in this report.
- 7.4 All capital projects require input from Legal Services in relation to contracts. The Council must ensure that robust contractual arrangements are put in place, specifications are clearly defined, and it is clear which project risks are the responsibility of the Contractor and which remain with the Council. This is to avoid potential contractual disputes and limit the financial impact on the Council arising from them.
- 7.5 It is a requirement that changes to the Council's prudential indicators are approved by Council.
- 7.6 It is also a requirement that the Council's Minimum Revenue Provision Policy Statement for each financial year is approved by Council.

8. Human Resources Advice and Implications

- 8.1 The expected impact of the budget proposals within this report on the number of Full Time Equivalent (FTE) posts to be lost is around 175 FTE's.
- 8.2 Since 2010 the Council has reduced its headcount by over 1,800.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 See sections 2.1.26 to 2.1.34 and sections 2.1.6 to 2.1.14 above.

9.2 There has been significant investment in Children and Young People Services in recent years demonstrating the Councils commitment to improving the service and better protecting children and young people. This budget includes continuing investment in children's safeguarding. The proposed 2019/20 budget utilises the additional funding announced in the Government's Autumn Budget 2018.

9.3 There is additional investment within the Capital Programme to increase SEND provision, contributing to meeting current and expected future demand and to reduce out of authority placements.

10. Equalities and Human Rights Advice and Implications

10.1 All budget savings proposals requiring full, detailed Equalities Assessments are provided as background papers to this report.

10.2 Projects within the Capital Programme will ensure that as far as possible Council buildings are fully accessible, to enable all users to access Council services. In addition, projects within the Council's Digital Council Strategy will ensure that individual customer needs are met. The development of the Children's and Adults' Social Care ICT system will ensure equality of opportunity for a range of vulnerable groups, by providing timely and robust data, to enable all partners to work together and ensure that care and protection is available to those people who need it most.

11. Implications for Partners

11.1 The implications for Partners and Other Directorates of revenue budget savings proposals at Appendix 1 are in the Equalities Assessments.

11.2 Where the Council is working with partner organisations on specific capital projects, for example in Health, the Police and other government agencies, proposals have been developed in conjunction with these organisations.

12. Risks and Mitigation

12.1 The non-achievement of the budget saving options outlined earlier may result in overspends which will require a drawdown on reserves. The reserves strategy shows that there is a sufficient balance of reserves to mitigate overall budget risk, however, a continued call on the reserves over and above that planned over the medium term is financially unsustainable.

12.2 The Capital Programme is funded through a number of sources: Prudential borrowing, capital grants and contributions, revenue contributions and capital receipts. Any uncertainty over the funding of the Programme rests on confirmation that grants/contributions and capital receipts continue to be available in future years.

12.3 Finance work closely with Project Managers and the Corporate Property Unit, to monitor project expenditure and performance. Improvements that are being introduced to the Capital Programme governance arrangements and enhanced reporting requirements will ensure that Members will receive early

notice of any specific project issues. This will enable early intervention to take place to bring projects back on timetable and cost, or if necessary, agree an additional capital programme funding approval. Where elements of the Programme are reliant on future grant funding, future projects will be continually reviewed to match the programme against funding availability.

- 12.4 The proposed Treasury Management and Investment Strategy seeks to minimise the risks inherent in operating a Treasury Management function during these difficult economic and financial conditions. The UK leaving the European Union in March 2019 may impact on the financial markets and will therefore require careful consideration of future investments in accordance with the Treasury Management Strategy.
13. Operational Treasury Management guidelines will continue to be kept in place and reviewed to ensure they are appropriate given the circumstances faced, supported by regular monitoring to ensure that any risks and uncertainties are addressed at an early stage and hence kept to a minimum.
14. **Accountable Officer(s)**
Judith Badger, Strategic Director of Finance and Customer Services
Graham Saxton, Assistant Director of Financial Services

This report is published on the Council's [website](#).

Ref Per Template	Directorate / Savings Option	Budget Saving 2019/20 £000	Additional Budget Saving 2020/21 £000	Total Budget Saving £000
Directorate Savings				
Assistant Chief Executive				
ACX 1	Human Resources	50	50	100
ACX 2	Performance, Intelligence & Improvement	45	-	45
ACX 3	Restructure Democratic Services	89	-	89
		184	50	234
Corporate				
CORP1	Riverside House Lease	494	-	494
Finance & Customer Services				
FCS 5	Customer & Digital (FCS & ACX)	815	-	815
RE 1	Regeneration & Environment - Customer & Digital	-	1,650	1,650
		815	1,650	2,465
Adults & Housing AND Public Health				
ACH 1	Review of funding for the Sheffield Royal Society for the Blind Sight & Sound Services	15	-	15
ACH 2	My Front Door	62	290	352
ACH 3	Reduction in "call off" budget provision for Absolute Advocacy Service	95	-	95
ACH 4	New Target Operating Model for Adult Care, Housing and Public Health	1,556	1,556	3,112
ACH 5	Reassessments / Right Size Care Packages Programme	1,023	3,910	4,933
ACH 6	Reduction in the contract value of the Healthwatch Rotherham contract	20	-	20
ACH 7	HRA Contribution to Housing Related Support – Floating Support and Equipment/Adaptations	150	150	300
ACH 9	Adults Strategic Commissioning	123	123	246
		3,044	6,029	9,073
Regeneration & Environment				
RE 2	Street Pride Zonal Working	146	-	146
RE 3	Enforcement and Regulatory Services Integration	146	-	146
RE 4	Transport Fleet Extended Years	12	-	12
RE 5	Capitalise Highways Multi-Hog Patching Works	300	-	300
RE 6	Capitalise Replacement of Obsolete Street Lighting Units	35	-	35
RE 7	Review of Council Depots	7	-	7
RE 8	Heritage Services Community Supported Model	-	17	17
RE 9	Reduction in Library Stock Budget	-	50	50
RE 10	RVCP Introduction of Automatic Car Parking System	-	16	16
RE 11	Reduction of Staffing Resources in Planning Service	17	-	17
RE 12	Increase in Income from Business Centre Licence Fees	35	21	56
RE 13	Riverside House Café Tender Process	15	32	47
RE 14	Asset Management and Property Savings	181	209	390
RE 15	Review of Clinical Waste Operation	10	-	10
RE 16	Bring Site Removal	3	3	6
RE 17	Reduced Public Right of Way Staff Resource	6	-	6
RE 18	Introduction of Pre-Inspection Food Hygiene Inspections	2	-	2
		915	348	1,263
CYPS				
CYPS 1	Demand Management	316	684	1,000
CYPS 2	Early Help & Social Care Pathway	1,435	4,305	5,740
CYPS 3	Performance and Quality	200	-	200
CYPS 4	Market Management	314	2,753	3,067
		2,265	7,742	10,007
Total Directorate Savings		7,717	15,819	23,536

Budget Option 2019/20 – 2020/21

Cumulative Net Savings

Reference:	ACH 1

2018/19 £'000	2019/20 £'000	2020/21 £'000
0	15	15

Director Responsible for Delivery	Strategic Director Adult Care, Housing and Public Health

Cabinet Portfolio Holder	Cllr David Roche

Finance Business Partner	Julie Copley

Proposal Description	Proposed reduction in funding for the Sheffield Royal Society for the Blind Sight and Sound service
Details of Proposal (including implications on service delivery)	Following a review of the sensory offer, it was determined that there was a need to develop local services to assist people with sensory disabilities to remain as independent as possible for as long as possible and prevent dependency on statutorily provided services. On the 12 September 2016, Cabinet agreed to fund the development of a sensory impairment service for people with both hearing and sight impairment with a budget of £140,000 per annum. The service called Rotherham Sight and Sound, located at Ship Hill in Rotherham town centre commenced in October 2017. It is delivered by Sheffield Royal Society for Blind. Funding for the project was agreed for a two year period. The original proposal was to end funding for the service at the end of the contract term. £93,000 of the overall £140,000 budget comes from alternative cost centres and these have already been considered within other savings proposals. This left a balance of £47,000 which was proposed to be released from September 2019 and thus delivering a saving of £23,500 in 2019/20 and a further £23,500 in 2020/21. Following consideration of feedback from the Council's budget consultation, there are significant changes to the original proposal for the Rotherham Sight & Sound service. The original proposal was for funding to end following expiration of the original contract period in 2019/20. It is now recommended that the Rotherham Sight & Sound

Appendix 1A (i)

	service is retained on a slightly reduced budget for two years (with the option for a third year extension). This will be with a contract value of £125,000 per annum. The new service specification will incorporate an enhanced offer for advice for the deaf/hearing impaired community. A number of responses pertaining to Sight & Sound were received via social media and through face to face events with the Council Leader/Chief Executive asserting opposition to the ending of funding for the Sight & Sound service. 20% of respondents to the Council's on-line budget consultation cited the Sight & Sound proposal as one they wished to comment on. All responses received opposed the proposed ending of funding, In addition to the on-line content, 24 letters were received from a range of individuals and services supporting people with sensory impairments; all opposing the ending of funding for the service and citing the adverse impact this would have on their lives of those who use the service and their peers. A specific face to face consultation event was undertaken on the 5 December 2018 at Talbot Lane church. This was attended by 64 people using the Sight & Sound service (or affiliated to it) with both visual and hearing impairments. At the event, all attendees voiced their opposition to the proposal and cited the direct impact this would have on them in terms of reducing their specialist support, driving up demand for statutory services, increasing social isolation and breaking up friendship groups. Officers will work closely with the Sheffield Royal Society for the Blind to co-design a revised service specification to support the new contractual arrangements.
Implications on other Services (identify which services and possible impact)	The service supports the Council's Adult Care Directorate with an enhanced sensory offer above the statutory Care Act 2014 requirements. The proposed revisions to the service specification will further enhance the advice needs of deaf/hearing impaired community.
Support required from Corporate Services – Finance, HR, Legal, ICT (please specify)	Support from Legal, Finance and Procurement functions to put a new contract in place.
Reduction in Staffing Posts (FTEs)	The provider will determine – no direct impact for the Council.
Reduction in Head Count	The provider will determine – no direct impact for the Council.
Decision Maker : Either Cabinet or Officer/Management Action	

Budget Option 2019/20 – 2020/21

Cumulative Net Savings

Reference:	ACH 6

2018/19 £'000	2019/20 £'000	2020/21 £'000
0	20	20

Director Responsible for Delivery	Strategic Director Adult Care, Housing and Public Health

Cabinet Portfolio Holder	Cllr David Roche

Finance Business Partner	Julie Copley

Proposal Description	Proposed reduction in the contract value of the Healthwatch Rotherham contract.

Details of Proposal (including implications on service delivery)	The Health and Social Care Act 2012 amended the Local Government and Public Involvement in Health Act 2007 to make provision for a national Healthwatch England and for a local Healthwatch. This is a statutory service. Healthwatch Rotherham is expected to be the local consumer champion for patients, service users and the public, covering both health and social care for all ages. Their statutory activities should include gathering local views and making these known to providers and commissioners, monitoring and scrutinising the quality of provision of local services, and a seat on the local Health and Wellbeing Board. The Healthwatch contract is funded from a previously ring fenced grant allocation: Local Reform and Community Voices Grant of £183,917. The ring fence was removed in 2015/16 There is therefore no mandate as to the value of the contract since the removal of the ring fence. A two year contract was issued following a competitive tender process during 2017/18 with a contract value of £174,150. The contract had a tapered value for year two, with the current value of £156,735 during 2018/19. The contract has an option to extend for one year to 31 March 2020 subject to agreement on a revised contract value. It is proposed that the contract value is further reduced to £137,000 for 2019/20. This will be facilitated through a

Appendix 1A(ii)

	negotiation with the existing provider with the option to extend on a revised contract value/service specification for the one year period. The service specification will be revised to more clearly articulate the requirements of both the Healthwatch and NHS Complaint Advocacy functions. There will also be a commitment to apply the emerging Healthwatch England framework when this is rolled out to ensure that the local offer is in line with the rest of the country. The changes to the original proposal for a £66,000 budget reduction have been recommended following consideration of feedback from the Council's budget consultation. A number of responses pertaining to Healthwatch were received via social media and through face to face events with the Council Leader/Chief Executive asserting opposition to the level of proposed cut to the Healthwatch budget. 45 letters were received (including one with 28 signatures) from a range of individuals and services supporting people of all ages including children and young people. The majority of the adverse impacts cited related to the potential loss of advocacy support and negative consequences that this would have on the wider community requiring support to make an NHS complaint. A detailed response was received from Healthwatch England. This provided constructive feedback with regard to expected Healthwatch functions and outlined challenges to potential organisational delivery within the financial envelope in the original proposal. The benchmarking information provided by Healthwatch England also helped inform the revision to the depth of the proposed reduction in the budget.
Implications on other Services (identify which services and possible impact)	The Healthwatch service is an all age offer and though the majority of activity is focused on adults there are also aspects that cover CYPS such as CAMHS and maternity services. This is reflected in the revised service specification which ensures that the functions for both Healthwatch and NHS Complaints Advocacy retain a commitment to all age support. The provider employs a small number of staff and has recently moved offices in order to reduce overhead costs. The revised level of funding should lessen the adverse impact on the Healthwatch Rotherham staffing deployment.
Support required from Corporate Services – Finance, HR, Legal, ICT (please specify)	None required as the revised proposal can be made within the existing contractual arrangements.
Reduction in Staffing Posts (FTEs)	To be determined by the provider – no direct impact for the Council.
Reduction in Head Count	To be determined by the provider – no direct impact for the Council.

Decision Maker :	

Either Cabinet or Officer/Management Action	

Proposed Additions to the General Fund Capital Programme to 2022/23								
	2018/19 £'000	2019/20 £'000	2020/21 £'000	2021/22 £'000	2022/23 £'000	Total Project £'000	Grant Support £'000	Corporate Resource Required £'000
Annual Ongoing Expenditure Commitments to 2022/23								
Capital Investment In Wards	0	0	0	0	210	210	0	210
ICT Refresh	0	0	0	0	1,775	1,775	0	1,775
Operational Buildings	0	0	0	0	550	550	0	550
Commercial Property	0	0	0	0	75	75	0	75
Furnished Homes	0	0	0	0	1,134	1,134	0	1,134
Capitalisation of expenditure to support the revenue budget								
Carriageways Capitalisation	0	500	500	500	500	2,000	0	2,000
Multi-Hog works capitalisation	300	300	300	300	300	1,500	0	1,500
Street Lighting Capitalisations	40	40	40	40	40	200	0	200
Leisure PFI lifecycle	0	0	0	0	461	461	0	461
Fleet Management System	54	0	0	0	0	54	0	54
Fleet Management - Vehicle purchases rather than lease	1,096	955	0	0	0	2,051	0	2,051
RVCP New leisure equipment and replacement of safety boats	0	84	0	0	0	84	0	84
Priority Capital Investment – General Fund								
A618 Growth Corridor Phase 2 design	0	600	0	0	0	600	0	600
Dalben Tower - Clifton Park	0	53	0	0	0	53	0	53
Wellgate Car Park - Retaining Wall	0	46	0	0	0	46	0	46
Town Centre - Masterplan Flood Alleviation	50	400	2,750	40	0	3,240	1,620	1,620
Century Phase II	0	3,200	0	0	0	3,200	1,600	1,600
Microsoft 365	1,015	600	3,053	0	0	4,668	0	4,668
Foster Care Adaptations	0	640	640	640	640	2,560	0	2,560
CCTV	0	50	0	0	0	50	0	50
Allotments	0	100	0	0	0	100	0	100
Mobile Application	140	82	0	0	0	222	0	222
Digital Support - supported living	160	0	0	0	0	160	0	160
Bassingthorpe Farm	0	910	0	0	0	910	0	910
Grafton and Cranworth Contact Centres	0	180	0	0	0	180	0	180
Community Aspects of Road Safety	0	150	150	150	0	450	0	450
Total Proposed Additions	2,855	8,890	7,433	1,670	5,685	26,533	3,220	23,313

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Current Year		Future Years		Total Project
	Budget £		Budget £		Budget £
Adult Care & Housing	4,069,110		28,216,623		32,285,733
Children & Young Peoples Serv	9,288,481		30,385,110		39,673,591
Finance & Customer Services	7,186,845		18,353,556		25,540,401
Assistant Chief Executive	1,337,960		840,000		2,177,960
Regeneration & Environment	39,373,744		111,172,475		150,546,219
Total	61,256,140		188,967,764		250,223,904

Funding:

Funding Stream	Current Year		Future Years		Total Project
	Budget £		Budget £		Budget £
Grants And Contributions	23,582,896		98,381,941		121,964,837
Prudential Borrowing	26,713,112		71,108,823		97,821,935
Revenue Contribution	2,014,828		6,000,000		8,014,828
Usable Capital Receipts	8,945,304		13,477,000		22,422,304
Total	61,256,140		188,967,764		250,223,904

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
Adult Care & Housing	Adult Services	Adult Services	Adults Grants Unallocated	CUZBUN	Adults Grants Unallocated	0	0	0	2,006,206	0	2,006,206
			Adults Grants Unallocated			0	0	0	2,006,206	0	2,006,206
			Assistive Technology	CU0700	Assistive Technology Equipment	680,000	680,000	680,000	680,000	680,000	3,400,000
				CU0502	Digital Support - Supported Living	0	160,000	0	0	0	160,000
				CU0503	Webroster mobile units	16,110	0	16,593	0	17,091	49,794
			Assistive Technology			696,110	840,000	696,593	680,000	697,091	3,609,794
			REWS Equipment	CU0701	REWS Capital	190,000	190,000	190,000	190,000	190,000	950,000
			REWS Equipment			190,000	190,000	190,000	190,000	190,000	950,000
			Adult Services			886,110	1,030,000	886,593	2,876,206	887,091	6,566,000
	Adult Services					886,110	1,030,000	886,593	2,876,206	887,091	6,566,000
	Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Private	CNF101	Adapts - WDP - Private Major	453,546	0	0	0	0	453,546
				CNF102	Adapts - MFS - Private Major	219,379	0	0	0	0	219,379
				CNF103	Adapts - OTHERS - Private Majr	760,635	0	0	0	0	760,635
				CNF201	Adapts - WDP - Private Minor	290,732	0	0	0	0	290,732
				CNF202	Adapts - MFS - Private Minor	175,708	0	0	0	0	175,708
				CNFBUN	Private Adaps Bud Unall	0	1,900,000	1,900,000	1,900,000	1,900,000	7,600,000
			Aids and Adaptations (Private			1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	9,500,000
			Fair Access to All			1,900,000	1,900,000	1,900,000	1,900,000	1,900,000	9,500,000
		Neighbourood Regeneration & Re	Bellows Road	CP0600	Bellows Road	70,000	0	0	0	0	70,000
			Bellows Road			70,000	0	0	0	0	70,000
			Canklow Clearance	CP0100	Canklow Clearance Project	7,000	0	0	0	0	7,000
			Canklow Clearance			7,000	0	0	0	0	7,000
			Extra Care Housing	CPZBUN	Extra Care Housing Scheme	0	2,000,000	8,000,000	0	0	10,000,000
			Extra Care Housing			0	2,000,000	8,000,000	0	0	10,000,000
			Monksbridge Demolition	CP0401	Monksbridge, Dinnington	0	72,000	0	0	0	72,000
			Monksbridge Demolition			0	72,000	0	0	0	72,000
		Neighbourood Regeneration & Re				77,000	2,072,000	8,000,000	0	0	10,149,000
	Neighbourhood Capital Programm					1,977,000	3,972,000	9,900,000	1,900,000	1,900,000	19,649,000
	Neighbourhood Improvements - N	Neighbourhood Improvements Non	Fuel Poverty Vulnerable People	CP0802	Fuel Poverty-Vulnerable People	0	28,733	0	0	0	28,733
			Fuel Poverty Vulnerable People			0	28,733	0	0	0	28,733
			Furnished Homes CPTL	CPA001	Furnished Homes New CPTL	1,134,000	1,134,000	1,134,000	1,134,000	1,134,000	5,670,000
				CPA002	Furnished Homes Replace CPTL	72,000	72,000	72,000	72,000	0	288,000
			Furnished Homes CPTL			1,206,000	1,206,000	1,206,000	1,206,000	1,134,000	5,958,000
			N'bourhood Grants Unallocated	CPXBUN	N'Hoods Grants Unallocated	0	0	0	84,000	0	84,000
			N'bourhood Grants Unallocated			0	0	0	84,000	0	84,000
		Neighbourhood Improvements Non				1,206,000	1,234,733	1,206,000	1,290,000	1,134,000	6,070,733
		Neighbourhood Improvements - N				1,206,000	1,234,733	1,206,000	1,290,000	1,134,000	6,070,733
	Adult Care & Housing					4,069,110	6,236,733	11,992,593	6,066,206	3,921,091	32,285,733
				CPC003	Rotherham North CPTL	6,699	0	0	0	0	6,699
				CPC004	Rotherham South CPTL	4,951	0	0	0	0	4,951
				CPC005	Wentworth North CPTL	2,742	0	0	0	0	2,742

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
				CXB100	ACE - Thurcroft Creatives - creation of a piece	13,500	0	0	0	0	13,500
				CPC008	Capt'l Inv't Ward Anst wdssetts	10,000	10,000	10,000	10,000	10,000	50,000
				CPC009	Capt'l Inv't-Ward - Dinnington	10,000	10,000	10,000	10,000	10,000	50,000
				CPC010	Capt'l Inv't-Ward - Wales	10,000	10,000	10,000	10,000	10,000	50,000
				CPC011	Capt'l Inv't-Wd-Brinwth/catffe	10,966	10,000	10,000	10,000	10,000	50,966
				CPC012	Capt'l Inv't-Ward - Holderness	15,146	10,000	10,000	10,000	10,000	55,146
				CPC013	Capt'l Inv't-Ward - RotherVale	13,072	10,000	10,000	10,000	10,000	53,072
				CPC014	Capt'l Inv't-Ward - Keppel	19,500	10,000	10,000	10,000	10,000	59,500
				CPC015	Capt'l Inv't-Ward - Roth West	15,745	10,000	10,000	10,000	10,000	55,745
				CPC016	Capt'l Inv't-Ward - Wingfield	20,000	10,000	10,000	10,000	10,000	60,000
				CPC017	Capt'l Inv't-Ward - Bostn Ctle	12,598	10,000	10,000	10,000	10,000	52,598
				CPC018	Capt'l Inv't-Ward - Roth East	16,160	10,000	10,000	10,000	10,000	56,160
				CPC019	Capt'l Inv't-Ward - Sitwell	19,000	10,000	10,000	10,000	10,000	59,000
				CPC020	Capt'l Inv't-Ward - Hooper	13,791	10,000	10,000	10,000	10,000	53,791
				CPC021	Capt'l Inv't-Ward - Swinton	17,590	10,000	10,000	10,000	10,000	57,590
				CPC022	Capt'l Inv't-Ward - Wath	15,800	10,000	10,000	10,000	10,000	55,800
				CPC023	Capt'l Inv't-Ward - Rawmarsh	13,467	10,000	10,000	10,000	10,000	53,467
				CPC024	Capt'l Inv't-Ward - Silverwood	11,485	10,000	10,000	10,000	10,000	51,485
				CPC025	Capt'l Inv't-Ward - Valley	20,000	10,000	10,000	10,000	10,000	60,000
				CPC026	Capt'l Inv't-Ward - Maltby	16,130	10,000	10,000	10,000	10,000	56,130
				CPC027	Capt'l Inv't-Ward - Hellaby	10,000	10,000	10,000	10,000	10,000	50,000
				CPC028	Capt'l Inv't-Ward - Wickersley	19,618	10,000	10,000	10,000	10,000	59,618
			Democratic Services			337,960	210,000	210,000	210,000	210,000	1,177,960
		Democratic Services				337,960	210,000	210,000	210,000	210,000	1,177,960
	Democratic Services					337,960	210,000	210,000	210,000	210,000	1,177,960
	Human Resources	Human Resources	Human Resources	CXA001	Replace HR & Payroll system	1,000,000	0	0	0	0	1,000,000
			Human Resources			1,000,000	0	0	0	0	1,000,000
			Human Resources			1,000,000	0	0	0	0	1,000,000
		Human Resources				1,000,000	0	0	0	0	1,000,000
	Assistant Chief Executive					1,337,960	210,000	210,000	210,000	210,000	2,177,960
Children & Young Peoples Serv	CYPs - RMBC	Other CYPs	Children & Families	CE1014	Thrybergh CC Satellite CPTL	44,775	0	0	0	0	44,775
				CE1030	Replacement minibus-LibertyHse	30,000	0	0	0	0	30,000
				CE1031	Harthill Primary School Contribution	52,000	0	0	0	0	52,000
				CE1032	Grafton & Cranworth Contact Centres	0	180,000	0	0	0	180,000
				CED900	Adaptations - Foster Care	606,000	1,119,891	640,000	640,000	640,000	3,645,891
				CEL900	Early Education Place Grant	106,830	0	0	0	0	106,830
			Children & Families			839,605	1,299,891	640,000	640,000	640,000	4,059,496
			Other CYPs			839,605	1,299,891	640,000	640,000	640,000	4,059,496
				C0056N	Badsley Pri Curtain wall Ph 2	100,000	0	0	0	0	100,000
				C0060N	Brins Manor Inf Damp Works	169,002	0	0	0	0	169,002
				C0077N	Thorpe Hes Pri Kitchen Canopy	85,000	0	0	0	0	85,000

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
				C0091N	Aston Fence J & I School	11,575	0	0	0	0	11,575
				C0092N	Blackburn PS R'place Windows	32,871	0	0	0	0	32,871
				C0093N	Bramley S'side I.S. H'ting Fea	10,000	0	0	0	0	10,000
				C0094N	Brinsworth Howrth P.S Roofing	112,190	0	0	0	0	112,190
				C0095N	Broom Valley C.P Hot Water Sys	55,064	0	0	0	0	55,064
				C0096N	Fernham P.S Ext'd Toliet area	8,000	0	0	0	0	8,000
				C0097N	Newman Sch Inc NAR Re-roof	300,000	0	0	0	0	300,000
				C0098N	Redscope PS Struct Wall tie	7,000	0	0	0	0	7,000
				C0100N	Sitwell I.S F Alrm, E Light Rm	71,042	0	0	0	0	71,042
				C0101N	St Anns J&I Sch Re-roof	126,166	0	0	0	0	126,166
				C0102N	Stepping Stones CC Em'cy Light	773	0	0	0	0	773
				C0103N	Swallownest P.S F&T, Re-roof	2,000	0	0	0	0	2,000
				C0104N	Wales P.S Rep Fascia & Soffit	20,000	0	0	0	0	20,000
				C0105N	The Willows Valleys & Gutters	20,000	0	0	0	0	20,000
				C0106N	The Willows Compliant Ramp	5,000	0	0	0	0	5,000
				C0107N	St Ann's J&I Kit- Ext Fan	3,976	0	0	0	0	3,976
				C0108N	Badsley Pri Kit/Din New Flr	12,927	0	0	0	0	12,927
				C0109N	East Dene Pr - Asbestos Remove	7,224	0	0	0	0	7,224
				C0110N	Thurcroft Infant	875	0	0	0	0	875
				C0111N	Thrybergh Academy	3,075	0	0	0	0	3,075
				C0112N	Clifton Community School - Academy	14,305	0	0	0	0	14,305
				C0113N	West Melton	47,935	0	0	0	0	47,935
				C0114N	Thrybergh Academy Asbestos Removal	950	0	0	0	0	950
				CE7006	Newman Special School - 10 additional place	200,000	0	0	0	0	200,000
				CENBUN	Capitalised Enhancements Unall	50,000	1,036,325	900,000	0	0	1,986,325
				CENF02	CEN FWT Remedials CNTL CPTL	50,054	0	0	0	0	50,054
				Schools - Capitalised Enh		1,527,004	1,036,325	900,000	0	0	3,463,329
				CE1021	Wath CofE Primary Classroom Pr	839,989	0	0	0	0	839,989
				CE1022	R'marsh Sandhill Pri add class	50,000	500,000	0	0	0	550,000
				CE1028	Waverley New Primary School	410,000	3,930,000	1,260,000	64,564	0	5,664,564
				CE1029	Bramley S'side Jnr mod classrm	58,666	0	0	0	0	58,666
				Schools - Prims - Major		1,358,655	4,430,000	1,260,000	64,564	0	7,113,219
			Schools - PRUs	CE8902	Riverside (Catcliffe) PRU CPTL	49,530	0	0	0	0	49,530
				CE8904	Rowan Centre PRU adaptations	270,299	0	0	0	0	270,299
			Schools - PRUs			319,829	0	0	0	0	319,829
				CE5002	Wales School add. classrooms	900,344	0	0	0	0	900,344
				CE5003	Wath Comp add. classrooms	1,223,126	0	0	0	0	1,223,126
				CE5004	Aston Acad replace classrooms	200,000	2,000,000	1,800,000	0	0	4,000,000
				CE5005	Wickersley Remedial Cladding Works	179,433	0	0	0	0	179,433
				CE5BUN	Secondary BUDGET UNALLOC	0	0	4,466,590	2,000,000	2,000,000	8,466,590
			Schools - Secs - Major			2,502,903	2,000,000	6,266,590	2,000,000	2,000,000	14,769,493

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget			
						Budget	Budget	Budget	Budget	Budget	Budget			
						£	£	£	£	£	£			
				CE7002	Newman School swimming pool	1,121,652	200,000	0	0	0	1,321,652			
				CE7004	Cherry Tree Hse- Refurb (SEND)	104,146	0	0	0	0	104,146			
				CE7005	Abbey School SEND 2 add C/Room	324,667	0	0	0	0	324,667			
				CE7BUN	Special BUDGET UNALLOC	90,000	646,651	200,666	0	0	937,317			
				Schools - Spcls - Major		1,640,465	846,651	200,666	0	0	2,687,782			
				Schools PFI Life Cycle Program	CE5900	Schools PFI Life Cycle Program	625,712	773,383	808,994	1,173,564	1,718,023	5,099,676		
				Schools PFI Life Cycle Program		625,712	773,383	808,994	1,173,564	1,718,023	5,099,676			
	Schools		7,974,568	9,086,359	9,436,250	3,238,128	3,718,023	33,453,328						
	CYP5 - RMBC		8,814,173	10,386,250	10,076,250	3,878,128	4,358,023	37,512,824						
	DFC	DFC - RMBC	DFC - RMBC all	CEXBUN	DFCG Unallocated	474,308	364,590	638,261	341,804	341,804	2,160,767			
			DFC - RMBC all		474,308	364,590	638,261	341,804	341,804	2,160,767				
			DFC - RMBC				474,308	364,590	638,261	341,804	341,804	2,160,767		
	DFC					474,308	364,590	638,261	341,804	341,804	2,160,767			
	Children & Young Peoples Serv						9,288,481	10,750,840	10,714,511	4,219,932	4,699,827	39,673,591		
Finance & Customer Services	F&CS (DUMMY)	F&CS	F&CS - REFCUS	CTR805	Transformation Projects	2,000,000	2,000,000	2,000,000	2,000,000	0	8,000,000			
			F&CS - REFCUS		2,000,000	2,000,000	2,000,000	2,000,000	0	8,000,000				
				2,000,000	2,000,000	2,000,000	2,000,000	0	8,000,000					
	F&CS (DUMMY)					2,000,000	2,000,000	2,000,000	2,000,000	0	8,000,000			
					CTT211	RMBCWebsite Enhncmnt-ICT2	2,949	0	0	0	0	2,949		
					CTT213	Customer Access-hard ICT2	12,314	0	0	0	0	12,314		
					CTT283	Spend Analytics (BI) - ICT2	5,725	0	0	0	0	5,725		
					CTT286	Iken Upgrade	10,000	0	0	0	0	10,000		
					CTT287	Planned print leased machines	10,000	0	0	0	0	10,000		
					CTT294	ICT RESILIENCE	9,341	0	0	0	0	9,341		
					ICT 2		50,329	0	0	0	0	0	50,329	
					ICT 2		50,329	0	0	0	0	0	50,329	
					ICT Refresh	ICT Refresh	CTT218	ICT Digital Strategy	753,000	772,278	0	0	0	1,525,278
							CTT219	Computer Refresh	529,184	760,000	910,000	910,000	910,000	4,019,184
							CTT220	Network Equipment Refresh Proj	137,000	832,000	630,000	630,000	630,000	2,859,000
							CTT221	Replacement of server equip	68,000	267,000	235,000	235,000	235,000	1,040,000
							CTT222	Telephony System Replacement	1,242,000	0	0	0	0	1,242,000
							CTT223	Storage area network replace	1,052,332	0	0	0	0	1,052,332
	CTT224	Mobile Applications - Liquid Logic	140,000	82,000			0	0	0	222,000				
	CTT226	E5 Development	200,000	0			0	0	0	200,000				
	CTT227	South Yorkshire Superfast Broadband	0	662,278			0	0	0	662,278				
	CTT225	Microsoft 365	1,015,000	600,000			3,053,000	0	0	4,668,000				
	ICT Refresh		5,136,516	3,975,556	4,828,000	1,775,000	1,775,000	17,490,072						
	ICT Refresh		5,136,516	3,975,556	4,828,000	1,775,000	1,775,000	17,490,072						
	ICT		5,186,845	3,975,556	4,828,000	1,775,000	1,775,000	17,540,401						
	Finance & Customer Services						7,186,845	5,975,556	6,828,000	3,775,000	1,775,000	25,540,401		
Regeneration & Environment	Community Safety &Street Scene	Network Management	Drainage	CGF005	Wath Flood Alleviation	41,425	0	0	0	0	41,425			

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget		
						Budget	Budget	Budget	Budget	Budget	Budget		
						£	£	£	£	£	£		
				CGF009	Herringthorpe V Flood Defence	701	0	0	270,000	0	270,701		
				CGF010	Whiston Brook Flood Storage	10,000	0	0	0	0	10,000		
				CGF011	Parkgate FAS	48,275	0	0	0	0	48,275		
				CGF012	Rotherham to Kilnhurst FAS	180,000	200,000	0	0	0	380,000		
				CGF013	Maltby Surface Water FAS	30,000	0	0	0	0	30,000		
				CGF014	Eel Mires Dike FAS	30,000	0	0	0	0	30,000		
			Drainage		340,401	200,000	0	270,000	0	810,401			
			Highways Delivery	CGR001	Carriageway Resurfacing	3,285,134	2,485,850	2,485,850	2,485,850	2,485,850	13,228,534		
				CGR005	Highway Maintenance	1,650,000	0	0	0	0	1,650,000		
				CGR007	DFT Pothole Grant 1718	204,268	0	0	0	0	204,268		
				CGR008	Unclassified Rds 17/18 ? 19/20	2,102,180	5,000,000	0	0	0	7,102,180		
				CGR010	Capitalisation Carriageways	508,752	500,000	500,000	500,000	500,000	2,508,752		
				CGR011	Multi Hog vehicle	300,000	300,000	300,000	300,000	300,000	1,500,000		
				CGR013	Cap Rights of way	34,000	0	0	0	0	34,000		
				CGR014	Pavement Improvements	1,000,000	0	0	0	0	1,000,000		
				CGR015	Winter Damage Pothole/Flood	410,314	0	0	0	0	410,314		
				Highways Delivery		9,494,648	8,285,850	3,285,850	3,285,850	3,285,850	27,638,048		
				Street Lighting	CGL002	Replacemnt/Upgrade Street Lght	650,000	92,537	0	0	0	742,537	
					CGL005	St Lighting LTP 15/16 - 19/20	266,268	179,700	179,700	179,700	179,700	985,068	
			CGL006		Upgrade PLL lighting to LED	600,000	494,310	0	0	0	1,094,310		
			CGL007		Capitalisation Lighting	157,637	150,000	150,000	150,000	0	607,637		
			CGL009		Replace Obsolete Strt Lighting	40,000	40,000	40,000	40,000	40,000	200,000		
			CGL008		Cap benches signs bollards	75,000	0	0	0	0	75,000		
			Street Lighting		1,788,905	956,547	369,700	369,700	219,700	3,704,552			
			Network Management		11,623,954	9,442,397	3,655,550	3,925,550	3,505,550	32,153,001			
			Safer Neighbourhoods	Safer Neighbourhoods	CN0100	Carhill Landfill Site	45,000	0	0	0	0	45,000	
					CN0105	Wath Landfilll Site	17,275	0	0	0	0	17,275	
					CN0106	CCTV Investment	0	50,000	0	0	0	50,000	
			Safer Neighbourhoods		62,275	50,000	0	0	0	112,275			
			Safer Neighbourhoods		62,275	50,000	0	0	0	112,275			
						CGY004	Bins	150,775	150,775	150,775	150,775	150,775	753,875
						CGY005	Bin Wagons	5,540,000	0	0	0	0	5,540,000
						CLC011	Cap damaged litter bins	8,000	0	0	0	0	8,000
						CLC012	Equipment & Bins	610,000	0	0	0	0	610,000
						CGC014	Fleet Mgt Vehicle Purchase	1,150,000	955,000	0	0	0	2,105,000
						CLC013	Replacement mobile CCTV cams	60,000	0	0	0	0	60,000
					Waste Management		7,518,775	1,105,775	150,775	150,775	150,775	9,076,875	
			Street Scene Services		7,518,775	1,105,775	150,775	150,775	150,775	9,076,875			
			Community Safety &Street Scene		19,205,004	10,598,172	3,806,325	4,076,325	3,656,325	41,342,151			
					Libraries	CLL001	Brinsworth Library	230,000	0	0	0	0	230,000
						CLL002	Strat Review of Libraries	77,954	0	0	0	0	77,954

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
			Libraries			307,954	0	0	0	0	307,954
			Cultural Heritage & Sports			307,954	0	0	0	0	307,954
				CLC008	RVCP Caravan Park	4,374,286	62,000	0	0	0	4,436,286
				CLC009	Clifton Car Park & Tennis Crts	120,600	0	0	0	0	120,600
				CLC010	Grounds Maint Eq Purchase	1,045,000	0	0	0	0	1,045,000
				CLC014	Clifton park Slide	0	53,000	0	0	0	53,000
				CLC015	RVCP Automated Parking	0	91,000	0	0	0	91,000
				CLC016	RVCP Safety Boats	0	84,000	0	0	0	84,000
				CLC017	Allotments	0	100,000	0	0	0	100,000
				CLD001	Treeton St Helen Church Yard	0	450,000	0	0	0	450,000
				CLS004	Leisure PFI lifecycle	383,000	247,000	482,000	848,000	461,000	2,421,000
				CLU010	Alexandra Park Play Area	6,652	0	0	0	0	6,652
				CLU012	Sanctuary Fields s106	5,379	0	0	0	0	5,379
				CLU015	S106 Packman Way for play prov	0	20,000	0	0	0	20,000
				CLU018	Barkers Park Changing Rooms Re	10,888	0	0	0	0	10,888
				CLU019	The Wickets MUGA	18,500	68,461	0	0	0	86,961
			Green Spaces			5,964,305	1,175,461	482,000	848,000	461,000	8,930,766
			Leisure & Community Service			5,964,305	1,175,461	482,000	848,000	461,000	8,930,766
			Culture, Sport & Tourism			6,272,259	1,175,461	482,000	848,000	461,000	9,238,720
				CSD006	Greasbrough TH Demo	13,651	0	0	0	0	13,651
				CSD007	St Johns Green CC Demo	27,751	0	0	0	0	27,751
				CSD008	Psalters Lane Demo	62,723	0	0	0	0	62,723
				CSD009	Maltby Library Demo	64,078	0	0	0	0	64,078
				CSD010	Copeland Lodge Demo	122,253	0	0	0	0	122,253
				CSR003	Bailey House Condition+	73,625	0	0	0	0	73,625
				CSR019	Kiveton YC - Alterations	18,709	0	0	0	0	18,709
				CSR023	The Place - Alterations	84,514	0	0	0	0	84,514
				CSR024	Winterhill Early Help - ICT Up	3,524	0	0	0	0	3,524
				CSR025	Catcliffe Primary Early Help	8,557	0	0	0	0	8,557
				CSR030	RotherValley CP-Heating	168,929	0	0	0	0	168,929
				CSR031	Maltby Library Relocation	291,814	0	0	0	0	291,814
				CSR032	Barbers Depot-Shutters	5,835	0	0	0	0	5,835
				CSR033	Wath Library -Concrete	20,027	0	0	0	0	20,027
				CSR036	Markets Imps -O16	31,239	0	0	0	0	31,239
				CSR040	Civic Theatre-refurb	17,000	0	0	0	0	17,000
				CSR041	Vic Park-Drainage	0	20,000	0	0	0	20,000
				CSR047	Relocation Visitor's Centre	40,000	0	0	0	0	40,000
				CSR048	Greasbrough Library Project	34,330	0	0	0	0	34,330
				CSR052	Crowden OPC lift/fire	32,000	0	0	0	0	32,000
				CSR053	Ops Buildings Cap Inv - Co Location	31,471	0	0	0	0	31,471
				CSR054	Rain Building -Upgrade Fire Alarm Panel	14,514	0	0	0	0	14,514

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
				CSR055	Hellaby Depot CCTV	97,000	0	0	0	0	97,000
				CSR056	Herrington Stadium	34,521	0	0	0	0	34,521
				CSR057	All Saints Fountain - Legionella works	4,000	0	0	0	0	4,000
				CSR058	Various Resurfacing Works	100,000	0	0	0	0	100,000
				CSR059	Bailey Hse Extnl Wrks & Lights	129,775	0	0	0	0	129,775
				CSRBUN	Ops Buildings Cap Inv	507,823	976,000	549,000	550,000	550,000	3,132,823
				CSXBUN	Corps CYPs BUN	239,433	0	0	0	0	239,433
				CSY001	Commercial Property Cap	56,398	387,000	75,000	75,000	75,000	668,398
				CSY002	Riverside House part lease	0	400,000	0	0	0	400,000
				Corporate Property Cap Proj		2,335,494	1,783,000	624,000	625,000	625,000	5,992,494
				Corp Property Unit		2,335,494	1,783,000	624,000	625,000	625,000	5,992,494
		RIDO	Business Growth	CS5001	Private-Twn Ctr Business Vit	0	58,579	0	0	0	58,579
				CS5002	RMBC-Town Ctr Business Vit	0	12,768	0	0	0	12,768
			Business Growth			0	71,347	0	0	0	71,347
				CSA006	Acq. of Riverside Precinct	184,726	440,000	0	0	0	624,726
				CSA007	Magistrates Court Demo	1,100	0	0	0	0	1,100
				CSA010	NHS Land Acquisition Swinton TC	80,000	0	0	0	0	80,000
				CSA011	Land Aqu Millfold Hse&Henley G	0	370,000	0	0	0	370,000
				CSA012	Town Centre Masterplan Imp	250,000	250,000	0	0	0	500,000
				CSA013	Forge Island Flood Defence	460,000	3,640,000	0	0	0	4,100,000
				CSA014	Flood Alleviation (ERDF supported)	50,000	400,000	2,750,000	40,000	0	3,240,000
				CSABUN	Town Centre Investment	0	0	9,341,399	0	0	9,341,399
				CSC006	Bassingthorpe Farm	70,000	177,812	100,000	0	0	347,812
				CSC007	Pithouse West Investigations	0	11,117	0	0	0	11,117
				CSC008	Beighton Link Growth Fund	1,187,015	4,312,985	0	0	0	5,500,000
				CSC009	Century Phase II	0	3,200,000	0	0	0	3,200,000
				CSC010	Bassingthorpe Farm Land Acq	0	910,000	0	0	0	910,000
			Inv & Economic Initiatives			2,282,841	13,711,914	12,191,399	40,000	0	28,226,154
		RIDO				2,282,841	13,783,261	12,191,399	40,000	0	28,297,501
				CGBBUN	Bridges unallocated	356,000	618,036	329,450	329,450	329,450	1,962,386
			Bridges			356,000	618,036	329,450	329,450	329,450	1,962,386
			Connectivity	CGCBUN	Unallocated Connectivity	380,000	0	0	0	0	380,000
			Connectivity			380,000	0	0	0	0	380,000
			Local Safety Schemes	CGLBUN	Unallocated Local Safety S	1,401,000	375,000	375,000	375,000	375,000	2,901,000
			Local Safety Schemes			1,401,000	375,000	375,000	375,000	375,000	2,901,000
			LSTF & Smarter Choices	CGSBUN	Unallocated Smarter Choices	96,657	341,000	341,000	341,000	341,000	1,460,657
			LSTF & Smarter Choices			96,657	341,000	341,000	341,000	341,000	1,460,657
				CGA013	Parkway Widening ph2	1,500,000	8,522,000	21,960,000	10,878,000	0	42,860,000
				CGA015	College Road NPIF	1,065,000	3,565,000	0	0	0	4,630,000
				CGA016	Community Aspects of Road Safety	0	150,000	150,000	150,000	0	450,000
				CGA017	A618 Growth Corridor Phase 2 design	0	600,000	0	0	0	600,000

Capital Programme General Fund 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget				
						Budget	Budget	Budget	Budget	Budget	Budget				
						£	£	£	£	£	£				
				CGB023	Crinoline Bridge Repairs	1,312,000	0	0	0	0	1,312,000				
				CGC047	A630 Pool Green Roundabout	62,656	0	0	0	0	62,656				
				CGF007	Holmes Tail Goit Pumping Stn	502,076	1,089,000	0	0	0	1,591,076				
				CGN020	SYITS infrastructure	4,096	0	0	0	0	4,096				
				CGN055	A630 Sheffield Parkway widenin	0	1,976,821	0	0	0	1,976,821				
				CGN078	Bawtry Rd Bramley mor to ch In	425,000	0	0	0	0	425,000				
				CGN079	Wellgate Carpark Retaining Wall	0	46,000	0	0	0	46,000				
				CGU003	Chantry Bridge Bus Priority	164,096	0	0	0	0	164,096				
				CGS005	Traffic Signal Refurb Prog	35,727	0	0	0	0	35,727				
				CGS006	Traff Signal renewal Prog	200,000	500,000	300,000	0	0	1,000,000				
				CGS007	Trafsig redlight cam digi upgra	247,573	0	0	0	0	247,573				
				CGW060	Cont pedxings job1 Fenton Rd	120,000	0	0	0	0	120,000				
				CGW061	Cont pedxings job2 A631 Bawtry	0	120,000	0	0	0	120,000				
				CGW062	Cont pedxings job3 A633 High S	0	0	120,000	0	0	120,000				
				CGX021	Clean Air Zones - Early Measures	40,000	0	0	0	0	40,000				
				CGY012	Clean Air Zones Elec Chrg Pts	665,000	0	0	0	0	665,000				
				Major Schemes		6,343,224	16,568,821	22,530,000	11,028,000	0	56,470,045				
				Network Management	CGNBUN	Unallocated Network Man	641,265	450,000	450,000	450,000	2,441,265				
				Network Management		641,265	450,000	450,000	450,000	450,000	2,441,265				
				Sustainable Tran Exemplar Prog	CGTBUN	Unallocated Step 2	60,000	0	0	0	60,000				
				Sustainable Tran Exemplar Prog		60,000	0	0	0	0	60,000				
				Transportation & Highways		9,278,146	18,352,857	24,025,450	12,523,450	1,495,450	65,675,353				
				Planning, Regen & Transport		13,896,481	33,919,118	36,840,849	13,188,450	2,120,450	99,965,348				
				Regeneration & Environment						39,373,744	45,692,751	41,129,174	18,112,775	6,237,775	150,546,219
				Summary						61,256,140	68,865,880	70,874,278	32,383,913	16,843,693	250,223,904

Capital Programme HRA 2018/19 to 2022/23

Directorate	Current Year		Future Years		Total Project
	Budget £		Budget £		Budget £
HRA	41,888,046		114,698,732		156,586,778
Total	41,888,046		114,698,732		156,586,778

Funding:

Funding Stream	Current Year		Future Years		Total Project
	Budget £		Budget £		Budget £
Grants And Contributions	3,325,282		2,671,338		5,996,620
Major Repairs Allowance	12,558,850		72,814,000		85,372,850
Revenue Contribution	23,569,344		35,007,987		58,577,331
Usable Capital Receipts	2,434,570		4,205,407		6,639,977
Total	41,888,046		114,698,732		156,586,778

Capital Programme HRA 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
HRA	Neighbourhood Capital Programm	Fair Access to All	Aids and Adaptations (Public S	CJF301	Adapts - WDP - Public Major	906,524	0	0	0	0	906,524
				CJF302	Adapts - MFS - Public Major	600,798	0	0	0	0	600,798
				CJF303	Adapts - OTHERS - Public Major	456,479	0	0	0	0	456,479
				CJF401	Adapts - WDP - Public Minor	178,558	0	0	0	0	178,558
				CJF402	Adapts - MFS - Public Minor	107,641	0	0	0	0	107,641
				CJFBUN	Public Adaps Bud Unall	0	2,250,000	2,000,000	2,000,000	2,000,000	8,250,000
			Aids and Adaptations (Public S			2,250,000	2,250,000	2,000,000	2,000,000	2,000,000	10,500,000
			Fair Access to All			2,250,000	2,250,000	2,000,000	2,000,000	2,000,000	10,500,000
		Improving Council Housing & Ho	Asbestos	CJQ101	Asbestos-Testing & Removal	400,000	400,000	400,000	400,000	400,000	2,000,000
			Asbestos			400,000	400,000	400,000	400,000	400,000	2,000,000
			District Heating	CJO602	District Heating Conversions	50,000	0	0	0	0	50,000
				CJJ519	Vale Road	400,000	0	0	0	0	400,000
				CJTBUN	District Heating Bud Unall	0	450,000	450,000	450,000	450,000	1,800,000
			District Heating			450,000	450,000	450,000	450,000	450,000	2,250,000
			Electrical Board & Bond	CJJ301	WDP - Board and Bond	130,000	0	0	0	0	130,000
			Electrical Board & Bond			130,000	0	0	0	0	130,000
				CJE226	Woodlands Close	40,000	0	0	0	0	40,000
				CJE227	Wingfield Road Phase 2 Enviro	1,400	0	0	0	0	1,400
				CJE229	Albert Street Phase 2 Enviro	467,000	0	0	0	0	467,000
				CJE233	Warwick St Access.bin storage.	50,000	0	0	0	0	50,000
				CJE234	Fleming Way Park Impts	12,000	0	0	0	0	12,000
				CJE237	Pike Rd Bin store imp	12,000	0	0	0	0	12,000
				CJE238	St Philips Access improvements	150,000	0	0	0	0	150,000
				CJE243	High Nook Pk, Dinn'ton Impts	17,000	0	0	0	0	17,000
				CJE244	Lyme tree Play Area design	500	0	0	0	0	500
				CJE248	School Close Wales Enviro	41,000	0	0	0	0	41,000
				CJE249	Hawksworth Road Enviro	10,000	0	0	0	0	10,000
				CJE250	Church Close Enviro	69,000	0	0	0	0	69,000
				CJEBUN	Environmental Bud Unall	1,100	800,000	800,000	800,000	800,000	3,201,100
			Environmental Programme			871,000	800,000	800,000	800,000	800,000	4,071,000
			External Insulation	CJN401	Thermal Improvments	500,000	500,000	500,000	500,000	500,000	2,500,000
			External Insulation			500,000	500,000	500,000	500,000	500,000	2,500,000
			Garage Site Investment	CJO806	Unsustainable Garage Sites	250,000	250,000	250,000	250,000	250,000	1,250,000
			Garage Site Investment			250,000	250,000	250,000	250,000	250,000	1,250,000
			General Structures	CJM301	Capital Structural Work	975,000	0	0	0	0	975,000
			General Structures			975,000	0	0	0	0	975,000
			IHMS (IT System)	CJ1003	HIMS Computer System	114,000	700,000	500,000	0	0	1,314,000
			IHMS (IT System)			114,000	700,000	500,000	0	0	1,314,000
			Major Voids Capital Prog	CJC101	WDP - Major Voids	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	7,000,000
				CJC102	MFS - Major Voids	1,400,000	1,400,000	1,400,000	1,400,000	1,400,000	7,000,000
			Major Voids Capital Prog			2,800,000	2,800,000	2,800,000	2,800,000	2,800,000	14,000,000

Capital Programme HRA 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget		
						Budget	Budget	Budget	Budget	Budget	Budget		
						£	£	£	£	£	£		
			Refurbishments	CJA102	MFS - Site Prelims	200,000	0	0	0	0	200,000		
				CJA117	Kimberworth Roofing	1,500,000	0	0	0	0	1,500,000		
				CJA119	Aston/Org/Swall Extnals Ph 1	1,500,000	0	0	0	0	1,500,000		
				CJA120	Thrybergh Externals Phase 1	2,000,000	0	0	0	0	2,000,000		
				CJA121	Dawsons Croft Communals	375,000	0	0	0	0	375,000		
				CJA122	Soil Stacks	60,000	0	0	0	0	60,000		
				CJA123	Beeversleigh Concrete Repairs	345,000	0	0	0	0	345,000		
				CJA401	MFS - Internal-MFS C5 1A	1,080,000	0	0	0	0	1,080,000		
				CJA721	Lapwater Drive Est Communals	1,000,000	0	0	0	0	1,000,000		
				CJA722	Hampstead Green Communals	457,000	0	0	0	0	457,000		
				CJA723	Maltby all Hallows Communals	1,000,000	0	0	0	0	1,000,000		
				CJA801	Design & Appraisal	75,000	0	0	0	0	75,000		
				CJABUN	Refurb Bud Unall	403,000	13,500,000	13,500,000	13,575,000	13,575,000	54,553,000		
				CJB101	Replacement Windows	500,000	0	0	0	0	500,000		
			Refurbishments					10,495,000	13,500,000	13,500,000	13,575,000	13,575,000	64,645,000
			Replacement of Central Heating	CJJ101	WDP - Ad Hoc Boiler Repl'ts	1,600,000	1,500,000	1,500,000	1,500,000	1,500,000	7,600,000		
				CJJ102	WDP-Fires(gas2elec/elec2elec)	45,000	0	0	0	0	45,000		
				CJJ103	WDP - Magna Cleans	30,000	0	0	0	0	30,000		
				CJJ104	WDP - Hard Wire Stats	60,000	0	0	0	0	60,000		
				CJJ105	WDP-Boilers Scheme 1	525,000	0	0	0	0	525,000		
				CJJ108	MFS - Boiler Swaps on Voids	10,000	0	0	0	0	10,000		
			Replacement of Central Heating					2,270,000	1,500,000	1,500,000	1,500,000	1,500,000	8,270,000
			Replacement of Communal Doors	CJD101	Communal Doors (High Security)	144,000	0	0	0	0	144,000		
			Replacement of Communal Doors					144,000	0	0	0	0	144,000
			Sheltered Housing Communal Are	CJR101	Community Centre Improvements	7,500	0	0	0	0	7,500		
				CJR107	Comm Centre Conv-Ash Grove	11,500	0	0	0	0	11,500		
				CJR108	Comm Centre Conv-Dorothy Tayl	145,000	0	0	0	0	145,000		
				CJR109	Comm Centre Conv-Caperns Rd	43,000	0	0	0	0	43,000		
				CJR110	Comm Centre Conv-Normanville	185,000	0	0	0	0	185,000		
				CJR111	Comm C'tre Conv-Victoria Court	63,000	0	0	0	0	63,000		
				CJR112	Robert Street, Com cent conv	110,000	0	0	0	0	110,000		
				CJR113	Station Rd, T'ton Comcent conv	170,000	0	0	0	0	170,000		
				CJR114	Ann Rhodes Com cent conv	145,000	0	0	0	0	145,000		
			Sheltered Housing Communal Are					880,000	0	0	0	0	880,000
			Improving Council Housing & Ho					20,279,000	20,900,000	20,700,000	20,275,000	20,275,000	102,429,000
			New Housing Provision	Site Clusters	CJP001	Site Cluster Braithwell	6,293,666	4,919,974	296,094	0	0	11,509,734	
					CJP002	Site Cluster Rotherview Road 1	1,177,775	1,511,752	132,274	0	0	2,821,801	
					CJP003	Site Cluster Rotherview Road 2	2,779,570	3,547,396	310,387	0	0	6,637,353	
					CJP004	Site Cluster Conway	1,876,585	0	0	0	0	1,876,585	
					CJP005	Site Cluster Farnworth	1,338,482	0	0	0	0	1,338,482	
					CJP006	Site Cluster Gaitskell	277,388	0	0	0	0	277,388	

Capital Programme HRA 2018/19 to 2022/23

Directorate	Service Area	Service Area	Sub Service	Project Code	Project	Current Year	2019/20	2020/21	2021/22	2022/23	Full Project Budget
						Budget	Budget	Budget	Budget	Budget	Budget
						£	£	£	£	£	£
				CJP007	Site Cluster Shakespear	309,482	467,619	0	0	0	777,101
					Site Clusters	14,052,948	10,446,741	738,755	0	0	25,238,444
			SOAHP delivery	CJP008	Bellows Road SOAHP	3,053,484	3,329,030	1,664,516	0	0	8,047,030
				CJP009	Rothwell Grange SOAHP units	526,162	2,256,970	3,009,292	0	0	5,792,424
				CJP010	Braithwell Rd SOAHP Bungalows	50,000	678,164	0	0	0	728,164
				CJP011	Arundel Ave Bungws SOAHP	30,000	698,735	0	0	0	728,735
				CJP012	SOAHP Bungalows - 4 units	30,000	572,430	0	0	0	602,430
					SOAHP delivery	3,689,646	7,535,329	4,673,808	0	0	15,898,783
			Strategic Acquisitions	CJ0117	SA Waverley	96,743	0	0	0	0	96,743
				CJ0120	Catherine Ave & St Marys Drive	387,294	0	0	0	0	387,294
				CJ0122	Waverley HC5 Avant	515,540	0	0	0	0	515,540
				CJ0123	Queens Ave KivetonPk 12 units	616,875	312,099	0	0	0	928,974
				CJ0124	Pennypiece Lane	0	592,000	0	0	0	592,000
					Strategic Acquisitions	1,616,452	904,099	0	0	0	2,520,551
			New Housing Provision			19,359,046	18,886,169	5,412,563	0	0	43,657,778
			Neighbourhood Capital Programm			41,888,046	42,036,169	28,112,563	22,275,000	22,275,000	156,586,778
			HRA			41,888,046	42,036,169	28,112,563	22,275,000	22,275,000	156,586,778
			Summary			41,888,046	42,036,169	28,112,563	22,275,000	22,275,000	156,586,778

Appendix 3

**Treasury Management and Investment Strategy and Prudential Indicators 2019/20
– 2021/22**

1. Purpose of the Report

To seek approval of the Treasury Management Strategy and the Investment Strategy.

2. Background

- 2.1 The Local Government Act 2003 and supporting regulations require the Council to 'have regard to' the CIPFA Prudential Code and the CIPFA Treasury Management Code of Practice and prepare, set and publish prudential indicators and treasury indicators that ensure the Council's capital expenditure plans are affordable, prudent and sustainable in the long-term.

The prudential indicators consider the affordability and impact of capital expenditure plans, and set out the Council's overall capital framework. Each prudential indicator either summarises the expected activity or introduces limits upon the activity, and reflects the underlying capital programme.

Within the overall prudential framework there is a clear impact on the Council's treasury management activity, either through borrowing or investment activity. As a consequence a Treasury Management Strategy is prepared which considers the effective funding of the capital expenditure decisions and complements the prudential indicators.

- 2.2 The Council is required to operate a balanced budget, which broadly means that cash raised during the year will meet cash expenditure. Part of the treasury management operation is to ensure that this cash flow is adequately planned, with cash being available when it is needed. Surplus monies are invested in low risk counterparties or instruments commensurate with the Council's low risk appetite, providing adequate liquidity initially before considering investment return. The Council is required to calculate its budget requirement for each financial year to include the revenue costs that flow from capital financing decisions.

This, therefore, means that increases in capital expenditure must be limited to a level whereby charges to revenue remain affordable within the projected income of the Council for the foreseeable future. These increased charges may arise from:

- increases in interest charges and debt repayment caused by increased borrowing to finance additional capital expenditure; and
- any increases in operational running costs from new capital projects.

2.3 Treasury management is, therefore, an important part of the overall financial management of the Council's affairs and is defined as:

"The management of the local authority's investments and cash flows, its banking, money market and capital market transactions; the effective control of the risks associated with those activities; and the pursuit of optimum performance consistent with those risks."

Specific treasury indicators are prepared and included in the Treasury Management Strategy which requires Member approval.

The Council's treasury activities are strictly regulated by statutory requirements and guidance, including;

- CIPFA Treasury Management Code
- CIPFA Prudential Code
- MHCLG Investment Guidance
- MHCLG Minimum Revenue Provision (MRP) Guidance

2.4 The Council's Constitution (via Financial and Procurement Procedure Rules) requires the annual Treasury Management Strategy to be reported to Council outlining the expected treasury activity for the forthcoming 3 years. A key requirement of this report is to explain both the risks, and the management of the risks, associated with the treasury service. As a minimum a mid-year monitoring report is produced with a further report produced after the year-end to report on actual activity for the year.

Reports on Treasury matters are also required to be adequately scrutinised before being recommended to the Council and this role is undertaken by Audit Committee.

3. Key Issues

3.1 Overview

The Council's 2018/19 Prudential Indicators and Treasury Management Strategy was approved by Council on 28th February 2018, whilst a Mid-Year report which updated the 2018/19 approved indicators was considered by Audit Committee on the 27th November 2018. This report provides an update for the period 2018/19 to 2021/22.

Section 3.2 of the report details the key elements of the Council's Capital Expenditure Plans and associated Prudential Indicators. The Treasury Management Strategy (including the Investment Strategy) is detailed in Sections 3.3. Supporting detail is provided in the Appendices.

The Treasury Management Strategy has been drawn up taking account of advice from the Council's treasury management advisors, Link Asset Services.

This is a technical and complex report however the key messages are:

- Investments – the primary governing principle will remain security over return and the criteria for selecting counterparties reflect this. Cash available for investment will remain low, resulting in low returns.
- Borrowing – overall, this is estimated to increase year on year over the period covered by this report as the Council plans to incrementally reduce its under-borrowing position as part of managing its daily and long term liquidity position. New borrowing will only be taken up as current portfolio debt matures and where approved capital investment is to be financed by borrowing.
- Governance – strategies and risk are reviewed by the Audit Committee with continuous monitoring which includes the Mid-Year and Year End reporting.
- Brexit – in the event of a 'no deal' Brexit, it is likely that the Bank of England Base Rate will be reduced initially. However, as sterling falls, price pressures will increase in the economy, potentially leading the Monetary Policy Committee (MPC) to impose a series of rate hikes over the medium term. In the event that the Brexit Deal is agreed, it is expected that the MPC will commence a series of modest Base Rate increases, beginning in May 2019. The Council's borrowing strategy will be closely monitored over the coming months to ensure it can react accordingly to any banking rate changes.
- The accounting code IFRS 9 Financial Instruments has been updated to provide greater focus on valuation of investments, including the inclusion of an expected credit loss model. Although in the main these updates will have limited impact on the Council, due to its low risk investment policy, any loans provided to third parties will need their valuations reviewed.
- In October 2018, the Government announced a policy change of abolition of the HRA debt cap. The Chancellor announced in the Autumn Budget 2018 that the applicable date was 29th October 2018. Although this removes the restriction on HRA borrowing, the current HRA business plan requires no additional borrowing.
- The Chartered Institute of Public Finance and Accountancy has recommended to the Government that implementation of IFRS 16 – Leases, should be delayed by one year until 2020/21 in the public sector. This will

ensure that public sector accounts will be aligned to the Whole of Government Accounts.

- The CIPFA revised 2017 Prudential and Treasury Management Codes require, for 2019-20, all local authorities to prepare an additional report, a capital strategy report, which will provide the following:
 - a high-level long term overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services
 - an overview of how the associated risk is managed
 - the implications for future financial sustainability

The aim of the capital strategy is to ensure that all elected members fully understand the overall long-term policy objectives and resulting capital strategy requirements, governance procedures and risk appetite.

3.2 **CAPITAL EXPENDITURE PLANS & PRUDENTIAL INDICATORS 2018/19 TO 2021/22**

3.2.1 **The Capital Expenditure Plans**

The Council's capital expenditure plans are summarised below and form the first of the prudential indicators. A certain level of capital expenditure is grant supported by the Government; any decisions by the Council to spend above this level will be considered unsupported capital expenditure. This unsupported capital expenditure needs to have regard to:

- Service objectives (e.g. strategic planning);
- Stewardship of assets (e.g. asset management planning);
- Value for money (e.g. option appraisal)
- Prudence and sustainability (e.g. implications for external borrowing and whole life costing);
- Affordability (e.g. implications for the council tax and rents)
- Practicality (e.g. the achievability of the Capital Programme).

The revenue consequences of capital expenditure, particularly the unsupported expenditure, will need to be paid for from the Council's own revenue resources.

This capital expenditure can be paid for immediately (by applying capital resources such as capital receipts, capital grants etc., or revenue resources), but if these resources are insufficient any residual expenditure will add to the Council's borrowing need.

- #### 3.2.2
- The key risks to the plans are that the level of Government support has been estimated and is therefore subject to change. Similarly some of the estimates for other sources of funding, such as capital receipts, may also be subject to change over this timescale. For example, anticipated asset sales resulting from the Council's on-going asset rationalisation programme may be deferred due to the on-going impact of the current economic & financial conditions on the property market.

- 3.2.3 The revised capital expenditure plans in the updated Capital Strategy and Capital Programme being presented to Council on 27th February 2019, are summarised in the table below.

It should be noted, that these represent the capital investment forecasts under traditional forms of financing and exclude assets acquired under PFI and finance lease arrangements which are a type of borrowing but which are budgeted for separately outside of the capital financing budget.

	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
Children and Young People's Services	9.288	10.751	10.715	4.220
Assistant Chief Executive	1.338	0.210	0.210	0.210
Adult Care & Housing	4.069	6.237	11.993	6.066
Finance and Customer Services	5.187	3.976	4.828	1.775
Regeneration and Environment	39.374	45.693	41.129	18.113
Capitalisation Direction	2.000	2.000	2.000	2.000
Total Non HRA	61.256	68.866	70.874	32.384
HRA	41.888	42.036	28.113	22.275
Total HRA	41.888	42.036	28.113	22.275
Total expenditure	103.144	110.902	98.987	54.659
Capital receipts	9.130	7.324	5.488	4.435
Capital grants, capital contributions & sources other capital funding	65.051	68.388	68.972	44.401
Total financing	74.181	75.712	74.460	48.836
Prudential borrowing requirement for the year	28.963	35.190	24.527	5.823

3.2.4 The Capital Financing Requirement (the Council's Borrowing Need)

The Council's Capital Financing Requirement (CFR) is the total outstanding capital expenditure which has not yet been financed from either revenue or capital resources. It is essentially a measure of the Council's underlying borrowing need.

As can be seen in the table in 3.2.3 above, the latest revised estimated prudential borrowing requirement over the period 2018/19 to 2021/22 based on the updated Capital Strategy and Capital Programme is £94.503m. This will be reflected in the year on year change to the CFR.

The CFR is then reduced by the amount the Council sets aside from revenue for the repayment of debt and other financing movements.

As explained in 3.2.3, in addition to the underlying borrowing need arising from the Council's capital investment programme, the overall CFR also includes other long term liabilities (OLTL) brought onto the Balance Sheet as a result of the recognition of Private Finance Initiative (PFI) and finance lease assets. This is a technical adjustment to recognise the underlying borrowing facility taken out by the PFI or finance lease provider and does not require the Council to take out any additional borrow in its own right.

The CFR projections for which approval is being sought are set out in the table below:

	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
CFR – General Fund	519.089	546.017	557.392	551.764
CFR – HRA	304.125	304.125	304.125	304.125
Total CFR	823.214	850.142	861.517	855.889
Movement in CFR	22.921	26.928	11.375	-5.628
Of which:				
CFR – capital investment	693.588	723.366	738.266	735.737
OLTL	129.626	126.776	123.251	120.152
Movement in CFR represented by:				
Prudential borrowing requirement for the year (table at 3.2.3 above)	28.963	35.190	24.527	5.823
Net financing need for the year for OLTL	-3.163	-2.850	-3.525	-3.098
Less Minimum Revenue Provision and other financing movements	-0.629	-5.411	-9.647	-8.375
Movement in CFR	25.171	26.929	11.355	-5.650

3.2.5 Minimum Revenue Provision Policy Statement

3.2.5.1 The Council is required to pay off an element of the accumulated General Fund CFR each year through a revenue charge (the Minimum Revenue Provision - MRP). In addition, it is also allowed to make additional voluntary payments (VRP) where it is prudent to do so. Repayments included in annual PFI charges or finance lease payments are also applied as MRP. No MRP charge is currently required for the HRA. The HRA charges depreciation on its assets, which is a revenue charge.

- 3.2.5.2 MHCLG Regulations require Council to approve an MRP Policy Statement in advance of each financial year setting out how it will discharge its duty to charge an amount of MRP which the Council considers 'prudent'.

The Strategic Director of Finance & Customer Services will, where it is prudent to do so, use discretion to review the overall financing of the capital programme and the opportunities afforded by the regulations to maximise the benefit to the Council whilst ensuring it meets its duty to charge a 'prudent' provision. To provide maximum flexibility the recommended MRP policy includes the use of the annuity method and the equal instalments method.

The wording of the proposed MRP Policy Statement for which Council approval is being sought is shown at Appendix A.

3.2.6 **Affordability Prudential Indicators**

Affordability prudential indicators are used to assess the affordability of the capital expenditure plans by reference to their impact on the Council's finances overall. Cabinet are asked to recommend that Council approve the following indicators.

3.2.6.1 **Actual and Estimates of the ratio of financing costs to net revenue stream**

This indicator identifies the trend in the cost of capital (borrowing and other long term obligation costs net of investment income) against the net revenue stream of the Council.

The estimates of financing costs include all current commitments, the proposals contained in the proposed 2019/20 Revenue Budget and updated future years' capital expenditure plans.

Ratio of financing costs to Net Revenue Stream				
	2018/19 Estimated %	2019/20 Estimated %	2020/21 Estimated %	2021/22 Estimated %
Non-HRA	5.36	6.85	8.63	10.07
HRA	15.93	15.75	15.64	15.10

3.2.6.2 **Estimates of the incremental impact of capital expenditure plans on Council Tax**

This indicator identifies the revenue costs associated with proposed changes to the capital programme compared to the Council's existing commitments and current plans.

Only schemes in the Council's approved capital programme are included in the indicators and there may be further schemes pending approval. Any additional approvals will normally have to be funded from unsupported borrowing as all

identified available resources have been allocated. This would impact on the prudential indicators above.

The impact on Band D Council Tax, as shown in the table below, indicates the impact of the Council's capital expenditure plans as already budgeted for within the proposed Revenue Budget for 2019/20 and the Council's Medium Term Financial Strategy, and does not indicate additional requirements for Rotherham council tax payers.

Incremental impact of capital expenditure plans on the Band D Council Tax				
	Estimated 2018/19 £	Estimated 2019/20 £	Estimated 2020/21 £	Estimated 2021/22 £
Council Tax – Band D	37.28	51.47	54.52	56.24

3.2.6.3 Estimates of the incremental impact of capital expenditure plans on Housing Rent levels

Similar to the Council tax calculation, this indicator identifies the revenue cost of proposed changes in the housing capital programme compared to the Council's existing approved commitments and current plans expressed in terms of the impact on weekly rent levels. Given the latest HRA 30 Year Business Plan does not currently forecast any change in borrowing levels over the period and therefore the incremental financing costs are assumed to be £Nil in each year.

Incremental impact of capital expenditure plans on the Housing Rent levels				
	Revised 2018/19 £	Proposed Budget 2019/20 £	Estimated 2020/21 £	Estimated 2021/22 £
Weekly Housing Rent levels	£0.00	£0.00	£0.00	£0.00

3.3 TREASURY MANAGEMENT STRATEGY 2019/20 – 2021/22

The Treasury Management Strategy covers:

- a) The Council's borrowing and investment projections (para. 3.3.1);
- b) The Council's estimates and limits to borrowing activity (para. 3.3.2 to 3.3.5);
- c) The expected movement in interest rates (para. 3.3.6);
- d) The Council's borrowing and debt strategy (para. 3.3.7);
- e) The Council's investment strategy (para. 3.3.8);
- f) Treasury Management prudential indicators and limits on activity (para. 3.3.9);
- g) Treasury performance indicators (para. 3.3.10); and
- h) Policy on the use of external service advisers (para. 3.3.12).

3.3.1 **Borrowing and Investment Projections 2019/20 – 2021/22**

The borrowing requirement comprises the expected movement in the CFR and any maturing debt which will need to be re-financed.

The effect on the treasury position over the next three years for both the Council and the ex-SYCC debt that the Council administers on behalf of the other South Yorkshire authorities is shown in the table attached at Appendix B. The table also highlights the expected level of investment balances.

3.3.2 **Limits to Borrowing Activity**

There are a number of key indicators to ensure the Council operates its activities within well-defined limits.

For the first of these, the Council needs to ensure that its total borrowing, does not, except in the short term, exceed the total of the CFR at the end of the preceding year plus the estimated additional CFR for the current year (2018/19) and the following three financial years. This is designed to ensure that in the medium term, debt is only for a capital purpose. The purpose of including the estimated additional CFR for the following two financial years, is that it allows some flexibility for limited early borrowing for future years (para. 3.3.4).

The Strategic Director of Finance & Customer Services reports that the Council has complied with this indicator in the current year and does not envisage difficulties for the future (the table below refers). This view takes into account approved commitments and existing plans.

Whilst the forecast changes in the CFR assume significant reductions in the amount of under-borrowing by the Council, the actual change in the year-on-year level of under-borrowing will be determined by the Strategic Director – Finance and Customers Services, after consideration of all relevant factors in determining the appropriate strategy for borrowing levels within the Council's overall financial strategy.

RMBC	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
CFR – excl. OLTL	693.588	723.366	738.266	735.737
CFR – OLTL	129.626	126.776	123.251	120.152
Total CFR	823.214	850.142	861.517	855.889
Borrowing (loans outstanding)	602.148	681.524	723.419	728.915
Borrowing - OLTL	129.626	126.776	123.251	120.152
Total Borrowing	731.774	808.300	846.67	849.067
CFR less Borrowing (underborrowed)	91.440	41.842	14.847	6.822

3.3.3 The Overall Level of Borrowing

A further two prudential indicators control or anticipate the overall level of borrowing. These are:

- The Authorised Limit for External Debt
- The Operational Boundary for External Debt

3.3.3.1 The Authorised Limit for External Debt

The Authorised Limit represents the maximum amount an authority can borrow for capital and cash flow purposes. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term. This is the statutory limit determined under section 3 (1) of the Local Government Act 2003. The Authorised Limit is set by the Council and any breach must be reported. The Government retains an option to control either the total of all councils plans, or those of a specific council, although no such Government control has yet been exercised.

Cabinet is asked to recommend to Council the approval of the following Authorised Limit for RMBC, set at 5% above the Council's CFR:

Authorised Limit for External Debt (RMBC)	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
Borrowing	728.267	759.534	775.179	772.524
OLTL	132.219	129.312	125.716	122.555
Total	860.486	888.846	900.895	895.079

Cabinet is also asked to recommend approval to Council of the following Authorised Limit for the former SYCC:

Authorised Limit for External Debt (Former SYCC)	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
Borrowing	36.189	19.689	19.689	0.000
OLTL	0.000	0.000	0.000	0.000
Total	36.189	19.689	19.689	0.000

3.3.3.2 Separately, the Council was limited to a maximum HRA CFR through the HRA self-financing regime debt cap. This cap was removed in the Government's Autumn Budget 2018. The latest iteration of the HRA Business Plan requires no additional borrowing, and therefore no increase in the HRA CFR. However the Council will need to consider an appropriate restriction to apply to the level of HRA borrowing and therefore the CFR to use as a prudential indicator moving forwards, to ensure HRA borrowing never exceeds affordability.

3.3.3.3 The Operational Boundary for External Debt

This is the amount beyond which external borrowing (for capital and cash flow purposes) is not normally expected to exceed. Its purpose is to act as a tool for monitoring day to day treasury activity. Occasionally, for operational reasons it may be necessary to breach the limit. Temporary breaches are not a cause for concern but sustained breaches may be an indication that the Council is acting imprudently or experiencing major financial difficulty.

The Operational Boundary for which Council approval is being sought is set out in the table below.

Operational Boundary for External Debt (RMBC)	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
Borrowing	713.588	743.366	758.266	755.737
Other long term liabilities	129.626	126.776	123.251	120.152
Total	843.214	870.142	881.517	875.889

Cabinet is asked to recommend to Council that it approves the following Operational Boundary for the former SYCC:

Operational Boundary for External Debt (Former SYCC)	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
Borrowing	36.189	19.689	19.689	0.000
Other long term liabilities	0.000	0.000	0.000	0.000
Total	36.189	19.689	19.689	0.000

3.3.4 Policy on Borrowing in Advance of Need

The Council has some flexibility to borrow funds in advance for use in future years. The Strategic Director of Finance & Customer Services may do this under delegated powers where, for instance, a sharp rise in interest rates is expected, and so borrowing early at fixed interest rates will be economically beneficial or help meet budgetary constraints.

Whilst the Strategic Director of Finance & Customer Services will adopt a prudent approach to any such borrowing, where there is a clear business case for doing so, borrowing may be undertaken to fund the approved capital programme or to fund debt maturities.

Risks associated with any advance borrowing activity will be subject to appraisal in advance and subsequent reporting through the mid-year and annual reporting mechanism.

3.3.5 **Debt Rescheduling**

As short term borrowing rates will be considerably cheaper than longer term fixed interest rates, there may be potential opportunities to generate savings by switching from long term debt to short term debt. These savings will need to be considered in the light of the current treasury position and the value of the cost of debt repayment (premiums incurred).

The reasons for any rescheduling to take place will include:

- The generation of cash savings and/or discounted cash flow savings;
- Helping to fulfil the treasury strategy; and,
- Enhancing the balance of the portfolio (amending the maturity profile and/or the balance of volatility).

3.3.6 **Expected Movement in Interest Rates**

The Base Rate, currently 0.75%, underpins investment returns. There remains a great deal of economic uncertainty affecting growth forecasts for the UK economy and the rate of inflation both of which are key factors influencing the Base Rate.

The uncertainty surrounds the UK's final terms for the leaving the EU, on-going issues in areas of the world economy which could result in weak growth or recession in the UK's main trading partners, Sterling's devaluation which has seen upward pressure on the rate of inflation, and, pay growth in the UK which is expected to rise more slowly than inflation squeezing disposable incomes.

As a consequence, in the event of a no deal Brexit it is considered likely that the Bank of England Base Rate will be reduced initially, however as sterling falls, price pressures increase in the economy, potentially leading the Bank of England's Monetary Policy Committee (MPC) to impose a series of rate hikes over the medium term. In the event that the Brexit Deal is agreed, it is expected that the MPC will commence a series of modest Base Rate increases, beginning in May 2019. As a result, short-term borrowing rates are expected to remain at favourably low levels over the short-term. The outlook for longer-term interest rates also remains favourable in the near future, but the current capital economics projection is that the rate will rise gradually to 2% by December 2020. Whilst the Council will continue to generate savings through a short-term borrowing strategy, it will need to remain flexible and vigilant to react to any increases in the Base Rate, where it may need to begin to enter into long-term borrowing.

This challenging outlook has several key treasury management implications:

- Investment returns are likely to remain low in the short to medium term with target returns of around 0.65%;
- Borrowing interest rates are likely to remain attractive in the short to medium term, but are less likely to remain so going forward. The Council has adopted a policy of delaying new borrowing by utilising spare cash balances over the last

few years. This approach will continue to be carefully reviewed to minimise the risk of incurring higher future borrowing costs, when the Council will not be able to delay new borrowing to finance new capital expenditure and/or to refinance maturing debt. The timing of any borrowing will, therefore, be monitored carefully; and

- There will remain a cost of carrying capital – any borrowing undertaken that results in an increase in investments will incur an incremental cost as the cost of borrowing is greater than the likely investment return.

3.3.7 **Borrowing and Debt Strategy 2019/20 – 2021/22**

As shown in the table in 3.3.2, the Council is currently maintaining an under-borrowed position. This means that the CFR has not been fully funded with loan debt as cash supporting the Council's reserves, balances and cash flow has been used as a temporary measure. This strategy is prudent as investment returns are low and counterparty risk remains relatively high.

The uncertainty over future interest rates increases the inherent risks associated with treasury activity. As a result the Council will continue to take a prudent approach to its treasury strategy.

The Strategic Director of Finance & Customer Services, under delegated powers, will take the most appropriate form of borrowing depending on the prevailing interest rates at the time, taking into account the risks shown in the forecast above. It is likely shorter term fixed rates may provide lower cost opportunities in the short to medium term.

3.3.8 **Investment Strategy 2019/20 – 2021/22**

The primary objectives of the Council's investment strategy are:

- Firstly to safeguard the timely repayment of principal and interest (security);
- Secondly to ensure adequate liquidity; and
- Thirdly to produce an investment return (yield).

3.3.8.1 As part of this Strategy, Members need to consider and approve security and liquidity benchmarks in addition to yield benchmarks which are currently widely used to assess investment performance and have previously been reported to Members. The proposed benchmarks are set down in Appendix D.

3.3.8.2 The primary principle governing the Council's investment criteria is the security of its investments, although the yield or return on the investment is also a key consideration. After this main principle the Council will ensure:

- It maintains a policy covering both the categories of investment types it will invest in, criteria for choosing investment counterparties with adequate security, and monitoring their security. This is set out in the Specified and Non-Specified investment sections of Appendix C.
- It has sufficient liquidity in its investments. For this purpose it will set out procedures for determining the maximum periods for which funds may

prudently be committed. These procedures also apply to the Council's prudential indicators covering the maximum principal sums invested as set out in Appendix D.

- 3.3.8.3 The Strategic Director of Finance & Customer Services will maintain a counterparty list in compliance with the criteria set out in 3.3.8.5 and will revise the criteria and submit them to Council for approval as necessary. These criteria are different to those which are used to select Specified and Non-Specified investments.

The rating criteria use the lowest common denominator method of selecting counterparties and applying limits. This means that the application of the Council's minimum criteria will apply to the lowest available rating for any institution. For instance if an institution is rated by two agencies, one meets the Council's criteria, the other does not, the institution will fall outside the lending criteria. This is in compliance with the CIPFA Treasury Management Code of Practice.

- 3.3.8.4 Credit rating information is supplied by our treasury advisors on all active counterparties that comply with the criteria in section 3.3.8.5. Any counterparty failing to meet the criteria would be omitted from the counterparty list. Any rating changes, rating watches (notification of a likely change) and rating outlooks (notification of a possible long term change) are provided to officers almost immediately after they occur and this information is considered before any investment decision is taken.

- 3.3.8.5 The criteria for providing a portfolio of high quality investment counterparties (both Specified and Non-Specified investments) are:

- **Banks** – The Council will use banks which are rated by at least two rating agencies and have at least the following Fitch, Moody's and Standard and Poors' ratings (where rated):

	Fitch	Moody's	Standards & Poor's
Short-term	F1	P-1	A-1
Long-term	A-	A3	A-

To allow for the day to day management of the Council's cash flow the Council's bankers will also be retained on the list of counterparties if ratings fall below the above minimum criteria.

- **Building Societies** – the Council will use the top 20 Building Societies ranked by asset size but restricted to a maximum of 20% of the investment portfolio
- **Money Market Funds** – AAA (CNAV or LVNAV) – restricted to a maximum investment of £10m per fund.
- **UK Government** – Debt Management Office
- **UK Single Tier & County Councils** – (i.e. Metropolitan Districts, London Boroughs, County Councils, Unitary Authorities)

A limit of 35% will be applied to the use of Non-Specified investments within the investment portfolio, excluding day to day cash management through the Council's own bank.

Whilst the above criteria relies primarily on the application of credit ratings to provide a pool of appropriate counterparties for officers to use, additional operational market and sovereign information will continue to be applied before making any specific investment decision from the agreed portfolio of counterparties.

- 3.3.8.6 The time and monetary limits for institutions on the Council's Counterparty List are as follows and represent no change from those currently approved (these will cover both Specified and Non-Specified Investments):

	Fitch	Moody's	Standard & Poor's	Money Limit	Time Limit
Upper Limit Category	F1+/AA-	P-1/Aa3	A-1+/AA-	£20m	5 years
Middle Limit Category	F1/A-	P-1/A3	A-1/A-	£10m	364 days
Lower Limit Category *	All Building Soc's ranked 1 to 10 All Building Soc's ranked 11 to 20			£5m £1m	6 mths 3 mths
Debt Management Office	-	-	-	Unlimited **	6 months
Money Market Funds	-	-	-	£10m	n/a
UK Single Tier & County Councils	-	-	-	£20m	5 years
Council's Bankers	-	-	-	£10m	364 days
The above money limits are exclusive of bank balances held by schools					
* Based on maximum of 20% of the investment portfolio					
** Provides maximum flexibility					

- 3.3.8.7 The proposed criteria for Specified and Non-Specified investments and monitoring of counterparties are shown in Appendix C for Member approval.

In the normal course of the Council's cash flow operations it is expected that both Specified and Non-specified investments will be utilised for the control of liquidity as both categories allow for short term investments.

The use of longer term instruments (greater than one year from inception to repayment) will fall in the non-specified investment category. These instruments will only be used where the Council's liquidity requirements are safeguarded. This will also be limited by the long term investment limits.

3.3.9 **Treasury Management Prudential Indicators and Limits on Activity**

- 3.3.9.1 There are four further treasury activity limits the purpose of which are to contain the activity of the treasury function within certain limits, thereby managing risk

and reducing the impact of an adverse movement in interest rates. However if these are set to be too restrictive they will impair the opportunities to reduce costs. The limits are:

- Upper limits on fixed interest rate exposure – This identifies a maximum limit for fixed interest rates based upon the fixed debt position net of fixed interest rate investments.
- Upper limits on variable interest rate exposure – as above this limit covers a maximum limit on variable interest rates based upon the variable debt position net of variable interest rate investments.
- Maturity structures of borrowing – These gross limits are set to reduce the Council's exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits.
- Total funds invested for greater than 364 days – These limits are set to reduce the need for early sale of an investment, and are based on the availability of funds after each year-end.

For the purposes of these indicators the Council's market debt with Financial Institutions is treated as variable where debt may be subject to variation on specific call dates each year. However, over the period covered by this Strategy it is considered very unlikely that any market debt will be called due to the prevailing historically low interest rates.

3.3.9.2 The activity limits (prudential indicators) for Member approval are as follows:

RMBC	2019/20	2020/21	2021/22
Interest rate Exposures			
	Upper	Upper	Upper
Limits on fixed interest rate debt based on fixed net debt	100%	100%	100%
Limits on variable interest rate debt based on variable net debt	45%	45%	45%

RMBC Maturity Structure of fixed interest rate borrowing 2018/19		
	Lower	Upper
Under 12 months	0%	35%
12 months to 2 years	0%	35%
2 years to 5 years	0%	45%
5 years to 10 years	0%	45%
10 years to 20 years	0%	45%
20 years to 30 years	0%	50%
30 years to 40 years	0%	50%
40 years to 50 years	0%	55%
50 years and above	0%	60%

RMBC Maximum Funds invested > 364 days			
	1 to 2 years	2 to 3 years	3 to 5 years
Funds invested > 364 days	£m 10	£m 8	£m 6

Former SYCC	2019/20	2020/21	2021/22
Interest Rate Exposures			
	Upper	Upper	Upper
Limits on fixed interest rates based on total debt	100%	100%	100%
Limits on variable interest rates based on total debt	30%	30%	30%

Former SYCC Maturity Structure of fixed interest rate borrowing 2017/18		
	Lower	Upper
Under 12 months	0%	60%
12 months to 2 years	0%	75%
2 years to 5 years	0%	100%

3.3.10 **Treasury Performance Indicators**

The Code of Practice on Treasury Management requires the Council to set performance indicators to assess the adequacy of the treasury function over the year. These are distinct historic indicators, as opposed to the prudential indicators, which are predominantly forward looking. The results of the following two indicators will be reported in the Treasury Annual Report for 2019/20:

- Debt – Borrowing - Average rate of borrowing for the year compared to average available
- Investments – Internal returns above the 7 day London Interbank Bid rate (LIBID) which is the rate at which a bank is willing to borrow from other banks

3.3.11 **Training**

The CIPFA Code requires the responsible officer to ensure that Members with responsibility for treasury management receive adequate training in treasury management. This especially applies to Members responsible for scrutiny. Training has recently been undertaken by Members of the Audit Committee and further training will be arranged as required. The training needs of treasury management officers are periodically reviewed.

3.3.12 **Policy on the use of external service advisors**

The Council uses Link Asset Services as its treasury management advisors.

The company provides a range of services which include:

- Technical support on treasury matters, capital finance issues and the drafting of Member reports;
- Economic and interest rate analysis;
- Debt services which includes advice on the timing of borrowing;
- Debt rescheduling advice surrounding the existing portfolio;
- Generic investment advice on interest rates, timing and investment instruments; and,
- Credit rating/market information service comprising the three main credit rating agencies.

Whilst the advisers provide support to the internal treasury function, under current market rules and the CIPFA Code of Practice the Council recognises that responsibility for treasury management decisions remains with the Council at all times. The service is provided to the Council under a contractual agreement which is subject to regular review.

Proposed Wording of Minimum Revenue Provision Policy Statement

It is being recommended Council approve the following MRP policy in relation to the charge for the 2019/20 financial year:

- (a) The MRP charge in relation to capital expenditure incurred prior to 2007/08 where the expenditure was funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset and the calculation of the provision will be by the annuity method;
- (b) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by either supported or unsupported borrowing will be calculated using the expected useful life of the asset at the point the asset is brought into use. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate; and
- (c) The MRP charge in relation to capital expenditure incurred since 2007/08 where the expenditure is funded by a 'capitalisation directive' (e.g. equal pay) will be calculated on the basis of the specified period(s) set down within the regulations. The calculation of the provision will be either the annuity method or the equal instalments method depending on which is most appropriate.
- (d) For the sake of clarity, where MRP has been overcharged in previous years, the recovery of the overcharge will be affected by taking an MRP holiday in full or in part against future years charges that would otherwise have been made. The MRP holiday adjustment to the future years charge will be done in such a way as to ensure that:
 - the total MRP after applying the adjustment will not be less than zero in any financial year
 - the cumulative amount adjusted for will never exceed the amount over-charged;
 - the extent of the adjustment will be reviewed on an annual basis

In order to meet the requirement to make an annual, prudent repayment of debt, the Council plans to use prior year capital receipts to pay down debt, reducing the level of MRP charged to revenue. This policy has been factored into the planned capital programme and management of capital programme resources.

Borrowing and Investment Projections 2018/19 to 2021/22

RMBC	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
External Debt				
Borrowing at 1 April - Short Term	97.672	182.516	88.678	94.502
Borrowing at 1 April - Long Term	447.007	419.702	592.846	628.917
Total Borrowing at 1 April	544.679	602.148	681.524	723.419
Expected change in debt	57.469	79.376	41.895	5.496
Borrowing at 31 March	602.148	681.524	723.419	728.915
Other long-term liabilities (OLTL) at 1 April	132.789	129.626	126.776	123.251
Expected change in OLTL	-3.163	-2.850	-3.525	-3.099
Other long-term liabilities (OLTL) at 31 March	129.626	126.776	123.251	120.152
Total Borrowing & OLTL at 31 March	731.774	808.300	846.670	849.067
Investments				
Total Investments at 1 April	17.650	0.000	20.000	20.000
Investment change	-17.650	30.000	40.000	70.000
Total Investments at 31 March	0.000	30.000	60.000	90.000
Net borrowing at 31 March	731.774	778.300	786.670	759.067
Ex SYCC	2018/19 Estimated £m	2019/20 Estimated £m	2020/21 Estimated £m	2021/22 Estimated £m
External Debt				
Borrowing at 1 April	37.000	36.189	19.689	19.689
Expected change in debt	-0.811	-16.500	0.000	-19.689
Borrowing at 31 March	36.189	19.689	19.689	0.000
Investments				
Total Investments at 1 April	0.000	0.000	0.000	0.000
Investment change	0.000	0.000	0.000	0.000
Total Investments 31 March	0.000	0.000	0.000	0.000
Net borrowing at 31 March	37.000	36.189	19.689	0.000

Treasury Management Practice (TMP) 1 (5) – Credit and Counterparty Risk Management**1. Overview**

- 1.1 The Office of the Deputy Prime Minister (now MHCLG) issued Revised Investment Guidance in March 2010, and this forms the structure of the Council's policy below.

The key intention of the Guidance is to maintain the current requirement for councils to invest prudently, and that priority is given to security and liquidity before yield.

- 1.2 In order to facilitate this objective the guidance requires this Council to have regard to the CIPFA publication Treasury Management in the Public Services: Code of Practice and Cross-Sectoral Guidance Notes. This Council has adopted the Code and will apply its principles to all investment activity.

In accordance with the Code, the Strategic Director of Finance & Customer Services has reviewed and prepared its treasury management practices. This part, TMP 1(5), covering investment counterparty policy requires approval each year.

2. Annual Investment Strategy

- 2.1 The key requirements of both the Code and the investment guidance are to set an annual investment strategy, as part of its annual treasury strategy for the following year, covering the identification and approval of the following:

- The guidelines for investment decision making, particularly non-specified investments.
- The principles to be used to determine the maximum periods for which investments can be made.
- The specified investments the Council may use.
- The non-specified investments the Council may use.

This strategy is to be approved by Council.

The investment policy proposed for the Council is detailed in the paragraphs below (sections 2.3 and 2.4).

2.2 Strategy Guidelines

The main strategy guidelines are contained in the body of the treasury strategy statement.

2.3 Specified Investments

- 2.3.1 These investments are sterling investments of not more than one-year maturity. If they are for a longer period then the Council must have the right to be repaid within 12 months if it wishes.

These are low risk assets where the possibility of loss of principal or investment income is small.

- 2.3.2 These would include the following investment categories:

1. The UK Government Debt Management Office.
2. UK Single Tier & County Councils – (i.e. Metropolitans District, London Boroughs, County Councils, Unitary Authorities)
3. Money Market Funds that have been awarded AAA credit ratings by Standard and Poor's, Moody's or Fitch rating agencies and restricted to £10m per fund.
4. A bank or a building society that has been awarded a minimum short-term rating of F1 by Fitch, P-1 by Moody's and A-1 by Standard and Poor's rating agencies. For Building Societies investments will be restricted to 20% of the overall investment portfolio and:
 - a maximum of £5m for a period not exceeding 6 months if the society is ranked in the top 10 by asset size; or
 - a maximum of £1m and a period not exceeding 3 months if the society is ranked 11 to 20 by asset size.

2.4 Non-Specified Investments

- 2.4.1 Non-specified investments are any other type of investment not defined as specified above.

The criteria supporting the selection of these investments and the maximum limits to be applied are set out below.

- 2.4.2 Non specified investments would include any sterling investments with:

1. A bank that has been awarded a minimum long term credit rating of AA- by Fitch, Aa3 by Moody's and AA- by Standard & Poor's for deposits with a maturity of greater than 1 year.
2. The Council's own bank if ratings fall below the above minimum criteria.

3. A Building Society which is ranked in the top 20 by asset size. Investments will be restricted to 20% of the overall investment portfolio and:

- a maximum of £5m for a period not exceeding 6 months if the Society is ranked in the top 10 by asset size; or
- a maximum of £1m and a period not exceeding 3 months if the Society is ranked 11 to 20 by asset size.

3 The Monitoring of Investment Counterparties

3.1 The credit rating of counterparties will be monitored regularly. The Council receives credit rating information from the Council Treasury Management advisors on a daily basis, as and when ratings change, and counterparties are checked promptly.

On occasions ratings may be downgraded after the date on which an investment has been made. It would be expected that a minor downgrading would not affect the full receipt of the principal and interest.

3.2 Any counterparty failing to meet the minimum criteria will be removed from the list immediately by the Strategic Director of Finance & Customer Services, and new counterparties will be added to the list if and when they meet the minimum criteria.

Security, Liquidity and Yield Benchmarking

These benchmarks are targets and so may be exceeded from time to time with any variation reported, with supporting reasons in Mid-Year & Annual Treasury Reports.

1. Security and liquidity

These benchmarks are already intrinsic to the approved treasury strategy through the counterparty selection criteria and some of the prudential indicators, e.g. the maximum funds which may be invested for more than 364 days, the limit on the use of non-specified investments, etc.

1.1 Security

1.1.1 Security is currently evidenced by the application of minimum criteria to investment counterparties, primarily through the use of credit ratings supplied by the three main credit rating agencies. Whilst this approach embodies security considerations, benchmarking the levels of risk is more subjective and therefore problematic.

1.1.2 One method to benchmark security risk is to assess the historic level of default against the minimum criteria used in the Council's investment strategy. The default rates are little changed from last year.

Credit Rating	1 year	2 years	3 years	4 years	5 years
AAA	0.04%	0.10%	0.18%	0.27%	0.37%
AA	0.02%	0.04%	0.10%	0.18%	0.25%
A	0.06%	0.16%	0.29%	0.44%	0.62%
BBB	0.17%	0.47%	0.81%	1.23%	1.65%

1.1.3 The Council's minimum long term rating criteria (over one year) is "AAA" meaning the average expectation of default for a three year investment in a counterparty with a "AAA" long term rating would be 0.18% of the total investment (e.g. for a £1m investment the average potential loss would be £1,800).

The Council's minimum long term rating criteria (up to one year) is "BBB" and the average expectation of default for such an investment would be 0.16% (e.g. for a £1m investment the average loss would be £1,600).

These are only averages but do act as a benchmark for risk across the investment portfolio.

The Council's maximum security risk benchmark for the estimated maximum portfolio during 2019/20 is 0.069% which means that for every £1m invested the average potential loss would be £690. This position remains largely unchanged from 2018/19 (benchmark was 0.072% or £725).

- 1.1.4 The Council's Treasury advisers maintain a continuous review of the risk position by the inclusion of the Council's daily investment position within their online model.

1.2 **Liquidity**

- 1.2.1 This is defined as "having adequate, though not excessive cash resources, borrowing arrangements, overdrafts or standby facilities to enable the Council at all times to have the level of funds available to it which are necessary for the achievement of its business/service objectives" (CIPFA Treasury Management Code of Practice). The Council seeks to maintain:

- Bank overdraft – on a day-to-day basis the Council works to an agreed overdraft limit of £100,000 with the Council's bankers. Whilst a short-term increase could be negotiated less expensive short-term borrowing is accessed through the financial markets to remain within the agreed overdraft.
- Liquid, short term deposits of at least £6m available with a week's notice.

- 1.2.2 The availability of liquidity and the inherent risks arising from the investment periods within the portfolio is monitored using the Weighted Average Life (WAL) of the portfolio. This measures the time period over which half the investment portfolio would have matured and become liquid

A shorter WAL generally represents less risk and in this respect the benchmark to be used for 2019/20 is:

- 0.08 years which means that at any point in time half the investment portfolio would be available within 28 days.

2. **Yield**

These benchmarks are currently widely used to assess investment performance and the Council's local measure of yield is:

- Internal returns above the 7 day London Interbank Bid rate (LIBID) which is the rate at which a bank is willing to borrow from other banks

Flexible use of Capital Receipts Strategy 2019/20

1. Introduction

The proposals within this Flexible use of Capital Receipts Strategy have been prepared based on guidance issued by the Secretary of State under section 15 (1)(a) of the Local Government Act 2003, effective from 1st April 2016 in respect of the Flexible Use of Capital Receipts.

2. The Guidance

The Guidance issued by the Secretary of State under section 15(1)(a) of the Local Government Act specified that:

- “Qualifying expenditure is expenditure on any project that is designed to generate ongoing revenue savings in the delivery of public services and/or transform service delivery to reduce costs and/or transform service delivery in such a way that reduces costs or demand for services in future years for any of the public sector delivery partners. Within this definition, it is for individual local authorities to decide whether or not a project qualifies for this flexibility”.
- “Set up and implementation costs of any new processes or arrangements can be classed as qualifying expenditure. The ongoing revenue costs of the new processes or arrangements cannot be classed as qualifying expenditure. In addition, one off costs, such as banking savings against temporary increases in costs/pay cannot be classified as qualifying expenditure”.
- In using the flexibility, the Council will have due regard to the requirements of the Prudential Code and to the CIPFA Local Authority Accounting Code of Practice.
- The Council is also required to prepare a Flexible use of Capital Receipts Strategy before the start of the year to be approved by the Council – this is that Strategy.

3 The Council’s Proposals

The Guidance sets out examples of qualifying expenditure which includes “funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation” and it is for this purpose that the Council is proposing to use Capital Receipts in 2019/20. The Final Local Government Finance Settlement 2018/19 announced on 6th February 2018 extended the option for Councils to make flexible use of capital

receipts for revenue transformation purposes up to 2021/22. The Council is proposing to make use of this additional flexibility for a further two financial years up to 2021/22 and to review this position within the Council's Strategy on an annual basis.

4. The Council's Workforce Strategy recognises that people are key to the Council achieving improvement in its services and being representative of their communities. In order for the Council to deliver its Corporate Plan priorities, its Corporate Improvement Plan and its Medium Term Financial Strategy, it is essential that the Council has the right people, with the right skills, in the right place and at the right time to maintain and improve existing and future service outcomes.
5. The Council adopts a "whole organisation" strategy approach that optimises potential structural and operational efficiencies at a corporate level, whilst recognising that it is equally important to ensure quality workforce planning at a local level. The Council is also delivering organisational and workforce change around the specific service improvement areas identified by recent inspections and reports. This Strategy focuses on the workforce essentials of an "Effective Rotherham Council".
6. Key workforce activities are:
 - Supporting achievement of budget savings for 2019/20, 2020/21 and later years through appropriate workforce interventions and the service reviews and health checks in the Fresh Start Improvement Plan; and
 - Responding to staffing pressures and remodelling the workforce corporately but also particularly in Children's Services, Adult Social Care and Regeneration & Environment.

7. **2019/20 Revenue Budget**

The above priorities have been recognised in the Council's 2019/20 Revenue Budget and Medium Term Financial Strategy (MTFS) to 2021/22. These include both revenue efficiency savings from the restructuring and reconfiguring of the Council's Services to meet both current and forecast levels of demand for services, and reshaping of services such as Early Help, Business Support, Transport, Adult Social Care and Children's Services to provide a more targeted approach to the provision of services that is focussed on improved customer outcomes and is delivered within a sustainable financial envelope.

8. To support this significant and continued reconfiguration of the Council's Services to deliver improvement and efficiencies, the current savings proposals will see a further downsizing of the Council's workforce by around 175 full time equivalent posts in 2019/20 and 2020/21. The budget options presented in the Budget and Council Tax Report 2019/20 will affect workforce numbers. It is therefore proposed that the costs associated with staff leaving the Council through service

reconfiguration in 2019/20 should be funded through the flexible use of Capital Receipts. It is also proposed that any in-year Capital Receipts received which exceed the amount required to cover the release cost of these staff be used to fund revenue funded activities which are being incurred to support the Council's service development and delivery of savings and efficiencies. The legitimacy of this use will be determined by the s151 Officer in order to ensure that it meets the requirements set out by the Secretary of State.

9. Business Case for Voluntary Release

When considering the business case for the release of employees on Voluntary Severance/Early Retirement, the Councils' approach is to ensure that the cost of the release of the employee concerned, including both redundancy and pension strain costs, should be recovered from salary savings within 3 years of the employee leaving. This reflects the term of the period covered by the Medium Term Financial Strategy. There is also a requirement that any release would also be subject to meeting 'business need' and thereby retain the right people with the right skills to deliver the required outcomes for customers.

10. The Prudential Code

The Council will have due regard to the requirements of the Prudential Code and the impact on its prudential indicators from implementing the proposed scheme within this Efficiency Strategy.

11. As transformation proposals develop and the cost of Voluntary Severance is determined, the expenditure to be incurred will be included in the Council's Capital Programme to be funded by capital receipts generated in the financial year. The capital expenditure prudential indicators will be amended and approved as appropriate. In line with this Strategy, the first call on capital receipts generated in the year will be utilised to meet the cost of voluntary severance. These receipts have not been earmarked as funding for any other proposed capital expenditure and therefore there is no anticipated additional impact on the Council's prudential indicators as set out in the Council's Treasury Management Strategy.

12. The Council will also have due regard to the Local Authority Accounting Code of Practice when determining and including the entries required from undertaking and funding this scheme within the 2019/20 Council's Statement of Accounts.

13. Monitoring the Strategy

Implementation of this Strategy will be monitored as part of regular financial reporting arrangements.

Budget 2019/20
Net Budget Requirement to be met by Council Tax
Statutory Resolution

Summary

This Appendix sets out details of the calculation of the Council Tax for Rotherham's parished and unparished areas for the financial year 2019/20 including both the Police and Crime Commissioner's and the Fire and Rescue Authority's Precepts as well as Parish Councils' Precepts.

The Council's proposed Net Revenue Budget for 2019/20 of £221,146,402 includes a 2.99% increase for Council Tax.

The proposed 2.99% increase will raise £3,105,672 and will add £44.19 to a Band D Council Tax Bill for 2019/20.

For the major precepting Authorities, the Fire and Rescue Authority has confirmed its Precept and stated a Band D Council Tax of £73.13 (an increase of 2.99%) – The South Yorkshire Police and Crime Commissioner is yet to determine his Precept formally but has issued a provisional Band D Council Tax of £194.16 (a £24 increase which is 14.1%). The Precept is expected to be confirmed at the PCC meeting on 26th February 2019.

For those areas of the Borough which have a Town or Parish Council, The Town and Parish Council Precepts for 2019/20 detailed in Annex B of this Appendix total £2,977,037, which results in an average Town and Parish Council Band D Council Tax of £77.19 (an average increase of 6.91%).

Annex A - Council Tax Calculations**The Council is recommended to resolve:**

1. It be noted that at its meeting on 21st January 2019 (minute 90) the Council calculated the Council Tax Base 2019/20:

- a. For the whole Council area as 70,279.97 Band D Equivalent properties (Item T in the formula in Section 31B of the Local Government Finance Act 1992 as amended (the Act)).
- b. For dwellings in those parts of its area to which a Parish Precept relates as set out in the table below:

Parished Areas	Tax Base	Total Precept (£)
<u>Parish Council</u>	<u>A</u>	<u>B</u>
Anston	2,909.88	344,886
Aston-cum-Aughton	4,308.69	295,145
Bramley	2,253.44	133,000
Brampton Bierlow	1,256.54	76,950
Brinsworth	2,356.75	335,451
Catcliffe	474.21	55,302
Dalton	2,475.92	161,307
Dinnington St John's	2,353.66	238,461
Firbeck	140.60	8,250
Gildingwells	42.48	
Harthill with Woodall	651.00	56,788
Hellaby	258.58	9,588
Hooton Levitt	53.23	
Hooton Roberts	79.71	1,600
Laughton-en-le-Morthen	452.94	29,802
Letwell	69.01	2,200
Maltby	4,152.20	233,391
Orgreave	198.69	7,940

Parished Areas	Tax Base	Total Precept (£)
<u>Parish Council</u>	<u>A</u>	<u>B</u>
Ravenfield	1,033.62	45,122
Thorpe Salvin	204.39	9,586
Thrybergh	860.88	68,270
Thurcroft	2,131.69	178,850
Todwick	661.78	45,650
Treeton	867.26	56,000
Ulley	67.82	6,413
Wales	2,073.64	189,074
Waverley	784.22	36,025
Wentworth	557.53	20,000
Whiston	1,476.94	90,000
Wickersley	2,766.75	164,888
Woodsetts	591.78	77,098
TOTAL	38,565.83	2,977,037

2. The calculation of the Council Tax Requirement for the Council's own purposes for 2019/20 (excluding Parish Precepts), as outlined in the Budget Report to Cabinet Meeting on 18th February 2019, is **£106,980,346**
3. That the following amounts be calculated for the year 2019/20 in accordance with sections 31 to 36 of the Act.
 - a. **£224,123,439** being the net aggregate of the amounts which the Council estimates for the items set out in Section 31A (2) of the Act taking into account all precepts issued to it by Parish Councils (£2,977,037) (Gross Council Expenditure less income and Specific Grants other than the Business Rates Retention Scheme, Settlement Funding Assessment Grants and other non-ringfenced grants).
 - b. **£111,166,056** being the aggregate of the amounts which the Council estimates will be payable for the year into its General Fund in respect of the Business Rates Retention Scheme, Settlement Funding Assessment grants and other non-ringfenced grants and use of reserves, set out in 31A (3) of the Act.

- c. **£3,000,000** being the amount which the Council estimates will be payable in the year from its Collection Fund to its General Fund in accordance with section 97(3) of the Local Government Finance Act 1988 (Council Tax Balance).
- d. **£109,957,383** being the amount by which the aggregate at 3a above exceeds the aggregate of 3b and 3c above , calculated by the Council in accordance with section 31A(4) of the Act as its Council Tax requirement for the year (Item R in the formula in section 31B of the Act).
- e. **£1,564.5622** being the amount at 3d above (Item R divided by Item T 1a above) calculated by the Council in accordance with section 31B of the Act as the relevant basic amount of its Council Tax for the year (including Parish Precepts).
- f. **£2,977,037** being the aggregate amount of all special items (Parish Precepts) referred to in Section 34(1) of the Act as per section 1b above.
- g. **£1,522.2025** being the amount at 3e above less the result given by dividing the amount at 3f above by the figure at 1a above (item T in the formula in Section 31B (1) of the Act calculated by the Council in accordance with Section 34(2) of the Act, as the relevant basic amount of its Council Tax for the year for dwellings in those parts of its area to which no parish Precept relates. (Band D Council Tax for Rotherham MBC services).
- h. The following amounts be calculated by the Council as the relevant basic amounts of Council Tax for the year for dwellings in those parts of its area to which one or more special items relate, being the amounts given by adding the amount at 3g above to the amount of the special items in appendix B section 1, in accordance with Section 34(3) of the Act:

i.

Parished Areas	Band D (£)
Anston	1,640.72
Aston-cum-Aughton	1,590.70
Bramley	1,581.22
Brampton Bierlow	1,583.44
Brinsworth	1,664.54

Parished Areas	Band D (£)
Catcliffe	1,638.82
Dalton	1,587.35
Dinnington St. John's	1,623.51
Firbeck	1,580.88
Gildingwells	1,522.20
Harthill with Woodall	1,609.43
Hellaby	1,559.28
Hooton Levitt	1,522.20
Hooton Roberts	1,542.27
Laughton-en-le-Morthen	1,588.00
Letwell	1,554.08
Maltby	1,578.41
Orgreave	1,562.16
Ravenfield	1,565.85
Thorpe Salvin	1,569.10
Thrybergh	1,601.50
Thurcroft	1,606.10
Todwick	1,591.18
Treeton	1,586.77
Ulley	1,616.76
Wales	1,613.38
Waverley	1,568.14
Wentworth	1,558.07
Whiston	1,583.14
Wickersley	1,581.80
Woodsetts	1,652.48

- 4 To note that both the South Yorkshire and the Fire and Rescue Authority has issued and the South Yorkshire Police and Crime Commissioner has indicated that he intends to issue (the precept is currently provisional but will be confirmed before the Council meeting) the following Precepts to the Council in accordance with Section 40 of the Local Government Finance Act for each category of dwellings in the Council's area as indicated in the table below, and that the Council in accordance with Sections 30 to 36 of the Local Government Finance Act 1992, hereby sets the aggregate Council Tax Requirement for unparished areas (rounded to the nearest penny) shown in the table below and in Annex B (for those parts of its area to which one or more special items relate) as the amounts of Council Tax for 2019/20 for each part of its area and for each of the categories of dwellings.

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
Rotherham Metropolitan Borough Council	943.30	1,100.53	1,257.75	1,414.97	1,729.40	2,043.84	2,358.27	2,829.93
Total ASC Precept	71.50	83.40	95.32	107.23	131.07	154.89	178.73	214.47
Total for Rotherham Metropolitan Borough Council only	1014.80	1183.93	1353.07	1522.20	1860.47	2198.73	2537.00	3044.40
South Yorkshire Police & Crime Commissioner*	129.44	151.01	172.59	194.16	237.31	280.45	323.60	388.32
South Yorkshire Fire & Rescue Authority	48.75	56.88	65.00	73.13	89.38	105.63	121.88	146.26
Aggregate Council Tax Requirement (unparished areas)	1,192.99	1,391.82	1,590.66	1,789.49	2,187.16	2,584.81	2,982.48	3,578.98

* Precept to be confirmed

5. That, in accordance with the principles determined by the Secretary of State and set out in the Referendums Relating to Council Tax Increases (Principles) (England) Report 2019/20, it be determined that Rotherham Metropolitan Borough Council's relevant basic amount of Council Tax for the year 2019/20 (as defined by Section 52ZB of the 1992 Local Government Finance Act as amended by section 41 of the Local Audit and Accountability Act 2014) is not excessive.

Annex B – Council Tax Requirement for Parished Areas**1. Basic Amount of Council Tax by Band for Parished Areas**

The amounts below being the amounts shown in Appendix A section 3(h) as the relevant basic amount of Council Tax for the year for dwellings in those parts of the Council's area to which Parish Precepts relate and the amount at Annex A 3g (the relevant basic amount of Council Tax for those parts the Council's areas to which no parish precepts relate), then multiplied by the number which, in the proportion set out in Section 5(1) of the Act is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, (rounded to the nearest penny) calculated by the Council in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

Tax Band	A	B	C	D	E	F	G	H
Parished Areas	£	£	£	£	£	£	£	£
Anston	1,093.81	1,276.11	1,458.42	1,640.72	2,005.33	2,369.93	2,734.53	3,281.44
Aston-cum-Aughton	1,060.47	1,237.21	1,413.96	1,590.70	1,944.19	2,297.67	2,651.17	3,181.40
Bramley	1,054.15	1,229.83	1,405.53	1,581.22	1,932.61	2,283.98	2,635.37	3,162.44
Brampton Bierlow	1,055.63	1,231.56	1,407.51	1,583.44	1,935.32	2,287.19	2,639.07	3,166.88
Brinsworth	1,109.69	1,294.64	1,479.59	1,664.54	2,034.44	2,404.33	2,774.23	3,329.08
Catcliffe	1,092.55	1,274.63	1,456.73	1,638.82	2,003.01	2,367.18	2,731.37	3,277.64
Dalton	1,058.23	1,234.60	1,410.98	1,587.35	1,940.10	2,292.84	2,645.58	3,174.70
Dinnington St John's	1,082.34	1,262.73	1,443.12	1,623.51	1,984.29	2,345.07	2,705.85	3,247.02
Firbeck	1,053.92	1,229.57	1,405.23	1,580.88	1,932.19	2,283.49	2,634.80	3,161.76
Gildingwells	1,014.80	1,183.93	1,353.07	1,522.20	1,860.47	2,198.73	2,537.00	3,044.40

Tax Band	A	B	C	D	E	F	G	H
Parished Areas	£	£	£	£	£	£	£	£
Harthill with Woodall	1,072.95	1,251.78	1,430.61	1,609.43	1,967.08	2,324.73	2,682.38	3,218.86
Hellaby	1,039.52	1,212.77	1,386.03	1,559.28	1,905.79	2,252.29	2,598.80	3,118.56
Hooton Levitt	1,014.80	1,183.93	1,353.07	1,522.20	1,860.47	2,198.73	2,537.00	3,044.40
Hooton Roberts	1,028.18	1,199.54	1,370.91	1,542.27	1,885.00	2,227.72	2,570.45	3,084.54
Laughton-en-le-Morthen	1,058.67	1,235.11	1,411.56	1,588.00	1,940.89	2,293.77	2,646.67	3,176.00
Letwell	1,036.05	1,208.73	1,381.41	1,554.08	1,899.43	2,244.78	2,590.13	3,108.16
Maltby	1,052.27	1,227.65	1,403.03	1,578.41	1,929.17	2,279.92	2,630.68	3,156.82
Orgreave	1,041.44	1,215.01	1,388.59	1,562.16	1,909.31	2,256.45	2,603.60	3,124.32
Ravenfield	1,043.90	1,217.88	1,391.87	1,565.85	1,913.82	2,261.78	2,609.75	3,131.70
Thorpe Salvin	1,046.07	1,220.41	1,394.76	1,569.10	1,917.79	2,266.47	2,615.17	3,138.20
Thrybergh	1,067.67	1,245.61	1,423.56	1,601.50	1,957.39	2,313.27	2,669.17	3,203.00
Thurcroft	1,070.73	1,249.19	1,427.65	1,606.10	1,963.01	2,319.92	2,676.83	3,212.20
Todwick	1,060.79	1,237.58	1,414.39	1,591.18	1,944.78	2,298.37	2,651.97	3,182.36
Treeton	1,057.85	1,234.15	1,410.47	1,586.77	1,939.39	2,292.00	2,644.62	3,173.54
Ulley	1,077.84	1,257.48	1,437.12	1,616.76	1,976.04	2,335.32	2,694.60	3,233.52
Wales	1,075.59	1,254.85	1,434.12	1,613.38	1,971.91	2,330.43	2,688.97	3,226.76

Tax Band	A	B	C	D	E	F	G	H
Parished Areas	£	£	£	£	£	£	£	£
Waverley	1,045.43	1,219.66	1,393.91	1,568.14	1,916.62	2,265.09	2,613.57	3,136.28
Wentworth	1,038.71	1,211.83	1,384.95	1,558.07	1,904.31	2,250.54	2,596.78	3,116.14
Whiston	1,055.43	1,231.33	1,407.24	1,583.14	1,934.95	2,286.75	2,638.57	3,166.28
Wickersley	1,054.53	1,230.29	1,406.05	1,581.80	1,933.31	2,284.82	2,636.33	3,163.60
Woodsetts	1,101.65	1,285.26	1,468.87	1,652.48	2,019.70	2,386.91	2,754.13	3,304.96

2. South Yorkshire Precepts

The South Yorkshire Fire and Rescue Authority has issued and the South Yorkshire Police and Crime Commissioner has indicated that he intends to issue (the Precept is currently provisional but will be confirmed before the Council meeting) the following Precepts to the Council in accordance with Section 40 of the Local Government Finance Act for each category of dwellings

Tax Band	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£
South Yorkshire Police & Crime Commissioner *	129.44	151.01	172.59	194.16	237.31	280.45	323.60	388.32
South Yorkshire Fire & Rescue Authority	48.75	56.88	65.00	73.13	89.38	105.63	121.88	146.26

*Precept to be confirmed

3. Aggregate Council Tax Requirements

The amounts shown in the table below are set by the Council in accordance Sections 30 to 36 of the Local Government Finance Act 1992, as the aggregate Council Tax Requirement for those parts of its area to which one or more special items relate as the amounts of Council Tax for 2019/20 for each of the categories of dwellings.

Tax Band	A	B	C	D	E	F	G	H
Aggregate Council Tax Parished Areas	£	£	£	£	£	£	£	£
Anston	1,272.00	1,484.00	1,696.01	1,908.01	2,332.02	2,756.01	3,180.01	3,816.02
Aston-cum-Aughton	1,238.66	1,445.10	1,651.55	1,857.99	2,270.88	2,683.75	3,096.65	3,715.98
Bramley	1,232.34	1,437.72	1,643.12	1,848.51	2,259.30	2,670.06	3,080.85	3,697.02
Brampton Bierlow	1,233.82	1,439.45	1,645.10	1,850.73	2,262.01	2,673.27	3,084.55	3,701.46
Brinsworth	1,287.88	1,502.53	1,717.18	1,931.83	2,361.13	2,790.41	3,219.71	3,863.66
Catcliffe	1,270.74	1,482.52	1,694.32	1,906.11	2,329.70	2,753.26	3,176.85	3,812.22
Dalton	1,236.42	1,442.49	1,648.57	1,854.64	2,266.79	2,678.92	3,091.06	3,709.28
Dinnington St John's	1,260.53	1,470.62	1,680.71	1,890.80	2,310.98	2,731.15	3,151.33	3,781.60
Firbeck	1,232.11	1,437.46	1,642.82	1,848.17	2,258.88	2,669.57	3,080.28	3,696.34
Gildingwells	1,192.99	1,391.82	1,590.66	1,789.49	2,187.16	2,584.81	2,982.48	3,578.98
Harthill with Woodall	1,251.14	1,459.67	1,668.20	1,876.72	2,293.77	2,710.81	3,127.86	3,753.44
Hellaby	1,217.71	1,420.66	1,623.62	1,826.57	2,232.48	2,638.37	3,044.28	3,653.14
Hooton Levitt	1,192.99	1,391.82	1,590.66	1,789.49	2,187.16	2,584.81	2,982.48	3,578.98
Hooton Roberts	1,206.37	1,407.43	1,608.50	1,809.56	2,211.69	2,613.80	3,015.93	3,619.12
Laughton-en-le-Morthen	1,236.86	1,443.00	1,649.15	1,855.29	2,267.58	2,679.85	3,092.15	3,710.58
Letwell	1,214.24	1,416.62	1,619.00	1,821.37	2,226.12	2,630.86	3,035.61	3,642.74
Maltby	1,230.46	1,435.54	1,640.62	1,845.70	2,255.86	2,666.00	3,076.16	3,691.40
Orgreave	1,219.63	1,422.90	1,626.18	1,829.45	2,236.00	2,642.53	3,049.08	3,658.90

Tax Band	A	B	C	D	E	F	G	H
Aggregate Council Tax Parished Areas	£	£	£	£	£	£	£	£
Ravenfield	1,222.09	1,425.77	1,629.46	1,833.14	2,240.51	2,647.86	3,055.23	3,666.28
Thorpe Salvin	1,224.26	1,428.30	1,632.35	1,836.39	2,244.48	2,652.55	3,060.65	3,672.78
Thrybergh	1,245.86	1,453.50	1,661.15	1,868.79	2,284.08	2,699.35	3,114.65	3,737.58
Thurcroft	1,248.92	1,457.08	1,665.24	1,873.39	2,289.70	2,706.00	3,122.31	3,746.78
Todwick	1,238.98	1,445.47	1,651.98	1,858.47	2,271.47	2,684.45	3,097.45	3,716.94
Treeton	1,236.04	1,442.04	1,648.06	1,854.06	2,266.08	2,678.08	3,090.10	3,708.12
Ulley	1,256.03	1,465.37	1,674.71	1,884.05	2,302.73	2,721.40	3,140.08	3,768.10
Wales	1,253.78	1,462.74	1,671.71	1,880.67	2,298.60	2,716.51	3,134.45	3,761.34
Waverley	1,223.62	1,427.55	1,631.50	1,835.43	2,243.31	2,651.17	3,059.05	3,670.86
Wentworth	1,216.90	1,419.72	1,622.54	1,825.36	2,231.00	2,636.62	3,042.26	3,650.72
Whiston	1,233.62	1,439.22	1,644.83	1,850.43	2,261.64	2,672.83	3,084.05	3,700.86
Wickersley	1,232.72	1,438.18	1,643.64	1,849.09	2,260.00	2,670.90	3,081.81	3,698.18
Woodsetts	1,279.84	1,493.15	1,706.46	1,919.77	2,346.39	2,772.99	3,199.61	3,839.54

Service	Description of Fee or Charge	Unit of Charge		Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Democratic Service	Room Hire - Town Hall - before 5.30	Per hour		25.00	75.00	1-Apr-19	200.00
Democratic Service	Room Hire - Town Hall - after 5.30	Per hour		35.00	75.00	1-Apr-19	114.29
Democratic Service	Catering - various rates ranging from £1.25 - £3.70	Per person		£1.25 - £3.70	£1.30 - £3.80	1-Apr-19	2.40
Democratic Service	Schools Appeals	Per appeal		128.00			
HR&Payroll	Accomodation charge to South Yorkshire Pension for use of office space at Riverside House	Annual		6,731.00	6,933.00	1-Apr-19	3.00
HR&Payroll	Fees relating to DMBC Shared Service	Annual		1,468,411.22	TBC	1-Apr-19	TBC
HR&Payroll	HR & Payroll SLA Fee charged to Academies and External Companies	Annual		390 - 20,650	399.50 - 21,145.60	1-Apr-19	2.40
HR&Payroll	HR & Payroll SLA Fee charged to LA maintained schools	Annual		130 - 13,450	133 - 13,773	1-Apr-19	2.40
HR&Payroll	Fees charged for External Recruitment Adverts on RMBC website	Per Advert		100.00	104.00	1-Apr-19	4.00
HR&Payroll	Fee's charged for Elections payroll (DMBC, SCC)	Annual		8,690.65	8,899.23	1-Apr-19	2.40
HR&Payroll	Fee charged for HR Consultancy Service SLA to schools and academies	Annual		546 - 22,000.00	559 - 22,528	1-Apr-19	2.40
HR&Payroll	DBS Checks	Per Check		0 - 44	0 - 44	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge		Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase

FINANCE & CUSTOMER SERVICES DIRECTORATE - PROPOSED FEES & CHARGES FOR 2019/20

Service	Description of Fee or Charge	Unit of Charge		Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Electoral Services	Sale of Electoral registers	Per register		Various	Various	1-Apr-19	2.40
Internal Audit	Internal Audit work for academies	Daily rate		257.80	264.00	1-Apr-19	2.40
Revenues & Benefits	Free school meals administration	Per child		5.12	5.24	1-Sep-18	2.34
Customer Services	Blue Badge applications (this to be confirmed when new provider contract agreed)	Per Badge		10.00	10.00		0.00
Legal Services	External legal work	Hourly rate		62.00	63.50		2.42
Legal Services	Work for academies	Hourly rate		62.00	63.50		2.42
Schools Finance	Finance Support - Early Years						
	L.A.	Annual		£3,053.00	£3,145.00		3.01
	Termly	Annual		£3,230.00	£3,327.00		3.00
	1/2 Termly	Annual		£3,402.00	£3,504.00		3.00
	Monthly	Annual		£3,662.00	£3,772.00		3.00
	Fortnightly	Annual		£4,442.00	£4,576.00		3.02
	Weekly	Annual		£5,998.00	£6,178.00		3.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Schools Finance	Finance Support - Primary					
	L.A.	Annual	£1617.00-£2449.00	£1666.00-£2523.00		3.00
	Termly	Annual	£1789.00-£2621.00	£1843.00-£2700.00		3.00
	1/2 Termly	Annual	£1961.00-£2793.00	£2020.00-£2877.00		3.00
	Monthly	Annual	£2221.00-£3053.00	£2287.00-£3145.00		3.00
	Fortnightly	Annual	£3001.00-£3834.00	£3091.00-£3949.00		3.00
	Weekly	Annual	£4562.00-£5394.00	£4699.00-£5556.00		3.00
Schools Finance	Finance Support - Special					
	L.A.	Annual	£2210.00-£3761.00	£2277.00-£3873.00		3.00
	Termly	Annual	£2382.00-£2903.00	£2454.00-£2990.00		3.00
	1/2 Termly	Annual	£2560.00-£4105.00	£2636.00-£4228.00		3.00
	Monthly	Annual	£2819.00-£4364.00	£2904.00-£4495.00		3.00
	Fortnightly	Annual	£3595.00-£5145.00	£3703.00-£5299.00		3.00
	Weekly	Annual	£5155.00-£6704.00	£5310.00-£6905.00		3.00
Schools Finance	Finance Support - Secondary					
	Core	Annual	£2,393.00	£2,464.00		3.00
	Core + Visits (6)	Annual	£2,705.00	£2,786.00		3.00
	Additional Visit - Early Years/Primary/Special	Per Visit	£99.00	£102.00		3.00
	Sickness Cover - Early Years/Primary/Special	Per Visit	£198.00	£204.00		3.00
	Additional Visit - Secondary	Per Visit	£119.00	£123.00		3.00
	Sickness Cover -Secondary	Per Visit	£198.00	£198.00		3.00
Schools Finance	Finance Support - Academies					
	Service retainer - including Helpdesk and Online support	Annual	£1,340.00	£1,380.00		3.00
	FMS chart of accounts/coding structure set up	Per Set-up	£680.00	£700.00		3.00
	Financial Support onsite visit - ad hoc	Annual	£195.00	£201.00		3.00
	Financial Support onsite visit - termly	Annual	£400.00	£412.00		3.00
	Financial Support onsite visit - half termly	Annual	£800.00	£824.00		3.00
	Financial Support onsite visit - monthly	Annual	£1,325.00	£1,365.00		3.00
	Provision of financial management training session	Per Session	£195.00	£201.00		3.00
	Assistance with recruitment of finance staff		£195.00	£201.00		3.00
	Attendance at Governing Body meetings	Per Meeting	£195.00	£201.00		3.00
	Provision of cover in the event of staff absence	Per Visit	£195.00	£201.00		3.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Schools ICT Connect	Filtered Broadband connectivity	Annual	£980-£10,290	£1,000-£10,538		2.40
	Dedicated ICT support	Annual	£686-£6,370	£700-£6,523		2.40
	ICT SLA	Annual	£1,000-£3,139	£1,020-£3,214		2.40

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase

ADULT SERVICES, HOUSING AND PUBLIC HEALTH - PROPOSED FEES & CHARGES FOR 2019/20

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Adult Services	Domiciliary Care	hourly	15.89	16.27	1-Apr-19	2.40
	Day Care	session	30.00	30.72	1-Apr-19	2.40
	Day Care Meal	meal	4.84	4.96	1-Apr-19	2.40
	Transport to day centre	return journey	5.15	5.27	1-Apr-19	2.40
	Community Alarms (Rothercare)	weekly	2.85	2.92	1-Apr-19	2.40
	Residential Care - Older People	weekly	580.00	594.00	1-Apr-19	2.41
	Residential Care - Learning Disabilities	weekly	656.00	667.00	1-Apr-19	1.68
	Respite Care - Learning Disabilities	weekly	1,368.00	1,400.00	1-Apr-19	2.34
	Extra Care Housing	weekly	28.90	29.59	1-Apr-19	2.39
	Deferred Payments - Set up fee	one -off	117.00	119.81	1-Apr-19	2.40
	Deferred Payments - Property Valuation (initial)	one -off	200.00	204.80	1-Apr-19	2.40
	Deferred Payments - Property Valuation (Full)	one -off	500.00	512.00	1-Apr-19	2.40
	Deferred Payments - Annual Management fee	annual	25.00	25.60	1-Apr-19	2.40
	Deferred Payments - Closure Fee	one -off	60.00	61.44	1-Apr-19	2.40
Housing	HRA Standard Rent (average)	weekly	72.87	72.27	1-Apr-19	-1.00
	Garage Rent - Council tenant	weekly	4.89	5.01	1-Apr-19	2.40
	Garage Rent - Non Council tenant	weekly	5.87	6.01	1-Apr-19	2.40
	Surface Garage plot	annual fee	58.85	60.26	1-Apr-19	2.40
	Non-surface garage plot	annual fee	52.97	54.24	1-Apr-19	2.40
	Warncliffe Flats car park space	weekly	6.42	6.57	1-Apr-19	2.40
	Cooking Gas	weekly	0.83	0.85	1-Apr-19	2.40
	Community Facility	weekly	4.64	4.75	1-Apr-19	2.40
	Laundry Facility	weekly	1.55	1.59	1-Apr-19	2.40
	District Heating Unit Charge	unit of heat	0.06	0.06	1-Apr-19	0.00
	District Heating - Bedsit	weekly	9.66	9.66	1-Apr-19	0.00
	District Heating - 1 bed	weekly	11.25	11.25	1-Apr-19	0.00
	District Heating - 2 bed	weekly	12.90	12.90	1-Apr-19	0.00
	District Heating - 3-4 bed	weekly	14.93	14.93	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase

CHILDREN & YOUNG PEOPLE - PROPOSED FEES & CHARGES FOR 2019/20

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19 £	Proposed Charge 2019/20 £	Effective Date	%age increase
	Educational Psychology					
Education Psychology	Option 1 Annual Contract (5 days -10 sessions per year)	Per option	1,800.00	1,845.00	1-Apr-19	2.50
Education Psychology	Option 2 Annual Contract (7.5 days -15 sessions per year)	Per option	2,700.00	2,765.00	1-Apr-19	2.41
Education Psychology	Option 3 Annual Contract (10 days -20 sessions per year)	Per option	3,600.00	3,690.00	1-Apr-19	2.50
Education Psychology	Option 4 Annual Contract (20 days -40 sessions per year)	Per option	7,100.00	7,260.00	1-Apr-19	2.25
Education Psychology	Option 5 Annual Contract (40 days -80 sessions per year)	Per option	14,000.00	14,320.00	1-Apr-19	2.29
Education Psychology	Option 6 Annual Contract (60 days -120 sessions per year)	Per option	21,000.00	21,480.00	1-Apr-19	2.29
Education Psychology	Option 7 Sessional costs per day (2 sessions) for requests received after 31st March 2019.	per day (2 sessions)	440.00	450.00	1-Apr-19	2.27
	Moving and Handling					
Moving and Handling	Option 1 Consultancy Service - Children's Centres, MLD Special Schools and Primary Schools up to 20 PAN	PAN	110.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Primary Schools 21 -30 PAN	PAN	160.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Primary Schools 31 -45 PAN	PAN	210.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Primary Schools 46 -60 PAN	PAN	260.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Primary Schools 61 -75 PAN	PAN	310.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Primary Schools 76 -90 PAN	PAN	360.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Secondary Schools up to 150 PAN	PAN	620.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Secondary Schools 151 - 200 PAN	PAN	760.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Secondary Schools 201 - 250 PAN	PAN	810.00	old charge	1-Apr-19	
Moving and Handling	Option 1 Consultancy Service - Secondary Schools 251 and above PAN	PAN	860.00	old charge	1-Apr-19	
Moving and Handling	Annual Contract 1 - Consultancy, Advisory, Guidance and Support (1 Day per Year)	Annual		360.00	1-Apr-19	new charge
Moving and Handling	Annual Contract 2 - Consultancy, Advisory, Guidance and Support (6 Days per Year £355 per Day)	Annual		2,130.00	1-Apr-19	new charge
Moving and Handling	Annual Contract 3 - Consultancy, Advisory, Guidance and Support (9 Days per Year £350 per Day)	Annual		3,150.00	1-Apr-19	new charge

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Moving and Handling	Bespoke Package - Consultancy Service - Special Schools Newman, Hilltop and Kelford and settings with Ongoing Complex Needs (Consultancy and Training 0.5 days per week per term)	Annual	4,500.00	4,800.00	1-Apr-19	6.67
Moving and Handling	Option 2 Consultancy Service - Pay as You Go (Minimum 2 hours)	Per Hour	95.00	old charge	1-Apr-19	
Moving and Handling	Training - Induction Course (Full Day (Minimum Charge £360)	Per Delegate	50.00	60.00	1-Apr-19	20.00
Moving and Handling	Training - Induction Course (6 Hour Course - delivered in 2 x3 Hour Modules) (Greater than 20 Delegates)	Per Delegate	42.00	old charge	1-Apr-19	
Moving and Handling	Training - Induction Course (6 Hour Course - delivered in 2x 3 Hour Modules) (Greater than 40 Delegates)	Per Delegate	37.00	old charge	1-Apr-19	
Moving and Handling	Training - Induction Course (6 Hour Course - delivered in 2x 3 Hour Modules) (Greater than 60 Delegates)	Per Delegate	31.00	old charge	1-Apr-19	
Moving and Handling	Training - Induction Course (Half Day) Training (Minimum Charge £252)	Per Delegate	40.00	42.00	1-Apr-19	5.00
Moving and Handling	Training - Induction Course (Half Day) or Update Training (Greater than 20 Delegates)	Per Delegate	35.00	old charge	1-Apr-19	
Moving and Handling	Training - Induction Course (Half Day) or Update Training (Greater than 40 Delegates)	Per Delegate	30.00	old charge	1-Apr-19	
Moving and Handling	Training - Induction Course (Half Day) or Update Training (Greater than 60 Delegates)	Per Delegate	25.00	old charge	1-Apr-19	
	School Admissions & Appeals					
School Admissions & Appeals	£32.50 X PAN (the Published Admission Number of the school / academy	PAN	28.32	32.50	1-Apr-19	14.76
Schools Traded	Appeals Service	Per appeal	128.00		1-Apr-19	
	Learning Support Service					
Learning Support Service	week for 37 weeks of the Year)	Per package	6,600.00	6,760.00	1-Apr-19	2.42
Learning Support Service	Option 2 - Package B - 62 Hours (Half Day Support per fortnight for 37 weeks of the Year)	Per package	3,410.00	3,495.00	1-Apr-19	2.49
Learning Support Service	visit per month)	Per package	1,980.00	2,030.00	1-Apr-19	2.53
Learning Support Service	Year)	Per package	1,100.00	1,130.00	1-Apr-19	2.73
Learning Support Service	package)	Per hour	55.00	57.00	1-Apr-19	3.64
Learning Support Service	the school year in addition to options 1 to 5 above, these	Per hour	60.00	62.00	1-Apr-19	3.33
	Outdoor Education					
Outdoor Education	Outdoor Learning and Educational Visits Service	Per pupil	1.53	1.57	1-Sep-19	2.61
Outdoor Education	Duke of Edinburgh Award - Secondary school/college		385.00	395.00	1-Sep-19	2.60
Outdoor Education	Duke of Edinburgh Award - Special school		55.00	60.00	1-Sep-19	9.09
Outdoor Education	Outdoor Learning Facilities (Crowden Outdoor Educational Centre)					#DIV/0!
	Risk Management and CLEAPSS Service					
Risk Management and CLEAPSS Service	Children Centres, Special Schools and Primary schools up to a PAN of 30		450.00	460.00	1-Sep-19	2.22
Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 45		620.00	630.00	1-Sep-19	1.61

Service	Description of Fee or Charge	Unit of Charge
Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 60	
Risk Management and CLEAPSS Service	Primary Schools up to a PAN of 90	
Risk Management and CLEAPSS Service	Secondary Schools up to a PAN of 140 (incl. £300 CLEAPPS)	
Risk Management and CLEAPSS Service	Secondary Schools up to a PAN of 210 (incl. £300 CLEAPPS)	
Risk Management and CLEAPSS Service	Secondary Schools up to a PAN of 260 (incl. £300 CLEAPPS)	
Risk Management and CLEAPSS Service	Secondary Schools with a PAN above 261 (incl. £300 CLEAPS)	
	Rockingham PDC	
Rockingham PDC	Rockingham Hall (Capacity 107) per day (Monday to Friday)	
Rockingham PDC	Rockingham Hall (Capacity 107) per day (Saturday to Sunday)	
Rockingham PDC	Rockingham Hall (Capacity 107) per Half day/Twilight Session (Monday to Friday)	
Rockingham PDC	Rockingham Hall (Capacity 107) Evening Session (Monday to Friday)	
Rockingham PDC	Meeting rooms (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton) (capacity 30- 36) per day (Monday to Friday)	
Rockingham PDC	Meeting rooms (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per day (Saturday to Sunday)	
Rockingham PDC	Meeting rooms (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per Half day /Twilight Session	
Rockingham PDC	Meeting rooms (Fitzwillaim, Wharnccliffe, Wentworth, Fullerton) (capacity 30-36) per Evening Session	
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Monday to Friday)	
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per day (Saturday to Sunday)	
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per Half day/Twilight Session	
Rockingham PDC	Meeting rooms (Sitwell and Keppel) per evening Session	
Rockingham PDC	Meeting room (Milton) per day (Monday to Friday)	
Rockingham PDC	Meeting room (Milton) per day (Saturday to Sunday)	
Rockingham PDC	Meeting room (Milton) per Half day/Twilight Session	
Rockingham PDC	Meeting room (Milton) per Hour	
Rockingham PDC	Meeting rooms per hour (Fitzwilliam, Wharnccliffe, Wentworth, Fullerton, Sitwell and Keppel)	
Rockingham PDC	Additional cost of Buffet per person	
	Rotherham School Improvement Service	
Rotherham School Improvement Service	School improvement visits	Per hour
Rotherham School Improvement Service	Subscription service	Per pupil
Rotherham School Improvement Service	Active Rotherham and Yorkshire Sport Foundation (non-subscription)	Per package
Rotherham School Improvement Service	Anti bullying in subscription 2 days, additional days	Per day
Rotherham School Improvement Service	Anti bullying non-subscription	Per day

Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
700.00	720.00	1-Sep-19	2.86
800.00	820.00	1-Sep-19	2.50
1,500.00	1,540.00	1-Sep-19	2.67
1,900.00	1,950.00	1-Sep-19	2.63
2,500.00	2,560.00	1-Sep-19	2.40
2,800.00	2,870.00	1-Sep-19	2.50
250.00	256.00	1-Apr-19	2.40
275.00	281.00	1-Apr-19	2.18
120.00	122.00	1-Apr-19	1.67
125.00	128.00	1-Apr-19	2.40
185.00	189.00	1-Apr-19	2.16
200.00	204.00	1-Apr-19	2.00
90.00	92.00	1-Apr-19	2.22
95.00	97.00	1-Apr-19	2.11
150.00	153.00	1-Apr-19	2.00
200.00	204.00	1-Apr-19	2.00
80.00	81.00	1-Apr-19	1.25
85.00	87.00	1-Apr-19	2.35
90.00	92.00	1-Apr-19	2.22
200.00	205.00	1-Apr-19	2.50
50.00	51.00	1-Apr-19	2.00
15.00	15.40	1-Apr-19	2.67
25.00	26.00	1-Apr-19	4.00
6.95	7.10	1-Apr-19	2.16
25.00	26.00	1-Sep-19	4.00
27.00	28.00	1-Sep-19	3.70
500.00	510.00	1-Sep-19	2.00
160.00	164.00	1-Sep-19	2.50
200.00	205.00	1-Sep-19	2.50

Service	Description of Fee or Charge	Unit of Charge
Rotherham School Improvement Service	National Literacy membership - non subscription	Per school
Rotherham School Improvement Service	National Literacy CPD - non subscription	Per person
Rotherham School Improvement Service	National Literacy EWT programme - non subscription	Per school
Rotherham School Improvement Service	Outstanding Teaching Assistant Programme (non subscription)	Per delegate
Rotherham School Improvement Service	Partnership work with The Kyra Research School - Autumn conference for non-subscribers first delegate	Per delegate
Rotherham School Improvement Service	Partnership work with The Kyra Research School - Autumn conference for non subscribers	Per delegate
Rotherham School Improvement Service	Partnership work with The Kyra Research School - Autumn conference for subscribers	Per delegate
Rotherham School Improvement Service	Power of coaching - non subscription	Per delegate
Rotherham School Improvement Service	Roadmap to Teaching for Mastery in Mathematics – Phase 2 The 5 Big Ideas (4 x half day programme) - non subscription	Per delegate
Rotherham School Improvement Service	Rotherham Youth Enterprise - non subscription	Per school
Rotherham School Improvement Service	South Yorkshire School Business Leaders Group (SYSBL)	Per school
Rotherham School Improvement Service	Make £5 Blossom programme - non subscription	Access to programme
Rotherham School Improvement Service	Assessment Matters and Data Support Service	Per school
Rotherham School Improvement Service	Assessment leader network	Per delegate
Rotherham School Improvement Service	Basic skills quality mark - subscribers	Per assessment
Rotherham School Improvement Service	Basic skills quality mark - non subscribers	Per assessment
Rotherham School Improvement Service	Bloodhound SSC	Per day
Rotherham School Improvement Service	Early Years Foundation Stage Leaders in Schools	Per day
Rotherham School Improvement Service	Leadership Events - for subscribers	Per delegate
Rotherham School Improvement Service	Leadership Events - non subscribers	Per delegate
Rotherham School Improvement Service	Leadership matters	Per delegate
Rotherham School Improvement Service	Newly qualified teacher - subscriber	Per NQT per term
Rotherham School Improvement Service	Newly qualified teacher - non subscriber	Per NQT per term
Rotherham School Improvement Service	Outstanding Teacher Programme (OTP) Cohorts 3 and 4	Per delegate
Rotherham School Improvement Service	Picture this - non subscriber	Per school
Rotherham School Improvement Service	Primary Science - non subscriber	Per day
Rotherham School Improvement Service	Primary Teaching & Learning - non subscriber	Per day
Rotherham School Improvement Service	Rotherham Children's Festival - non subscriber	Per project
Rotherham School Improvement Service	Rotherham Children's Festival - non subscriber	Per event
Rotherham School Improvement Service	RQT Development Programme – Leading Learning in your own Classroom (6 x half day) non subscriber	Per delegate
Rotherham School Improvement Service	Services for governors - Governance package, Option 1	
Rotherham School Improvement Service	Services for governors - Governance package, Option 2	
Rotherham School Improvement Service	Services for governors - Head teacher recruitment - subscribers	Per school
Rotherham School Improvement Service	Services for governors - Head teacher recruitment - non subscribers	Per school
Rotherham School Improvement Service	Services for governors - Head teacher appraisal - subscribers	Per school
Rotherham School Improvement Service	Services for governors - Head teacher appraisal - non subscribers	Per school
Rotherham School Improvement Service	Services for governors - Modern Governor - subscribers	Per school
Rotherham School Improvement Service	Services for governors - Modern Governor - non subscribers	Per school
Rotherham School Improvement Service	Services for teachers - Termly 1:1 sessions focussing on school improvement - non subscribers	Per school

Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
100.00	102.00	1-Sep-19	2.00
650.00	670.00	1-Sep-19	3.08
2,000.00	2,050.00	1-Sep-19	2.50
522.00	530.00	1-Sep-19	1.53
50.00	51.00	1-Sep-19	2.00
130.00	133.00	1-Sep-19	2.31
100.00	102.00	1-Sep-19	2.00
522.00	530.00	1-Sep-19	1.53
360.00	370.00	1-Sep-19	2.78
150.00	154.00	1-Sep-19	2.67
50.00	51.00	1-Sep-19	2.00
150.00	154.00	1-Sep-19	2.67
1,750.00	1,790.00	1-Sep-19	2.29
300.00	310.00	1-Sep-19	3.33
100.00	102.00	1-Sep-19	2.00
300.00	310.00	1-Sep-19	3.33
500.00	510.00	1-Sep-19	2.00
350.00	360.00	1-Sep-19	2.86
50.00	51.00	1-Sep-19	2.00
300.00	310.00	1-Sep-19	3.33
300.00	310.00	1-Sep-19	3.33
50.00	51.00	1-Sep-19	2.00
120.00	123.00	1-Sep-19	2.50
780.00	800.00	1-Sep-19	2.56
300.00	310.00	1-Sep-19	3.33
350.00	360.00	1-Sep-19	2.86
350.00	360.00	1-Sep-19	2.86
300.00	310.00	1-Sep-19	3.33
150.00	154.00	1-Sep-19	2.67
540.00	550.00	1-Sep-19	1.85
1,250.00	1,280.00	1-Sep-19	2.40
850.00	870.00	1-Sep-19	2.35
2,000.00	2,050.00	1-Sep-19	2.50
3,000.00	3,070.00	1-Sep-19	2.33
200.00	205.00	1-Sep-19	2.50
450.00	460.00	1-Sep-19	2.22
129.00	132.00	1-Sep-19	2.33
349.00	360.00	1-Sep-19	3.15
2,000.00	2,050.00	1-Sep-19	2.50

Service	Description of Fee or Charge	Unit of Charge
Rotherham School Improvement Service	Services for teachers - Peer Challenge supported activity - non subscribers	Per activity
Rotherham School Improvement Service	Services for teachers - Preparation for Ofsted - non subscribers	Per school
Rotherham School Improvement Service	Services for teachers - Testing the Rotherham Mission – Getting to Good/Outstanding days - non subscribers	Per school
Rotherham School Improvement Service	Services for teachers - Teacher & Support Staff Appraisal and Pay Progression - non subscribers	Per day
Rotherham School Improvement Service	South Yorkshire Maths Hub and the NCETM – The Roadmap to Mastery (4 x full day including launch event) - non subscriber	Per delegate
Rotherham School Improvement Service	South Yorkshire Maths Hub and the NCETM – EYFS programme (3 x half day including launch event) - non subscriber	Per delegate
Rotherham School Improvement Service	Statutory assessment - subscribing academies	Per academy
Rotherham School Improvement Service	Statutory assessment - non subscribing academies	Per academy
	Autism Communication	
Autism Communication	Autism Communication team - option 1 package A (120 hours)	Per package
Autism Communication	Autism Communication team - option 2 package B (62 hours)	Per package
Autism Communication	Autism Communication team - option 3 package C (36 hours)	Per package
Autism Communication	Autism Communication team - option 4 package D (20 hours)	Per package
Autism Communication	Autism Communication team - option 5 package E (5 hours)	Per package
Autism Communication	Autism Communication team - option 6 package F (arranged hours if support packages A-E do not match School needs)	Per hour
Autism Communication	Autism Communication team - option 6 package F (additional hours requested through the School Year)	Per hour
	Early Help Services	
Early Help Services	Children Missing from Education	Per FPN
	Early Years Services	
Early Years Services	Childcare workforce	Per person (Half Day)
Early Years Services	Childcare workforce	Per person (Full Day)

Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
300.00	310.00	1-Sep-19	3.33
600.00	610.00	1-Sep-19	1.67
1,800.00	1,840.00	1-Sep-19	2.22
350.00	360.00	1-Sep-19	2.86
580.00	590.00	1-Sep-19	1.72
270.00	280.00	1-Sep-19	3.70
250.00	260.00	1-Sep-19	4.00
500.00	510.00	1-Sep-19	2.00
6,600.00	6,760.00	1-Apr-19	2.42
3,410.00	3,495.00	1-Apr-19	2.49
1,980.00	2,030.00	1-Apr-19	2.53
1,100.00	1,130.00	1-Apr-19	2.73
n/a	285.00	1-Apr-19	new charge
55.00	57.00	1-Apr-19	3.64
60.00	62.00	1-Apr-19	3.33
60.00	60.00		0.00
30.00	31.00	1-Sep-19	3.33
50.00	52.00	1-Sep-19	4.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase

REGENERATION & ENVIRONMENT - PROPOSED FEES & CHARGES FOR 2019/20

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19 £	Proposed Charge 2019/20 £	Effective Date	%age increase
Dog Warden	Retrieval of Stray Dogs Fees and Kennels Charge	First Night Subsequent Night	55.00 8.50	56.32 10.00	1-Apr-19 1-Apr-19	2.40 17.65
Pest Control	Treatment of Pests					
	Rates Inside Property	Treatment upto 3 visits	30.90	31.64	1-Apr-19	2.39
	Rates Outside Property	Treatment upto 3 visits	30.90	31.64	1-Apr-19	2.39
	Mice	Treatment upto 4 visits	84.00	86.02	1-Apr-19	2.40
	Moles	Treatment upto 3 visits	86.52	88.60	1-Apr-19	2.40
	Squirrels	Treatment upto 3 visits	86.52	88.60	1-Apr-19	2.40
	Feral Pigeons	Quote				
	Fleas	Per Visit	86.52	88.60	1-Apr-19	2.40
	Bed Bugs	Treatment upto 4 visits	197.76	202.51	1-Apr-19	2.40
	Cockroaches	Treatment upto 4 visits	197.76	202.51	1-Apr-19	2.40
	Wasps Nest	Per Visit	86.52	88.60	1-Apr-19	2.40
	Flies	Per Visit	86.52	88.60	1-Apr-19	2.40
	Wild Bees / Bumble Bees (Outside Property)	Per Visit	86.52	88.60	1-Apr-19	2.40
	Stored Product Insects (Beetles Etc.)	Per Visit	86.52	88.60	1-Apr-19	2.40
	Garden Ants	Per Visit	86.52	88.60	1-Apr-19	2.40
Waste	Garden Waste					
	Subscription Garden Waste 19 collections per annum	Annual	39.00	39.00		0.00
	Subscription Garden Waste 19 collections per annum - additional bin	Annual	30.00	30.00		0.00
	Bulky Item Collection Service					
	CAT A Waste Household Garden and Recreational Maximum 9 Items	1-3 items 4-6 items 7-9 items	27.00 54.00 81.00	27.65 55.30 82.95	1-Apr-19 1-Apr-19 1-Apr-19	2.41 2.41 2.41
	CAT A Waste Household Garden and Recreational Maximum 9 Items with Rothercard 50% Discount	1-3 items 4-6 items 7-9 items	13.50 27.00 40.50	13.82 27.65 41.48	1-Apr-19 1-Apr-19 1-Apr-19	2.37 2.41 2.42
	CAT B Waste DIY Items Maximum 9 items, No Rothercard Discount for this section	1-3 items	51.00	52.23	1-Apr-19	2.41

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
		4-6 items 7-9 items	102.00 153.00	104.45 156.65	1-Apr-19 1-Apr-19	2.40 2.39
	Waste Containers Replacements (Costs applicable are bin plus delivery Charge) 240L Black Bin (Recycling) 240L Green Bin (Recycling) 180L Pink Lid Black Bin 140L Pink Lid Black Bin 240L Brown Bin (Subscription Service) Delivery	Bin Bin Bin Bin Bin Upto 4 Bins	- - - - - 8.61	0.00 0.00 22.13 20.86 23.40 8.61	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	- - - - - 0.00
	Waste Containers New Developments (Costs applicable are bin plus delivery Charge) 240L Black Bin (Recycling) 240L Green Bin (Recycling) 180L Pink Lid Black Bin 140L Pink Lid Black Bin Delivery	Bin Bin Bin Bin Upto 4 Bins	24.10 24.10 - - 8.61	24.10 24.10 22.13 21.48 8.61	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	0.00 0.00 - - 0.00
	Commercial Waste Collections Business Once per Week Collection A1 2 Black Sacks Kerbside 240A First Bin Kerbside 240A Additional Bin Kerbside 240B First Bin Premise / Bin Store 240B Additional Bin Premise / Bin Store 360A First Bin Kerbside 360A Additional Bin Kerbside 360B First Bin Premise / Bin Store 360B Additional Bin Premise / Bin Store 660 First Bin Premise / Bin Store 660 Additional Bin Premise / Bin Store 1100 First Bin Premise / Bin Store 1100 Additional Bin Premise / Bin Store Commercial Waste Collections Charitable Once per Week Collection A1 2 Black Sacks Kerbside 240A First Bin Kerbside 240A Additional Bin Kerbside 240B First Bin Premise / Bin Store 240B Additional Bin Premise / Bin Store 360A First Bin Kerbside	Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum Annum	249.66 367.98 246.94 423.09 302.18 436.39 315.23 491.21 370.51 961.68 840.94 1,095.19 975.20 174.19 185.49 74.67 235.92 125.25 205.40	258.15 380.49 255.34 437.47 312.45 451.23 325.95 507.91 383.11 994.38 869.53 1,132.43 1,008.36 180.11 191.80 77.21 243.94 129.51 212.38	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40 3.40

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	360A Additional Bin Kerbside	Annum	94.48	97.69	1-Apr-19	3.40
	360B First Bin Premise / Bin Store	Annum	255.56	264.25	1-Apr-19	3.40
	360B Additional Bin Premise / Bin Store	Annum	145.10	150.03	1-Apr-19	3.40
	660 First Bin Premise / Bin Store	Annum	534.83	553.01	1-Apr-19	3.40
	660 Additional Bin Premise / Bin Store	Annum	424.33	438.76	1-Apr-19	3.40
	1100 First Bin Premise / Bin Store	Annum	536.76	555.01	1-Apr-19	3.40
	1100 Additional Bin Premise / Bin Store	Annum	426.94	441.46	1-Apr-19	3.40
Transport	Training Service					
	Standard Mini Bus Driver Assessment	Per Person	50.00	50.00	1-Apr-19	0.00
	Accessible Mini Bus Driver Assessment	Per Person	100.00	100.00	1-Apr-19	0.00
	Driver Certificate of Professional Competence	Per Person	50.00	50.00	1-Apr-19	0.00
	Passenger Assistant Training	Per Person	50.00	50.00	1-Apr-19	0.00
	Taxi Driving Test	Per Person	85.00	85.00	1-Apr-19	0.00
Planning Service						
	Charge relates to carrying out responses to Environmental Information Regulations (EIR requests) - specifically relating to CON29 enquiries only	£30 per hour including VAT	0.00	30.00	1-Apr-19	100.00
Leisure, Tourism and Green Spaces						
	Urban Parks					
	<u>Room Hire (non-VAT unless hired for sporting activity)</u>					
	Clifton Bowls Pavilion (per hour)	Per Hour	14.00	14.50	01/04/2019	3.57
	Clifton Bowls Pavilion outside normal building operating hours (per hour)	Per Hour	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	01/04/2019	
	Clifton Garden Room (per hour) RMBC Internal bookings 9am to 5pm	Per Hour	21.00	21.50	01/04/2019	2.38
	Clifton Garden Room (per hour)	Per Hour	30.00	31.00	01/04/2019	3.33
	Clifton Garden Room and Sunspace (per hour)	Per Hour	36.00	37.00	01/04/2019	2.78
	Clifton Garden Room and Sunspace (per hour - bookings over 6 hours per day)	Per Hour	30.00	31.00	01/04/2019	3.33
	Clifton Garden Room outside normal operating hours (per hour)	Per Hour	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	01/04/2019	
	Clifton Garden Room & Sunspace outside normal operating hours	Per Hour	daytime rate (as above) + caretaking cost	daytime rate (as above) + caretaking cost	01/04/2019	
	Clifton Garden House Courtyard (per hour - when additional to room booking)	Per Hour	26.00	27.00	01/04/2019	3.85
	Clifton Garden House Courtyard (per hour - when hired without indoor space)	Per Hour	39.00	40.00	01/04/2019	2.56
	Children's Parties (under 14 years) (3 hour booking)	Three Hours	130.00	150.00	01/04/2019	15.38
	Pre-Wedding Henna Celebration (3 hour booking)	Three Hours	130.00	150.00	01/04/2019	15.38
	Excess charge for off-site catering	Per Event/Booking	25.00	30.00	01/04/2019	20.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Clifton Garden House Courtyard Marquee (per day)	Per Day	400.00	410.00	01/04/2019	2.50
	Clifton Garden House Courtyard Marquee (per day - extra consecutive days)	Per Day	56.00	58.00	01/04/2019	3.57
	Outdoor Electricity (per day)	Per Day	10.00	10.50	01/04/2019	5.00
	Caretaking costs outside normal building operation times (per hour)	Per Hour	17.00	17.50	01/04/2019	2.94
	Celebratory room hire excess (not Children's Parties)	Per Event/Booking	250.00	255.00	01/04/2019	2.00
	Hire of outdoor chairs and tables (6 tables & 24 chairs) for courtyard (per day)	Per Day	50.00	52.00	01/04/2019	4.00
	Hire of 3m x 3m Gazebo (per day)	Per Day	35.00	36.00	01/04/2019	2.86
	Hire of 3m x 6m Gazebo (per day)	Per Day	55.00	57.00	01/04/2019	3.64
	Tea/Coffee per person (with room hire) (INTERNAL HIRE)	Per Person	0.80	0.82	01/04/2019	2.50
	Tea/Coffee per person (with room hire)	Per Person	1.10	1.15	01/04/2019	4.55
	Toddler Splash Sessions	Per Person	2.00	2.00	01/04/2019	0.00
	Outdoor Games					
	Giant Chess (per hour)* Full Adult Price	Per Person Per Hour	1.50	2.00	01/04/2019	33.33
	Giant Chess (per hour)* Concessionary Price	Per Person Per Hour	1.00	1.50	01/04/2019	50.00
	Giant Chess (per hour)* Junior Rothercard Price	Per Person Per Hour	0.85	1.00	01/04/2019	17.65
	Petanque/Bowls/Tennis Racquet/Chess Deposit (non-VAT)	Deposit	5.00	10.00	01/04/2019	100.00
	Water Play exclusive use outside normal operation (per hour)*	Per Hour	110.00	113.00	01/04/2019	2.73
	Bowls*					
	Season Ticket (April-September) Full Price	Per Person	77.00	77.00	01/04/2019	0.00
	Season Ticket (April-September) Concessionary Price	Per Person	50.00	50.00	01/04/2019	0.00
	Season Ticket (April-September) Junior Rothercard Price	Per Person	42.35	42.35	01/04/2019	0.00
	Opponents fee - matches (per match)	Per Team Per Match	14.00	14.00	01/04/2019	0.00
	Day ticket / Match ticket Full Price	Per Person Day Ticket	5.65	5.65	01/04/2019	0.00
	Day ticket / Match ticket Concessionary Price	Per Person Day Ticket	3.70	3.70	01/04/2019	0.00
	Day ticket / Match ticket Junior Rothercard Price	Per Person Day Ticket	3.10	3.10	01/04/2019	0.00
Herringthorpe Park	<u>Car Parking* (1st April to 14th July and 9th September to 31st March)</u>					
	Up to 1 hour	Per Vehicle	0.80	0.80	01/04/2019	0.00
	Up to 2 hours	Per Vehicle	1.60	1.60	01/04/2019	0.00
	Up to 3 hours	Per Vehicle	2.40	2.40	01/04/2019	0.00
	Up to 4 hours	Per Vehicle	4.10	4.10	01/04/2019	0.00
	Up to 5 hours	Per Vehicle	6.00	6.00	01/04/2019	0.00
	All Day	Per Vehicle	8.30	8.30	01/04/2019	0.00
	<u>Car Parking* (15th July to 8th September)</u>					
	Up to 1 hour	Per Vehicle	1.00	1.00	01/04/2019	0.00
	Up to 2 hours	Per Vehicle	2.00	2.00	01/04/2019	0.00
	Up to 3 hours	Per Vehicle	3.00	3.00	01/04/2019	0.00
	Up to 4 hours	Per Vehicle	4.50	4.50	01/04/2019	0.00
	Up to 5 hours	Per Vehicle	6.50	6.50	01/04/2019	0.00
	All Day	Per Vehicle	8.50	8.50	01/04/2019	0.00
	Rosehill Park - Novelty Golf					

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Novelty Golf	Per Person	2.00	2.20	01/04/2019	10.00
	Pavilion Hire					
	Commercial Hire	Per Booking	On application	POA	01/04/2019	
	Canklow/Greenlands Park/Barkers Park/Wath Pavilion Room (community groups) per hour	Per Hour	14.00	14.35	01/04/2019	2.50
	Playing Pitches					
	Regular bookings that meet criteria - exempt VAT					
	Class "A"					
	Football/Rugby/Cricket (incl. Changing & Showering facilities) Senior	Per Team Per Fixture	70.00	71.70	01/04/2019	2.43
	Official "Under 18 Leagues"	Per Team Per Fixture	46.20	47.30	01/04/2019	2.38
	Class "B"					
	Football/Rugby (incl. Changing Facilities but no services) Senior	Per Team Per Fixture	59.70	61.10	01/04/2019	2.35
	Official "Under 18 Leagues"	Per Team Per Fixture	38.80	40.30	01/04/2019	3.87
	Class "C"					
	Football/Rugby/Cricket Wicket (without Changing & Showering facilities) Senior	Per Team Per Fixture	53.50	54.80	01/04/2019	2.43
	Official "Under 18 Leagues"	Per Team Per Fixture	34.80	36.00	01/04/2019	3.45
	Administration Fee (Use of unbooked pitch)	Per Team Per Fixture	Pitch Fee + £60	Pitch+ £70	01/04/2019	
	Administration Fee (Use of unbooked pitch) Under 18's	Per Team Per Fixture	Pitch Fee + £40	Pitch + £50	01/04/2019	
	Urban Parks Outdoor Events					
	Clifton Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof)	Per Hour	30.00	30.75	01/04/2019	2.50
	Park Hire-Community/Voluntary Grps per hour (per 0.5 Ha or part thereof) (Excluding Clifton Park)	Per Hour	11.30	11.60	01/04/2019	2.65
	Park Hire - Commercial Events	Per Event	On application	POA	01/04/2019	
	Urban Parks School Visits					
	Guided school visits (per pupil per half day)	Per Pupil Per Half Day	On application	POA	01/04/2019	
	Ranger/Officer educational visits to schools (per half day)	Per Half Day	80.00	82.00	01/04/2019	2.50
	Miscellaneous					
	Organised Outdoor Fitness Classes (per class)	Per Class	11.00	11.25	01/04/2019	2.27
	Scattering of Ashes	Per Unit	45.00	47.00	01/04/2019	4.44
	Memorial Benches	Per Unit	920.00	940.00	01/04/2019	2.17
	Memorial Trees	Per Unit	200.00	205.00	01/04/2019	2.50
	Film Location Fee (Commercial)		On application	POA	01/04/2019	
	Lighting rig (per day/eve)	Per Day/Evening	20.00	20.50	01/04/2019	2.50
	PA System (per day/eve)	Per Day/Evening	30.00	31.00	01/04/2019	3.33
Clifton Park Wedding Packages	Garden Room, Sun Space & Courtyard (9am to 12.30am)					
	<u>April - October</u>					
	Friday to Sunday room hire	Per Booking	1,300.00	1,330.00	01/04/2020	2.31
	Monday to Thursday room hire	Per Booking	1,180.00	1,210.00	01/04/2020	2.54
	Day before set up	Per Booking	495.00	510.00	01/04/2020	3.03
	<u>November - March</u>					
	Friday to Sunday room hire	Per Booking	1,180.00	1,210.00	01/04/2020	2.54
	Monday to Thursday room hire	Per Booking	1,050.00	1,075.00	01/04/2020	2.38
	Day before set up	Per Booking	395.00	405.00	01/04/2020	2.53
	Christmas Eve & New Years Eve	Per Booking	3,000.00	3,080.00	01/04/2020	2.67
	Day before set up	Per Booking	500.00	515.00	01/04/2020	3.00
Allotment Rental	Commercial Growers – per square metre		0.4	0.409	01/04/2020	2.25

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Site per sqm (allotment societies) Class A		0.247	0.253	01/04/2020	2.43
	Site per sqm (allotment societies) Class B		0.224	0.229	01/04/2020	2.23
	Plot (plus water rates) per square metre- Class A		0.278	0.285	01/04/2020	2.52
	Plot (plus water rates) per square metre- Class B		0.25	0.256	01/04/2020	2.40
Herringthorpe Athletics Stadium	Arena Hire full day (7 hours)	Per booking	370.00	379.00	01/04/2019	2.43
	Arena hire half day (3.5 hours)	Per booking	185.00	190.00	01/04/2019	2.70
	Arena Hire (per hour)	Per booking	64.00	65.50	01/04/2019	2.34
	Athletics Full Price	Per person	4.00	4.10	01/04/2019	2.50
	Athletics Concessionary Price	Per person	3.20	3.30	01/04/2019	3.12
	Athletics - Junior Rothercard Price	Per person	2.50	2.60	01/04/2019	4.00
	Season Ticket - Monthly (Full Price)	Per person	22.50	23.50	01/04/2019	4.44
	Season Ticket - Monthly Concessionary Price)	Per person	17.50	18.00	01/04/2019	2.86
	Season Ticket - Monthly (Junior Rothercard Price)	Per person	11.50	11.80	01/04/2019	2.61
	Season Ticket - Family Monthly Full	Per person	38.00	39.00	01/04/2019	2.63
	Season Ticket - Family Monthly - Concessionary/Rothercard	Per person	28.00	29.00	01/04/2019	3.57
	Regular bookings that meet criteria - exempt VAT:					
	Track Centre Pitch	Per match	93.00	95.50	01/04/2019	2.69
	Track Centre Pitch with lights	Per match	118.50	121.50	01/04/2019	2.53
	Single 5-a-side Pitch	Per booking	38.00	39.00	01/04/2019	2.63
	Single 5-a-side Pitch with lights	Per booking	49.00	50.20	01/04/2019	2.45
	Multi-sports - Full Price	Per person	4.00	4.10	01/04/2019	2.50
	Multi-sports - Concessionary/Rothercard Price	Per person	3.20	3.30	01/04/2019	3.12
	Multi-sports - Junior Rothercard Price	Per person	2.50	2.60	01/04/2019	4.00
	In2Athletics - Concessionary/Rothercard Price	Per person	3.50	3.60	01/04/2019	2.86
	In2Athletics - Junior Rothercard Price	Per person	3.00	3.10	01/04/2019	3.33
	School Visits (per pupil)	Per person	3.20	3.30	01/04/2019	3.12
	Birthday Party (max. 15 kids, 1.5 hours)	Per party	55.00	60.00	01/04/2019	9.09
	One to one Athletics coaching (max. 3 people, per 45 minutes) Full Price	Per person	16.00	25.00	01/04/2019	56.25
	Training/Meeting Room (per hour)	Per booking	11.00	15.00	01/04/2019	36.36
	Training/Meeting Room (per hour) with refreshments	Per booking	23.00	28.00	01/04/2019	21.74
	Training/Meeting Room (per hour) commercial rate	Per booking	23.00	28.00	01/04/2019	21.74
	Training/Meeting Room (per hour) commercial rate with refreshments	Per booking	28.00	34.00	01/04/2019	21.43
	Cancellation of Room/Hall bookings:					
	Charge for room booking cancelled on day		100.00%	100.00%	01/04/2019	0.00
	Charge for booking cancelled within the week		80.00%	80.00%	01/04/2019	0.00
	Charge for booking cancelled within the month		50.00%	50.00%	01/04/2019	0.00
	Cancellation of Track and centre pitch bookings:					
	Charge for booking cancelled on day		100%	100%	01/04/2019	0.00
	Charge for booking cancelled within the week		50%	50%	01/04/2019	0.00
Thrybergh Country Park	Fly Fishing* (includes car parking fee)					
	4 hours (2 fish) Full Price	Half day	13.50	14.00	01/04/2019	3.70
	4 hours (2 fish) Concessionary/Rothercard Price	Half day	11.50	12.00	01/04/2019	4.35
	Full day (2 fish) Full Price	Half day ticket	15.00	15.50	01/04/2019	3.33
	Full day (2 fish) Concessionary/Rothercard Price	Half day ticket	13.00	13.50	01/04/2019	3.85
	Season Permit unlimited visits 2 fish per visit	Season ticket	200.00	210.00	01/04/2019	5.00
	Float Tubing*					
	Season Permit Float Tube Launch	Permit	42.00	43.00	01/04/2019	2.38

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Day Ticket Float Tube Launch	Day ticket	4.50	5.00	01/04/2019	11.11
	Boat Day	Day ticket	11.00	11.00	01/04/2019	0.00
	Boat 5 visits	Day ticket	44.00	44.00	01/04/2019	0.00
	<u>Caravan/Camping*</u>					
	Family Tent (per night)	Pitch	17.00	17.50	01/04/2019	2.94
	Caravans, trailer tents & motorhomes (per unit per night)	Pitch	20.00	21.00	01/04/2019	5.00
	Awning	Pitch	3.00	3.50	01/04/2019	16.67
	Rally Rate (per night)	Pitch	16.00	16.50	01/04/2019	3.13
	Seasonal Pitch (rate per night for six months)	Pitch	17.00	18.00	01/04/2019	5.88
	<u>Other Activities</u>					
	School Visits (per pupil)	Day visit	3.50	4.00	01/04/2019	14.29
	Soft Play* (per child)	Visit	2.25	2.25	01/04/2019	0.00
	<u>Car Parking - Thrybergh Country Park</u>					
	All Year Round (per day)	Ticket	1.70	1.80	01/04/2019	5.88
	Disabled Parking	Ticket	1.00	1.00	01/04/2019	0.00
	Minibus Day Rate	Ticket	4.50	4.50	01/04/2019	0.00
	Car Parking - Season Ticket	Ticket	80.00	80.00	01/04/2019	0.00
	car parking season ticket disabled	Ticket	32.00	32.00	01/04/2019	0.00
	Scooter hire (2hrs)	2 hr hire	2.50	2.50	01/04/2019	0.00
Ulley Country Park	<u>Coarse Fishing*</u>					
	Season Ticket Full Price	Ticket	70.00	73.00	01/04/2019	4.29
	Season Ticket Concessionary/Rothercard Price	Ticket	50.00	51.00	01/04/2019	2.00
	Day Ticket Full Price		5.50	6.00	01/04/2019	9.09
	Day Ticket Concessionary/Rothercard Price		4.50	4.50	01/04/2019	0.00
	<u>Other Activities</u>					
	Hire of Multi-purpose Room (1 Hour) (non-VAT unless hired for a sporting activity)	Per Hour	20.00	20.00	01/04/2019	0.00
	<u>Car Parking*</u>					
	Car Parking - per day	Per Day	1.20	1.20	01/04/2019	0.00
	Car Parking - Season Ticket (per car)	Per Car	47.00	47.00	01/04/2019	0.00
Rother Valley Country Park	<u>Watersports Includes VAT unless used for education/training</u>					
	Double Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	17.00	17.50	01/02/2019	2.94
	Double Handed Dinghies (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	11.50	12.00	01/02/2019	4.35
	Double Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	10.00	10.50	01/02/2019	5.00
	Single Handed Dinghies (per 90 minutes) Full Price	Per 90 minutes	13.00	13.50	01/02/2019	3.85
	Single Handed Dinghies (per 90 minutes) Concessionary/ Rothercard Price	Per 90 minutes	9.00	9.50	01/02/2019	5.56
	Single Handed Dinghies (per 90 minutes) Junior Rothercard Price	Per 90 minutes	7.30	7.50	01/02/2019	2.74
	Windsurfer (per 90 minutes) Full Price	Per 90 minutes	12.50	12.50	01/02/2019	0.00
	Windsurfer (per 90 minutes) Concessionary/Rothercard Price	Per 90 minutes	8.50	8.50	01/02/2019	0.00
	Windsurfer (per 90 minutes) Junior Rothercard Price	Per 90 minutes	6.50	6.50	01/02/2019	0.00
	Canadian Canoe (per 60 minutes) Full Price	Per Hour	12.50	13.00	01/02/2019	4.00
	Canadian Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	10.00	10.50	01/02/2019	5.00
	Canadian Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	8.00	8.00	01/02/2019	0.00
	Kayak Canoe (per 60 minutes) Full Price	Per Hour	10.50	11.00	01/02/2019	4.76
	Kayak Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	8.00	8.50	01/02/2019	6.25
	Kayak Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	6.50	6.50	01/02/2019	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Open Canoe (per 60 minutes) Full Price	Per Hour	10.50	11.00	01/02/2019	4.76
	Open Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	8.00	8.50	01/02/2019	6.25
	Open Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	6.50	6.50	01/02/2019	0.00
	Topo Due Canoe (per 60 minutes) Full Price	Per Hour	11.50	12.00	01/02/2019	4.35
	Topo Due Canoe (per 60 minutes) Concessionary/Rothercard Price	Per Hour	9.50	10.00	01/02/2019	5.26
	Topo Due Canoe (per 60 minutes) Junior Rothercard Price	Per Hour	7.00	7.00	01/02/2019	0.00
	Rowing Boat (per 30 minutes)	Per 30 minutes	12.00	12.50	01/02/2019	4.17
	Pedal Boat (per 30 minutes)	Per 30 minutes	12.00	12.50	01/02/2019	4.17
	Electric Boats		15.00	15.50	01/02/2019	3.33
	Wet Suit (session) Full Price	Per Person	7.00	7.00	01/02/2019	0.00
	Wet Suit (session) Concessionary/Rothercard Price	Per Person	5.00	5.00	01/02/2019	0.00
	Wet Suit (per day) Full Price	Per Person	14.00	14.00	01/02/2019	0.00
	Wet Suit (per day) Concessionary/Rothercard Price	Per Person	7.00	7.00	01/02/2019	0.00
	Buoyancy Aid (per day) Full Price	Per Person	10.00	10.00	01/02/2019	0.00
	Buoyancy Aid (per day) Concessionary/Rothercard Price	Per Person	6.50	6.50	01/02/2019	0.00
	Instructor /Supervisor (1:1 90 min lesson in any activity, cost now includes equipment) VAT exempt	Per Person	75.00	80.00	01/02/2019	6.67
	Locker Tokens	Per Locker	0.50	0.50	01/02/2019	0.00
	<u>Powerboat Hire *</u>					
	Powerboat including Driver 0 - 4 hours	Per Boat	560.00	560.00	01/02/2019	0.00
	Powerboat including Driver 0 - 8 hours	Per Boat	690.00	690.00	01/02/2019	0.00
	<u>Launch Fees</u>					
	Private Launch - (Per Day) Full Price	Per Unit Per Day	10.00	10.00	01/02/2019	0.00
	Private Launch - (Per Day) Concessionary/Rothercard Price	Per Unit Per Day	7.00	7.00	01/02/2019	0.00
	Private Launch (within 3 hours of closure) Full Price	Per Unit	6.50	6.50	01/02/2019	0.00
	Private Launch (within 3 hours of closure) Concessionary/Rothercard Price	Per Unit	5.00	5.00	01/02/2019	0.00
	6 Month Private Launch Saver - Incl. Car Parking Fee Full Price	Per Unit	190.00	195.00	01/02/2019	2.63
	6 Month Private Launch Saver - Incl. Car Parking Fee Concessionary/Rothercard Price	Per Unit	145.00	150.00	01/02/2019	3.45
	Storage & Launch Saver (launch1/3/10 to 19/12/10, 12 month storage)inc C/P	Per Unit	350.00	360.00	01/02/2019	2.86
	6 Months Jet Ski Launch Pass	Per Person Per Unit	210.00	215.00	01/02/2019	2.38
	1 Month Jet Ski Launch Pass (min. of 6 months to be purchased first)	Per Person Per Unit	60.00	62.50	01/02/2019	4.17
	<u>Craft Storage</u>					
	Boats per year - to include car parking fee	Per Boat	230.00	235.00	01/02/2019	2.17
	<u>Cycle Hire</u>					
	Cycle Hire Deposit (per cycle)	Per Cycle	5.00	5.00	01/02/2019	0.00
	Cycle Hire Deposit (per group of over 6 people)	Per Cycle	30.00	30.00	01/02/2019	0.00
	Cycle Hire (per hour)	Per Cycle Per Hour	7.00	7.00	01/02/2019	0.00
	Cycle Hire 2 hour	Per Cycle Per 2 Hours	12.00	12.50	01/02/2019	4.17
	Cycle Trailers (per hour)	Per Trailer Per Hour	5.50	5.50	01/02/2019	0.00
	Cycle Trailers 2 hours	Per Trailer Per 2 Hours	9.00	9.50	01/02/2019	5.56
	Dino Cycle	Per Cycle	18.00	18.50	01/02/2019	2.78
	Dino Cycle Trailer	Per Cycle Trailer	12.00	12.50	01/02/2019	4.17

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	<u>Lake Hire</u>					
	<u>Summer (March - Sept) - All Day Lake Hire *</u>					
	Sole use of Main Lake	Per Day	3,780.00	3,900.00	01/02/2019	3.17
	Partial use of Main Lake	Per Day	1,785.00	1,850.00	01/02/2019	3.64
	Hire of Northern Lake	Per Day	1,155.00	1,200.00	01/02/2019	3.90
	<u>Lake charges do not include equipment</u>					
	<u>Winter (October - February) - All Day Lake Hire *</u>					
	Sole use of Main Lake	Per Day	1,780.00	1,780.00	01/02/2019	0.00
	Partial use of Main Lake	Per Day	890.00	890.00	01/02/2019	0.00
	Hire of Northern Lake	Per Day	600.00	600.00	01/02/2019	0.00
	<u>Lake charges do not include equipment</u>					
	<u>Model Boating *</u>					
	Model Boating (per craft per day) * Full Price	Per Craft Per Day	4.30	4.50	01/02/2019	4.65
	Model Boating (per craft per day) * Concessionary/Rothercard Price	Per Craft Per Day	3.10	3.20	01/02/2019	3.23
	<u>Miscellaneous</u>					
	Powercraft Engine Test	Per Craft	45.00	45.00	01/02/2019	0.00
	Windsurf Harness Hire	Per Person	8.00	8.00	01/02/2019	0.00
	Spraydeck hire	Per Unit	8.00	8.00	01/02/2019	0.00
	Locker Tokens	Per Locker	0.50	0.50	01/02/2019	0.00
	Small meeting room hire (half day)	Per Half Day	60.00	61.50	01/02/2019	2.50
	Small meeting room hire (full day)	Per Day	100.00	102.50	01/02/2019	2.50
	Large meeting room hire (full day)	Per Day	200.00	205.00	01/02/2019	2.50
	Flip Chart Hire (on site only) per day*	Per Day	20.00	25.00	01/02/2019	25.00
	P.A. Caravan (per day (on site only)*)	Per Day	70.00	75.00	01/02/2019	7.14
	Rotherham School Visits	Per Pupil	4.00	4.00	01/02/2019	0.00
	School Visits (per pupil)	Per Pupil	4.00	4.00	01/02/2019	0.00
	Lecture (by Ranger Staff on site) per hour (non-vat)	Per Hour	100.00	100.00	01/02/2019	0.00
	Events Fee *	Per Event	475.00	499.00	01/02/2019	5.05
	Orienteering Maps *	Per Unit	2.80	3.00	01/02/2019	7.14
	<u>Caravan and Camping *(not Caravan Site - event operator only)</u>					
	Caravan - Overnight (Organised events only)	Per Unit	10.00	10.50	01/02/2019	5.00
	Tents - Overnight (Organised events only)	Per Unit	8.50	9.00	01/02/2019	5.88
	Caravans (Daytime only)	Per Unit	5.00	5.00	01/02/2019	0.00
	<u>Coarse Fishing</u>					
	Season ticket (ticket to expire at end of March)	Per Person	75.00	75.00	01/02/2019	0.00
	Per Day	Per Person	5.00	5.00	01/02/2019	0.00
	<u>Car Parking - Rother Valley Country Park</u>					
	Car Parking (over 3 hours)	Per Car	5.00	5.00	01/02/2019	0.00
	Car Parking (within 3 hours of closure)	Per Car	3.50	3.50	01/02/2019	0.00
	Car Parking - Orange / Blue Disabled Badge Holders	Per Car	2.50	2.50	01/02/2019	0.00
	<u>Car Parking - Season Ticket:*</u>					
	Purchased in April to June	Per Car	80.00	80.00	01/02/2019	0.00
	Purchased in July to September	Per Car	60.00	60.00	01/02/2019	0.00
	Purchased in October to December	Per Car	30.00	30.00	01/02/2019	0.00
Walewood Caravan and Camping Site	Note that this is a new business, and all rates may be subject to amendment as dictated by demand and business efficiency.					

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Standard hard-standing 8m x 8m, with shared electric hook-up point - Peak Season (April - October 2019, and March 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	28.00	01/04/2019	100.00
	Standard hard-standing 8m x 8m, with shared electric hook-up point - Off Peak Season (November 2019 - Feb 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	25.00	01/04/2019	100.00
	Standard hard-standing 8m x 8m, with shared electric hook-up point -Peak Season (April - October 2019, and March 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	25.00	01/04/2019	100.00
	Super Pitch 10m x 10m, with own static waste and tap water - Peak Season (April - October 2019, and March 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	33.00	01/04/2019	100.00
	Super Pitch 10m x 10m, with own static waste and tap water - Off Peak Season (November 2019 - Feb 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	27.00	01/04/2019	100.00
	Large Motorhome / caravan pitch - Peak Season Super Pitch with own waste, water, and electric point (April - October 2019, and March 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	36.00	01/04/2019	100.00
	Large Motorhome / Caravan pitch - Off Peak Season Super Pitch with own waste, water, and electric point (November 2019 - Feb 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	30.00	01/04/2019	100.00
	Extra Large Motorhome / caravan pitch - Peak Season (April - October 2019, and March 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	39.00	01/04/2019	100.00
	Extra Large Motorhome / Caravan pitch - Off Peak Season (November 2019 - Feb 2020)	Per pitch. Incl 2 people and electricity, per night	n/a	33.00	01/04/2019	100.00
	Tent Pitch 7.5m x 8m (shared electric hook up point)	Per pitch. Incl 2 people and electricity, per night	n/a	24.00	01/04/2019	100.00
	Large Tent Pitch 10m x 10m (shared electric hook up point)	Per pitch. Incl 2 people and electricity, per night	n/a	27.00	01/04/2019	100.00
	Infant aged 0 - 2 years, as part of a larger booking including adults	per person per night	£0.00	0.00	01/04/2019	
	Awning or Pup Tent (only on caravan and motorhome pitches, max one per pitch)	per night	n/a	3.00	01/04/2019	100.00
	Pet as part of a larger boeing including adults	per pet per night	n/a	2.00	01/04/2019	100.00
	Child aged 3 to 16 years old as part of a larger booking including adults	per person per night	n/a	3.00	01/04/2019	100.00
	Additional person over 16 years old	per person per night	n/a	4.00	01/04/2019	100.00
	Additional car (note one car allowed free of charge on motorhome pitches, motorhome classed as a caravan)	per car per night	n/a	5.00	01/04/2019	100.00
	Visitor car (must be pre-booked)	per car per day	n/a	5.00	01/04/2019	100.00
Events Team	Car Parking fee at Herringthorpe Playing Fields for Rotherham Show	Per Car Per Day	5.00/3.50	3.00	01/04/2019	0.00
	Event Application Form Administration Charge	Per Event	16.00	25.00	01/04/2019	56.25
	Event Application Form Administration Charge (Registered Charity Rate)	Per Event	16.00	17.50	01/04/2019	9.38
Music Service	CPD and other offers to schools	Per Hour	100.00	100.00	01/04/2019	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Group lessons of 3 or more pupils	Per Pupil Per Term	55.00	55.00	01/04/2019	0.00
	Shared lesson (2 pupils in the lesson)	Per Pupil Per Term	92.40	92.40	01/04/2019	0.00
	Individual 15 minute lesson (only available if a suitable share cannot be found)	Per Pupil Per Term	92.40	92.40	01/04/2019	0.00
	Individual 1:1 20 minutes	Per Term	132.00	132.00	01/04/2019	0.00
	Individual 1:1 30 minutes grade 5+	Per Term	165.00	165.00	01/04/2019	0.00
	Hourly charge for instrument lessons. Whole class teaching, after school clubs	Per Hour	40.00	40.00	01/04/2019	0.00
Library Service	Library Service Books (non-VAT)					
	Overdue Charges per day open (Under 18s and over 60s exempt)	Per Day	0.20	0.25	# 01/04/2019	25.00
	Overdue Charges maximum (Under 18s and over 60s exempt)	N/A	6.00	6.00	# 01/04/2019	0.00
	Talking Books (non-VAT)					
	Overdue Charges per day per title (Under 18s and over 60s exempt)	Per Day	0.20	0.25	# 01/04/2019	25.00
	Overdue Charges maximum (Under 18s and over 60s exempt)	Per Day	6.00	6.00	# 01/04/2019	0.00
	Compact Discs					
	Hire Charges per week or part	Per Week/Part	1.20	1.20	# 01/04/2019	0.00
	Overdue Charges per day open	Per Day	0.90	0.90	# 01/04/2019	0.00
	Overdue Charges maximum	N/A	7.50	7.50	# 01/04/2019	0.00
	Video & DVDs:					
	Feature Films hire per week	Per Week	3.00	3.00	# 01/04/2019	0.00
	Feature Films Overdue per day	Per Day	1.50	1.50	# 01/04/2019	0.00
	Overdue Charges maximum	N/A	15.00	15.00	# 01/04/2019	0.00
	Riverside Library Intermediate Band hire per week	Per Week	1.85	1.85	# 01/04/2019	0.00
	Community Lib. Intermediate Band hire per week	Per Week	1.85	1.85	# 01/04/2019	0.00
	Intermediate Band Overdue per day	Per Day	0.65	0.65	# 01/04/2019	0.00
	Overdue Charges maximum	N/A	12.00	12.00	# 01/04/2019	0.00
	Reservations					
	Non-books per item	Per Item	0.60	0.60	# 01/04/2019	0.00
	Inter-Library Loans	Per Item	7.00	7.00	# 01/04/2019	0.00
	Lost & Irreparably Damaged Books, etc.					

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Lost books/non-books - a suitable replacement copy provided by the borrower may be accepted as a replacement, If no replacement following charges apply	Per Item	0.00	0.00	# 01/04/2019	0.00
	Adult Fiction Paperback	Per Item	6.00	7.00	# 01/04/2019	16.67
	Adult Fiction Hardback	Per Item	10.00	11.00	# 01/04/2019	10.00
	Adult Non-Fiction	Per Item	10.00	11.00	# 01/04/2019	10.00
	Children's Fiction	Per Item	4.00	5.00	# 01/04/2019	25.00
	Children's Non-Fiction	Per Item	6.00	7.00	# 01/04/2019	16.67
	Microbit kit	Per Item	N/A	15.00	# 01/04/2019	0.00
	Lost/Irreparably Damaged Talking Books (non-VAT)					
	Abridged Version	Per Item	6.00	7.00	# 01/04/2019	16.67
	Unabridged Version	Per Item	20.00	21.00	# 01/04/2019	5.00
	Lost/Irreparably Damaged CD-Roms & Compact Discs:					
	Compact Discs	Per Item	6.00	6.00	# 01/04/2019	0.00
	DVDs	Per Item	12.00	12.00	# 01/04/2019	0.00
	Library Tickets					
	Lost Library Tickets: (non-VAT)	Per Item	1.50	1.50	# 01/04/2019	0.00
	Discarded Library Books/CDs/Videos					
	Children's Hardback & Paperback (or 15% original price whichever is greatest)	Per Item	0.50	0.50	# 01/04/2019	0.00
	Adult Fiction hardback (or 15% original price whichever is greatest)	Per Item	0.65	1.00	# 01/04/2019	53.85
	Adult non-fiction hardback & paperback (or 15% original price whichever is greatest)	Per Item	1.05	1.05	# 01/04/2019	0.00
	Adult Fiction paperbacks	Per Item	0.30	0.50	# 01/04/2019	66.67
	Discarded Compact Discs	Per Item	2.10	1.00	# 01/04/2019	-52.38
	Discarded DVD's	Per Item	3.15	2.50	# 01/04/2019	-20.63
	Photocopying Black & White					
	A4	Per Page	0.15	0.20	# 01/04/2019	33.33
	A3	Per Page	1.00	1.05	# 01/04/2019	5.00
	Photocopying Colour					
	A4	Per Page	0.60	0.65	# 01/04/2019	8.33
	A3	Per Page	2.00	2.05	# 01/04/2019	2.50
	Hire of Rooms (Greasbrough, Maltby, Mowbray, Swinton, Wath)					
	In opening hours per hour	Per Hour	9.00	10.00	# 01/04/2019	11.11
	Outside opening hours per hour + Caretaking Costs	Per Hour	£9.00 + caretaker cost	£10.00 + caretaker cost	# 01/04/2019	11.11
	Promotional Displays per month (insurance)	Per Month	12.00	12.30	# 01/04/2019	2.50
	Promotional Displays per week	Per Week	3.10	4.00	# 01/04/2019	29.03
	Commercial	N/A	Negotiable	Negotiable	# 01/04/2019	
	IT Facilities					
	Printing Black & White per copy A4	Per Page	0.15	0.20	# 01/04/2019	33.33
	Printing Colour per copy A4	Per Page	0.60	0.65	# 01/04/2019	8.33
	Printing Black & White per copy A3	Per Page	1.00	1.05	# 01/04/2019	5.00
	Printing Colour per copy A3	Per Page	2.00	2.10	# 01/04/2019	5.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Internet user Library Member	Per Hour	0.00	0.00	# 01/04/2019	
	Internet User Non-Library member	Per Hour	0.00	1.00	# 01/04/2019	
	Use of ICT Centres					
	Band A (libraries that can accommodate 12+ learners)	Various	25.50	26.00	# 01/04/2019	1.96
	Band B (libraries that can accommodate 6-11 learners)	Various	13.00	13.50	# 01/04/2019	3.85
	Band C libraries that can accommodate up to 6 learners)	Various	7.00	7.50	# 01/04/2019	7.14
	Commission on sales					
	Any sales (art/accessories/books/craft)	% of sales	20.00%	25.00%	# 01/04/2019	25.00
	Workshops/Holiday Activities (other than Summer Reading Challenge)					
	Storystop/Activities/Events/Author Events	Per Child	Variable	Variable	01/04/2019	
	Riverside House Library, Heritage and Arts Space					
	Gallery Hire (minimum 3 week hire for approved exhibitions)	Various	Negotiable	Negotiable	01/04/2019	
	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design, advert space)	Various	Negotiable	Negotiable	01/04/2019	
	Projector	Various	Negotiable	Negotiable	01/04/2019	
	Display cases	Various	Negotiable	Negotiable	01/04/2019	
	Hire of Steinway piano (on site)	Various	Negotiable	Negotiable	01/04/2019	
	Commission on sales	Various	20.00%	25.00%	# 01/04/2019	25.00
	ICT Equipment Hire					
	Micro-Bits kits	Per Unit	0.00	0.00	# 01/04/2019	
	Overdue Charges per day per microbit kit (Under 18s and over 60s exempt)	Per Day	0.20	0.25	# 01/04/2019	25.00
	Overdue Charges maximum per microbit kit (Under 18s and over 60s exempt)	N/A	6.00	6.00	# 01/04/2019	0.00
	Visa and Immigration Services					
	We Are Digital Online Visa Support (fee minus 2% SCL levy for administration and support)	Per Hour	40.00	40.00	# 01/04/2019	0.00
	Visa Biometric Support	Per Transaction	15.68	15.68	# 01/04/2019	0.00
Registration Service	Ceremony Booking Fee		25.00	30.00	01.04.2019	20.00
	Ceremony Administration Fee		25.00	30.00	01.04.2019	20.00
	Statutory Marriage Civil Partnership Clifton Park Museum		50.00	57.00	01.04.2019	14.00
	Enhanced Marriage Civil Partnership Clifton Park Museum		215.00	235.00	01.04.2019	9.30
	Premium Marriage Civil Partnership Ceremony Clifton Park Museum		250.00	280.00	01.04.2019	12.00
	Premium Marriage Civil Partnership Ceremony Clifton Park Museum		260.00	280.00	01.04.2019	7.69
	Naming Renewal of Vows Clifton Park Museum		250.00	260.00	01.04.2019	4.00
	Naming Renewal of Vows Clifton Park Museum		295.00	305.00	01.04.2019	3.39
	Naming Renewal of Vows Clifton Park Museum		305.00	310.00	01.04.2019	1.64
	Private Citizenship Clifton Park Museum		150.00	150.00	01.04.2019	0.00
	Marriage Civil Partnership Approved Venue		305.00	315.00	01.04.2019	3.28
	Marriage Civil Partnership Approved Venue		355.00	355.00	01.04.2018	0.00
	Marriage Civil Partnership Approved Venue		370.00	370.00	01.04.2018	0.00
	Marriage Civil Partnership Approved Venue		475.00	475.00	01.04.2019	0.00
	Naming Renewal of Vows Approved Venue		275.00	285.00	01.04.2018	3.64

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Naming Renewal of Vows Approved Venue		345.00	345.00	01.04.2019	0.00
	Naming Renewal of Vows Approved Venue		375.00	375.00	01.04.2019	0.00
	Naming Renewal of Vows Approved Venue		500.00	500.00	01.04.2019	0.00
	Priority Certificate		35.00	35.00	16.02.2018	0.00
	Closed register certificate		10.00	11.00	16.02.2018	10.00
	Open register certificate		7.00	11.00	16.02.2018	57.14
	Time of registration certificate		4.00	11.00	16.02.2018	175.00
	Signed for postage		0.67	1.77	01.04.2018	164.18
Heritage Services:						
Clifton Park Museum, York and Lancaster Regimental Museum, Boston Castle, Archives and Local Studies	Room Bookings					
	Hire of Museum (Special Conditions apply)	Each	on application	on application	1-Apr-19	0.00
	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour	Each	30.00	30.00	1-Apr-19	0.00
	Gallery Hire during normal Museum public opening hours (Mon-Fri) per hour over 6 hours	Each	25.00	25.00	1-Apr-19	0.00
	Ceremony Room for ceremonies to include photos in the room and maintenance	Each	32.00	32.00	1-Apr-19	0.00
	Gallery Hire Saturday and Sunday	Each	on application	on application	1-Apr-19	0.00
	Caretaking cost per hour CPM/BC	Each	15.00	min £15.50	1-Apr-19	0.00
	Use of Gallery in Museum for background wedding/ceremony photos	Each	55.00	55.00	1-Apr-19	0.00
	Hire of Boston Castle (Special Conditions apply)	Each	on application	on application	1-Apr-19	0.00
	Boston Castle Earl's Room during normal opening hours	Each	25.00	25.00	1-Apr-19	0.00
	Boston Castle Earl's Room Saturday and Sunday and outside normal opening hours	Each	30.00	30.00	1-Apr-19	0.00
	Use of Gallery/roof at Boston Castle for background wedding/ceremony photos	Each	55.00	55.00	1-Apr-19	0.00
	Note room hire/photography outside normal opening hours incur a caretaking charge on top of the rates listed above - per hour					
	Cancellation of Room Bookings at Clifton Park Museum or Boston Castle					
	Charge for room booking cancelled on day	Each	100%	100%	1-Apr-19	0.00
	Charge for room booking cancelled within the week	Each	80%	80%	1-Apr-19	0.00
	Charge for room booking cancelled within the month	Each	50%	50%	1-Apr-19	0.00
	Hospitality/Refreshments	Each	on application	on application	1-Apr-19	0.00
	Licensing applications	Each	cost plus 20%	cost plus 20%	1-Apr-19	0.00
	Overhead Projector per hour	Each	0.00	0.00	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Overhead Projector full day (9 a.m.-5 p.m.)	Each	9.00	9.00	1-Apr-19	0.00
	Flip Chart Stand (including pad) per session	Each	9.00	9.00	1-Apr-19	0.00
	Powerpoint Projector per hour	Each	0.00	0.00	1-Apr-19	0.00
	Powerpoint Projector full day 9 am - 5 pm	Each	9.00	9.00	1-Apr-19	0.00
	Laptop per hour	Each	0.00	0.00	1-Apr-19	0.00
	Laptop full day 9 am - 5 pm	Each	9.00	9.00	1-Apr-19	0.00
	Display Cases	Each	Price on application	Price on application	1-Apr-19	0.00
	Transport of Display Cases	Each	cover costs + 20%	cover costs + min. of 20%	1-Apr-19	0.00
	Installation of Display Cases	Each	cover costs + 20%	cover costs + min. of 20%	1-Apr-19	0.00
	Display Boards	Each	minimum £15 per day	minimum £15 per day	1-Apr-19	0.00
	School/Learning Sessions/Workshops/Adult Sessions/Tours/Talks **Schools - non Vat if Rotherham LEA, Vatable for schools outside Rotherham LEA ** Each session is a maximum of 2 hours. The maximum class size is 30. Prices are the same for all schools, with VAT being charged for schools outside Rotherham LEA and academies **School Sessions delivered at the Heritage Service venues for a full day visit (this includes all materials and resources) **School Sessions delivered at the Heritage Service venues for a half day (this includes all materials and resources) **School Sessions delivered at the Heritage Service venues for a half day using the kitchen Range (this includes all materials and resources) **School based sessions inclusive of travel expenses Minimum charge for school session at Heritage Service venues for 27 pupils or less for full day Minimum charge for school session at Heritage Service venues including the Kitchen Range for 27 pupils or less for half day sessions Minimum for standard school sessions at Heritage Service Venues for Half day for 27 pupils or less	Each Each Each Each Each Each Each	£6.50 per child 4.25 5.50 4.75 175.00 145.00 115.00	£6.50 per child 4.25 5.50 4.75 175.00 148.50 115.00	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	0.00 0.00 0.00 0.00 0.00 2.41 0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Minimum charge for SEN school session (max. 12 pupils)	Each	60.00	60.00	1-Apr-19	0.00
	Minimum charge for school in School/Outreach venue for 27 pupils or less	Each	150.00	150.00	1-Apr-19	0.00
	Activity Box hire for self guided sessions (Museum or Park use only)	Each	15.00	20.00	1-Apr-19	33.33
	Activity Cart (resources for schools)	Each	Price on application	Price on application	1-Apr-19	0.00
	Adult Workshops/event tours/courses	Each	Variable at least to cover all delivery costs + 20%	Variable at least to cover all delivery costs + min of 20%	1-Apr-19	0.00
	Childrens activities (family fun days, craft activities, toddler sessions etc.)	Each	Variable at least to cover all delivery costs + 20%	Variable at least to cover all delivery costs + min of 20%	1-Apr-19	0.00
	Adult Reminiscence Sessions (max of 10 adults)	Each	Minimum charge of £55	Minimum charge of £55	1-Apr-19	0.00
	Adult Care Home sessions (outreach venues)	Each	Minimum charge of £60	Minimum charge of £60	1-Apr-19	0.00
	Hire of memory boxes for Care Homes (to be collected and returned by hirer)	Each	£20 per for two weeks	£20 per for two weeks	1-Apr-19	0.00
	General Museum and Gallery Tour (minimum of 10 adults)	Each	Minimum charge of £4.20	Min. charge of £4.50 per person	1-Apr-19	7.14
	Talk by staff (non-VAT) (up to 2 hours including preparation) at Heritage Service Venue	Each	Minimum of £55	Minimum of £55	1-Apr-19	0.00
	Talk by staff (non-VAT) (up to 2 hours including preparation) at outreach Venue	Each	Minimum of £60	Minimum of £55 + travel at RMBC rates	1-Apr-19	-8.33
	Object Identification/Research Enquiries*:					
	In person up to 1 hour	Each	Free	Free	1-Apr-19	0.00
	Over 1 hour in person	Each	Free	Free	1-Apr-19	0.00
	Research enquiries by post, e-mail or fax per 1/2 hour	Each	7.65	£7.65 per 15 minutes, minimum charge 30 minutes	1-Apr-19	100.00
	A&LS Enquiries and research service*					
	Basic initial enquiry and advice	Each	Free	Free	1-Apr-19	0.00
	Use of computers, internet and microfilm readers in searchroom	Each	Free	Free	1-Apr-19	0.00
	Staff time for carrying out research service enquiries (research, transcription, photocopying, printing, digital image retrieval, scanning) per 15 mins	Each	7.65	7.65	1-Apr-19	0.00
	Staff time for Electoral Register search and providing a letter confirming addresses if required (customer must be present for Registers under 10 years old) per 15 mins	Each	£7.65 per 15 minutes, minimum charge 30 minutes	£7.65 per 15 minutes, minimum charge 30 minutes	1-Apr-19	0.00
	A&LS Packing and postage charges (based on Royal Mail) *					
	UK Standard					
	Small letter up to 100g 1st class	Each	0.80	0.85	1-Apr-19	6.25
	Small letter up to 100g 2nd class	Each	0.70	0.75	1-Apr-19	7.14
	Large letter (A4 sheets) up to 100g, max thickness 2.5cm 2nd class	Each	1.15	1.20	1-Apr-19	4.35
	Large letter (A4 sheets) up to 250g, max thickness 2.5cm 2nd class	Each	1.70	1.75	1-Apr-19	2.94
	Large letter (A4 sheets) up to 500g, max thickness 2.5cm 2nd class	Each	1.95	2.00	1-Apr-19	2.56
	Large letter (A4 sheets) up to 750g, max thickness 2.5cm 2nd class	Each	2.70	2.80	1-Apr-19	3.70
	International Standard - Europe					
	Small letter up to 100g	Each	1.90	1.95	1-Apr-19	2.63

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	2.80	2.90	1-Apr-19	3.57
	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	4.10	4.20	1-Apr-19	2.44
	Parcels	Each	Cost on request	Cost on request	1-Apr-19	0.00
	International Standard - World zone 1					
	Small letter up to 100g	Each	2.80	2.90	1-Apr-19	3.57
	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	3.60	3.70	1-Apr-19	2.78
	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	5.20	5.35	1-Apr-19	2.88
	Parcels	Each	Cost on request	Cost on request	1-Apr-19	0.00
	International Standard - World zone 2	Each				
	Small letter up to 100g	Each	2.80	2.90	1-Apr-19	3.57
	Large letter (A4 sheets) up to 100g, max thickness 2.5cm	Each	3.80	3.90	1-Apr-19	2.63
	Large letter (A4 sheets) up to 250g, max thickness 2.5cm	Each	5.60	5.75	1-Apr-19	2.68
	Parcels	Each	Cost on request	Cost on request	1-Apr-19	
	A&LS Photocopying per page* (add on staff time and postage costs for orders placed via distance enquiry service)					
	A4 black and white	Each	0.45	0.45	1-Apr-19	0.00
	A4 colour	Each	2.00	2.00	1-Apr-19	0.00
	A3 black and white	Each	0.65	0.65	1-Apr-19	0.00
	A3 colour	Each	2.90	2.90	1-Apr-19	0.00
	A&LS Printing per page* (add on staff time and postage costs for orders placed via distance enquiry service)					
	From microfilm/fiche A4 black and white print	Each	0.65	0.65	1-Apr-19	0.00
	From microfilm/fiche A3 black and white print	Each	0.80	1.05	1-Apr-19	31.25
	From RLN computers A4 black and white print	Each	0.20	0.20	1-Apr-19	0.00
	From RLN computers A4 colour print	Each	0.60	0.65	1-Apr-19	8.33
	From Viewfinder A4 black and white print	Each	0.65	0.65	1-Apr-19	0.00
	From Viewfinder A4 colour print	Each	2.10	2.10	1-Apr-19	0.00
	From Mapper A4 black and white print	Each	0.65	0.65	1-Apr-19	0.00
	Digital image (A&LS/Collections)* (add on staff time costs, plus CD-Rom and postage if applicable)					
	Supply of single digital image	Each	2.50	2.00	1-Apr-19	-20.00
	Supply of multiple digital images	Each	10+ - 20%; 100 - 30%	Remove this discount	1-Apr-19	0.00
	One CD-Rom	Each	1.50	1.50	1-Apr-19	0.00
	A&LS Photography by customer*					
	Digital photograph using own camera, per image taken	Each	0.50	0.50	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Permit to take a larger quantity of photographs on a single day (conditions apply)	Each	11.00	11.00	1-Apr-19	0.00
	Advanced permit, as above but with photographer bringing in own additional equipment e.g. tripod (conditions apply; pre-booking essential)	Each	30.00	30.00	1-Apr-19	0.00
	A&LS/Collections reproduction fee per image (not including cost of obtaining the image)* <i>NB: an acknowledgement must be made to Rotherham Archives and Local Studies where the images</i>					
	Uses by educational or non-profit making institution or person:	Each				
	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	13.00	13.00	1-Apr-19	0.00
	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	26.00	26.00	1-Apr-19	0.00
	Use on a website	Each	31.00	31.00	1-Apr-19	0.00
	Uses by a commercial or profit-making institution or person:	Each				
	Single use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	26.00	26.00	1-Apr-19	0.00
	Unlimited use in one book, e-book, journal, CD-Rom, film, exhibition or display	Each	52.00	52.00	1-Apr-19	0.00
	Use on a website (non-VAT)	Each	62.00	62.00	1-Apr-19	0.00
	Commission:					
	Conservation Lab hire	Each	Min of £50 per full day/£25 per half day	Min of £50 per full day/£25 per half day	1-Apr-19	0.00
	Hired Equipment	Each	Price on application	Price on application	1-Apr-19	0.00
	Use of Hired Van	Each	Price on application	Price on application	1-Apr-19	0.00
	Commission on Sales (Art/Craft/Exhibits)	Each	minimum 10% prof/amateur	minimum 10% prof/amateur	1-Apr-19	
	Use of Gallery in Museum for background photos	Each	55.00	30.00	1-Apr-19	-45.45
	Fees for Consultancy Work*:					
	Unskilled staff per day	Each	Min £90	Min £90	1-Apr-19	0.00
	Skilled staff per day	Each	Min £210	Min £210	1-Apr-19	0.00
	Professional staff per day	Each	Min £450	Min £450	1-Apr-19	0.00
	Conservation - fee per hour	Each	£35 (£210 per day)	min. of £35 (£210 per day)	1-Apr-19	0.00
	Publicity & Promotion of Booked Events at request of hirer per advert minimum (Inc. design, advert space and handling charge)	Each	Price on application	Price on application	1-Apr-19	0.00
	Storage Charge (for equipment, scenery, costumes, materials, etc.) per day per 10m²	Each	Price on application	Price on application	1-Apr-19	0.00
	Box fees for deposition of Archaeological Archives at Clifton Park Museum	Each	Price on application	No change	1-Apr-19	0.00
Civic Theatre	<u>Theatre Hire</u>					
	<u>Performance for Professional Company</u> - one day hire for one performance for 8 hours total (2 tech staff, 1 duty Manager and box office for performance)(Additional performances negotiable with Theatre Manager)	per performance	1,100.00	1,150.00	01/09/2019	4.55
	Per hour daytime	per hour	200.00	205.00	01/09/2019	2.50
	All professional performances incur per ticket booking fee	per ticket	1.00	1.05	01/09/2019	5.00
	<u>Local Businesses and Dance Schools</u>					

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Off Peak Weekday Performance Evenings - (6pm -10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1 box office)	per performance	675.00	675.00	01/09/2019	0.00
	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	675.00	675.00	01/09/2019	0.00
	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	725.00	725.00	01/09/2019	0.00
	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)(access 1.5 hrs prior to curtain up)	per performance	600.00	600.00	01/09/2019	0.00
	Bank Holiday performance - (6pm -10.30pm)(2 crew, 1 duty Manager, 1 box office)	per performance		800.00	01/09/2019	
	10% commission of ticket sales on all tickets (an average of 6 complimentary tickets per performance are exempt from commission)	% total sales	0.10	0.10	01/09/2019	0.00
	<u>Pre Production</u>					
	Pre- production Technical Meetings - To discuss all technical elements of production		FOC	FOC	01/09/2019	
	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	675.00	675.00	01/09/2019	0.00
	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	75.00	75.00	01/09/2019	0.00
	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	675.00	675.00	01/09/2019	0.00
	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	70.00	70.00	01/09/2019	0.00
	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	675.00	675.00	01/09/2019	0.00
	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session		800.00	01/09/2019	
	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	675.00	675.00	01/09/2019	0.00
	<u>Amateur and Charitable Organisations</u>					
	Off Peak Weekday Performance Evenings - (6pm -10.30pm Mon-Thurs)(2 crew, 1 duty Manager, 1 box office)	per performance	472.50	472.50	01/09/2019	0.00
	On Peak Weekend Performance Evenings - Where % occupancy exceeds 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	472.50	472.50	01/09/2019	0.00
	On Peak Weekend Performance Evenings - Where % occupancy is less than 70% - (6pm -10.30pm Fri - Sun)(2 crew, 1 duty Manager, 1 box office)	per performance	507.50	507.50	01/09/2019	0.00
	Matinee Performances - Underplaying an Evening (2 crew, 1 duty Manager, 1 box office)	per performance	420.00	420.00	01/09/2019	0.00
	Bank Holiday performance - (6pm -10.30pm)(2 crew, 1 duty Manager, 1 box office)	per performance	0.00	560.00	01/09/2019	100.00
	6% Commission of ticket sales (an average of 6 complimentary tickets per performance are exempt from commission)	% total sales	6%	6%	01/09/2019	0.00
	<u>Pre Production</u>					
	Pre- production Technical Meetings - To discuss all technical elements of production		FOC	FOC	01/09/2019	

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Saturday / Sunday Get In and Rehearsal - First eight hours or part thereof -	per session	472.50	472.50	01/09/2019	0.00
	Saturday / Sunday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	75.00	75.00	01/09/2019	0.00
	Weekday Get In and Rehearsal - First eight hours or part thereof	per session	472.50	472.50	01/09/2019	0.00
	Weekday Get In and Rehearsal - Hour and part hour after the first eight hours - Price Per Hour	per hour	70.00	70.00	01/09/2019	0.00
	Rehearsal Evenings - When part of a longer hire - Maximum 5 hours	per session	472.50	472.50	01/09/2019	0.00
	Bank Holiday Rehearsal - When part of a longer hire - Maximum 5 hours	per session		560.00	01/09/2019	100.00
	Blank Night Retainer - When theatre is unoperational due to hirer occupancy	per session	472.50	472.50	01/09/2019	0.00
	Additional Staffing					
	Follow Spot Operator / Additional Stage Hand	per hour	18.00	20.00	01/09/2019	11.11
	Additional Specialist Technician / Staff Member <i>Sound Operator/ AV tech (Subject to availability)</i>	per hour	POA	POA	01/09/2019	
	Theatre staff as Specialist Speakers	per hour	POA	POA	01/09/2019	
	Additional Rooms					
	Annexe Lister Hall <i>External hire none show related</i>	per session		POA	01/09/2019	
	The Lister Hall <i>Subject to availability price per hour or part of</i>	per hour	16.50	17.00	01/09/2019	3.03
	The White Room	per hour	12.40	12.50	01/09/2019	0.81
	Equipment/Extras <i>subject to availability</i>					
	The Orchestra Pit <i>(when installed prior to hire)</i>	per use	55.00	56.50	01/09/2019	2.73
	Projector Hire (Single Performance) <i>(Includes rigging and de-rigging)</i>	per day	35.00	36.00	01/09/2019	2.86
	Projector Hire (Week long run of performances) <i>(Includes rigging and de-rigging)</i>	per week	96.00	98.50	01/09/2019	2.60
	Yamaha Baby Grand Concert Piano	per use	60.00	61.50	01/09/2019	2.50
	Piano Tuning	per use	cost + 20%	Cost + 25%	01/09/2019	
	Follow spot <i>Operator costs see above(per day)</i>	per day	20.00	20.50	01/09/2019	2.50
	Follow spot <i>Operator costs see above(per week)</i>	per week	45.00	50.00	01/09/2019	11.11
	Mirror Ball	per use	20.00	20.50	01/09/2019	2.50
	UV Lamps	per day	20.00	20.50	01/09/2019	2.50
	UV Lamps	per week	30.00	35.00	01/09/2019	16.67
	Strobe	per day	25.00	25.75	01/09/2019	3.00
	Strobe	per week	35.00	65.00	01/09/2019	85.71
	Hire of Intelligent Lighting system x 4 <i>intelligent lights (subject to availability)</i>	per day	125.00	130.00	01/09/2019	4.00
	Hire of Intelligent Lighting system x 4 <i>intelligent lights (subject to availability)</i>	per week	300.00	310.00	01/09/2019	3.33
	Drape Hire <i>When not as part of standard black box set up.</i>	per day	20.00	20.50	01/09/2019	2.50
	Drape Hire <i>When not as part of standard black box set up.</i>	per week	45.00	50.00	01/09/2019	11.11
	Repair of Drapes <i>(when repairable)</i>		cost + 25%	cost + 25%	01/09/2019	
	Replacement Drapes <i>(when irreparable)</i>		cost + 25%	cost + 25%	01/09/2019	
	Star Cloth	per day	25.00	25.75	01/09/2019	3.00
	Star Cloth	per week	60.00	65.00	01/09/2019	8.33
	Smoke Machine	per day	15.00	15.50	01/09/2019	3.33
	Smoke Machine	per week	40.00	41.00	01/09/2019	2.50
	Smoke Fluid per 0.5ml <i>(consumption monitored)</i>	per 0.5ml	10.00	12.50	01/04/2019	25.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Haze Machine	per day	20.00	20.50	01/09/2019	2.50
	Haze Machine	per week	50.00	51.50	01/09/2019	3.00
	Haze Fluid per 0.5ml (<i>consumption monitored</i>)	per 0.5ml	10.00	12.50	01/04/2019	25.00
	Mini Mist smoke machine	per day	0.00	15.00	01/09/2019	100.00
	Mini Mist smoke machine	per week	0.00	40.00	01/09/2019	100.00
	Mini mist canister	per canister		Cost + 25%	01/09/2019	
	Radio Mic	per use	35.00	36.00	01/09/2019	2.86
	Generic mic	per use	0.00	7.50	01/09/2019	
	Pyrotechnic Detonation System	per day	15.00	15.50	01/09/2019	3.33
	Pyrotechnic Detonation System	per week	40.00	41.00	01/09/2019	2.50
	Gaffer Tape	per roll	cost + 25%	cost + 25%	01/09/2019	
	PAT test	per item	4.75	5.00	01/09/2019	5.26
	Miscellaneous					
	set up costs for external events	per event		POA	01/09/2019	
	Ticket printing (<i>For non theatre events</i>)	per ticket	£0.25	0.30	01/09/2019	20.00
	External Advertising	per event	cost + 25%	cost + 25%	01/09/2019	
	Commissions					
	Programme Sales	per item	15%	15%	01/09/2019	0.00
	Merchandise	per item	15%	15%	01/09/2019	0.00
	Deposits / Cancellations FOR HIRERS					
	Deposit for Hirers (<i>Payable on confirmation of dates</i>)	Per booking	20%	20%	01/09/2019	0.00
	Cancellation Fee within 4 months (<i>of core charges</i>)	Per booking	50%	50%	01/09/2019	0.00
	Cancellation Fee within a month (<i>of core charges</i>)	Per booking	80%	80%	01/09/2019	0.00
	Cancellation Fee within a week (<i>of core charges</i>)	Per booking	100%	100%	01/09/2019	0.00
Highways (Inspection and Street Works)	License for placement of a builder's skip /container on the highway	1 license	21.00	22.00		4.76
	Retrospective license for skip /container if placed without permission following site investigation / inspection	1 license	50.00	69.00		38.00
	License for the making of an excavation in the highway for the installation and maintenance of apparatus	1 license	560.00	573.00		2.32
	Licence for a trial hole in the highway	1 license	460.00	471.00		2.39
	License for the construction of permanent vehicle access crossings in the highway	1 license	65.00	115.00		76.92
	License for the construction of temporary vehicle access crossings in the highway	1 license	140.00	188.00		34.29
	License for the installation of scaffolding and hoarding in the highway	1 license	180.00	184.00		2.22

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities on or near the highway. There are a small number of applications made each year from Parish Council for community events. It is proposed not to increase the charges made to Parish Council's when organising these events. For new Parish Council community events the fee will remain at £525. For repeat Parish Council community events, if the Traffic Management requirements have not changed then the fee will remain at £400 as officer time would be minimal.	1 order	960.00	983.00		2.40
	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned activities on or near the highway	1 order	740.00	758.00		2.43
Highway Asset & Drainage - Adoptions	Charges are for Highways act 1980 s38 agreements and adoptions done under section 220	1 order	Variable	Variable		2.40
	Charges are for Highways act 1980 s38 agreements and adoptions done under section 228	1 order	Variable	Variable		2.40
	Adoption Searches	1 order	40.00	41.00		2.50
Highway Asset & Drainage - Drainage	Charges for emptying Cesspool & Septic Tanks	1 order	Variable	Variable		0.00
Highway Asset & Drainage - Drainage	Charges for cleansing works	1 order	Variable	Variable		2.40
Highway Asset & Drainage - Public Rights of Way	The making of a temporary traffic regulation order to lawfully regulate traffic during planned activities on or near the highway	1 order	960.00	983.00		2.40
	The making of an emergency traffic regulation order to lawfully regulate traffic during unplanned activities on or near the highway	1 order	740.00	758.00		2.43
Highway Network Management - Street Lighting	Design of street lighting for external developers	per design	250.00	256.00		2.40
	Admin and supervision of street lighting installation on developments	% on cost of quotation	0.20	0.22		12.00
Parking Services	Release fee for untaxed/abandoned vehicle within 24 hrs	£	100.00	100.00	#	0.00
	Release fee for untaxed/abandoned vehicle after 24 hrs	£	200.00	200.00	#	0.00
	Penalty Charge Notices (higher level)	£	70.00	70.00		0.00
	Penalty Charge Notices (lower level)	£	50.00	50.00		0.00
	Off street parking charges An increase of 3.42% in total car parking income is expected via the proposal to increase charges from £3.00 to £3.50 for all day parking on Forge Island and The Statutes. In addition free car parking is proposed on a Saturday in the following car parks; Wellgate Multi-storey, Drummond Street, Forge Island extended area and Forge Island main car park (already free). This will provide over 1,000 free parking spaces on Saturday in the town centre.	£	various	various		3.42
	On street parking charges - No increase in 19/20 as per agreement to support economic growth in the Town Centre	£	various	various		0.00
	Staff parking permits (Sheffield Road car park)	£	24.00	25.00		4.17

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Staff parking permits	£	34.00	35.00		2.94
	Parking dispensations and suspension fee - on street	£	15.00	16.00		6.67
	Parking dispensations and suspension fee - off street	£	15.00	16.00		6.67
Catering & Facilities Services Riverside Café	4% increase on all items	Each	0.00	0.00	01.04.19	4.00
Catering & Facilities Services School meals	The price of the meal to the child is set by the school The price charges by the school meals service is commercial confidential however it should be noted that the service is unable to increase the PFI contract charge due to the terms of the contract and the current charge is .30p above commercial catering charges which is resulting in significant loss of schools contract.			Increase of at least .5p		
Transportation Infrastructure Service	Provision of Traffic survey data	each	150.00	153.60	1.4.19	2.40
	Provision of Road Safety - Collision Data	each	150.00	153.60	1.4.19	2.40
	Switch off / Switch on traffic signals or similar	each	350.00	358.40	1.4.19	2.40
	Provision of Traffic Signal drawings	each	150.00	153.60	1.4.19	2.40
Regulation and Enforcement	Animal Health Animal Boarding is now providing boarding in kennels for dogs, and providing boarding for cats Home Boarding is now providing home boarding Riding Establishments is now hiring out of horses Dog Breeding is now breeding of dogs Pet Shop Licences is now selling of pets Performing Animals is now keeping or training animals for exhibition Dangerous Wild Animals Zoos First Licence Zoos Renewal		249.00 174.00 249.00 153.00 153.00 153.00 153.00 1,093.00 1,616.00	300.00 300.00 300.00 300.00 300.00 300.00 157.00 1,119.00 1,655.00	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	20.48 72.41 20.48 96.08 96.08 96.08 2.61 2.38 2.41
	Health and Safety Ear-piercing – PREMISES Ear piercing - person carrying on the business Total for ear-piercing with one applicant Tattooing – PREMISES Tattooing - person carrying on the business Total for tattooing with one applicant Acupuncture – PREMISES Acupuncture – person carrying on the practice Electrolysis – PREMISES Electrolysis – person carrying on the business		129.00 28.00 152.00 188.00 28.00 216.00 159.00 28.00 159.00 28.00	132.00 29.00 161.00 221.00 29.00 250.00 163.00 29.00 163.00 29.00	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	2.33 3.57 5.92 17.55 3.57 15.74 2.52 3.57 2.52 3.57
	Food Hygiene Food Hygiene Revisit		150.00	160.00	1-Apr-19	6.67

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Licensing	Provide pre-inspection advice to food businesses		0.00	195.00	1-Apr-19	100.00
	Taxi and Private Hire					
	Private Hire Operator (1-3 vehicles)		142.00	142.00	1-Apr-19	0.00
	Private Hire Operator (4-20 vehicles)		190.00	190.00	1-Apr-19	0.00
	Private Hire Operator (21-40 vehicles)		449.00	449.00	1-Apr-19	0.00
	Private Hire Operator (over 40 vehicles)		661.00	661.00	1-Apr-19	0.00
	Licensed vehicle application fee		112.00	112.00	1-Apr-19	0.00
	Licensed vehicle compliance test		45.00	45.00	1-Apr-19	0.00
	Licence vehicle compliance test (retest)		25.00	25.00	1-Apr-19	0.00
	Licensed vehicle compliance test missed appointment fee		45.00	45.00	1-Apr-19	0.00
	Licensed vehicle licence plate		19.00	19.00	1-Apr-19	0.00
	Licensed vehicle licence plate bracket		16.00	16.00	1-Apr-19	0.00
	Licensed vehicle licence transfer fee		42.00	42.00	1-Apr-19	0.00
	Driver Licence (1 year grant) -includes DBS cost		165.50	165.50	1-Apr-19	0.00
	Driver Licence (3 year grant) - includes DBS cost		235.50	235.50	1-Apr-19	0.00
	Driver Licence (1 year renewal)		94.50	94.50	1-Apr-19	0.00
	Driver Licence (3 year renewal)		164.50	164.50	1-Apr-19	0.00
	Disclosure and Barring Service Enhanced check		44.00	44.00	1-Apr-19	0.00
	Replacement licence		18.50	18.50	1-Apr-19	0.00
	Replacement ID badge		19.00	19.00	1-Apr-19	0.00
	Approval of advertisement		38.00	38.00	1-Apr-19	0.00
	Approval of trailer for attachment to licensed vehicle		37.00	37.00	1-Apr-19	0.00
	Replacement Hackney Carriage door signs (each)		7.00	7.00	1-Apr-19	0.00
	Licensing Act 2003					
	<u>Premises Licence and Club Premises Certificate Application Fee:</u>					
	Band A		100.00	100.00	1-Apr-19	0.00
	Band B		190.00	190.00	1-Apr-19	0.00
	Band C		315.00	315.00	1-Apr-19	0.00
	Band D		450.00	450.00	1-Apr-19	0.00
	Band E		635.00	635.00	1-Apr-19	0.00
	<u>Premises Licence and Club Premises Certificate Application additional fee based on capacity:</u>					
	5000 - 9999		1,000.00	1,000.00	1-Apr-19	0.00
	10000 - 14999		2,000.00	2,000.00	1-Apr-19	0.00
	15000 - 19999		4,000.00	4,000.00	1-Apr-19	0.00
	20000 - 29999		8,000.00	8,000.00	1-Apr-19	0.00
	30000 - 39999		16,000.00	16,000.00	1-Apr-19	0.00
	40000 - 49999		24,000.00	24,000.00	1-Apr-19	0.00
	50000 - 59999		32,000.00	32,000.00	1-Apr-19	0.00
	60000 - 69999		40,000.00	40,000.00	1-Apr-19	0.00
	70000 - 79999		48,000.00	48,000.00	1-Apr-19	0.00
	80000 - 89999		56,000.00	56,000.00	1-Apr-19	0.00
	90000 and over		64,000.00	64,000.00	1-Apr-19	0.00
	<u>Variation fee in transition:</u>					
	Band A		20.00	20.00	1-Apr-19	0.00
	Band B		60.00	60.00	1-Apr-19	0.00
	Band C		80.00	80.00	1-Apr-19	0.00
	Band D		100.00	100.00	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Band E		120.00	120.00	1-Apr-19	0.00
	Premise Licence and Club Premises Certificate Annual Fee					
	Band A		70.00	70.00	1-Apr-19	0.00
	Band B		180.00	180.00	1-Apr-19	0.00
	Band C		295.00	295.00	1-Apr-19	0.00
	Band D		320.00	320.00	1-Apr-19	0.00
	Band E		350.00	350.00	1-Apr-19	0.00
	Premises Licence and Club Premises Certificate annual fee additional fee based on capacity:					
	5000 - 9999		500.00	500.00	1-Apr-19	0.00
	10000 - 14999		1,000.00	1,000.00	1-Apr-19	0.00
	15000 - 19999		2,000.00	2,000.00	1-Apr-19	0.00
	20000 - 29999		4,000.00	4,000.00	1-Apr-19	0.00
	30000 - 39999		8,000.00	8,000.00	1-Apr-19	0.00
	40000 - 49999		12,000.00	12,000.00	1-Apr-19	0.00
	50000 - 59999		16,000.00	16,000.00	1-Apr-19	0.00
	60000 - 69999		20,000.00	20,000.00	1-Apr-19	0.00
	70000 - 79999		24,000.00	24,000.00	1-Apr-19	0.00
	80000 - 89999		28,000.00	28,000.00	1-Apr-19	0.00
	90000 and over		32,000.00	32,000.00	1-Apr-19	0.00
	Miscellaneous fees:					
	Replacement licence		10.50	10.50	1-Apr-19	0.00
	Application for provisional statement		315.00	315.00	1-Apr-19	0.00
	Notification of change		10.50	10.50	1-Apr-19	0.00
	Application to vary DPS		23.00	23.00	1-Apr-19	0.00
	Application to transfer premises licence		23.00	23.00	1-Apr-19	0.00
	Interim authority notice		23.00	23.00	1-Apr-19	0.00
	Temporary Event Notice		21.00	21.00	1-Apr-19	0.00
	Grant of personal licence		37.00	37.00	1-Apr-19	0.00
	Fee for right to be notified		21.00	21.00	1-Apr-19	0.00
	Gambling Act 2005					
	Premises Licence Application Fee:					
	New Small Casinos		6,637.00	6,637.00	1-Apr-19	0.00
	New Large Casino		8,296.00	8,296.00	1-Apr-19	0.00
	Regional Casino		12,443.00	12,443.00	1-Apr-19	0.00
	Bingo Club		2,766.00	2,766.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		2,212.00	2,212.00	1-Apr-19	0.00
	Tracks		2,212.00	2,212.00	1-Apr-19	0.00
	Family Entertainment Centres		1,660.00	1,660.00	1-Apr-19	0.00
	Adult Gaming Centre		1,660.00	1,660.00	1-Apr-19	0.00
	Premises Licence Annual Fee:					
	New Small Casinos		8,296.00	8,296.00	1-Apr-19	0.00
	New Large Casino		8,132.00	8,132.00	1-Apr-19	0.00
	Regional Casino		12,443.00	12,443.00	1-Apr-19	0.00
	Bingo Club		821.00	821.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		499.00	499.00	1-Apr-19	0.00
	Tracks		831.00	831.00	1-Apr-19	0.00
	Family Entertainment Centres		554.00	554.00	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Adult Gaming Centre		831.00	831.00	1-Apr-19	0.00
	<u>Application to vary:</u>					
	New Small Casinos		3,318.00	3,318.00	1-Apr-19	0.00
	New Large Casino		4,148.00	4,148.00	1-Apr-19	0.00
	Bingo Club		1,440.00	1,440.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		1,232.00	1,232.00	1-Apr-19	0.00
	Tracks		1,031.00	1,031.00	1-Apr-19	0.00
	Family Entertainment Centres		831.00	831.00	1-Apr-19	0.00
	Adult Gaming Centre		831.00	831.00	1-Apr-19	0.00
	<u>Application to transfer:</u>					
	New Small Casinos		1,492.00	1,492.00	1-Apr-19	0.00
	New Large Casino		1,770.00	1,770.00	1-Apr-19	0.00
	Bingo Club		997.00	997.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		997.00	997.00	1-Apr-19	0.00
	Tracks		788.00	788.00	1-Apr-19	0.00
	Family Entertainment Centres		777.00	777.00	1-Apr-19	0.00
	Adult Gaming Centre		997.00	997.00	1-Apr-19	0.00
	<u>Application for Reinstatement</u>					
	New Small Casinos		1,492.00	1,492.00	1-Apr-19	0.00
	New Large Casino		1,770.00	1,770.00	1-Apr-19	0.00
	Bingo Club		997.00	997.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		997.00	997.00	1-Apr-19	0.00
	Tracks		788.00	788.00	1-Apr-19	0.00
	Family Entertainment Centres		777.00	777.00	1-Apr-19	0.00
	Adult Gaming Centre		997.00	997.00	1-Apr-19	0.00
	<u>Application for Provisional Statement</u>					
	New Small Casinos		6,636.00	6,636.00	1-Apr-19	0.00
	New Large Casino		8,296.00	8,296.00	1-Apr-19	0.00
	Bingo Club		2,877.00	2,877.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		2,877.00	2,877.00	1-Apr-19	0.00
	Tracks		2,059.00	2,059.00	1-Apr-19	0.00
	Family Entertainment Centres		1,660.00	1,660.00	1-Apr-19	0.00
	Adult Gaming Centre		1,660.00	1,660.00	1-Apr-19	0.00
	<u>Licence Application (Provisional Statement Holders):</u>					
	New Small Casinos		2,490.00	2,490.00	1-Apr-19	0.00
	New Large Casino		4,148.00	4,148.00	1-Apr-19	0.00
	Bingo Club		997.00	997.00	1-Apr-19	0.00
	Betting premises (excluding Tracks)		997.00	997.00	1-Apr-19	0.00
	Tracks		788.00	788.00	1-Apr-19	0.00
	Family Entertainment Centres		777.00	777.00	1-Apr-19	0.00
	Adult Gaming Centre		997.00	997.00	1-Apr-19	0.00
	Copy Licence		25.00	25.00	1-Apr-19	0.00
	Notification of Change		50.00	50.00	1-Apr-19	0.00
	<u>Unlicensed Family Entertainment Centre Gaming Machine Permit:</u>					
	Application fee		300.00	300.00	1-Apr-19	0.00
	Renewal fee		300.00	300.00	1-Apr-19	0.00
	Change of name		25.00	25.00	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Copy of document		12.00	12.00	1-Apr-19	0.00
	<u>Prize Gaming Permit:</u>					
	Application fee		300.00	300.00	1-Apr-19	0.00
	Renewal fee		300.00	300.00	1-Apr-19	0.00
	Change of name		25.00	25.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00
	<u>Alcohol licensed premises gaming machine notification (less than 3 machines):</u>					
	Application fee		50.00	50.00	1-Apr-19	0.00
	<u>Alcohol licensed premises gaming machine notification (more than 2 machines):</u>					
	Application fee		150.00	150.00	1-Apr-19	0.00
	Renewal fee		50.00	50.00	1-Apr-19	0.00
	Variation fee		100.00	100.00	1-Apr-19	0.00
	Transfer fee		25.00	25.00	1-Apr-19	0.00
	Annual fee		50.00	50.00	1-Apr-19	0.00
	Change of name		25.00	25.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00
	<u>Club Gaming Machine Permit:</u>					
	Application fee		200.00	200.00	1-Apr-19	0.00
	Renewal fee		200.00	200.00	1-Apr-19	0.00
	Variation fee		100.00	100.00	1-Apr-19	0.00
	Annual fee		50.00	50.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00
	<u>Club Gaming Machine Permit (club premises certificate holder)</u>					
	Application fee		100.00	100.00	1-Apr-19	0.00
	Renewal fee		100.00	100.00	1-Apr-19	0.00
	Variation fee		100.00	100.00	1-Apr-19	0.00
	Annual fee		50.00	50.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00
	<u>Club Gaming Permit:</u>					
	Application fee		200.00	200.00	1-Apr-19	0.00
	Renewal fee		200.00	200.00	1-Apr-19	0.00
	Variation fee		100.00	100.00	1-Apr-19	0.00
	Annual fee		50.00	50.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00
	<u>Club Gaming Permit (club premises certificate holder)</u>					
	Application fee		100.00	100.00	1-Apr-19	0.00
	Renewal fee		100.00	100.00	1-Apr-19	0.00
	Variation fee		100.00	100.00	1-Apr-19	0.00
	Annual fee		50.00	50.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00
	<u>Registration of Small Lotteries:</u>					
	Application fee		40.00	40.00	1-Apr-19	0.00
	Renewal fee		20.00	20.00	1-Apr-19	0.00
	<u>Temporary Use Notice</u>					
	Application fee		375.00	375.00	1-Apr-19	0.00
	Copy of document		15.00	15.00	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Miscellaneous Licence Fees					
	Sex shop licence		7,635.00	7,635.00	1-Apr-19	0.00
	Scrap Metal Dealer Collectors Licence (3 years)		200.00	200.00	1-Apr-19	0.00
	Scrap Metal Dealer Site Licence (3 years)		400.00	400.00	1-Apr-19	0.00
	Marriage Act Approved Premises Application Fee		1,539.00	1,539.00	1-Apr-19	0.00
	Marriage Act Approved Premises Transfer Fee		31.00	31.00	1-Apr-19	0.00
	Marriage Act Approved Premises Variation Fee		286.00	286.00	1-Apr-19	0.00
	Water Samples					
	Private Water Supply Samples		500.00	500.00	1-Apr-19	0.00
	Risk assessment (for each assessment)		100.00	100.00	1-Apr-19	0.00
	Sampling (for each visit) Investigation (for each investigation)		100.00	100.00	1-Apr-19	0.00
	Granting an authorisation (for each authorisation)		100.00	100.00	1-Apr-19	
	Analysing a sample					
	taken under reg 10		25.00	25.00	1-Apr-19	0.00
	taken during check monitoring		100.00	100.00	1-Apr-19	0.00
	taken during audit monitoring		500.00	500.00	1-Apr-19	0.00
	Water Samples:					
	Standard Microbiological sample		34.00	93.00	1-Apr-19	173.53
	Legionella water sample		60.00	123.00	1-Apr-19	105.00
	Export Certificates					
	Export Certificates		28.00	91.00	1-Apr-19	225.00
	Trading Standards					
	Weights and Measures Inspector (hourly rate)		62.00	64.00	1-Apr-19	3.23
	Weights and Measures Technical Assistant (hourly rate)		38.00	39.00	1-Apr-19	2.63
	Environmental Health General					
	Works in default	n/a	variable	variable	1-Apr-19	
	Consultation or business advice Enquiry	Hr	20.48	20.97	1-Apr-19	2.39
	High Hedges investigation	Investigation	412.00	422.00	1-Apr-19	2.43
	Private Sector Housing Enforcement Trading Account fees					
	House in Multiple Occupation (HMO) - Application	House	177.00	251.00	1-Apr-19	41.81
	House in Multiple Occupation (HMO) Licence maintenance fee	House	639.00	625.00	1-Apr-19	-2.19
	HMO License renewal application fee (available for renewing applications which have not expired)	House	41.00	223.00	1-Apr-19	443.90

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	HMO License renewal Licence maintenance fee (available for renewing applications which have not expired)	Letting Unit Letting Unit	528.00	535.00	1-Apr-19	1.33
	HMO Late application fee (Operating 12 weeks unlicensed)		177.00	387.00	1-Apr-19	118.64
	Selective Licence of other houses in designated areas - application fee		154.00	154.00	1-Apr-19	0.00
	Selective Licence of other houses in designated areas - Licence maintenance fee		438.00	438.00	1-Apr-19	0.00
	Selective Licence late application fee (operating unlicensed for 12 weeks)		177.00	292.00	1-Apr-19	64.97
	Housing enforcement - General	Notice	400.00	400.00	1-Apr-19	0.00
	Charge for the service of Enforcement Notices under the Housing Act 2004					
	Fixed Penalty Notices	Offence Offence Offence Offence Offence Offence Offence Offence	150 (reduced to £80 if paid early) 100.00 80.00 100.00 100.00 300.00 300.00 400 (reduced to £300 if paid early)	150 (reduced to £100 if paid early) 100.00 80.00 100.00 100.00 300.00 300.00 400 (reduced to £300 if paid early)	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	0.00 0.00 0.00 0.00 0.00 0.00 0.00
	Leaving Litter					
	Failing to Comply with a Public Space Protection Order (Including the Dog Control Order)					
	Graffiti and Fly Posting					
	Failure to comply with a Community Protection Notice					
	Failure to comply with non--domestic waste receptacles notice					
	Failure to produce authority to transport controlled waste					
	Failure to produce waste disposal documentation					
	Illegal disposal of waste (Fly Tipping). The FPN level is set at the statutory maximum. Reduced to £300 if paid early					
	Housing Monetary/Civil penalties		£1500 (£1000 reduced charge if paid within 14 days) 3,000.00 5,000.00 5,000.00 30,000.00	1,500.00 3,000.00 5,000.00 5,000.00 30,000.00	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	0.00 0.00 0.00 0.00 0.00
	Non-compliance with the Smoke and Carbon Monoxide Alarm (England) Regulations 2015					
	First Offence					
	Second Offence					
	Further Offences PER OFFENCE					
	Non-compliance with section 46 Environmental Protection Act 1990 (domestic waste receptacles)					
	Civil Penalty for Housing offences under the Housing and Planning Act 2016					
	Pollution Control - Permitted Processes		1,650.00 1,188.00 155.00 257.00 362.00	1,650.00 1,188.00 155.00 257.00 362.00	1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19 1-Apr-19	0.00 0.00 0.00 0.00 0.00
	Application Fee					
	Standard process					
	Additional fee for operating without a permit					
	PVR I, Dry Cleaners and Reduced fee activities (1)					
	PVR I & II Combined					
	Vehicle Refinishers (VRs) and other Reduced Fee activities (2)					

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Reduced fee activities additional fee for operating without a permit		71.00	71.00	1-Apr-19	0.00
	Mobile screening and crushing plant		1,650.00	1,650.00	1-Apr-19	0.00
	for the third to seventh applications		985.00	985.00	1-Apr-19	0.00
	for the eighth and subsequent applications		498.00	498.00	1-Apr-19	0.00
	Annual Subsistence Charge					
	Standard process LOW		£772 (+104)*	£772 (+104)*	1-Apr-19	0.00
	Standard process MEDIUM		£1,161(+156)*	£1,161(+156)*	1-Apr-19	0.00
	Standard process HIGH		£1,747 (+207)*	£1,747 (+207)*	1-Apr-19	0.00
	Reduced fee activities Low/Medium/High		£79 £158 £237	£79 £158 £237	1-Apr-19	0.00
	PVR I & II Combined Medium Component		£113 £226 £341	£113 £226 £341	1-Apr-19	0.00
	Vehicle Refinishers Low/Medium/High		£288 £365 £548	£288 £365 £548	1-Apr-19	0.00
	Odorising of natural gas Low/Medium/High		£79 £158 £237	£79 £158 £237	1-Apr-19	0.00
	Mobile screening and crushing plant Low/Medium/High		£626 £1034 £1,551	£626 £1034 £1,551	1-Apr-19	0.00
	for the third to seventh authorisations Low/Medium/High		£385 £617 £924	£385 £617 £924	1-Apr-19	0.00
	for the eighth and subsequent authorisations Low/Medium/High		£198 £316 £473	£198 £316 £473	1-Apr-19	0.00
	Late Payment Fee		52.00	52.00	1-Apr-19	0.00
	Transfer and Surrender					
	Standard process transfer		169.00	169.00	1-Apr-19	0.00
	Standard process partial transfer		497.00	497.00	1-Apr-19	0.00
	New operator at low risk reduced fee activity		78.00	78.00	1-Apr-19	0.00
	Surrender: all Part B activities		0.00	0.00	1-Apr-19	0.00
	Reduced fee activities*: transfer		0.00	0.00	1-Apr-19	0.00
	Reduced fee activities*: partial transfer		47.00	47.00	1-Apr-19	0.00
	Temporary Transfer for Mobiles					
	First Transfer		53.00	53.00	1-Apr-19	0.00
	Repeat Transfer		10.00	10.00	1-Apr-19	0.00
	Repeat Following enforcement or warning		53.00	53.00	1-Apr-19	0.00
	Substantial change s10 and s11					
	Standard process		1,050.00	1,050.00	1-Apr-19	0.00
	Standard process where the substantial change results in a new PPC activity		1,650.00	1,650.00	1-Apr-19	0.00
	Reduced fee activities*		102.00	102.00	1-Apr-19	0.00
	Part A2					
	Application		3,363.00	3,363.00	1-Apr-19	0.00
	Additional fee for operating without a permit		1,188.00	1,188.00	1-Apr-19	0.00
	Annual Subsistence LOW		1,447.00	1,447.00	1-Apr-19	0.00
	Annual Subsistence MEDIUM		1,611.00	1,611.00	1-Apr-19	0.00
	Annual Subsistence HIGH		2,334.00	2,334.00	1-Apr-19	0.00
	Late Payment Fee		52.00	52.00	1-Apr-19	0.00
	Substantial Variation		1,368.00	1,368.00	1-Apr-19	0.00
	Transfer		235.00	235.00	1-Apr-19	0.00
	Partial Transfer		698.00	698.00	1-Apr-19	0.00
	Surrender		698.00	698.00	1-Apr-19	0.00
Asset Management	All Commercial Fees, Leases and Time charges	Negotiated	Varies	Varies	NA	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
Planning Service	Charge relates to carrying out responses to Environmental Information Regulations (EIR requests) - specifically relating to CON29 enquiries only		£30 per hour inc VAT	£30 per hour inc VAT	1-Apr-19	0.00
	Provide listed building advice		£60 per hour	£100 per hour	1-Apr-19	66.67
	Statutory planning application fees - set nationally cannot be changed locally https://ecab.planningportal.co.uk/uploads/english_application_fees.pdf	per application	as per statute	as per statute	1-Apr-19	0.00
	Complete Local Authority Search (LLC1 & Con29	per application	115.60	115.60	1-Apr-19	0.00
	Compiled, covering all required property enquiries)					
	Con29 Compiled Search	per application	93.60	93.60	1-Apr-19	0.00
	Local Land Charges Register Search (LLC1 only)	per application	22.00	22.00	1-Apr-19	0.00
	New street naming	per application	75.00	76.80	1-Apr-19	2.40
	New properties on new street or new	1	60.00	61.44	1-Apr-19	2.40
	property addresses on an existing street	2 to 5	90.00	92.16	1-Apr-19	2.40
	and	6 to 10	120.00	122.88	1-Apr-19	2.40
	Readdressing after notification (i.e. change subsequent to initial application)	more than 10	250.00	256.00	1-Apr-19	2.40
	Change to house name and Letter of confirmation of address	per request	plus £5 per property 50.00	51.20	1-Apr-19	2.40
<u>Building Control</u>	Additional Fee: Where a Completion Cert is requested, where works have been completed historically and no completion inspection has been undertaken		0.00	£90-£180	1-Apr-19	100.00
	Re-issue of Completion Certificates		35.00	50.00	1-Apr-19	42.86
	Standard fee's for Domestic Work. Category 1 - Erection or extension of a detached/attached domestic garage or car port up to 50m2		300.00	330.00	1-Apr-19	10.00
	Standard fee's for Domestic Work. Category 1 - REGULARISATION Erection or extension of a detached/attached domestic garage or car port up to 50m2		500.00	550.00	1-Apr-19	10.00
	Standard fee's for Domestic Work. Category 2 - Any extension with a total floor area which does not exceed 40m2		540.00	570.00	1-Apr-19	5.56
	Standard fee's for Domestic Work. Category 2 - REGULARISATION Any extension with a total floor area which does not exceed 40m2		900.00	950.00	1-Apr-19	5.56

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Standard fee's for Domestic Work. Category 3 - Any extension with a total floor area exceeding 40m ² but not exceeding 60m ²		630.00	660.00	1-Apr-19	4.76
	Standard fee's for Domestic Work. Category 3 - REGULARISATION Any extension with a total floor area exceeding 40m ² but not exceeding 60m ²		1,050.00	1,100.00	1-Apr-19	4.76
	Standard fee's for Domestic Work. Category 4 - Any extension with a total floor area exceeding 60m ² but not exceeding 100m ²		720.00	750.00	1-Apr-19	4.17
	Standard fee's for Domestic Work. Category 4 - REGULARISATION Any extension with a total floor area exceeding 60m ² but not exceeding 100m ²		1,200.00	1,250.00	1-Apr-19	4.17
	Standard fee's for Other Domestic Work. Category 5 - The provision of one or more rooms in a roof space		540.00	570.00	1-Apr-19	5.56
	Standard fee's for Other Domestic Work. Category 5 - REGULARISATION The provision of one or more rooms in a roof space		900.00	950.00	1-Apr-19	5.56
	Standard fee's for Other Domestic Work. Category 6 - Conversion of a garage to a habitable room		300.00	330.00	1-Apr-19	10.00
	Standard fee's for Other Domestic Work. Category 6 - REGULARISATION - Conversion of a garage to a habitable room		500.00	550.00	1-Apr-19	10.00
	Standard fee's for Other Domestic Work. Category 7 -The replacement of windows, roof lights, roof windows and external doors in an existing dwelling.		120.00	120.00	1-Apr-19	0.00
	Standard fee's for Other Domestic Work. Category 7 - REGULARISATION The replacement of windows, roof lights, roof windows and external doors in an existing dwelling.		200.00	200.00	1-Apr-19	0.00
	Standard fee's for Other Domestic Work. Category 8 - Re-roof of a domestic dwelling or external wall insulation cladding		180.00	180.00	1-Apr-19	0.00
	Standard fee's for Other Domestic Work. Category 8 - REGULARISATION Re-roof of a domestic dwelling or external wall insulation cladding		300.00	300.00	1-Apr-19	0.00
	Standard fee's for Other Domestic Work. Category 9 - Installation of Solid Fuel Burning appliance		360.00	360.00	1-Apr-19	0.00
	Standard fee's for Other Domestic Work. Category 9 - REGULARISATION Installation of Solid Fuel Burning appliance		600.00	650.00	1-Apr-19	8.33
	Standard fee's for Other Domestic Work. Category 10 -Installation of controlled domestic electrical installation (by non-competent person scheme)		POA	POA		
	Standard Charge for new dwellings for Other Category 1 - Number of dwellings-1		720.00	720.00	1-Apr-19	0.00
	Standard Charge for new dwellings for Other Category 1 - REGULARISATION - Number of dwellings-1		1,200.00	1,200.00	1-Apr-19	0.00

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Standard Charges for all other work Category 1 - Charge based on estimated cost of work £0 - £1000		180.00	180.00	1-Apr-19	0.00
	Standard Charges for all other work Category 1 - REGULARISATION Charge based on estimated cost of work £0 - £1000		300.00	300.00	1-Apr-19	0.00
	Standard Charges for all other work Category 2 -Charge based on estimated cost of work £1001 - £10 000		360.00	390.00	1-Apr-19	8.33
	Standard Charges for all other work Category 2 - REGULARISATION Charge based on estimated cost of work £1001 - £10 000		600.00	650.00	1-Apr-19	8.33
	Standard Charges for all other work Category 3 - Charge based on estimated cost of work £10 001 - £25 000		600.00	660.00	1-Apr-19	10.00
	Standard Charges for all other work Category 3 - REGULARISATION Charge based on estimated cost of work £10 001 - £25 000		1,000.00	1,000.00	1-Apr-19	0.00
	Standard Charges for all other work Category 4 - Charge based on estimated cost of work £25 001 - £50 000		720.00	780.00	1-Apr-19	8.33
	Standard Charges for all other work Category 4 - REGULARISATION Charge based on estimated cost of work £25 001 - £50 000		1,200.00	1,300.00	1-Apr-19	8.33
Market Service	Perimeter Stall (10% Reduction 2018/2019)					
	1 - 5	Monthly	446.76	446.76	1-Apr-19	0.00
	6 & 10	Monthly	284.13	284.13	1-Apr-19	0.00
	7 - 9, 12 - 14, 16 - 18, 68 - 76	Monthly	446.76	446.76	1-Apr-19	0.00
	11	Monthly	365.45	365.45	1-Apr-19	0.00
	15	Monthly	290.97	290.97	1-Apr-19	0.00
	19	Monthly	405.54	405.54	1-Apr-19	0.00
	88 + Electricity Standing Charges	Monthly	534.36	534.36	1-Apr-19	0.00
	Island stall					
	20 & 21	Monthly	446.76	446.76	1-Apr-19	0.00
	22 - 67, 78, 80 - 87	Monthly	386.06	386.06	1-Apr-19	0.00
	77 & 79	Monthly	405.54	405.54	1-Apr-19	0.00
	Stock Room					
	A1	Monthly	56.00	57.50	1-Apr-19	2.68
	A2, A3, C2,E2,F2, G2, J2, M2, P1, Q2, Q3	Monthly	68.20	70.00	1-Apr-19	2.64
	A4, B5	Monthly	34.85	36.00	1-Apr-19	3.30
	B1		20.05	21.00	1-Apr-19	4.74
	B2, B3	Monthly	22.80	23.50	1-Apr-19	3.07
	B4	Monthly	30.60	31.50	1-Apr-19	2.94
	C1, E1, F1, J1, K1, G1,H1, H2A, H2B, K2A, K2B, L1, L2A, M1 Q1A, Q1B	Monthly	45.50	47.00	1-Apr-19	3.30
		Monthly	34.15	35.00	1-Apr-19	2.49
		Monthly	34.15	35.00	1-Apr-19	2.49

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Stock Room Lights Per Quarter	Quarter	10.00	10.00	1-Apr-19	0.00
	Car Parking - Per Quarter (Inc CCTV Upgrades & Additional Security)	Quarter	130.00	133.00	1-Apr-19	2.31
	<u>Outdoor Daily Charges inc. VAT</u> <u>(10% Reduction 2018/2019)</u>					
	Monday					
	Small Stall 1 & 2	Daily	10.00	10.00	1-Apr-19	0.00
	Standard Stall 8 - 85 & 129 - 131	Daily	10.00	10.00	1-Apr-19	0.00
	Large Stall 3 - 7 & 86 - 128	Daily	10.00	10.00	1-Apr-19	0.00
	<u>Tuesday to Saturday (10% Reduction 2018/2019)</u>					
	Standard Stall	Daily	9.60	9.60	1-Apr-19	0.00
	Wednesday					
	Standard Stall	Daily	12.95	12.95	1-Apr-19	0.00
	Friday & Saturday					
	Small Stall 1 & 2	Daily	12.25	12.25	1-Apr-19	0.00
	Standard Stall 8 - 85 & 129 - 131	Daily	14.35	14.35	1-Apr-19	0.00
	Large Stall 3 - 7 & 86 - 128	Daily	16.05	16.05	1-Apr-19	0.00
	Storage Charges					
	Storage Boxes	Daily	3.50	4.00	1-Apr-19	14.29
	OMT Large	Weekly	22.65	23.00	1-Apr-19	1.55
	OMT Small	Weekly	18.40	19.00	1-Apr-19	3.26
	Fruiters Storage	Weekly	8.50	9.00	1-Apr-19	5.88
	<u>Outdoor Daily Charges exc. VAT</u>					
	Street Market					
	RMBC Casual Traders/ Multiple Trading Days	Daily	23.00	23.50	1-Apr-19	2.17
	Regular Traders	Daily	33.75	33.75	1-Apr-19	0.00
	Town Centre Farmers Market	Daily	£15/£20/£25	£15/£20/£25	1-Apr-19	0.00
	Wath District (Per foot)	Daily	1.30	1.30	1-Apr-19	0.00
	Miscellaneous Charges					
	Rotherham Crafters Inc Vat	Daily	6.00	7.00	1-Apr-19	16.67
	Car Boot Charity Admin Fee Plus Vat	Each Document	20.00	22.00	1-Apr-19	10.00
	Farmers Market Licence Fee Plus Vat	Daily	30.00	33.00	1-Apr-19	10.00
	Document Completion Fee Plus Vat	Each Document	10.00	10.50	1-Apr-19	5.00
	Out of Hours access charge plus Vat	Each Access	20.00	20.50	1-Apr-19	2.50
	Lease Assignment Fee Plus Vat	Each Assignment	£100/£250	£105.00/£260.00	1-Apr-19	
	Lease Renewal Fee Plus Vat	Each Lease	200.00	205.00	1-Apr-19	2.50
	Town Centre Pitch Stall Hire inc Vat	Each Hire	25.00	30.00	1-Apr-19	
	Rotherham Advertiser Pitch inc Vat	Weekly	25.00	25.00	1-Apr-19	0.00
	Water Admin. Charge Plus Vat	Monthly	18.00	20.00	1-Apr-19	11.11
	Concession Management Pitch Inc Vat	Each pitch	10.00	10.00	1-Apr-19	0.00
	Rival Market Licence Fee	Each Document	£125/£225/£275	£130.00/ £235.00/ £285.00	1-Apr-19	
	New Trader Incentive Exe Vat	Three months rent free incentive	Three months	Three months	1-Apr-19	
	Equipment Hire Concession Rate (Per Gazebo)	Each Gazebo	10.00	10.50	1-Apr-19	5.00
	Equipment Hire Normal Rate (Per Gazebo)	Each Gazebo	30.00	32.00	1-Apr-19	6.67
	Late Open/Early Close Fee - Market Hall Plus Vat	Each Offence	10.00	10.00	1-Apr-19	0.00
	Borough Fairs					

Service	Description of Fee or Charge	Unit of Charge	Current Charge 2018/19	Proposed Charge 2019/20	Effective Date	%age increase
	Bonfire Ground Wath	Annually	999.60	1,030.00	1-Apr-19	3.04
	Victoria Park	Annually	840.00	865.00	1-Apr-19	2.98
	Spring Fair Herringthorpe	Annually	2,100.00	2,155.00	1-Apr-19	2.62
	St Pauls Kimberworth	Annually	493.50	510.00	1-Apr-19	3.34
	Clifton Park	Annually	1,747.20	1,800.00	1-Apr-19	3.02
	Clifton Park	Annually	1,747.20	1,800.00	1-Apr-19	3.02
	Greasborough RC	Annually	861.00	885.00	1-Apr-19	2.79
	Wood Lea Common	Annually	535.50	550.00	1-Apr-19	2.71
Visa and Immigration Services	We Are Digital Online Visa Support (fee minus 2% SCL levy for administration and support)	Per Hour	40.00	40.00	# 01/04/2019	0.00
	Visa Biometric Support	Per Transaction	15.68	15.68	# 01/04/2019	0.00
Asset Management - Estates Team	Assignments (under £10k p.a)		575.00	600.00	01/04/2019	4.35
	Assignments (over £10k p.a)		750.00	800.00	01/04/2019	6.67
	Underlettings		300.00	325.00	01/04/2019	8.33
	Compound Licence		450.00	500.00	01/04/2019	11.11
	Retrospective Consents (Commercial)		750.00	800.00	01/04/2019	6.67
	Retrospective Consents (Residential)		350.00	400.00	01/04/2019	14.29
	Negotiation of early termination		350.00	400.00	01/04/2019	14.29
	Enfranchisement		750.00	800.00	01/04/2019	6.67
	Landlords Consent		500.00	550.00	01/04/2019	10.00
	Landlords Consent (Short Notice)		750.00	800.00	01/04/2019	6.67
	Restrictive Covenants		550.00	600.00	01/04/2019	9.09
	External Asset Valuation - Minimum Fee		500.00	550.00	01/04/2019	10.00
	Asset Transfer Lease (Surveyors Fees)		1,000.00	1,100.00	01/04/2019	10.00

BRIEFING	TO:	Overview and Scrutiny Management Board
	DATE:	16.01.2018
	LEAD OFFICER <i>(Full name, title and Directorate)</i>	Shokat Lal, Assistant Chief Executive Assistant Chief Executive's Directorate
	TITLE:	Budget Consultation 2019-20 & 2020-21

Background

- The scale and breadth of the budget proposals for 2019-2021 will impact the whole of Rotherham and its residents. For the first time, Rotherham Council intends to set a two-year budget in order to help deal with a further £30 million of required savings.

A number of proposals (ASRs) have been put forward from all services in order to help achieve these savings. A public consultation on the specific proposals took place from October 26th and closed on November 30th 2018.

As part of this consultation process, there was also a need to inform the public about the necessity of working in a different way and the scale of the challenges faced due to ongoing Government reductions, particularly, the cost of social care (one of the most expensive aspects of the budget) which helped to explain some of the difficult decisions faced by councils like Rotherham.

After reviewing budget consultation approaches from other areas, digital channels and social media proved more effective than public consultation events. Therefore a reduced number of face-to-face sessions were held, with the main focus on online engagement through the following channels:

 - Online questionnaire
 - Social media engagement – Facebook and Twitter
 - Short videos of the Leader answering budget related questions
 - Web content on Council website

A total of 1,181 people participated in the consultation overall, through online engagement, face-to-face sessions, letters and emails. The majority of the comments were made on social media. A breakdown of the responses follows.

Online Consultation

- The online consultation was open for 4 weeks from the 26th October to 30th November and consisted of 5 questions relating to the budget proposals and the proposed rise in Council Tax. A total of 76 people completed the online consultation, the main responses to the questions are as follows:

Q1. What Council services do you think are most important to the borough?

Adult Social Care – 43%
 Children's Services – 41%
 Disability Services – 20%
 Transport and Highways – 16%
 Waste Management – 16%
 Rotherham Sight and Sound – 16%

Q2. Are there any particular savings proposals for 2019-20 and 2020-21 that you would like to comment on?

Not to cut funding to the following:

- Sight and Sound – 20%
- Adult Social Care – 13%
- Learning Disability Services – 12%
- Children's Services – 12%

Q3. After reading our proposals are there other areas you want to see further reductions to?

Reduce Councillor Allowances – 20%
 Reduce Mayor's Expenses – 7%

Q4. What do you think would most improve the quality of life in your local community?

Community Hubs and services – 22%
 Reduced ASB and Crime – 20%
 Rotherham Sight and Sound – 17%
 Improved waste management – 17%

Q5. Given we are getting less funding from Government, would you prefer a Council Tax increase of:

Three per cent and protect £3 million of services – 26%
 Five per cent and protect £5 million of services – 18%
 A different increase – 26%
 No response – 29%

At what level would you prefer to set any increase of Council Tax?

Nil/none – 30%
 One per cent – 7%
 Any increase as long as public can see the benefit – 10%

Overall, 44% would agree to some increase in Council Tax, provided they could see the benefit.

Social Media Engagement

- 3.** Social media posts on the budget have included information, promotion of the drop-in sessions and online questionnaire and short video interviews with the Leader in which he answered pre-submitted questions from the public. The videos were hosted on the Council website and shared on social media. The number of people engaged are as follows:

No. of	Comments	Likes/	Shares/	Video	Total

	Posts		Reactions	Retweets	Views	Reach
Facebook	17	809	134	142	1,928	51,992
Twitter	42	195	47	62	4,698	100,046
YouTube	20				177	
Totals	79	1,004	181	204	6,803	152,038

Comments on the posts have generally been about:

- Councillor's allowances
- 'Free lunches' / 'free trips'
- The cost of the Mayor
- Number of councillors
- Leader's wages
- Senior Management wages
- Management/ staff wages
- Number of Managers/ staff
- Free car parking
- Road resurfacing
- Cost of recent waste changes
- Cost of interpreters
- Increases to Council Tax
- That decisions on the budget have already been made and the Council won't listen

The funding of Healthwatch, and cost of social care and children's services have been mentioned by one or two users, but they aren't common themes of the comments received on social media.

Face-to-face Consultation Sessions

4. In addition to the online engagement, three informal drop-in sessions were held in north, south and central locations in the borough. These sessions provided an opportunity for people that may not have been able to engage online to ask questions about how the Council is funded and how we will work in future.

- Monday 12th November, 4pm-6pm, Wickersley Library
Cllr Chris Read and Sharon Kemp attended
- Wednesday 21st November, 4pm-6pm, Rawmarsh CSC
Cllr Chris Read and Sharon Kemp attended
- Wednesday 28th November, 3pm-5pm, Riverside House Café,
Cllr Chris Read and Shokat Lal attended

A total of 32 people attended the 3 sessions in Wickersley, Rawmarsh and Riverside House, with 21 attending the session at Riverside House. The consultations in the other two areas were not well attended, with only 4 people attending at Rawmarsh and 7 people at Wickersley.

The main themes from the discussions were as follows:

- Adult Social Care
- Council Tax (willing to pay more for better services)
- Services need to be more joined up, move to digital services (but vulnerable people still need face-to-face assistance)
- Litter/fly tipping
- Grounds maintenance
- Concerns regarding the proposed cuts to Healthwatch
- Effect this will have on the deaf community who rely on Healthwatch for translators
- Need to look at the turnover of apprentices (and how the Council needs to do more to keep them)

Letters and emails:

A number of letters and emails were received from community organisations, prominent figures and service users opposing the proposed cuts to the following services:

- Healthwatch – 45 letters (including one with 28 signatures in support)
- Rotherham Sight and Sound – 24 letters

The letters regarding Healthwatch were all about how valuable people found the service and how much they had helped individuals in terms of advocacy, advice and support for vulnerable adults and families.

The letters in support of Rotherham Sight and Sound also mentioned how invaluable the service was in providing information, peer support and social activities for people with sight and hearing loss to enable them to remain independent and prevent loneliness and isolation.

Of particular concern for both organisations was the number of people they currently support and the impact on service users (particularly the deaf community in Rotherham) if there was nothing to replace them.

Recommendations

5.	1. To note and consider the findings as part of the overall budget discussions

Appendix A – Letters from Organisations

Dear Anne-Marie

Cuts to prevention services for blind and partially sighted people in Rotherham:

We write concerning the decision taken by the Council to end a range of prevention services including the service supporting blind and partially sighted residents of Rotherham.

About RNIB:

We are the largest organisation of blind and partially sighted people in the UK. RNIB's Connect network is a growing community that brings together over 27,000 people across the UK affected by sight loss, including blind and partially sighted people, their friends, families and carers. More than 80 per cent of our Board of Trustees are blind or partially sighted. We support, empower and involve thousands of people affected by sight loss to improve lives and challenge inequalities.

As a campaigning organisation, we defend the rights of blind and partially sighted people to receive the vision rehabilitation/prevention services that they are entitled to and that meets their needs. We also campaign to ensure that those responsible for commissioning prevention/rehabilitation services adequately resource these services to ensure that they meet the needs of blind and partially sighted people and those at risk of sight loss.

The issue:

The proposal to not renew the funding for sight loss provision (page 21 of the Budget Options 2019/20 and 2020/21 paper presented to the Overview & Scrutiny Management Board on 24th October).

Living with Sight Loss:

There are an estimated 8,330 people living with some degree of sight loss in Rotherham. Of this total, 5,360 are living with mild sight loss, 1,870 are living with moderate sight loss and 1,100 are living with severe sight loss.

Cost of Sight Loss:

There are a number of different costs associated with the provision of eye health services, such as direct costs which includes inpatient procedures, outpatient procedures, residential and community care services and the ongoing treatment of eye conditions. There are also indirect costs caused by sight loss, including the provision of unpaid care by family and friends to those with sight loss, lower employment and absenteeism.

In NHS programme budgets, the combined spend on problems of vision in NHS Rotherham is £10.7 million pounds, or £39 per person in the general population. The proportion of overall programme budget spent on problems of vision is 3.3%.

The total indirect cost of sight loss is estimated to be £22,760,000. million pounds.

The indirect cost of sight loss per person is £90 in the general population.

Support:

The provision of emotional and practical support at the right time can help people who are experiencing sight loss to retain their independence and access the support they need. Patient experience in the eye clinic is crucial. It is here that people receive their diagnosis, undergo treatment and potentially go through the process of receiving a Certificate of Vision Impairment (CVI). Equally, when someone experiences sight loss it is vital for them to have support in their homes and communities. This could include social care paid for and provided by local authorities.

Falls are more common, and also more likely to have serious outcomes, amongst older people. In some cases, falls can lead to serious medical problems and a range of adverse outcomes for health and wellbeing. In Rotherham, as of 2015, it is estimated that:

1,045 people with sight loss aged over 65 experience a fall per year.

Of these falls, 494 are directly attributable to sight loss.

80 people aged over 65 with sight loss experience a severe fall per year (here, a severe fall is defined as a fall that results in hospital admission through A&E).

Proposal:

Whilst RNIB appreciates the very severe budgetary pressures on the Council at the present time, it is still under an obligation to ensure that spending decisions affecting vulnerable customers are made in a lawful manner.

We would like to appeal to the council to take the following steps:

Undertake a full assessment of the Council's obligations in respect of the Care Act and the impact that any proposed cuts to preventative services provided by voluntary organisations are likely to have on the discharge of these obligations.

Ensure that any decision taken by the Council in respect of preventative services is taken lawfully including a full Equality Impact Assessment.

RNIB would welcome further conversations with RMBC around support for people living with sight loss across the area, as we have had (successfully) in the past.

With thanks

Scott

Scott Jobson

Network Manager Yorkshire & Humber

RNIB (Royal National Institute of Blind People) Fairfax House Merrion Street Leeds

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w: www.rnib.org.uk

tw: www.twitter.com/RNIBYorks

30 November 2018

Mrs S J Keene
Independent Chair
Rotherham Safeguarding Board,
Riverside House,
Rotherham

Dear Sharon,

Budget 2019/20 - consultation response.

Many thanks for the opportunity to contribute to the consultation in respect of Rotherham Metropolitan Borough Councils budget proposals, for your letter and the helpful meeting this week.

The proposal to achieve a two year budget is very positive and will assist in providing for stability and certainty, especially with those services most influenced and affected by demand management pressures. The work to benchmark expenditure and service outcomes will inform service transformation to achieve budget balance in the future. The commitment to Adult Services stability and sustainability in this and previous year's budget process is recognised.

In the context of the near impossible demands from Central Government for budget reductions in Local Authorities, the approach set out in Rotherham is welcomed. The Adult Safeguarding Board has seen at first hand the consequences of limited budget provision and has been only been able to develop in the last three years as a result of the determination, dedication and commitment of staff in Rotherham Metropolitan Borough Council and partner agencies.

As with other services, progress has been limited by the resource envelope. You are aware from our ongoing, regular and valued discussions that the absence of dedicated policy, performance and administrative support has meant that developments in the Adult Safeguarding Board have been slower than anticipated, slower than officers would want and arguably slower than should be the case.

As Independent Chair, my perception is that staff from Adult Services have endeavored to deliver the change necessary within the resources available and in the context of significant staffing change in the service. Their commitment and support has been appreciated. Thanks are also due to wider RMBC staff and partners in other agencies, particularly the Health Service, who have enabled specific developments to take place.

In the next two years it is crucial to build on existing developments and create additional momentum in order to keep pace with the requirements and standards of a modern Adult Safeguarding Service.

The Board has identified significant areas for development which include:

- Service user and carer engagement
- Prevention and early help
- Policy and procedure development
- Quality and assurance
- Multiagency training

The pace of change and ability to deliver on these priorities will be influenced by the resources available. Ongoing review will be required in order to be satisfied that the work of the Board and multiagency responses remain appropriate and safe.

It is fully recognised that financial responsibility for safeguarding is not the sole responsibility of RMBC and other Statutory Agencies have a part to play. I look forward to ongoing discussion and engagement as the detailed prioritisation of budget, partnership and service development takes place.

With Best Wishes

Yours sincerely,

Sandie Keene CBE
Independent Chair
Rotherham Safeguarding Adult Board.



RECEIVED

21 NOV 2018

Rotherham MBC

Ms Sharon Kemp
 Chief Executive
 Rotherham Metropolitan Borough Council
 Riverside House
 Main Street
 Rotherham
 S60 1AE

Our Ref: SC5580

16 November 2018

Dear Sharon

I am writing to you regarding the proposal to withdraw funding from Rotherham Sight and Sound, which is contained within RMBC's recently published budget proposals.

As you will be aware, I have expressed concern for several years about the support for and services made available to Rotherham's sensory disabled community.

It is therefore of significant concern that the very service RMBC has frequently pointed to as an example of the support it does provide is itself facing being defunded, only a relatively short time after its initial commissioning.

Sight and Sound provides a variety of services to the community, many of which had previously been provided by the council directly, but which are no longer viable to be performed in house. Services such as helping sensory disabled people to read and understand letters, assisting with arranging medical appointments and ordering repeat prescriptions are absolutely essential for many with sensory disabilities.

Furthermore, sensory disabled people are particularly vulnerable to isolation, loneliness and marginalisation. Social and support groups

Sarah Champion

Member of Parliament for Rotherham

Moorgate Crofts Business Centre, South Grove, Rotherham, S60 2DH

T: 01709 331035

sarah.champion.mp@parliament.uk

www.sarahchampionmp.com



facilitated by the Sight and Sound Service provide a vital link for the community. Should they be ended, I am troubled that deeper marginalisation may be the inevitable result.

I am aware that the proposals within the budget suggest that the service will transition to being self financing. However, I also know that media reports quoting sources from the service suggest this approach was not previously discussed with them, nor is it deemed viable.

I therefore consider it likely that the withdrawal of local authority funding may result in the ending of the service altogether. Given the paucity of alternative services for the sensory disabled community in Rotherham, the effects of this could be devastating.

Whilst I of course recognise the extremely challenging financial situation the council faces as a consequence of massive cuts in central government funding, I would urge RMBC to consider all options to ensure the Sight and Sound Service remains viable and that the Rotherham's sensory disabled community continue to be able to access the services and support on which they depend.

I would be grateful if you could ensure my comments are considered as part of the public consultation on the budget proposals and for any reassurance you may be able to provide.

I look forward to hearing from you.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'Sarah Champion', written over a faint, light blue circular stamp.

Sarah Champion MP
Member of Parliament for Rotherham

Oak House
Moorhead Way
Bramley
Rotherham
S66 1YY

Direct Dial: 01709 302702
Our ref: CE/JR
Email: Christopher.edwards7@nhs.net
Date: 28th November 2018

By email to: Sharon.kemp@rotherham.gov.uk

Sharon Kemp
Chief Executive
RMBC
Riverside House
Main Street
Rotherham
S60 1AE

Dear Sharon

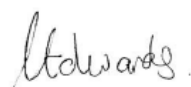
Thank you for your letter dated 17th October 2018.

NHS Rotherham CCG understands the significant budget pressures you face and welcomes the chance to respond to your consultation.

We will need to work closely with you on your plans for Adult and Children's services to ensure we maximise the benefit of the Rotherham Pound. We also need to ensure that we fully understand any changes to services that will impact on the services commissioned by NHS Rotherham CCG.

We have already started to work even closer together with our joint Rotherham Health and Social Care Place Plan and our joint Better Care Fund. It is important that we continue to implement our plans as the budget reductions are implemented. We look forward to continue working closely with you over the coming years to jointly meet this significant challenge.

Yours sincerely



Chris Edwards
Chief Officer NHS RCCG



Dr Richard Cullen
Chair of NHS RCCG

Nathan Atkinson
Assistant Director Strategic Commissioning
Adult Care, Housing and Public Health
Rotherham Metropolitan Borough Council

24 November 2018

Dear Nathan,

Many thanks for the opportunity to discuss the funding and contract situation regarding Healthwatch Rotherham services.

Among its duties under the Health and Social Care Act 2012, Healthwatch England has a legal requirement to provide general advice and support to local authorities and have an opinion on the effectiveness of Healthwatch services.

The main points of our discussion and issues we covered are summarised below:

Proposed level of funding for Healthwatch Rotherham

The proposal document presented to Rotherham Borough Council is to reduce the budget from £156,735 to £90,000 i.e. a 40% reduction in funding. This will be the second reduction in two years for Healthwatch Rotherham and appears disproportionately high relative to the overall cuts Rotherham Borough Council has to make.

Central Government provides funding for local Healthwatch through two routes: 1) the Local Government settlement and 2) the Local Reform and Community Voices section 31 Grant (LRCV). The Local Authority Social Services letter (LASSL) sets this out and also explains that the LRCV grant is in fact the smaller element of these two Healthwatch funding streams with the larger element having been rolled into the Local Government Settlement.

An indication of the balance of funding between these three different activities can be gauged from Annex A of the LASSL, which sets out a national LRCV grant of £33m with £13.8m (41%) allocated for local Healthwatch. Using this as a guide it would suggest that the funding for Healthwatch activity in Rotherham would fall in the region of £80,000, with an additional higher amount allocated for Independent NHS Complaints Advocacy. Comparing this with the £90,000 budget proposed for Healthwatch Rotherham (which would be funding both the Healthwatch Rotherham service and the Independent NHS Complaints Advocacy service) this indicates that in reality Rotherham Borough Council is making around £45,000 available for the Healthwatch activity which is significantly lower than the indicative LRCV allocation of around £80,000 (and even lower when taking into account the additional funding for Healthwatch activity that is allocated in the Local Government Settlement).

Healthwatch Viability

Healthwatch England has serious concerns that an effective Healthwatch can be delivered on the proposed budget. This would place Rotherham as possibly the lowest funded

Healthwatch in England and a significant outlier compared to Healthwatch serving a similar population size. The concern is that this level of funding would not allow sufficient staffing to deliver a full time and effective service, including advice and information which is one of the statutory activities of Healthwatch. It could also result in reduced leadership function which is a key ingredient in Healthwatch being able to convert evidence into insight for the health and care system. Furthermore, the National Committee of Healthwatch England would need to consider very carefully if such a proposal jeopardised the reputation of Healthwatch before issuing the brand licence.

Prospective market

With the proposed level of funding we question whether there is a market to deliver an effective Healthwatch service. This could jeopardise continuity of service, lose the knowledge and expertise built up through the current staff and volunteers and could result in further costs incurred through the procurement process itself.

Healthwatch England recognise the financial pressures and difficult decisions facing local authorities in the current climate. However, the vast majority of councils have chosen to recognise the importance of giving their community a voice by maintaining their investment in their local Healthwatch in the context of other, very difficult decisions.

We are working closely with commissioners and providers of Healthwatch across England to develop a new quality framework to help commission and deliver an effective Healthwatch which we very much hope will assist local authorities going forward.

Healthwatch England are committed to working with Rotherham MBC to support the commissioning and delivery of an effective Healthwatch. We will await the results of the consultation on the current proposals to see how we can best support Rotherham MBC and Healthwatch Rotherham.

Kind regards

Gavin Macgregor
Head of Network Development

Submission to Rotherham MBC relating to the proposal not to renew the current contract funding Rotherham Sight & Sound

Background

We were originally approached in late summer 2016 by RMBC to partner with them to provide a range of services to support people with a sensory impairment in Rotherham. Initially this was offered as contract until 31st March 2018 but SRSB stated that it would not be practical for in effect a 1 year contract and eventually a 2 year contract to 31st March 2019 was agreed, the variation to 2 years being done under “officers delegated powers”.

The proposal to not renew the funding (page 21 of the Budget Options 2019/20 and 2020/21 paper presented to the Overview & Scrutiny Management Board on 24th October) states “The new service called Rotherham Sight and Sound, located at Ship Hill in Rotherham town centre commenced in October 2017. It is delivered by Sheffield Royal Society for Blind. Funding for the project was agreed for a two year period and the provider agreed that it would be a time limited investment to pump prime their Rotherham offer, with a view to the service being self-financing from there on in.”

There are 2 errors in this statement which we want to highlight and should be corrected:

- The service actually commenced in April 2017 with the Ship Hill Centre opening on 1st August 2017
- More importantly, SRSB were never made aware that the service was intended to be self-financing at the end of the initial 2 year term. The original proposal agreed at the Cabinet & Commissioners Decision Making Meeting on 12th September 2016 (page 173) states “The new service will be monitored for outcomes/outputs and value for money tested throughout the pilot period and a new service specified based on the findings of the review. A tender on the open market would ensue commencing September 2017 to secure services beyond the end of March 2018 – on conclusion of the pilot period.

Had SRSB been made aware that the service was to be self-financing after the initial 2 year term we would not have entered into the contract.

We know how difficult it is to raise sustainable funding – SRSB was established 158 years ago and throughout that period has been helped by numerous substantial legacies. The people that left us that money expected it to be used for the benefit of people in Sheffield so it is not available for Rotherham. It will be many years before we can expect to generate sufficient income in Rotherham to fully fund the service. The annual operating costs for Rotherham for the year ended 30th June 2018 were £194,707 as per our audited accounts, so even with £140,000 of income from RMBC we have invested heavily ourselves. We did not incur this level of costs through poor management; it was a conscious decision to develop a service for the long term, confident that the quality of our services would secure a further contract when it went out for tender.

Impact of the decision to not renew the funding

1. Rotherham Sight & Sound (RSS) will cease to exist and RMBC will be letting down almost 700 service users.
2. The number of people not receiving support with their disability will increase.
3. The number of people referred by RSS to social services for support will decline to nothing - This is a very big negative in terms of the council's responsibilities under the Social Care Act 2014.
4. RSS currently issues equipment on behalf of RMBC, with a home demonstration/training in the safe use of the equipment if required. Without RSS, RMBC staff will have an increased workload **OR** service users will go without equipment or training in the safe use of the equipment. Single Point of Access (SPA) were delighted when we took over from them the issuing of equipment as they felt they were not giving the service users a good level of service.
5. Without RSS some 700 service users will not have a hub for social and leisure activities. This will result in social isolation which impacts upon wellbeing in terms of both their mental and physical health.
6. The Eye Clinic Liaison Officer (we understand that you fund this service) has benefitted greatly from our service, being able to refer people to us confident in the knowledge that they will receive a good service from us. Without RSS there will be no organisation for the ECLO to refer patients to, which is the unenviable situation she was in prior to us operating in Rotherham.
7. A decline in mental and physical health will result in much more costly interventions in the future in terms of both health (hospital admissions) and social care. It is difficult to evidence what doesn't happen in the future as a result of early intervention but there is a lot of national evidence to support this.
8. Without RSS the service users will not receive any welfare benefits service, thereby reducing the "Rotherham pound" which will have a negative impact upon the general economy of Rotherham.
9. Without RSS the service users will struggle to access services from statutory organisations e.g. Disabled Parking Permits (Blue Badge), disabled mobility passes (bus pass) amongst many other services.
10. Without RSS there will not be any awareness raising of good eye health, thereby increasing the likelihood of sight loss in the future.
11. Without RSS there will not be any promotion to statutory and commercial businesses around accessibility of information or training for the staff of those organisations in visual and hearing impairment awareness. This will result in more isolation for service users with all the associated negative impacts.
12. Without RSS the "Living with Sight Loss Course" will not happen. This introduces people who have started to lose their sight to the various support services they can expect to receive, technology etc., enabling them to live as independently as possible.

13. Many local sight/hearing impairment support groups meet at our Ship Hill Centre (free of charge) and without that facility they will struggle to exist. These groups include the Rotherham Hard of Hearing Group, Rotherham Macular Group, Cochlear Implant Group and Tinnitus Support Group.
14. RSS operates the “Hear to Help” scheme on behalf of Action on Hearing Loss providing a drop in service for hearing aid battery, tubes and minor repairs. Without RSS the town centre drop in, Monday to Friday 9:30am to 3:30pm, will no longer be available for people who are hard of hearing.

The above points are endorsed by a statement from Visionary -

“Visionary is the membership organisation for local sight loss charities throughout the UK. We are concerned that the proposed changes to the services provided by Sheffield Royal Society for Blind will have a significant negative impact on blind and partially sighted people. People living with visual impairment are at risk of isolation and loneliness which can have a long term detrimental impact on mental and physical well-being; therefore it is crucial that these factors are considered in any decisions taken which will increase risk factors already present for blind and partially sighted people.”

Fiona Sandford, CEO, Visionary, November 2018”

Reference Documents

Living with Sight Loss: Updating the National Picture – RNIB/NatCen Social Research 2015 (Copy attached)

This covers many aspects of a visually impaired person's life but a few points worth picking out:

- Wellbeing - The latest figures show that USoc respondents with sight loss are nearly three times as likely as people with no impairment to report feeling depressed.
- Health - Respondents with sight loss are 24 times more likely than respondents with no impairment to report bad or very bad general health than those without any impairment.
- Work - Respondents with sight loss are less likely to be in work than respondents with no impairments.
- Finance - Respondents with sight loss are less likely to be high earners and more likely to be on a low income.
- Welfare Benefits - Respondents with sight loss are more likely than those without impairments to have had difficulties accessing benefits services.

Depression and anxiety in visually impaired older people. - Ophthalmology. 2007 Feb;114(2):283-8. Evans JR, Fletcher AE, Wormald RP.

Visually impaired people had a higher prevalence of depression compared with people with good vision. Of visually impaired older people, 13.5% were depressed (GDS-15 score of 6 or more) compared with 4.6% of people with good vision.

Questions

Have RMBC carried out an Equalities Impact Assessment on the withdrawal of this service as a consequence of not renewing the funding?

Have RMBC considered the potential for increased workload on a reducing RMBC staff with the resultant impact this will have on both service users and RMBC staff?

Have RMBC considered how much potential unidentified need there will be as a result of no referrals being generated by RSS?

Have RMBC considered how this will have a negative impact upon their prevention agenda?

Have RMBC considered that they are storing up an enormous cost for the future as a result of all the issues highlighted under the preceding Impact section? This cost will significantly outweigh the short term savings through not renewing the RSS contract.

Have RMBC considered the impact on British Sign Language users and their user-led representative organisation, Deaf Futures?

Have RMBC considered the impact of the loss of service provision in Rotherham resulting from the added value contributed by SRSB (£54k year ended 30th June 2018).

From: Short, Peter-Cllr
Sent: 23 October 2018 09:39
To: Lal, Shokat
Cc: Cowles, Allen-Cllr; Kemp, Sharon
Subject: Budget Savings Option/Restructure of Democratic Services

Dear Shokat,

As deputy leader of the UKIP opposition group and also a member of the OSMB I wish to register my concerns over the proposal of the reduction of the scrutiny support team by one officer, my reasons are outlined below.

Scrutiny Officers provide vital support to Councillor Members who sit on Committees, BOARDS and Commissions, I have found their involvement and commitment to be so important and I do not wish to see this good work diminished in any way in the future.

The past has shown that good scrutiny work must be “seen to be done”, in order to ensure historical mistakes are not made again. Indeed the people of Rotherham will be looking at the work that scrutiny committees do, and at this moment of our Towns progress when Commissioners have now left it will be seen as a negative move.

I do understand that budget savings must be made, however the proposed restructure of Democratic Services to include the reduction scrutiny of one officer will send the wrong message at this time. Therefore I cannot support this action and ask we think again of other ways to save money within the department.

Yours sincerely
Cllr Peter Short Sitwell Ward

Tony Clabby

From: phil.turner22@BTInternet.com
Sent: 28 November 2018 12:00
To: chris.read@rotherham.gov.uk
Cc: Tony Clabby
Subject: Proposed cuts to Rotherham Healthwatch budget

Sent from my Huawei Mobile

Dear Cllr Read,

Proposed cuts to Rotherham Healthwatch's budget:

Rotherham TUC was shocked and appalled by the savage cuts proposed to Rotherham Healthwatch's budget by Rotherham Council, which will have a huge impact on its advocacy service. TUC members were unanimously opposed to the planned cuts.

Representing thousands of trade unionists across the borough, trade unions see the severe daily damage to people's lives being done by Tory government cuts to health and social care. We believe a Labour council should be fighting such cuts, not implementing them.

We can see no justification for these cuts other than to weaken or remove entirely the vital voice that Healthwatch gives to the most vulnerable.

We urge the council to reconsider so that support can continue for adults and families when they need it most.

Yours sincerely,
Phil Turner secretary
Andy Searson, chair

Medium Term Financial Strategy 2018 to 2021

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Foreword by Leader

Rotherham Council is entering the next stage of our journey. In the last two years we have redefined what we stand for, through a clear vision for the borough and organisation. We've changed how we make decisions, so we're more open and accountable than ever before. We've redesigned how we work with other agencies, to drive forward some of the key changes we want to see. And even as we face unprecedented financial pressures, we're working hard to deliver better services, focussed on the priorities set for us by the public.

We have some of the best performing schools in the region, and we have invested heavily in the improvement of our Children's Services to ensure we offer the best support to our most vulnerable children, in order to give them the best start in life.

We are transforming our adult social care, to empower every adult. We are working alongside communities to keep our neighbourhoods looking their best, and we're cracking down on those who would litter and damage the local environment.

And we continue to work alongside the private sector and our partners in the Sheffield City Region to create jobs, opportunities and new businesses.

As we move to the next stage with this, our updated Medium Term Financial Strategy, two themes stand out that will be necessary to deliver our Council Plan Priorities; working closely with our partners - in all sectors - so we can deliver seamless services to residents in the most efficient way; and working more closely with our neighbourhoods so that we're meeting residents' needs more effectively and helping people to live healthier, happier lives in their own communities.

In achieving our priorities, it is important that the Council has robust procedures in place to ensure that it is aligning its budget with the stated priorities and managing its finances effectively. Financial planning is a key aspect of setting a balanced budget each year. The Medium Term Financial Strategy helps us to focus on the financial challenges, risks and uncertainties ahead, in the delivery of value for money services.

It is a measure of the progress that we've made over the last two years that all decision making powers were returned to the Council in September 2018 with the Council now having full democratic control of all its services. We will continue to see that journey through, to ensure that government and residents alike can be assured of strong and effective governance into the future.

Councillor Chris Read

Leader of Rotherham Council

Shaping our Financial Future

Rotherham – A great place to live, work and invest

Rotherham covers 110 square miles encompassing a wide variety of urban, suburban and rural environments, with 70% of the area being open countryside, nearly all green belt. Rotherham lies close to the city of Sheffield and enjoys easy access to the Peak District National Park. The Borough has a growing population of 263,400 which is becoming increasingly diverse, with around one person in 10 from a minority ethnic group.

Rotherham has a proud industrial heritage of coal mining and steel making, the latter still being a large employer in the town. Former industrial areas have been regenerated, creating thousands of new jobs or reclaimed for greenspace. Rotherham has one of the fastest growing local economies and employment has grown rapidly over recent years whilst unemployment has fallen. The Advanced Manufacturing Park and neighbouring Waverley housing development are delivering 3,900 new homes and 3,500 jobs over a 20 year period.

Health in Rotherham is generally poorer than average with life expectancy below the English average although it has risen over the last decade. Rates of coronary heart disease have reduced significantly over the last 10 years but the Borough still has high rates of disability and long term sickness.

Adult qualification levels are below average, notably degree level skills, but these have improved greatly in recent years and Rotherham College has just opened a university centre in the Town Centre. Most children attending Rotherham's schools have good achievement, above the national average at Foundation Stage whilst attainment and progress between primary (KS2) and secondary (KS4) is just below the national average.

Rotherham has excellent transport links to the rest of the region and country, being well served by the motorway network. Bus services provide good local transport and there are rail connections to Sheffield, Leeds, Manchester, York and other cities. A new innovation is the Tram Train which connects Parkgate, Rotherham Central, Meadowhall and Sheffield. There are five international airports within 80 km of Rotherham, including Manchester.

Rotherham offers a good quality of life combined with a relatively low cost of living. House prices have risen over the years and the average house in Rotherham costs £135,000 but this is far below the English average of £235,000. Rotherham people are very proud of their local parks and country parks, particularly Clifton Park which has won national awards.

Rotherham has numerous visitor attractions, notably the stately home of Wentworth Woodhouse which is now being restored. The Magna Science Adventure Centre is a well-established visitor attraction and a major new development is the £37 million Gulliver's Valley family resort in the south of the Borough. There are also the ruins of Roche Abbey and the award winning Clifton Park Museum which has recently been refurbished. The Borough also has a Civic Theatre, a thriving sports scene and four leisure centres.



Rotherham has a steadily growing population which reached a record total of 263,400 in 2017. The population is growing as a result of natural increase (more births than deaths), net inward migration and increased life expectancy. Rotherham has 161,400 people of working age (61%), slightly lower than the English average.

Rotherham has an ageing population whereby the number of older people is increasing fastest, and their health and social care needs place increasing pressure on social care budgets at a time of prolonged financial constraint. There are 51,000 people aged 65 or over including 6,000 people aged 85 or over, whose numbers are projected to increase by a third over the next 10 years. Rates of disability place further pressures on social care budgets, with 11.4% of the population (30,000 people) claiming disability benefits compared with 7.8% nationally.

There are 50,900 children aged 0-15 in Rotherham and 26,100 young people aged 16-24. Whilst most children get a good start in life, child poverty is polarised across the Borough and life chances vary. Rotherham has a lower proportion of young people aged 18-24 than the national average due to people moving elsewhere to study or work. The number of Looked after Children has increased from 380 in 2012 to 662 in 2018 and Children in Need increased from 1,423 in 2016 to 1,683 in 2018. These increases have placed significant pressure on the cost of children's social care.

The Council has undergone a major improvement journey since May 2015. A corporate Improvement Plan has been fully implemented and Children's Services have been transformed, now rated "Good" by Ofsted. The Government appointed Commissioners departed in September 2018 and all decision making powers were returned to the Council. An independent health check will be conducted in February 2019 and submitted to Government before the formal end of the intervention in March 2019.

The Council is committed to invest in improvements and this Strategy is critical in setting out our approach over the next 3/5 years.

Shaping our financial future to deliver our priorities

The Council's vision is:

"Rotherham is our home, where we come together as one community, where we seek to draw on our proud history to build a future we can all share. We value decency and dignity and seek to build a town where opportunity is extended to everyone, where people can grow, flourish and prosper and where no one is left behind."

To achieve this as a Council we must work in a modern, efficient way, to deliver sustainable services in partnership with other local agencies and our communities, looking outwards but focused relentlessly on the needs of our residents. To this end we set out four priorities:

- Every child making the best start in life,
- Every adult secure, responsible and empowered,
- A strong community in a clean, safe environment,
- Extending opportunity and planning for the future,

The Council values and prioritises collaboration with its partners and the Rotherham Plan provides a framework for partners' collective efforts to create a borough that is better for everyone who wants to live, work, invest or visit here.

The Rotherham Plan sets out the significant initiatives or "game changers" that partners will be focusing on until 2025. Development of the Plan drew on the extensive consultation programme carried out in 2015 and the subsequent engagement. The Plan builds on the themes of the Rotherham Together Partnership which were:

- Bringing people together to create a stronger sense of community spirit;
- Promoting opportunity and equality to help everyone benefit from a growing economy and;
- Creating welcoming places where people feel safe and encouraged to lead active lives.

Our resources are aligned to the delivering of these priorities in a more transparent and effective way with a clear focus on value for money.

Sheffield City Region

Rotherham lies at the centre of the Sheffield City Region and its Combined Authority. Further powers and resources may be devolved to the Mayor and Combined Authority if agreement can be reached in the future. This could include the powers from the 2015 Devolution Deal with Government, such as the £900m of funding to help grow the city region economy and improve adult skills and training.

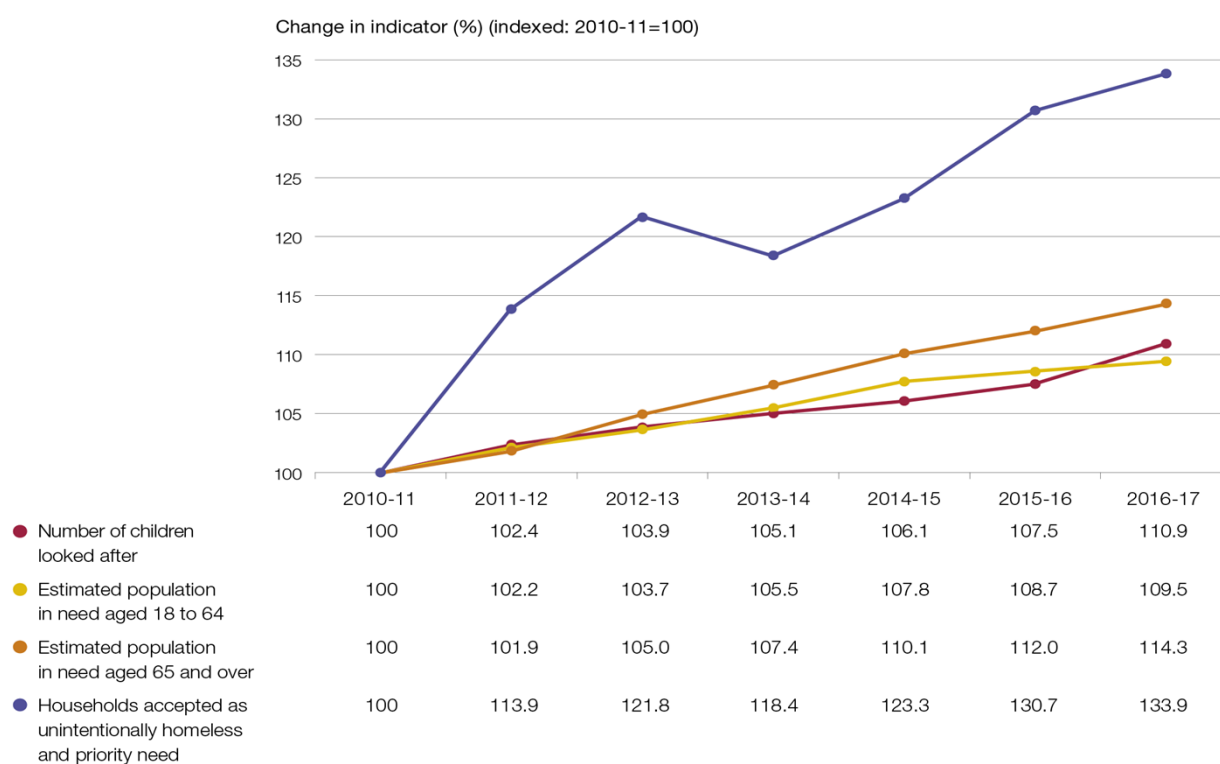
2019 and beyond

National and Financial and Economic Context

Local authorities in the UK are under continued pressure for demand for services, particularly regarding social care. The Local Government Association estimates an £8bn funding gap for local government services by 2025. This is coupled with a period of funding uncertainty as the move to 75% business rates is not expected until 2020/21, the Adult Social Care Green Paper has not yet been published and the next Comprehensive Spending Review not being announced until Spring 2019.

Change in demand in key local authority service areas in England

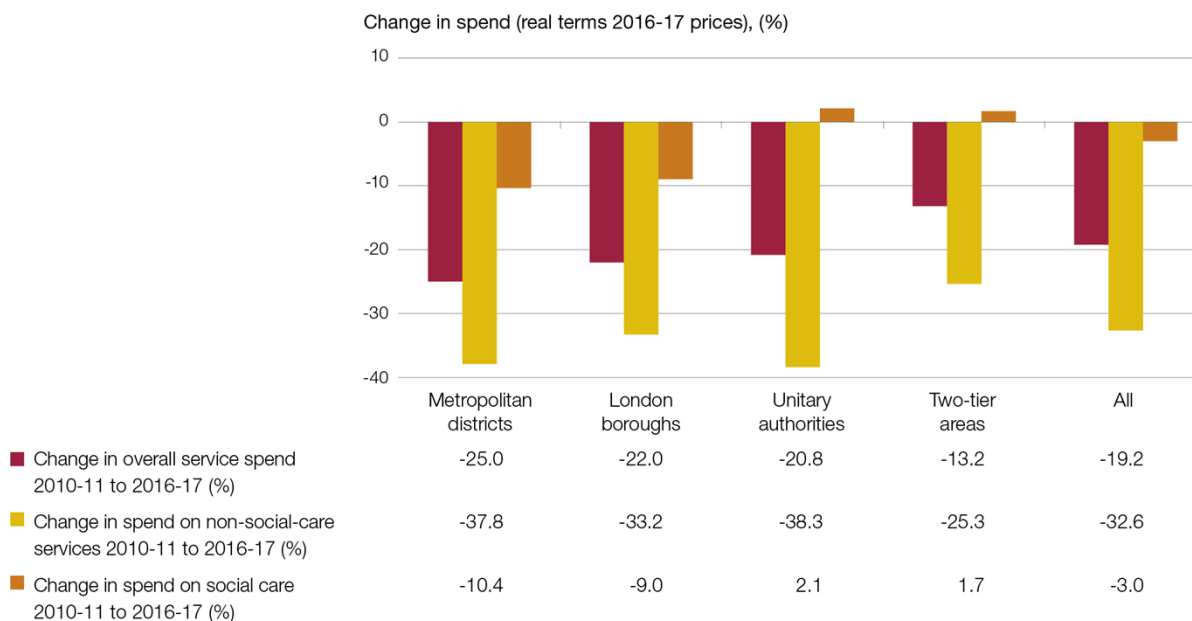
There has been growth in actual or potential demand in a range of core service areas



Source: National Audit Office analysis of departmental data. See standalone methodology

Change in overall service spending by type of local authority in England, 2010-11 to 2016-17

The reduction in overall service spend in different authority types is the net outcome of limited falls or even growth in social care spend offset by large falls in other service spending



Notes

- 1 'Non-social-care services' includes non-schools education services.
- 2 The 'Two-tier areas' data series combines the data from the shire districts and county councils.

Source: National Audit Office analysis of Ministry of Housing, Communities & Local Government data. See standalone methodology

Funding

In October 2015, the Chancellor of the Exchequer announced that the Government was committed to allowing local authorities to retain 100% of locally collected business rates, with a planned implementation date of 2019/20. However, following the General Election in May 2017, the implementation was paused. Notwithstanding, the Government announced alongside the Local Government Finance Settlement 2018/19, that it will look to move to 75% business rates retention in 2020/21. The intention is that local authorities will keep the same share of growth on their baseline levels from 2020/21, when the system is reset. Details of the new system are still awaited, however it will be based on a needs assessment which is subject to the ongoing 'Fair Funding Review'. This Review is aimed to examine the existing finance formula with a view of moving to a 'foundation formula' based on common cost drivers to all services.

Further consultation documents were issued alongside the Provisional Local Government Finance Settlement 2019/20. Local authorities have set out their concerns through the Local Government Association and SIGOMA and will continue to seek to work with Government to ensure that the sector is properly funded to ensure that social care services, in particular, can be delivered within budget whilst facing continued increase in demand for these services. The Council will monitor the progress of the Government's Fair Funding Review and continue to lobby for a fair funding distribution.

More recently, the Government has implemented measures to address some of the social care pressures, which have included the option for local authorities to raise

additional income for adult social care by increasing Council Tax above the previously imposed referendum limit. In addition, there has been further support through the Adult Social Care Support Grant for both 2017/18 and 2018/19. Whilst this additional funding is welcome to support the delivery of services, these are only short-term measures and do little to support the long term sustainability of the service.

It is also worth noting that the ability to increase Council Tax does little to help those authorities, such as Rotherham, who have a higher proportion of properties in the Council Tax bands A-C, and are therefore unable to raise additional income to the same levels as other more affluent areas of the country.

The government continues to place limits on the amount that can be raised through Council Tax by continuing to implement a set of principles alongside the Local Government Finance Settlement which restricts the amount of annual increases. Prior to 2018/19, the limit was set at 2% annually since 2013/14, however, after calls from local authorities for additional funding support to address demand pressures, the Government increased the core principle up to 3% stating that it was 'minded to' set the same limit for 2019/20.

The Final Local Government Finance Settlement 2019/20 confirmed details of additional funding for social care which was announced at the time of the Autumn Budget 2018. In addition, there were allocations to local authorities for the surplus on the Business Rates Account Levy which subject to legislation will be returned to councils in 2018/19.

Comprehensive Spending Review 2019

During the Spring Statement in March 2018, the Government announced that it would set out the total public spending quantum for the years beyond 2020, with a Spending Review in 2019 that would set out the departmental allocations. Local authorities have called for indicative funding allocations to be announced up to at least 2020/21 alongside the Local Government Finance Settlement 2019/20, as this will help local authorities to plan their finances over the short-term.

Adult Social Care Green Paper

In 2017, the Government announced that it would publish its Green Paper on care and support for older people by summer 2018. However, the publication date was put back firstly to Autumn 2018 and is now expected in Spring 2019. The paper will set out plans for how Government proposes to improve care and support for older people and tackle the challenge of an ageing population.

Whilst the Government has provided some short-term funding support i.e. the additional £2bn Improved Better Care Fund and the Adult Social Care Support Grant, this funding effectively gives local authorities a 'financial cliff edge' if funding is not provided beyond 2020. The Council will actively lobby Government to ensure that any proposals are properly funded.

In October 2018, the Government announced details of additional funding of £240m in 2018/19 to support winter pressures for adult social care. Whilst this funding is welcome, local authorities are calling for a sustained level of funding over the medium term to meet the demands of an ageing population.

Welfare Reform

Welfare changes are an ongoing process as part of the Government's changes to welfare policy. The Government believes that the changes increase incentives to return to work, improve fairness and will save £20bn in national expenditure by 2020. However there are continuing concerns that many households will continue to see real decreases in income which are likely to further limit life opportunities, increase debt (including Council rent and Council Tax debt) and have other social implications. The Council will need to continue to understand the ongoing welfare changes and their effects on both residents and families and demand for Council services as the next phase of these (reduction in Tax Credits, implementation of Universal Credits) are implemented. The move to Universal Credit is a significant move in benefit payments as it replaces six working age benefits.

The Council's Revenue Spending Plans

The Council completed significant work during summer 2018 to identify budget saving proposals. These proposals, alongside other efficiencies and savings identified, which are outlined later in the Strategy will help the Council to set a balanced budget over the next two years.

The tables below sets out the proposed directorate cash-limited budgets for 2019/20 and details of how the budget will be funded.

Directorate Net Revenue Budgets 2019/20

	2019/20 £'000
Adult Care, Housing and Public Health	77.210
Children and Young People's Service	65.367
Regeneration and Environment Service	40.383
Finance and Customer Services	15.911
Assistant Chief Executive	6.951
Central Services	15.324
Total Net Budget	221.146

	2019/20 £'000
How the Council is Funded 2019/20	
Final Settlement – RSG and Business Rates Top Up Grant	44.743
Business Rates Retained	37.338
Business Rates Section 31 Grants as compensation for reliefs	4.808
New Homes Bonus	2.126
Public Health Grant	15.873
Housing Benefit Administration Grant and Local Council Tax Support Subsidy	1.270
Social Care Support Grant	2.298
Additional iBCF for 2019/20 *	2.605
EU Exit funding	105
Use of Collection Fund Balance	3.000
Council Tax	106.980
Funding Total	221.146

* Note – the iBCF funding allocations up to 2018/19 are included within the Adult Services net budget as grant funding, based on use of the allocations agreed with the CCG

Social Care

Demand for both adults and children's social care continues to rise.

With regard to children's social care, demand continues to increase across all key areas of the service which include children in need of help, protection and children requiring care. The budget for 2018/19 is forecast to overspend significantly due to a continued increase in the number of children admitted into care. The number of Looked After Children was 628 as at January 2019.

Whilst savings and cost reductions implemented by the Council over this time period have had a positive impact, they have not delivered the net savings required due to continued high demand for statutory services. LAC numbers increased significantly in 2017/18 from 485 at the start of the year to a peak of 662 in 2018.

The Council has implemented further demand management strategies and actions to mitigate the impact of rising demand. These actions will help to drive efficiencies and realise substantial budget savings over the medium term whilst continuing to prioritise safe and effective practice to keep our most vulnerable children and young people safe.

In order to set a robust budget for 2019/20 and 2020/21 the estimated cost reductions that can be expected to be achieved over and above delivery of the budget savings have been established, leaving a net additional budget requirement of £9.5m in 2019/20 reducing to £7.5m in 2020/21.

There continue to be pressures for adult social care services namely residential and domiciliary care and the provision of direct payments/managed accounts across all client groups.

Adult Care recognises that the primary pressures centre on previously undelivered savings. As a result, a suite of high level project plans were developed during 2018 which focused on the review of learning disability services, right sizing care packages and developing effective operating models.

The aim of care and support is for people to live the best life that they can, meaning living independently, in their own home when possible, utilising the assets and the people around them to do the things that make them happy and fulfilled.

Rotherham is implementing a new way of providing care and support to people that utilises personal, social, neighbourhood and community assets along with social care. This requires thinking differently about what people can do for themselves, about how the council communicates with people and also how people can communicate back into the council, how planning is done for support and what people need to understand about what is available to them. The scale of this change will require a fundamental shift in how care is delivered, one that is financially sustainable and puts the person at the centre of their own care.

In partnership with the Clinical Commissioning Group, Rotherham Foundation Trust Hospital, Rotherham, Doncaster and South Humber NHS Foundation Trust (RDASH) and Voluntary Action Rotherham, the Council has a shared Integrated Health and Social Care Plan. The shared vision is:

“Supporting people and families to live independently in the community, with prevention and self-management at the heart of our delivery”.

Digital Transformation, Work Force Development and the Intermediate Care and Reablement Pathways are enablers that support the implementation of this plan and the Adult Social Care transformation.

Government Grant Reductions

It is worth noting the significant reductions in Revenue Support Grant following the introduction of austerity measures. The table below shows the reduction in Revenue Support Grant since 2013/14, this being the point at which changes to the local government finance system were made, namely the Business Rates Retention Scheme. The table shows the significant reduction in central government funding up until 2018/19 with a further reduction of £7.066m to be made in 2019/20 as the final year of the Government’s four year Finance Settlement.

		<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
RSG	£m	84.302	70.112	50.925	39.405	28.943	21.923	14.857
Change year on year	£m		-14.190	-19.187	-11.520	-10.462	-7.020	-7.066
	%		-16.8%	-27.4%	-22.6%	-26.5%	-24.3%	-32.2%
Cumulative	£m		-14.190	-33.377	-44.897	-55.359	-62.379	-69.445
Cumulative	%		-16.8%	-39.6%	-53.3%	-65.7%	-74.0%	-81.0%

Further reductions to other funding streams have been made in addition to the Revenue Support Grant including New Homes Bonus, Education Services and Public Health Grants.

Setting a Balanced, Sustainable Budget

Rotherham Council has had to make savings of £177 million since 2010, leading to more than 1,800 fewer jobs in the organisation. By the end of our two year budget the level of savings that the Council has had to make will have increased to over £200m.

The Council reviewed its medium term financial planning assumptions as part of setting the 2018/19 Budget in February 2018. This review identified that to set a balanced budget in 2019/20 and 2020/21, overall budget savings of £15.8m in 2019/20 and £13.9m in 2020/21 (a total of £29.7m) would be required.

The Budget and Council Tax Report 2019/20 outlines the Council’s proposals to set a balanced budget over the two-year period 2019/20 and 2020/21, which included

budget saving proposals totalling £24m, as well as further efficiencies which will help in setting a balanced budget. It also addresses the significant social care demand pressures currently faced by the Council by investing a further £14m per year in associated costs over the two years.

The theme of the budget proposals is to modernise and streamline services making them more cost effective, whilst seeking to enhance the customer experience.

Further savings from corporate efficiencies and strategic financing decisions as part of finalising balanced budget proposals for the next two years are shown in the table on Balancing the Budget on Page 20.

These include maximising flexibility in the use of capital receipts to support revenue budget transformation, in line with the Council's Flexible Use of Capital Receipts Policy, and maintaining a Treasury Management Strategy which maintains the Council's cash-flow and capital loans requirements through taking advantage of the availability of short-term loans which are currently at low interest rates, and delays the take-up of longer term, more expensive loans.

There are a number of factors influencing the final position of the budget for the next two financial years and the medium term:

- The Council's current budgetary position for 2018/19 as set out within the Financial Monitoring Report on the Cabinet agenda of 18th February 2019 and the impact of that on the 2019/20 and 2020/21 budgets, particularly with regard to demand and cost for Children's Social Care.
- The Chancellor's Autumn Budget 2018 released on 29th October which announced some additional funding for 2019/20 and provided updated outline indications of how Public Sector funding from 2020/21 onwards might be reflected in Spending Review 2019.
- The Final Local Government Finance Settlement announced on 29 January 2019.

The Final Settlement confirmed the Government funding to be received and alongside feedback from public consultation and Overview and Scrutiny Management Board, together with consideration of the other items above, will enable the budget to be finalised.

The Settlement confirms details of the final year of the four-year offer made to Local Government in 2015. Beyond 2020 there is uncertainty in the level of funding available to Local Government pending the outcomes of the Government's Spending Review, expected in 2019, and the Fair Funding Review which will examine and revise how Local Authorities are funded from April 2020 onwards.

However, within the Autumn Budget 2018, the Government has provided aggregate departmental resource budgets up to 2023/24, split between NHS England and all other departmental spending.

Whilst the Autumn Budget states that the figures provided do not represent the final envelope for Spending Review 2019, they provide some basis for the Council to

utilise within financial planning assumptions across the medium term in finalising the Medium Term Financial Strategy.

Autumn Budget 2018

The Government's Autumn Budget 2018 announced details of additional funding to support social care. Whilst this funding is welcome it does not provide the sustainable level of social care funding that is required to support budget planning beyond 2019/20.

The main announcements from the Statement were:

- £240m nationally in both 2018/19 and 2019/20 for adult social care
- £410m nationally in 2019/20 for adults and children's social care
- An additional £55m nationally for Disabled Facilities Grant
- £84m over 5 years for up to 20 local authorities to help more children to stay at home safely with their families
- Business rates cut by a third for business with a rateable value below £51,000
- 100% business rates relief for all public lavatories will be introduced from 2020/21
- Continuation of £1,500 business rates discount for office space occupied by local newspapers in 2019/20
- Local authorities to be fully compensated for loss of income as a result of the above business rates measures
- £675m Future High Streets Fund to be launched to support local areas to develop and fund plans to make their high streets and town centres fit for the future.
- £400m this year for schools in England to spend on their equipment and facilities.
- £420m to local authorities in 2018/19 to tackle pothole repairs

The allocations for winter pressures announced in the Autumn Budget 2018 equates to £1.34m in each of 2018/19 and 2019/20 for the Council. However, the funding can only be utilised for:

- Improvement of Delayed Transfer of Care
- Focused enablement services to facilitate smooth discharge and prevent admission
- Maximising the use of equipment and assistive technology to facilitate hospital discharge

Therefore, this funding cannot be used to support the current base position i.e. it does not alleviate the current in-year overspend on adult social care budgets.

The £410m national allocation for adults and children's social care equates to an allocation of £2.3m for the Council. This grant has no conditions and decisions on its use are included in the Budget and Council Tax 2019/20 report.

Additionally on 28th January 2019 the Government announced some upfront funding for EU Exit costs, for which the Council is allocated £105k in 2018/19 and a further £105k in 2019/20.

The Council's funding assumptions have been updated following announcements in the Autumn Budget and assume that funding from Government from 2020/21 onwards will be provided on a "flat cash" basis, consistent with the level of funding to be provided in 2019/20. Funding provided on this basis would still be a cut in real-terms. The MTFS will be refreshed again when Spending Review 2019 is issued, expected to be Spring 2019.

Assumptions

In determining the funding gap over the medium term, a number of key assumptions are or will be made. These are set out below.

Expenditure

Pay Awards

Provision for Pay Awards is made based on the pay agreement for 2018/19 and 2019/20 and incorporating the impact of the Living Wage. Provision for 2020/21 and 2021/22 is made at 2%, in line with the anticipated prevailing rate of inflation.

Price Inflation

Contractual inflation is provided for at levels between 2.5% and 3% in each year of the MTFS. Provision for energy inflation is 5% annually. There is no provision within the MTFS for indexation on general non-pay budgets. Services are expected to contain any inflationary impact through improved efficiency.

Fees and Charges

Council's fees and charges should increase annually by at least the rate of inflation. Assumed increases of 2.5% for both 2020/21 and 2021/22 have been built into the MTFS.

Provisions

The MTFS includes funding for investment in Adults & Children's services which recognises current demand and activity levels and the plans in place for budget savings and cost reductions, to enable the services to be delivered within a sustainable funding envelope.

The Council's reserves strategy has been refreshed alongside the development of a two-year balanced budget proposal for 2019/20 and 2020/21 and taken together demonstrate a sound financial position for the Council.

In addition, within the Budget and Council Tax 2018/19 report, Council agreed to continue to take advantage of the flexibility allowed to use capital receipts to fund revenue transformational expenditure. This is agreed up to 2020/21. Following clarification in the Final Local Government Finance Settlement for 2018/19 the intention is to extend this agreement to 2021/22.

The capital receipts flexibility and the options of support to the revenue budget puts the focus on the importance to the budget strategy of the Council prioritising the delivery of capital receipts from assets sales.

Resources

Council Tax

Council Tax income is estimated based on annual growth in the council tax base of 1%, in line with recent trends and annual increases in the rate of council tax of 2.99% for the period 2019/20 to 2021/22 subject to confirmation by the Government of the council tax referendum threshold to be applied beyond 2019/20.

The Council Tax Base is set assuming a 97% collection rate of council tax. This is in line with the in-year collection rate in recent years. The ultimate collection rate of council tax is around 99% which has enabled the Council to release funds from the council tax collection fund to support the budget on an annual basis. A sum of £3m

support from the collection fund is built into the 2018/19 budget and a further £3m per annum for 2019/20 and 2020/21, with £2.5m included for 2021/22.

The Council has levied Adult Social Care Precepts at 3% for 2017/18 and 2018/19 and therefore has now applied the current maximum 6% ASC precept allowed between 2017/18 and 2019/20. On that basis there is no further additional ASC precept assumed for 2019/20. Also there is no assumption of further ASC precepts being allowed in 2020/21 or 2021/22. Should the Government decide to allow further ASC precepts and should the Council agree to levy a further precept then this would provide additional resources above the level assumed in the MTFS.

Business Rates

Business Rates income is based on annual indexation at 3% and local growth expectations of around 4% over the next three years, split as 2% in 2019/20 and 1% in each of the years 2020/21 and 2021/22. Business Rates top-up grants, compensation for the multiplier cap and Section 31 Grants are based on Government information for 2019/20 and an assumption that the benefit of those grants continues within the move to 75% Business Rates Retention.

New Homes Bonus Grant

New Homes Bonus Grant is based on a similar level of annual growth of 1% and assumes that the Government maintains the 0.4% baseline annual increase below which no New Homes Bonus is payable.

Public Health Grant

The Government has issued indicative Public Health Grant allocations for 2019/20. The MTFS assumes that allocations from 2020/21 and 2021/22 onwards will reflect the outline for Public Sector funding as set out in Autumn Budget 2018.

Housing Benefit Administration and Local Council Tax Support Administration Subsidies

There is an assumption that there will be a cash-standstill with the expectation that the grant will be rolled into the 75% Business Rates Retention from 2020/21.

Update to the 2019/20 funding gap

The latest financial monitoring position reported to Cabinet in February 2019 continues to highlight significant demand pressures, particularly in relation to social care. These pressures are acknowledged within the two-year budget proposals which will be put to Council for approval in February 2019. The table below demonstrates how a proposed balanced budget for the next two years has been put together.

This includes recognition of rising costs of social care, as described on Page 11 and a range of financing and strategic decisions taken by the Council with regard to capital financing, use of capital resources and treasury management strategies.

Further details of budget savings are set out in the Budget and Council Tax Report 2019/20.

<u>Balancing the Budget</u>	2019/20	2020/21
	£m	£m
Budget Gaps as per Budget Report 2018/19	15.8	13.9
<u>Social Care Related Cost Increases</u>		
In-house residential care (ASC)	2.0	0.0
Adults transitions and transforming care	1.5	1.9
Children's Services – rebasing linked to current and forecast		
future LAC activity	9.5	(2.0)
Legal Services Support to Social Care	1.1	0.0
Total Budget Gaps/Overspends to address	29.9	13.8
<u>MTFS Adjustments</u>		
Revenue and Capital Financing decisions	(10.6)	6.5
General Efficiencies	(1.0)	(2.7)
SY Pension Fund – anticipated benefit from 2019 revaluation	0.0	(4.0)
Updated Funding Forecasts	(3.7)	(3.2)
Total Corporate Efficiencies & MTFS Adjustments	(15.3)	(3.4)
Updated Net Budget Gap	14.6	10.4
<u>Future Decisions</u>		
New Budget Options pending final approvals	(7.9)	(16.1)
Increase Council Tax by 2.99%	(1.0)	(1.1)
Council Tax Empty Property Premium increase	0.0	(0.2)
Total Impact of Future Decisions	(8.9)	(17.4)
Net Position before other actions to Balance Budget	5.7	(7.0)
<u>Finalisation of a Balanced Budget</u>		
Remove General Budget Contingency in 2019/20	(2.7)	2.7
Non-contribution to reserves in 2019/20	(3.0)	3.0
Further replenishment of reserves in 2020/21	0.0	1.3
Balanced Budget Position	0.0	0.0

In setting a robust medium term financial strategy, the Council needs to consider the three-year period 2019/20 to 2021/22. In doing so, the Council has given consideration to the expenditure and funding projections for 2021/22 in the context of setting a balanced budget in the previous two financial years, as set out above.

Pay and price inflation have been assumed as highlighted in the assumptions above. The projections also reflect capital financing pressures in the context of the Council's Treasury Management Strategy and capital programme.

The Council has assumed that in light of the measures taken in setting a balanced budget for 2019/20 and 2020/21 and the Big Hearts, Big Changes Programme it can manage demands in respect of social care within budget.

Given that the Government has indicated an end to austerity; the Council has reflected this in its funding projections. The funding projections for 2021/22 assume that there will be an end to austerity, therefore it is assumed that Government Grant allocations will be paid on a 'cash flat' basis, in the context of a move to 75% business rates retention in 2020. In light of this the Council will be in a position to set a balanced budget in 2021/22 without the need for further service budget reductions.

However, it is important to note that this would be a balanced budget based on the budget proposals for 2019/20 and 2020/21, with no provision to provide for any further additional costs of social care above those budget levels, unless the Government addressed the issues of escalating social care costs with additional funding.

Furthermore the assumption of a balanced budget is on the basis that:

- The Comprehensive Spending Review 2019 announces no further funding cuts to local authorities and therefore the Council's Government Grant allocations from 2019/20 onwards, including Public Health, are continued at 2018/19 levels i.e. on a "cash flat" basis
- The funding for iBCF is maintained at the 2019/20 total level of funding
- There are no further cuts to the level of New Homes Bonus grant allocations
- Council Tax Referendum Threshold principles are maintained at least at 3% i.e. councils can increase the basic level of council tax annually by at least 2.99%
- The outcomes from the move to 75% business rates retention and the Fair Funding Review are not detrimental to the Council;
- Business Rates continue to grow on the same trajectory as that seen in recent years as the economy of Rotherham continues to expand.

The table below shows the resources and budget position across the two year budget strategy, together with estimates for 2021/22

Budget and MTFS 2019/20 to 2021/22

<u>Resources</u>	2019/20 Budget £000	2020/21 Estimated £000	2021/22 Estimated £000
<u>Government Funding</u>			
Revenue Support Grant	14,857	14,857	14,857
Business Rates Top-Up Grant	28,943	29,580	30,231
S31 Grant as compensation for Multiplier Cap on Top-Up Grant	943	943	943
New Homes Bonus	2,126	1,600	1,450
Public Health Grant	15,873	15,873	15,873
Housing Benefit and Local Council Tax Support Administration	1,270	1,270	1,270
Social Care Support Grant	2,298	0	0
iBCF additional funding 2019/20 *	2,605	2,605	2,605
EU Exit Funding	105	0	0
Total Government Funding	69,020	66,728	67,229
<u>Council Resources</u>			
Retained Business Rates	37,338	38,531	39,761
S31 Grants as compensation for Government determined business rates reliefs	4,808	4,935	5,064
Council Tax Collection Fund – annual review and use of surplus	3,000	3,000	2,500
Council Tax	106,980	111,281	115,754
Total Council Resources	152,126	157,747	163,079
Total Resources	221,146	224,475	230,308

<u>Expenditure</u>	2019/20 Budget £000	2020/21 Estimated £000	2021/22 Estimated £000
Baseline Budget at 2019/20 pay and prices including further investment in Social Care	221,146	221,146	221,146
Impact on future budget of Budget Options and other adjustments within agreed two year budget strategy	-	-15,064	-15,064
Provision for pay, price and fees and charges income inflation 2020/21 and 2021/22	-	7,093	13,244
Adult Care – provision for further costs of transitions and transforming care beyond that included in two year budget strategy	-	-	800
Provision for the cost of staff severances	-	3,000	3,000
Provision for contribution to replenish reserves	-	4,300	-
Impact on treasury management budget of earlier years MRP reprofiling	-	-	3,182
Budget Contingency	-	4,000	4,000
Total Budgets	221,146	224,475	230,308

* Note – the iBCF funding allocations up to 2018/19 are included within the Adult Services net budget as grant funding, based on use of the allocations agreed with the CCG

Risk Based Reserves Policy

The Council needs to maintain an appropriate level of General Fund balances to maintain financial stability and to manage any identified and increased financial risk. In determining the minimum level of balances, key factors include:

The risks inherent in the budget;

- The level of specific reserves and associated financial provisions;

- The future risks the Council may be exposed to;
- The Council's history in delivering services within the budgetary provision set.

The Council has undertaken a review of all its General Fund Reserves and the commitments and liabilities against them. This review has established that some of the reserves are no longer needed for the purpose that they were originally established.

Taking into account the proposed balanced budget over the next two years and the level of uncommitted reserves which the Council expects to be in place by March 2021, a refreshed reserves strategy is being put into place which adds those reserves no longer required to the Council's Minimum Balance and retains a number of smaller reserves which can be used more flexibly if/as required.

The Strategy takes into account the Council's expected balanced financial outturn for 2018/19 and the budgeted contribution to reserves for 2020/21

This is summarised below and is considered to be a sustainable financial position for the medium term taken alongside the balanced two year budget for 2019/20 and 2020/21 and the estimated resources and budget position for 2021/22 as outlined above.

General Fund Reserves Forecasts

Reserve	Balance 31Mar 2018 £000	Expected Balance 31Mar 2019 £000	Expected Balance 31Mar 2020 £000	Expected Balance 31 Mar 2021 £000
Minimum Balance	11,269	16,812	16,812	21,112
<u>Corporate Reserves</u>				
Transformation	2,733	2,733	2,733	2,733
Insurance Fund	350	350	350	350
Business Rates	4,000	4,000	4,000	4,000
Pensions	4,925	4,925	4,925	4,925
Looked After Children	1,000	0	0	0
Other Corporate Reserves	17,108	9,616	2,133	0
Transfer to Minimum Balance	-	-5,543	-	-
Total Corporate Reserves	30,116	16,081	14,141	12,008
Public Health Grant	850	410	0	0
Total Reserves	42,235	33,303	30,953	33,120

In setting the annual budget, the Strategic Director of Finance and Customer Services will continue to review the reserves position and advise as to a prudent and necessary minimum level of uncommitted balances/reserves.

Financial risks will continue to be effectively identified, quantified and managed to ensure that the available General Fund balance alongside other reserve provision is reasonable to protect the Council from these potential risks as detailed in the following section.

Risks and Uncertainties

Business Rates

The Government's announcement in December 2017 that there will be a move towards 75% business rates retention in 2020/21 provides uncertainty in the funding system. There will be a significant period of consultation with local government around the new scheme and it is likely local government will know the final outcome at the end of 2019. The Government issued further consultation documents in respect of business rates retention and the Fair Funding Review alongside the Provisional Settlement 2019/20.

There are some key sensitivities in relation to business rates, some of which have been highlighted in the funding section above. These include:

- Growth forecasts
- Revaluations
- Reset of the system during the move to 75% business rates retention
- Appeals – this is a highly volatile area and one which the sector has been asking the Government to address at the national level rather than the local level given its instability. The appeal in relation to NHS trusts is still ongoing. The outcome of this could be significant for local government.
- Potential loss of income in the event of a significant business in the Borough ceases trading

Council Tax

The Government may reduce the referendum limit below the threshold seen in recent years. This would restrict councils' ability to raise Council Tax levels. Rotherham has assumed a 2.99% increase over the medium term, based on Government indications that this would be the likely referendum limit in line with the limit set for 2018/19. Any restrictions below this threshold means a reduction in the level of Council Tax income assumed. However, at present, it seems unlikely that the threshold will be reduced given that Government confirmed in the Finance Settlement 2019/20 that there will be a 3% referendum threshold for 2019/20.

New Homes Bonus

There is a risk that the Government provides further amendments to the scheme which sees a significant fall in the level of funding for the Council. For example, further reducing the payments from 4 years to 3 years or increasing the growth threshold above the current 0.4% limit. No changes were made to the basis of

funding allocations for New Homes Bonus in 2019/20, but the Government continues to consider other incentives to encourage Housing Growth.

Social Care Funding

The additional improved Better Care Fund announced in March 2017 is for the three financial years 2017/18 to 2019/20. In the event that the funding ceases, local authorities will be faced with a financial ‘cliff-edge’ that may impact on the delivery of social care services.

Public Health Grant

The Strategy has assumed that from 2020/21 the level of grant will reflect the outline for Public Sector funding indicated in Autumn Budget 2018 and be maintained at 2019/20 levels. This will not be confirmed until the details of spending Review 2019 are announced. In addition, the move to 75% Business Rates Retention is likely to see Public Health Grant rolled-in to the scheme and the Council will have to be mindful of this impact.

Pay and Price Inflation

The Strategy has assumed annual pay awards of 2% in line with recent pay awards. Anything over and above this will be an additional budget pressure.

Budget Savings

Where a Directorate is unable to meet previously agreed budget savings, it must mitigate this by producing alternative budget savings. Failure to do so may result in an overall Council overspend that will see the General Fund balance depleted. The implementation of budget savings is monitored monthly to reduce and address risks.

Funding Reviews

The recent Public Accounts Committee Report on the Financial Sustainability of local authorities highlights the funding uncertainty existent within the system:

- The Spending Review 2019 will be announced in March 2019 with the potential for further cuts to the sector
- Fair Funding Review which will examine a ‘cost driver’ approach to ensure the funding system is fair and transparent
- Move to 75% Business Rates Retention in 2020/21

The Report goes on to recommend that local authorities are provided with the outcome of the Fair Funding Review as early as possible in 2019 and to provide certainty that local authority funding for 2020/21 and 2021/22 will be within a certain margin of change and that they will put in place transitional arrangements to mitigate the effects of substantial changes in funding levels over the medium term.

Brexit

According to the Government’s EU exit analysis of January 2018, the geographical impact of Brexit could be greater in areas that are more “exposed to the change in trade barriers” because of their “export composition”, meaning economies that rely more on goods than services may see a greater negative impact. It also suggests that areas with “a higher dependence on exports” may be more adversely affected. In addition to this, any overall drop in growth may translate into further cuts to council funding, affective service quality and the availability of public sector jobs. This ultimately means that some areas may be harder hit than others.

Local areas stand to lose £8.4bn of EU structural investment when the UK leaves the EU.

The Local Government Association has highlighted that local areas in England have been allocated a share of £5.3 billion of EU regeneration and infrastructure funding up to 2020. The value of the European Structural and Infrastructure Fund to the Sheffield City Region (SCR) is around £180 million. To access the money, each area has put forward numerous proposals and programme outlines, to create jobs, improve skills or build new infrastructure; and it is up to the Government (current “devolution deals” aside) to decide which projects the money can be spent on. The LGA estimates that billions of this EU funding has yet to be released to local areas; and key element of the SCR devolution deal, as consulted on, has been the devolution of greater decision making over this funding to the local area from Whitehall.

Following EU Exit, transitional arrangements are expected to last until the end of 2020 so there is a strong likelihood that the current EU budget to 2020 will stay in place along with all Structural Funds. However, there will be no EU structural funds after 2020 and there must be concern about what, if anything, will replace them from the UK Government. Policy since 2010 has not favoured regeneration funding (e.g. SRB or Neighbourhood Renewal) so the outlook for deprived areas is not positive. The real impact though, will be the difference between what Rotherham might have received through structural funds beyond 2020 and what alternative funding regimes may be put in place by the British government in future.

Pension Fund

The Council participates in three separate pension schemes relating to: Teachers, Local Government employees and staff performing Public Health functions who transferred to the Council on 1 April 2016. All three schemes require contributions from both the employer and the employee, and provide members with benefits calculated by reference to pay levels and length of service.

Rotherham Council also participates in the Local Government Pension Scheme (LGPS), administered by the South Yorkshire Pensions Authority (SYPA), which provides retirement and other benefits for the majority of its staff - some 84% of those staff eligible are members of the scheme.

The most recent triennial actuarial revaluation was in March 2016 and the next will show the position as at 31st March 2019. The results of this revaluation on contribution rates for employers and employees will take effect from April 2020. As part of the revaluation SYPA reviews its investment strategy to match investment returns to the expected benefits payments.

At the last triennial revaluation Rotherham Council's share of the Fund deficit was assessed by actuaries as £129 million in March 2016 - 88% of scheme liabilities. In accordance with the Pension Fund investment strategy and deficit recovery plan the Council has made contributions towards its portion of the deficit.

Recently, in common with other local government pensions funds, the SYPA's funding level has improved to the extent that it is currently close to eliminating the deficit and being fully funded. The pensions authority has set in place a strategy to protect this position and to mitigate the risk of future deficits. Going forward into the

2019 Triennial review the Fund is aiming to stabilise contributions rates in light of the funding level, liabilities and the effect of future investment and changes in ill health and life expectancy. In consequence, it is anticipated that the ongoing service contribution rates will increase following the revaluation, however as there is not expected to be a deficit, it is also likely that there will be a material net reduction in Local Authority contributions which would take effect in 2020/21 onwards.

IFRS9

The Public Accounts Committee report referred to earlier in this section also raises the issue of the new international accounting requirements for the treatment of gains and losses from investments and the significant volatility to local authorities general funds that this could have.

The Council's Capital Spending Plans

In order to provide services and deliver the Corporate Plan objectives, the Council needs access to long term assets such as buildings and roads. These long term assets are defined as capital expenditure. Capital expenditure is governed and operated under the Prudential Framework for Local Authorities in England. This Framework is a general term for a number of statutory provisions and professional requirements that allows authorities to determine their own plans for capital investment and expenditure, subject to a council following due process in agreeing these plans and being able to provide assurance that they are prudent and affordable. The Council's Capital Programme is funded through a number of sources including Prudential Borrowing, capital grants and contributions, revenue contributions and capital receipts.

The Capital Programme to 2022/23 sets out the Council's future capital investment plans to ensure that investment decisions are clearly aligned with the Council's strategic priorities and vision for Rotherham.

The Capital Strategy will help to deliver a Capital Programme that is affordable and sustainable, and contributes to the Borough's economic growth.

The Housing Revenue Account Capital Programme aligns with the priorities set out in the HRA Business Plan.

The Council's funding strategy in respect of the Capital Programme is based on the following key principles:

- Capitalisation opportunities will be maximised, where accounting rules allow;
- The Government's capital receipts flexibilities will be maximised to fund revenue transformational expenditure, with an indicative £2m of capital receipts built into the revenue budget for 2018/29 to 2021/22. As a general principle, capital receipts will be earmarked to minimise revenue costs.

The Capital Programme for the period 2018/19 to 2022/23, sees investment of over £400m in the Borough including Housing, which recognises the importance of capital investment in our built environment and infrastructure environment in bringing

about economic growth and improving the attractiveness of the Borough as a place to live, learn, work, visit and play. Details of the revised and updated Capital Programme are reported to Council in February 2019 within the Budget and Council Tax Report 2019/20.

Whilst interest rates remain low, the Council has continued to take advantage of the current availability of short-term cash loans at very favourable rates and did not take out any new long-term loans in 2017/18 or in 2018/19 to date. The approach is considered low risk. In the event that the markets change, the Council is in a position to take out long-term loans which would be a more cost effective option.

The Council's Capital Spending Plans are aligned to the Council Plan priorities:

Every child making the best start in life

The Primary mainstream school population has increased by 15% and the Secondary mainstream school population has increased by 1% since 2010 as confirmed by the latest Department for Education (DfE) School Capacity and Planning (SCAP) scorecard for Rotherham. There is a projected further 5% increase in the school aged pupil population by 2021, further increasing the need for additional SEND places to be created in the Local Authority area. Following completion of the SEND sufficiency analysis, an additional 125 SEND places will be needed across the Authority to meet current and expected future demand up to 2021. A total of 75 places are required to reduce out of authority placements by half and 50 places to add additional capacity and provision within the Borough to support future increase in demand from population increase. This will generate a recurrent £3.5m in DSG savings.

The Council has a duty to provide sufficient accommodation for looked after children. There is also a requirement to ensure that looked after children are placed in foster or adoptive homes with their siblings, unless there is a child welfare reason not to do so. Funding is provided to enable foster carers and adopters to enlarge their homes, or in some circumstances to obtain an alternative larger home, is designed to increase the Council's capacity to accommodate looked after children locally and in particular to provide for additional capacity to secure permanence for sibling groups with foster carers and adopters.

Every adult secure, responsible and empowered

Digital technology and the independence provided to individuals through assistive technology is key part of adult social care's transformation and capital funding of £2.7m has been identified to enable the continued development of products and services.

The Assistive Technology service provides vulnerable customers with a range of personal triggers and auto alerting telecare equipment. This equipment is installed in customer's properties to alert the Rothercare service or an on-site carer; if for example the person has fallen, exited the property at an inappropriate time of day/night or has an Epileptic seizure. GPS trackers are also issued for vulnerable people to still be able to access the community but can be located if there is concern.

The service provides a diverse range of equipment which can create bespoke

packages to meet individual needs/risks to enable the individual to remain as independent as possible whilst reducing the risks.

A range of non-telecare preventative equipment is also issued e.g. orientation clocks, lockable automated medication dispensers; automated reminder screens; also specialist equipment to support both Visual and Hearing impaired individuals.

There is also investment in mobile applications technology which will enable our care workers to record and complete assessments in real time, providing service users, with the opportunity to review and sign documents, thereby reducing delays and multiple data inputting.

A strong community in a clean safe environment

Highway Authorities Rotherham's footway network has been gradually deteriorating after suffering from years of under investment. Winter freeze/thaw actions and severe weather events have served to accelerate the already deteriorating footways and highlight the poor structural condition.

In order to arrest the decline in condition of the footway network it is essential that this part of the highway network is adequately maintained and accorded sufficient priority for funding over the coming years. The Council recognises the importance of the network being well maintained, to avoid a negative impact on Rotherham's economy and residents quality of life. The importance of maintaining the footways is aligned with Sheffield City Region Local Transport Plan goal; which is to "Support Economic Growth by ensuring our highway networks are well maintained to keep people and goods moving effectively".

In 2018/19, the Council prioritised an initial investment of £1m in the Councils footway network in 2018/19 to slow the decline of the condition, which is currently around 4% per year.

Investment in two mechanical cleaning vehicles will support the provision of mechanical across the Authority. Rotherham Metropolitan Borough Council undertakes scheduled street cleansing using a mixture of manual (litter-picking) and mechanical (path/road sweeping) resources. Mechanical cleansing is by far the most efficient and effective way to keep the public highway clear of litter and detritus. Regular mechanical cleaning of highway channels removes litter, but also prevents the build-up of detritus and weed growth, and supports the cleanliness of drainage gullies. The machines are currently being procured.

The Council services 1,880 litter bins across the borough (7.2 per 1,000 head of population). Of these around 120 are in the main town centre of Rotherham. A recent audit showed that around 15% of the litter bins are damaged, missing or inappropriate, and require repair or replacement. At present the number of requests for repair or replacement of litter bins outstrips our financial capacity, and has led to a backlog of reactive repairs. At present there are around 150 requests for litter bins to be replaced across the Borough. In addition to this, there are a number of litter bins across the Borough which, whilst not damaged beyond repair, would merit replacement. We plan to replace 160 bins across the borough.

Our investment in solar compaction litter bins will help with remote monitoring, that can inform the operational service when bins are full, and support operational services to plan bin emptying more effectively, with an assumption that they can reduce the number of required collections by around 80%, and that this also leads to reductions in the use of bin liners, and vehicle wear and tear and fuel consumption. In turn the manufacturers claim that the high cost of these bins can be offset by savings through productivity and route efficiency, through optimised collections, reallocated resources and reduced man hours.

Investment in Rother Valley Country Park means that it will have its own camping and caravan site. The site will offer 129 pitches for touring caravans and motorhomes, plus spaces for 34 tents, along with modern toilet and shower facilities, a reception block with café bar, a shop for visitors and a children's play area. The business generated by these facilities is expected to help the long-term future of Rother Valley Country Park and ensure it continues to be a popular destination for those in the borough and surrounding areas.

The Council plans to deliver 12 bungalows for older people, through a pilot to test alternative modern construction methods. Funding for the pilot will come from the Housing Revenue Account (HRA) and, subject to confirmation, grant funding from the Sheffield City Region's Housing Fund. 'Modern methods of construction' (MMC) is a generic term used to cover several different types of homes that are manufactured in a factory environment and either fully or partially assembled in the factory, or the component parts are assembled on site. MMC could provide an efficient alternative to traditional construction methods for the following reasons:

- Increased pace of delivery
- Quality and energy efficiency can be higher
- Some providers claim the costs are lower than traditional construction

Extending opportunity, prosperity and planning for the future

The town centre masterplan details how major development will take place - from a vibrant leisure quarter at Forge Island, attractive outdoor spaces, and high quality riverside living. Highlights of the plan include:

- Forge Island developed into a major leisure destination including a new cinema, a quality hotel, food and drink and potentially a new theatre. The capital programme for 2019/20 includes investment in the flood defence scheme associated with this development.
- More than 350 high quality riverside homes, offering buyers spacious, well-designed waterfront living at competitive prices
- The opening-up of Rotherham outdoor market, with a new attractive stepped entrance and space for a new community advice hub
- A new higher education development at Doncaster Gate scheduled to open in September 2018
- A refurbished bus interchange and multi-storey car park, funding for which has already been secured

- A series of upgraded streets and spaces including a vibrant green space at Effingham Square and new pedestrianised setting and traffic calmed environment at Grimm & Co.
- Utilisation of unused land to construct a new business centre at Manvers Way, Wath-upon-Deane.

Rotherham Metropolitan Borough Council wishes to improve the vitality and viability of the town centre of Swinton, introducing additional residential accommodation in close proximity to the centre together with a civic and community offer complemented by an enhanced retail offer in the form of a limited number of new units and refurbishment of the existing parade.

Technology

All of us, to varying degrees, now expect technology to be part of our lives and part of the way we do business. We need to make it easy for people to do business with the Council online whilst recognising that there will still be a proportion of the population that will still want to do business on the telephone or indeed face to face.

The Council's Digital Strategy sets out its vision for putting technology at the forefront of the Council's journey to become a modern, high performing local authority. The Strategy recognises what digital can do for Rotherham: bringing communities together, strengthening relationships between the Council and its customers.

The updated Capital Programme proposals for 2018/19 to 2022/23 include implementation of Office 365, a customer management system and technology to support social care.

Asset Rationalisation and Disposals

The Council has been actively rationalising its operational and non-operational estate for the last five years, which has delivered both capital receipts to help fund further investment priorities as well as revenue savings. A Corporate Property Strategy sets out how the Council will manage its property portfolio over the next 5 years and how it will work with and challenge services on their proposed use of property to deliver services.

Housing Revenue Account

The Council currently owns circa 20,400 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £82m per annum (excluding the sale of new properties).

The overall financial strategy for the HRA is focused on:

- Supporting housing growth (circa £105m including grant income will be available over the next five years, subject to Cabinet approval of remaining projects)
- Supporting delivery of the Council's Corporate Plan
- Maintaining a sufficient level of balances, both as a contingency against risks and to ensure that investment can be sustained over the period of the business plan
- Achieving and maintaining the decent homes standard
- Providing a customer focused and effective repairs service
- Supporting housing and neighbourhood management

The proposed changes means there is a need to restructure the budget. With this in mind proposals are designed to ensure:

- There is a significant contribution to housing growth and support to the Council's Corporate Plan
- Whilst savings are made no action is taken that will undermine the Council's longer term ability to react to changes
- Provision is made to ensure there are sufficient resources available to invest in services where there is an identified need
- The longer term viability of the HRA business plan is maintained
- Budgets remain flexible to react to any significant changes in property numbers currently expected or further government policy changes
- No early repayment of debt is made

Delivering and Monitoring the Financial Strategy

This Strategy has set out the challenges and the options facing Rotherham MBC over the next 3 years. The underpinning budget is being developed using a policy-led approach that is corporately owned and will consider and explore opportunities to modernise services, do things differently and ensure that the longer-term implications of both savings and investments in the short-term are fully considered across all services.

The budget setting process identifies the services pressures faced by the Council and ensures that resources are allocated to where they meet with Council Plan priorities and are affordable. Robust budget saving options are developed to ensure that the Council addresses its funding gap and these options are widely consulted with key stakeholders including the electorate. Development of the Council budget adopts robust governance principles ensuring both members and officers are involved in the process considering all relevant information. There is a strong emphasis on understanding both the national and local environment which inform the decision making process. Evaluation of key pressures including pay and price levels, statutory changes and demand for service is undertaken.

Each month managers receive timely information on expenditure and income on each budget which is sufficiently detailed to enable them to fulfil their budgetary responsibilities.

Financial monitoring reports which include an up to date outturn forecast are submitted to Cabinet at least 6 times a year. Overview and Scrutiny Management Board also review Financial Monitoring reports on a quarterly basis alongside quarterly performance reports on the Council Plan.

The Medium Term Financial Strategy will be kept under review alongside the monitoring of delivery of the Council's budget and performance objectives as set out in the Council Plan.

In particular the MTFS will be refreshed following the publication of Spending Review 2019 which is expected to be in Spring 2019.

Summary Sheet

Committee Name and Date of Committee Meeting

Council – 27 February 2019

Report Title

Recommendation from Cabinet – Housing Revenue Account 2019/20

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Anne Marie Lubanski, Strategic Director of Adult Care, Housing and Public Health

Report Author(s)

Paul Elliott, Business and Commercial Programme Manager
01709 822494 or paul.elliott@rotherham.gov.uk

Kath Andrews, Principal Finance Officer
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Ward(s) Affected

Borough-wide

Summary

At its meeting on 21 January 2019, the Cabinet considered a report in respect of the proposed Housing Revenue Account Business Plan 2019/20.

The original report providing detail to the proposals is appended in order to provide Members with sufficient knowledge to agree the proposals.

In order to give effect to the recommendations from Cabinet, consideration and approval by Council must be given to the recommendation set out below.

Recommendations

1. That the proposed 2019-20 Base Case Option 2 for the HRA Business Plan be approved.
2. That the plan be reviewed annually to provide an updated financial position.

List of Appendices Included

Appendix 1 HRA Operating Statement- Base Case
Appendix 2 Summary of modelled Business Plan Scenarios
Appendix 3 HRA Business Plan Risk Register

Background Papers

HRA Business Plan 2018-19

DCLG Guidance on Rents for Social Housing from 2015/16 (May 2014)

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Improving Places Select Commission

Overview and Scrutiny Management Board

Council

Council Approval Required

Yes

Exempt from the Press and Public

No

Summary Sheet

Name of Committee and Date of Committee Meeting

Cabinet – 21 January 2019

Report Title

Housing Revenue Account Business Plan 2019-20

Is this a Key Decision and has it been included on the Forward Plan?

Yes

Strategic Director Approving Submission of the Report

Anne Marie Lubanski, Strategic Director of Adult Care, Housing and Public Health

Report Author(s)

Paul Elliott, Business and Commercial Programme Manager
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01709 255987 or kathleen.andrews@rotherham.gov.uk

Ward(s) Affected

All

Executive summary

The Housing Revenue Account (HRA) records all expenditure and income relating to the provision of council housing and related services, and the Council is required to produce a HRA Business Plan setting out its investment priorities over a 30 year period.

Following the introduction in 2012 of HRA self-financing, whereby the Council was awarded control over its HRA in return for taking on a proportion of national housing debt, Rotherham's HRA is in a strong position with a healthy level of reserves. A number of policies were introduced by central government that resulted in a reduction to HRA resources, namely:

- 1% per annum reduction in Council rents over four years. 2019-20 is the final year of this policy.
- Reinvigoration of the Right to Buy (RTB) (reduction of qualifying period to three years): Reducing stock
- Welfare reform - bedroom tax, universal credit and benefits cap: Impacting on tenants' ability to pay their rent, and increasing the resources required by the Council to collect rent from tenants in receipt of benefits

At the time this resulted in the need for significant savings to be made over the life of the business plan. Over the past 12 months however, there has been a shift in government policy towards increasing the availability of housing across all tenure types. This has reduced pressures on the business plan, the most significant policy announcement being the return of the previous rent formula from 2020-21 onwards i.e. Consumer Price Index (CPI) + 1% for five years.

The subsequent review of the HRA Business Plan for 2019-20 is now focused on achieving the following:

- Contributing to the borough's housing growth target of 900 homes per annum through building and/ or purchasing new properties
- Maintaining and continuing to improve our 20,500 Council homes
- Contributing to the development of low cost home ownership products that are needed locally and will play a critical role in Rotherham's overall economic growth
- Continued investment to support the General Fund budget position

This report provides a detailed technical overview of the current position and the reason for changes to the Plan. This report is to be considered alongside proposed 2019-20 rents, service charges and budgets.

Recommendations

1. That Cabinet recommends to the Council to:

- (a) That the proposed 2019-20 Base Case Option 2 for the HRA Business Plan be approved.
- (b) That the plan be reviewed annually to provide an updated financial position.

List of Appendices Included

Appendix 1 HRA Operating Statement- Base Case
Appendix 2 Summary of modelled Business Plan Scenarios
Appendix 3 HRA Business Plan Risk Register

Background Papers

HRA Business Plan 2018-19
DCLG Guidance on Rents for Social Housing from 2015/16 (May 2014)

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Improving Places Select Commission
Overview and Scrutiny Management Board
Council

Council Approval Required

Yes

Exempt from the Press and Public

No

Housing Revenue Account Business Plan and Rent Setting 2019-20

1. Background

- 1.1 This report sets out the proposals for the HRA Business Plan for 2019-20 onwards and provides information on the positioning of the HRA Business Plan as a driver of Housing Growth to assist in meeting the Council's housing objectives. In essence the overall approach is to make savings where it is feasible to do so these can be invested in future housing growth and to position the housing service so it is best placed to respond to future challenges that arise.
- 1.2 It was originally envisaged there would be a profoundly different position for the HRA finances following the 2015 Summer Budget. However, over the last 12 months there have been some significant shifts in government policy, which whilst resources are still significantly lower than anticipated at the onset of self-financing in 2012, they are far healthier than the Council had been planning for.
- 1.3 The key shift in policies that has resulted in changes to underlying assumptions are:
 - Agreed rent formula of CPI + 1% from 2020-21 onward for five years.
 - Removal of the HRA Debt Cap
 - Removal of pay to stay which would have meant any household earning over £31,000 would have been required to pay at or near market rent.
 - Removing the proposed restriction of Housing Benefit to Local Housing Allowance rate for new tenants from April 2019.
 - Removal of the proposed enforced sale of higher value Council Properties.
 - Removing the planned restriction of Universal Credit Housing costs to the majority of 18-21 year olds.
- 1.4 Whilst there have been a number of welcomed policy changes, there are still multiple policies which will continue to impact directly or indirectly on the amount of resources available with the HRA Business Plan. These are summarised as:
 - Roll out of full service Universal Credit to all remaining working age tenants in Rotherham since July 2018 onwards
 - Ongoing Right to Buy eligibility
- 1.5 The combined effect of these changes is likely to have a significant impact on the nature of housing provision in Rotherham, not just in terms of Council Housing.
- 1.6 Within this context, deriving a sustainable business plan has been problematic, in terms of estimations as to how the underlying business will change and how to address the potential reductions in income that will result from these changes, not least the requirement to reduce rents by 1% for a further year at a time when costs are increasing.

- 1.7 The overall position remains challenging, but given the level of reserves and the previous decision to defer some investment in stock until later in the plan there is the ability to divert resources to fund housing growth and contribute to the Council's Corporate Plan.
- 1.8 Over the short to medium term, the business plan shows healthy cash flow and balances; however over the longer term there is a significant squeeze on income due to ongoing right to buy assumptions. The policy of Right to Buy and lifting the debt cap are somewhat contradictory as it means there is the potential for an ongoing reduction in cash flow to fund a potential increase in debt. This means the underlying business has to continue to become more efficient over the long term and new build housing schemes have to at least break even over the long term. This will ensure there are sufficient resources to service the service the debt to ensure long term viability of the business plan.

2. Key Issues

- 2.1 The Council currently owns circa 20,400 homes, 544 leasehold homes and 3,375 garages with a turnover from rents and other sources approaching £82m per annum (excluding the sale of new properties).
- 2.2 The overall financial strategy for the HRA is focused on:
- Supporting housing growth (circa £105m including grant income will be available over the next five years, subject to Cabinet approval of remaining projects)
 - Supporting delivery of the Council's Corporate Plan
 - Maintaining a sufficient level of balances, both as a contingency against risks and to ensure that investment can be sustained over the period of the business plan
 - Achieving and maintaining the decent homes standard
 - Providing a customer focused and effective repairs service
 - Supporting housing and neighbourhood management
- 2.3 The proposed changes means there is a need to restructure the budget. With this in mind proposals are designed to ensure:
- There is a significant contribution to housing growth and support to the Council's Corporate Plan
 - Whilst savings are made no action is taken that will undermine the Council's longer term ability to react to changes
 - Provision is made to ensure there are sufficient resources available to invest in services where there is an identified need

- The longer term viability of the HRA business plan is maintained
- Budgets remain flexible to react to any significant changes in property numbers currently expected or further government policy changes
- No early repayment of debt is made

Financial Position of the HRA

2.4 The HRA currently has a healthy financial position with a general reserve balance forecast to be £32.98m, a forecast Major Repair Reserve of £19.072m and a One for One receipt balance of £2.570m as at 1 April 2019. A summary of the proposed Income and Expenditure for 2019-20 is as follows:

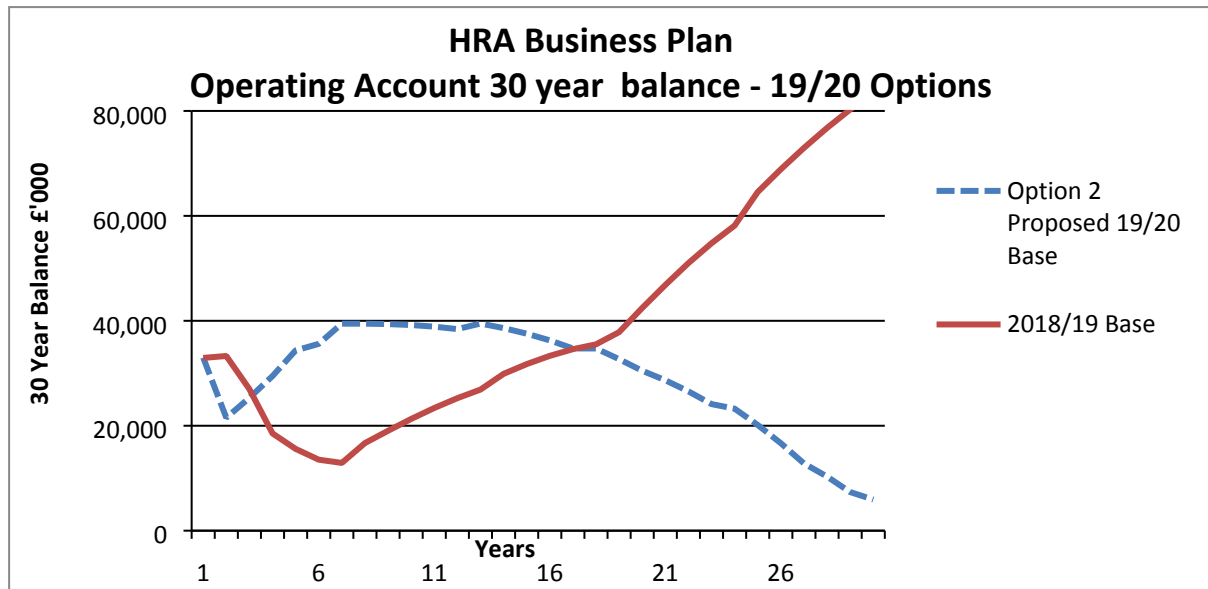
Housing Revenue Account	Proposed Budget 2019/20 £'000
Expenditure	80,489
Income (including service charges)	-82,939
Net Cost of Service	-2,450
Interest Received	-100
Net Operating Expenditure	-2,550
Revenue Contribution to Capital Outlay	14,692
Transfer from Reserves	-12,142
Surplus/Deficit for the Year	0

2.5 The £2.550m operating surplus is being used to fund part of the Housing Capital Programme via a Revenue Contribution to Capital Outlay (RCCO) together with a transfer from reserves of £12.142m.

Supporting Housing Growth

2.6 Going forward, whilst the financial position of the HRA deteriorates over the next year due to the ongoing 1% per annum rent reduction this is against a backdrop of a healthy reserves position. These levels of reserves represent a significant opportunity to support housing growth throughout the borough over the next five years. Consequently it is proposed that the housing growth programme continues to expand and £51m of HRA resources will be invested in building new homes over the next three years. There is the potential for the Business Plan to be able to support a total development programme of £105m without further borrowing, subject to Cabinet approval of pipeline schemes. This includes grant from the Home and Communities Agency (HCA) of £6.8m. Assuming all properties developed for private sale are sold at forecast values, this will result in sales income of circa £19m.

- 2.7 The following graph shows the 2018/19 Base and the positive impact that government social housing policy changes to have had on the Operating Account. Option 2 Proposed Base shows the impact of the Council increasing the gearing of the business plan towards supporting further housing growth and increased resources to fund ongoing investment of £1.6m per annum to enhance housing support services contained in the General Fund.



- 2.8 The 2019-20 Base Option 2 is the recommended option. A series of assumptions have been modelled which give a variety of different scenarios over the life of the business plan. A summary of these scenarios are detailed at Appendix 2.

Option 1 of the modelled scenarios is not recommended. Whilst it incorporates all approved housing growth projects and maintains sufficient operating balances there are insufficient capital financing available from year 12 of the plan.

Option 3 of the modelled scenarios demonstrate that further investment in housing growth based on the assumptions below is affordable over the life of the plan. However this is not the recommended option as the housing growth projects have not been approved. On this basis further reports supporting continued Housing Growth will be submitted to Cabinet and the implications on the HRA Business Plan operating statement will be set out and adjusted subject to approval of projects.

- 2.9 The key changes to assumptions modelled from the 2018-19 Base to 2019-20 Base Option 2 have been:

- **2019-20 Base Option 2**

This assumes

- rent will decrease by 1% for 2019-20 and then increase by CPI + 1% for five years (in line with government rent formula) then CPI only for the remainder of the plan.
- Service charges will increase by 2.4% (CPI) in 2019-20 and then CPI for rest of the plan.
- CPI has been refreshed to the latest forecasts by the Office for Budgetary Responsibility.
- Right to Buy sales remain at 200 per year from Year 3 of the plan. To accommodate the reduction in income as a result of RTB forecasts 50% of Supervision and Management expenditure has been flexed along with 75% percent of Repairs and Maintenance expenditure (excluding disabled adaptations and garages) in proportion to RTB sales.
- Repairs and maintenance revenue expenditure will reduce by 10% for a period of five years from 2020-21 onwards.
- Investment in Capital works has increased from £577m to £734m. An increase of £157m over the life of the plan.
- Invest a further £1m per year in Supervision and Management as explained further at 3.23 of the report.
- Ongoing investment of £1.6m per year will be made enhancing Housing support services contained in the General Fund.
- The High Value Property Levy of £2m per year has been removed.
- Reduced bad debt provision from 1.73% to 1.4% per annum.

This results in an Operating Surplus at Year 30 of £5.928m.

2.10 In developing the 2019-20 Base Case Option 2, Capita Housing and Consultancy have provided advice on completion of the HRA Business Plan.

2.11 The Proposed 2019-20 Base Case Option 2 results in a significant decrease in forecast surpluses of circa £77.5m when compared to the previous approved plan. The assumptions detailed ensure expenditure is kept in line with forecast income throughout the life of the business plan.

2.12 This scenario has been chosen because:

- It provides opportunities to contribute to the housing growth agenda through deferring stock investment and reducing repairs and maintenance expenditure where it is sensible to do so.
- It enables investment of £1m per annum to develop capacity to deliver on the Council's service priorities to meet the increasingly complex needs of our tenants.
- Ongoing investment of £1.6m per year will be made enhancing Housing support services contained in the General Fund.
- Expenditure is reduced proportionately to stock size, so mitigating the effect of increasing Right to Buys.
- RPI is set at 0.25% higher than CPI so provides a more prudent assessment of potential cost inflation compared to some other scenarios from Year 5.
- Rent increases are kept in line with CPI following expiry of the government's new social rent formula for five years from 2020-21 to increase rents by CPI + 1%.

- Repairs and maintenance costs reflect the current fixed overhead charge of circa 25% until 2019-20.
- Although debt is not repaid, there is no additional borrowing requirement. Although this may become necessary to continue funding housing growth and will be subject to a further report in Spring 2019.

Impact on the Housing Growth agenda

2.13 The 2019-20 review of the Business Plan continues to focus on the housing growth agenda. Resources are focused on construction and acquisition of new council homes for the next three years. The business plan supports delivery of multiple housing schemes throughout the borough across a variety of tenures as detailed below:

Year	Budget £	Units
2018-19	19,953,000	60
2019-20	24,614,000	199
2020-21	6,410,000	135
2021-22	0	23
Total	50,977,000	417

2.14 Continuing investment in new housing will contribute to the Council's housing growth target of 900 new homes per year. The benefits of the Council developing and enabling new housing include:

- Generation of income to the General Fund via New Homes Bonus and Council tax
- Ensuring new homes meet changing local needs, particularly the needs of older people, people with support needs and single person households
- Regenerating neighbourhoods
- Wider economic benefits including employment and training opportunities
- Access to grant funding from Homes England and the Sheffield City Region
- Replacement of Council homes sold through the Right to Buy
- Improved quality and energy efficiency of housing stock, which improves health and wellbeing and reduces fuel poverty

The priorities in the housing growth programme over the next five years are:

- Developing 182 new homes in the town centre
- Piloting modern methods of construction in order to ascertain the potential to build homes at an increased pace and lower cost
- Delivering more shared ownership homes to enable first time buyers and older people wishing to downsize, to own an affordable home
- Continuing to build bungalows and other accessible accommodation to enable older people and people with support needs to live independently
- Releasing HRA owned sites for development by the private sector and housing associations

- 2.15 The government announced in the autumn of 2018 Budget that the HRA Borrowing Cap would be removed with immediate effect. This offers further potential to support Housing Growth into the future. Given the significance of this policy announcement a further paper will be brought to Cabinet in Spring 2019 detailing the Council's proposals.

Impact on Repairs and Maintenance

- 2.16 Given the level of historic investment in existing stock, circa £115m over the past five years, that the stock is overwhelmingly traditional build and its condition is at or beyond the decent homes standard, a decision was taken in 2018-19 to reallocate investment from this area to further increase the Council new build programme. This meant that additional housing assets could be created, generate greater rental income and meet housing need in the borough. Given the Business Plan has now been refreshed based on revised assumptions and new government policies mean more properties will be built and fewer sold through RTB there is a slight increase in savings required to Repairs and Maintenance budgets as detailed in the table below when compared to 2018-19 proposals:

Year	Repairs and Maintenance Budget £'000s (savings included)	2018-19 Proposed savings £'000s	2019-20 Proposed savings £'000s	Additional savings required £'000s
2019-20	20,543	0	23	23
2020-21	19,003	2,095	2,114	19
2021-22	19,436	2,131	2,204	73
2022-23	19,724	2,167	2,229	62
2023-24	20,015	2,204	2,262	58
2024-25	20,308	2,241	2,293	62
Total	119,029	10,838	11,125	297

- 2.17 Whilst significant; in the context of the overall property based budgets, the repairs and maintenance savings still equate to a 10% reduction in spend from 2020-21 for five years. This timeline continues to allow for consultation with tenants and Councillors on what the new service offer will look like prior to commencement of the new repairs and maintenance contracts in 2020-21. Housing Services will look to reduce demand for those repairs, having minimal impact on residents and being low risk and in line with best practice across the industry. It is also envisaged the re-tendering exercise, will also deliver organic savings and provide the opportunity to deliver the same or improved services in a different and more innovative way, at a lower cost to the Council.

Impact on Capital Investment

- 2.18 During 2018-19 there has been a review of the capital investment needed in our stock over the next 30 years. This resulted in an increasing Capital investment from £577m to £734m over the life of the plan. Once modelled within the Business Plan this level of investment, whilst affordable, had a number of years when there was insufficient cash flow to fund the required level of investment. The decision has therefore been taken to smooth out peaks in demand by delaying some stock investment and replacements to later years as necessary. This will not affect the ability to meet the Decent Homes standard.

Supporting tenants with Financial Pressures

- 2.19 A key priority is the ongoing work mitigating the impact of welfare reform and general financial pressures tenants face. The Council is committed to minimising any effects of welfare reform on tenants and to do this through continuing early intervention and arrears prevention. Our efforts will continue to be in supporting tenants to continue to pay their rent; by offering additional support to vulnerable tenants to help with money, benefits and debt advice; this is being done through our Financial Inclusion team. The HRA also supports the Advocacy and Appeals service through funding for Money Advice Officers to support tenants in rent arrears manage priority debts.
- 2.20 Following a restructure of the Housing Income Service in 2017-18 which saw staffing levels more than double, following an investment of over £600k per annum. A key driver for this change has been the ongoing squeeze on tenants' incomes so the service now has a dedicated Financial Inclusion Team that supports tenants facing financial exclusion.
- 2.21 On the 11 July 2018 Universal Credit Full Service was rolled out throughout Rotherham, this to date as seen over 1,400 tenants move onto Universal Credit. The impact on rent arrears is now starting to become evident at individual account level, with the average arrears for a tenant on Universal Credit being £726.92 compared to £395.12 for other tenants i.e. the average arrears for a tenant on Universal Credit is 84% higher than other tenants. This presents a significant risk to income collection and manifests itself through increased bad debt provision. The forecast arrears balance for new Universal Credit claims is £625k for 2018-19. To mitigate this risk all new tenants who are eligible for Universal Credit have to make a claim and set up either a Direct Debit or a Recurring Card payment for rent prior to being issued with the keys for their new home.
- 2.22 The Housing service also has active partnerships with a number of other partners and Directorates all aimed at supporting tenants maximise income and promote independence thereby increasing their ability to pay rent:

1. Age UK, Rotherham
2. Children's and Young Persons Service
3. Employability Support Officer

Investment in other Council Housing Services

2.23 In reviewing the business plan, it is assumed there will be growth in the management and administration costs to the HRA of circa £1m per annum for the remainder of the plan. This continues to assume that cost savings previously identified within the plan following a review of average underspends within the HRA Management and Administration budgets over the last five years will be spent on:

- Investment in the Strategic Housing and Development Service to provide capacity to deliver the housing growth agenda detailed earlier in the report.
- Increasing capacity in the Housing Options Service to provide support to prevent homelessness following introduction of the Homelessness Reduction Act
- Establishing a Business Planning Unit
- Expanding the Tenancy Involvement team
- Changes to the management of compliance functions through the creation of a small Mechanical and Electrical team.
- Increasing capacity within the Housing management team to support vulnerable customers with high need on their journey to a more independent future.

2.24 An ongoing investment of £1.6m per year will be made enhancing Housing support services contained in the General Fund over the period. In addition it is proposed to work in partnership with Adult Care to complete a review of Rothercare so it is transformed into a service which promotes customers to maintain independence within their own home for as long as possible.

Impact of the proposed scenario

2.25 The impact of the changes to the business plan are summarised below:

- There will be £51m spent on housing growth over the next three years. This will result in 417 new properties being built or acquired
- The General Fund will receive additional funding for HRA support services of £1.6m per year for the life of the plan.
- There will be £10.8m less spent on day to day repairs over the next five years.
- There will be £1m more invested per year into developing capacity in the Housing Service to deliver Council priorities.
- By Year 30 the plan forecasts the housing stock size will have reduced to circa units 14,800. ie a reduction of around 5,600 units.
- There will be surpluses of £5.9m by year 30.

2.26 These savings have already been factored into the proposed HRA budgets within the HRA Business Plan Base 2019-20 Option 2. The challenge is to ensure that the savings to repairs and maintenance budgets are delivered and tenants are consulted on their priorities for the future of Council housing in Rotherham.

3. Options considered and recommended proposals

- 3.1 A series of options were considered as part of scenario modelling, these are detailed at Appendix 2 of the report. Details of the preferred HRA Business Plan Base Case Option 2 are set out in the main body of the report. This will result in the HRA having an Operating Surplus of £5.9m by Year 30 and provide support to the housing growth agenda and the Council's General Fund position.

4. Consultation on proposal

- 4.1 The Cabinet Member for Housing has been consulted over these proposals. The Tenants' Quality and Standards Group will be consulted and their comments will be incorporated into future revisions of the plan.
- 4.2 The Housing Service undertake an annual survey of tenants' views, referred to as the Star (Standard Tenant Assessment Response) Survey which supports how resources are targeted and allows the Council to benchmark satisfaction with other social housing providers. The most recent survey found:
- 80% of tenants are satisfied with the overall service provided
 - 80% of tenants are satisfied with the quality of their home
 - 78% of tenants believe their rent provides value for money
 - 48% of tenants were satisfied that their views were listened to and acted upon
 - Satisfaction with grounds maintenance and estate services were varied across the borough
- 4.3 The HRA Business Plan responds to some of the above concerns by increasing investment in Tenant Involvement Services and increasing capacity in the housing management teams.

Members have been consulted on various aspects of the Housing Revenue Account Business Plan. Seminars and Workshops have been held on Housing Growth, Repairs and Maintenance, Universal Credit and Housing Policy updates. This has helped inform the proposed Business Plan.

- 4.4 The HRA Business Plan also supports housing growth, the targets which were set following The Rotherham Strategic Housing Market Assessment (SHMA) which was completed in 2015; and consisted of a large scale resident survey, targeted focus groups and detailed analysis of housing market, population and demographic data. The study contains a calculation which takes into account delivery of new housing against newly forming households to highlight any shortfall. The Rotherham SHMA concluded that 900 new homes are required per year to meet housing needs in the borough, a quarter of which should be 'affordable'. The data from the study has been used to develop Housing Profiles for each ward which considers specific housing needs, and sets out opportunities for housing growth at a local level.

5. Timetable and Accountability for Implementing this Decision

5.1 The table below shows the approval timeline:

Date	Meeting
16/01/19	Overview and Scrutiny Management Board (pre-decision scrutiny)
21/01/19	Cabinet
23/01/19	Council

6. Financial and Procurement Advice Implications

6.1 In developing the HRA Business Plan the Chartered Institute of Public Finance and Accountancy/ Chartered Institute of Housing, CIPFA / CIH, code of practice for a self-financed housing revenue account; the Financial Viability principle has been taken into account which states that:

The housing authority has arrangements in place to monitor the viability of the housing business and take appropriate actions to maintain viability.

6.2 A reduction of 1% on rental values as required by legislation continues for one final year in 2019-20. Thereafter rent increases have been assumed at CPI + 1% for five years, thereafter reducing to CPI for the remainder of the plan. This change in policy, alongside the removal of the High Value Property Levy previously proposed by central Government as had a significant impact on income and capital funding available to fund investment in housing growth and capital works.

6.3 Significant cuts to capital investment built into the plan in 2018/19 have been removed and capital funding available for investment in existing housing stock as increased by £157m over the life of the plan.

6.4 Reductions to revenue repairs & maintenance costs of £10.8m have been incorporated into the HRA Business Plan from 2020/21 to 2024/25 (detailed at 3.16 above). It is anticipated that these savings can be made from 2020, when the existing repairs & maintenance contracts end and contracts based on revised service standards are negotiated.

6.5 Significant investment in property developments and acquisitions of £51m has been built into the plan over the next three years. On current assumptions the Business Plan indicates that this is fundable within available resources. Affordability is reliant upon £31.8m of funding which has been built into the plan: £6.8m of HCA grant funding, £6m of unallocated capital receipts and sales income of £19m from properties built for sale and shared ownership.

7. Legal Advice and Implications

7.1 There are no procurement implications.

- 7.2 The Legal Implications, where known, are covered in the main body of this report. Further detail is awaited from central government on legislative changes under the Housing and Planning Act 2016, such as the higher value property sales provisions, which may alter some of the estimates made in this report.

8. Human Resources Advice and Implications

- 8.1 There are no immediate human resource implications although the proposal for expanding existing and developing new business units will result in a requirement for additional staffing resource.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 There are no implications for CYPS or Vulnerable Adults.

10. Equalities and Human Rights Implications

- 10.1 The local authority is aware of its duties under the Equality Act 2010 to promote equality, diversity, cohesion and integration and has ensured that the HRA Business Plan is compliant with that duty. An initial equalities screening has been carried out to assess the impact of these proposals and due to the scale of investment and nature of households affected the Council will need put in place an Equality Impact Assessment for this plan. This will ensure the Council continues to promote positive impact and reduce or remove negative impact as a result of the proposed investments. An Equality Impact Assessment will take place within the next month to ensure the correct policies and strategies are in place.

11. Implications for Partners and Other Directorates

- 11.1 This proposal is about making effective use of Council assets and managing them to best effect. It contributes to the sustainable neighbourhoods agenda by addressing future investment needs and will help deliver a better quality of affordable housing to the community.

12. Risks and Mitigation

- 12.1 Self-financing involved a significant transfer of risk from Central Government to the Council. Variables such as interest rates, cost inflation, number of homes owned etc. are all risks managed by the Council.
- 12.2 Any adverse changes in rental income (for example as a result of welfare reform or changes in the number of Right to Buy sales) must be managed locally.
- 12.3 The risks associated with the HRA Business Plan demand a smarter approach to risk management. The Council will closely monitor the viability of the HRA Business Plan; by building a HRA Business Plan monitoring report to monitor key variables such as:

- Number of homes
- Rental income
- Rent arrears and bad debts
- Voids and void rent loss
- Debt levels and repayment
- Reserve levels, and
- Maintenance backlog

12.4 The risk management plan for the HRA Business Plan is contained in the HRA Business Plan at Appendix 3. The plan follows the Council's risk management methodology and approach. It includes a clear description of the risk, an assessment of probability and impact of the risk, a summary of controls and information on when the risk will be reviewed. Risks are monitored monthly at Housing Senior Management Team (SMT) meetings.

12.5 Significant risks will be placed on the Corporate Risk Register and risk issues will be escalated through the Council to Directorate Leadership Team and Senior Leadership Team as necessary.

12.6 The Council has risk based reserves to ensure that HRA reserves are maintained at the appropriate level. The reserves will be maintained at the appropriate level to fund potential future financial pressures from risks such as welfare reform and investment requirements.

13. Accountable Officer(s)

Anne Marie Lubanski, Strategic Director for Adult Care, Housing & Public Health
Tom Bell, Assistant Director of Housing

Approvals obtained on behalf of:-

	Named Officer	Date
Chief Executive	Sharon Kemp	07/01/19
Strategic Director of Finance & Customer Services (S.151 Officer)	Graham Saxton	21/12/18
Assistant Director of Legal Services (Monitoring Officer)	Stuart Fletcher	13/12/18
Assistant Director of Human Resources (if appropriate)	Kay Wileman	04/12/18
Head of Procurement (if appropriate)	N/A	N/A

This report is published on the Council's website or can be found at:-

<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories>

Appendix 1 - HRA
Operating Statement

ROTHERHAM MBC
HRA Business Plan
Operating Account
(expressed in money
terms)

DO NOT DELETE

Year	Year	Income										Expenditure										Working Balance check	Cashflow Balance check	
		Net rent Income	Other incom e	Misc Incom e	Total Income	Managt.	Depreci ation	Responsive & Cyclical	Other Revenu e spend	HRA Cost of Rent Rebates	Misc expenses	Total expenses	Capital Charges	Net Operating (Exp.)	Repaym ent of loans	Transfer to MRR	Transfer from / (to) Revenue Reserve	RCCO	Surplus (Deficit) for the Year	Surplus (Deficit) b/fwd	Interest			Surplus (Deficit) c/fwd
		£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000	£,000			£,000
1	2018.19	74,749	241	5,813	80,803	(21,498)	(20,347)	(19,957)	(185)	0	0	(61,988)	(13,475)	5,339	0	0	0	(9,970)	(4,631)	37,508	108	32,985	0	0
2	2019.20	75,342	260	6,277	81,879	(24,167)	(20,926)	(20,543)	(230)	0	0	(65,866)	(13,476)	2,537	0	0	0	(14,071)	(11,534)	32,985	78	21,529	0	0
3	2020.21	75,956	260	6,601	82,817	(24,828)	(21,513)	(19,003)	(237)	0	0	(65,582)	(13,509)	3,726	(0)	0	0	0	3,726	21,529	65	25,320	0	0
4	2021.22	77,740	260	6,927	84,928	(25,459)	(22,126)	(19,436)	(244)	0	0	(67,265)	(13,589)	4,073	0	0	0	0	4,073	25,320	76	29,469	0	0
5	2022.23	79,377	260	7,209	86,846	(25,902)	(22,400)	(19,724)	(250)	0	0	(68,276)	(13,769)	4,801	0	0	0	0	4,801	29,469	83	34,353	0	0
6	2023.24	81,040	260	7,494	88,794	(26,352)	(22,676)	(20,015)	(255)	0	0	(69,298)	(13,468)	6,028	0	0	0	(4,861)	1,168	34,353	84	35,605	0	0
7	2024.25	84,320	260	7,782	92,362	(26,810)	(22,952)	(20,308)	(261)	0	0	(70,332)	(13,202)	8,828	0	0	0	(5,068)	3,761	35,605	90	39,455	0	0
8	2025.26	83,637	260	8,063	91,960	(27,275)	(23,230)	(22,878)	(267)	0	0	(73,650)	(13,162)	5,147	0	0	0	(5,242)	(95)	39,455	95	39,455	0	0
9	2026.27	84,546	260	8,343	93,149	(27,747)	(23,508)	(23,211)	(273)	0	0	(74,739)	(13,162)	5,248	0	0	0	(5,421)	(174)	39,455	95	39,376	0	0
10	2027.28	85,456	260	8,618	94,335	(28,226)	(23,787)	(23,547)	(279)	0	0	(75,840)	(13,162)	5,332	0	0	0	(5,605)	(273)	39,376	94	39,197	0	0
11	2028.29	86,367	260	8,883	95,510	(28,714)	(24,067)	(23,887)	(286)	0	0	(76,953)	(13,169)	5,388	0	0	0	(5,793)	(405)	39,197	94	38,886	0	0
12	2029.30	87,277	260	9,137	96,675	(29,208)	(24,347)	(24,230)	(292)	0	0	(78,078)	(13,169)	5,428	0	0	0	(5,987)	(558)	38,886	93	38,421	0	0
13	2030.31	89,884	260	9,388	99,532	(29,711)	(24,628)	(24,577)	(299)	0	0	(79,214)	(13,169)	7,149	0	0	0	(6,185)	964	38,421	94	39,478	0	0
14	2031.32	89,098	260	9,646	99,004	(30,221)	(24,909)	(24,926)	(305)	0	0	(80,362)	(13,214)	5,428	0	0	0	(6,389)	(961)	39,478	94	38,612	0	0
15	2032.33	90,007	260	9,910	100,177	(30,739)	(25,191)	(25,279)	(312)	0	0	(81,521)	(13,214)	5,442	0	0	0	(6,597)	(1,156)	38,612	91	37,547	0	0
16	2033.34	90,914	260	10,182	101,355	(31,265)	(25,472)	(25,635)	(319)	0	0	(82,692)	(13,215)	5,449	0	0	0	(6,812)	(1,363)	37,547	89	36,273	0	0
17	2034.35	91,819	260	10,455	102,534	(31,800)	(25,753)	(25,995)	(326)	0	0	(83,874)	(13,254)	5,405	0	0	0	(7,031)	(1,626)	36,273	85	34,733	0	0
18	2035.36	94,505	260	10,730	105,495	(32,342)	(26,034)	(26,358)	(334)	0	0	(85,068)	(13,254)	7,173	0	0	0	(7,257)	(84)	34,733	83	34,732	0	0
19	2036.37	93,621	260	11,012	104,893	(32,893)	(26,315)	(26,723)	(341)	0	0	(86,272)	(13,255)	5,366	0	0	0	(7,489)	(2,123)	34,732	81	32,690	0	0
20	2037.38	94,517	260	11,301	106,078	(33,452)	(26,595)	(27,092)	(349)	0	0	(87,488)	(13,146)	5,444	0	0	0	(7,726)	(2,282)	32,690	76	30,484	0	0
21	2038.39	95,409	260	11,597	107,267	(34,020)	(26,874)	(27,464)	(357)	0	0	(88,715)	(12,465)	6,086	0	0	0	(7,970)	(1,884)	30,484	71	28,671	0	0
22	2039.40	96,297	260	11,901	108,458	(34,597)	(27,152)	(27,840)	(365)	0	0	(89,953)	(12,464)	6,041	0	0	0	(8,220)	(2,179)	28,671	66	26,558	0	0
23	2040.41	97,179	260	12,213	109,652	(35,182)	(27,430)	(28,218)	(373)	0	0	(91,202)	(12,464)	5,986	0	0	0	(8,477)	(2,491)	26,558	61	24,128	0	0
24	2041.42	99,940	260	12,533	112,733	(35,776)	(27,706)	(28,598)	(381)	0	0	(92,461)	(12,464)	7,808	0	0	0	(8,741)	(932)	24,128	57	23,252	0	0
25	2042.43	98,924	260	12,861	112,045	(36,379)	(27,981)	(28,982)	(390)	0	0	(93,731)	(12,464)	5,850	0	0	0	(9,011)	(3,161)	23,252	52	20,143	0	0
26	2043.44	99,787	260	13,197	113,243	(36,990)	(28,254)	(29,369)	(399)	0	0	(95,012)	(12,461)	5,770	0	0	0	(9,289)	(3,518)	20,143	44	16,669	0	0
27	2044.45	100,641	260	13,540	114,441	(37,611)	(28,525)	(29,758)	(408)	0	0	(96,302)	(12,457)	5,682	0	0	0	(9,574)	(3,892)	16,669	35	12,813	0	0
28	2045.46	101,487	260	13,866	115,612	(38,242)	(28,794)	(30,150)	(417)	0	0	(97,602)	(12,457)	5,553	0	0	0	(8,083)	(2,530)	12,813	28	10,311	0	0
29	2046.47	102,323	260	14,174	116,757	(38,881)	(29,060)	(30,545)	(426)	0	0	(98,912)	(12,457)	5,388	0	0	0	(8,359)	(2,971)	10,311	21	7,362	0	0
30	2047.48	105,133	260	14,490	119,883	(39,530)	(29,324)	(30,942)	(436)	0	0	(100,232)	(12,457)	7,194	0	0	0	(8,643)	(1,450)	7,362	16	5,928	0	0

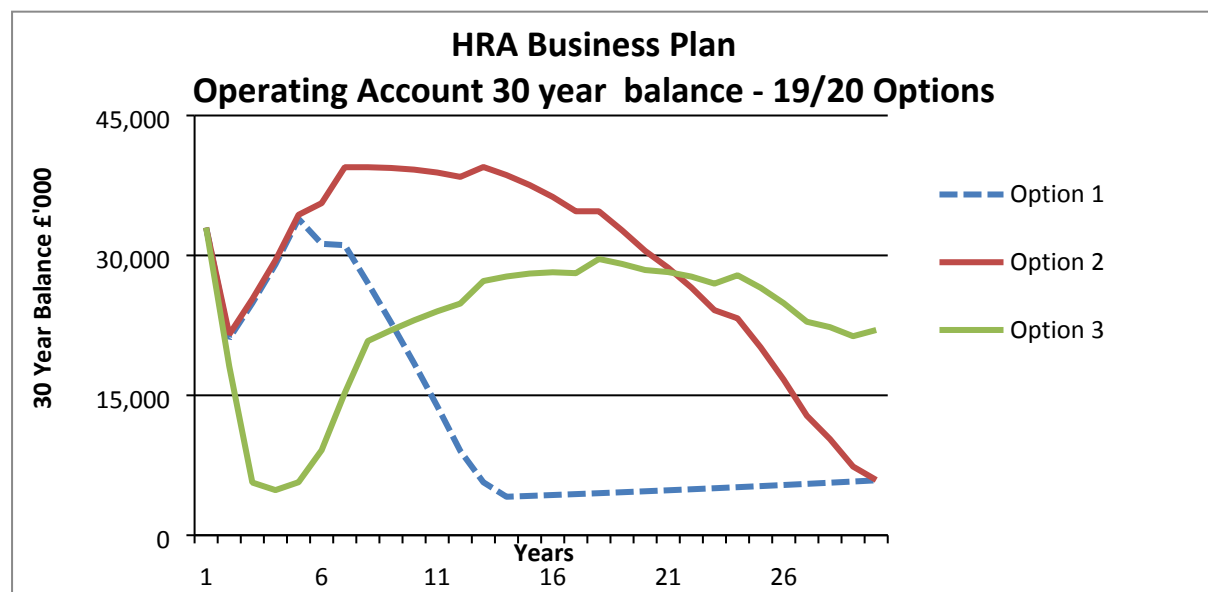
Appendix 2 – Summary of modelled Business Plan Scenarios

The graph below shows the cash flow projections of modelled Business Plan Scenarios in arriving at the 2019-20 recommended Base Case.

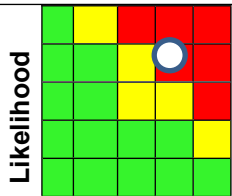
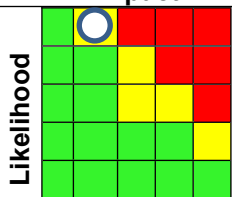
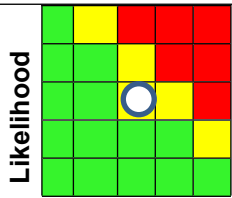
Option 1 is not recommended. Whilst it incorporates all approved housing growth projects and maintains sufficient operating balances throughout the life of the plan, there is insufficient capital financing available from Year 12 of the plan.

Option 2 is the recommended base case as this incorporates all approved housing growth projects and maintains sufficient operating balances throughout the life of the plan. Capital investment in housing stock has been increased by £157m over the life of the plan.

Option 3 incorporates all approved housing growth projects and maintains sufficient operating balances throughout the life of the plan. Capital investment in housing stock has been increased by £157m over the life of the plan. It also incorporates a further £54m of investment in housing growth. This is not recommended as the base case as housing growth pipeline projects have not yet been approved by Cabinet, but it does demonstrate the proposals to be put forward are affordable.



Appendix 3 - HRA Business Plan Risk Register December 2018

Risk No	Business Objective	Risk Detail	Consequence / Effect	Impact	Likelihood	Risk Rating	Review Date	Risk Owner	Further Mitigating Actions	Current Risk Rating Heat Map
1	Long term viability of HRA Business Plan	RTB Sales	Increased marketing of RTB by government. RTB sales are detrimental to the HRA's financial position as net income is reduced.	4	4	16	31.03.19	Jane Davies	RTB rates kept under constant Review.	 Likelihood Impact
2	Charges incurred by the HRA are fair and proportionate	Internal Recharges	Charges to the HRA are unreasonable or disproportionate, this result in the HRA funding a greater proportion of Council General Fund services. The total cost of charges by other council services to the HRA is forecast to be circa £8m for 2019-20.	2	5	10	30.06.19	Paul Elliott	Benchmark 2018-19 costs against peers. Agree clear basis for charges with all council services.	 Likelihood Impact
3	Long term viability of HRA Business Plan	Interest Rates	Increase in interest rates resulting in higher costs to service HRA debt	3	3	9	30.06.19	Paul Elliott	External review by Capita housing.	 Likelihood Impact

4	Long term viability of HRA Business Plan	Inflation	Inflation assumptions are incorrect and result in incorrect 30 year forecast. This may result in pressure on income and or expenditure	2	3	6	30.06.19	Paul Elliott	External review by Capita housing.	Likelihood Impact

Committee Name and Date of Committee Meeting

Council – 27 February 2019

Report Title

Local Government and Public Involvement in Health Act 2007 – Election of the Leader of the Council

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

James McLaughlin, Head of Democratic Services
01709 822477 or james.mclaughlin@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The purpose of this report is to consider the election of the Leader of the Council in accordance with the requirements of the Local Government and Public Involvement in Health Act 2007.

Recommendations

1. That Councillor Chris Read, as Leader of the Majority Group, be elected as Leader of the Council, in accordance with the provisions of the Local Government and Public Involvement in Health Act and
2. That Article 7.3 of the Constitution be amended to read:-

The Leader will be a councillor elected to the position of Leader by the Council at its annual meeting for a term of four years, to be coterminous with the electoral cycle of whole Council elections.

He or she will hold office until:

- *he or she resigns from the office; or*
- *he or she is no longer a councillor; or*
- *he or she is removed from office by resolution of the Council, whereupon his or her term of office as Leader shall end on the day of that Council meeting.*

List of Appendices Included

None

Background Papers

Local Government and Public Involvement in Health Act 2007

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

Local Government and Public Involvement in Health Act 2007 – Election of the Leader of the Council

1. Background

- 1.1 In accordance with the Local Government and Public Involvement in Health Act 2007, under the system of governance used by Rotherham Metropolitan Borough Council, it is a requirement to elect the Leader of the Council for a four year term of office. The present Leader of the Council, Councillor Chris Read, was elected to this position on 4 March 2015.

2. Key Issues

- 2.1 As the current term of office of the Leader of the Council is due to expire on 4 March 2019, it is necessary to vote to ensure that the office of Leader is filled. The political balance of the Council is presently:-

Labour	48 Members
UK Independence Party	13 Members
Non-aligned (1 Independent and 1 Liberal Democrat)	2 Members

- 2.2 The convention in English local government is for the leader of the largest political group to be elected as Leader of the Council. At its annual meeting on 23 May 2018, the Council noted that Councillor Chris Read was leader of the Labour Group, the largest political group on the Council. On this basis, it is recommended that Councillor Chris Read be elected as Leader of the Council in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.
- 2.3 After the move to whole Council elections, it is recommended that the Constitution be amended to reflect the need to appoint a Leader for a four year term of office from the date of the first “Business” Annual Meeting after an election. This will ensure that the term of office is coterminous with the electoral cycle.

3. Options considered and recommended proposal

- 3.1 The Council is required to appoint a Leader, in accordance with the Local Government and Public Involvement in Health Act 2007 and the provisions of the authority’s constitution. It is recommended that the leader of the largest political group be appointed as Leader of the Council.
- 3.2 It is also recommended that the Constitution be amended to reflect the need to appoint a Leader of the Council at the first “Business” Annual Meeting after an election. The proposed wording for Article 7.3 is set out below:-

The Leader will be a councillor elected to the position of Leader by the Council at its annual meeting for a term of four years, to be coterminous with the electoral cycle of whole Council elections.

He or she will hold office until:

- *he or she resigns from the office; or*

- *he or she is no longer a councillor; or*
- *he or she is removed from office by resolution of the Council, whereupon his or her term of office as Leader shall end on the day of that Council meeting*

4. Timetable and Accountability for Implementing this Decision

- 4.1 Subject to the decision of the Council, the appointment of a Leader will be effective immediately. The proposed change to the Constitution would take effect immediately.
- 4.2 The Head of Democratic Services will be accountable for the implementation of the decision of the Council in respect of the amendment to Article 7.3 of the Constitution.

5. Financial and Procurement Advice and Implications

- 5.1 There are no financial implications arising from this report.
- 5.2 There are no procurement implications arising from this report.

6. Legal Advice and Implications

- 6.1 The Council is required to comply with the provisions own constitution and those within the Local Government and Public Involvement in Health Act 2007. The recommendations to appoint a Leader and amend the Constitution ensure compliance in respect of both issues.

7. Human Resources Advice and Implications

- 7.1 There are no human resources implications arising from this report.

8. Implications for Children and Young People and Vulnerable Adults

- 8.1 There are no implications for children and young people or vulnerable adults arising from this report.

9. Equalities and Human Rights Advice and Implications

- 9.1 There are no equalities or human rights implications arising from this report.

10. Implications for Partners

- 10.1 There are no implications for partners arising from this report.

11. Risks and Mitigation

- 11.1 The recommendations within this report are proposed to mitigate risks associated with governance.

12. Accountable Officer(s)

James McLaughlin, Head of Democratic Services

Summary Sheet

Committee Name and Date of Committee Meeting

Council – 27 February 2019

Report Title

Calendar of Council and Committee Meetings for the 2019-20 Municipal Year

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

James McLaughlin, Head of Democratic Services
01709 822477 or james.mclaughlin@rotherham.gov.uk

Ward(s) Affected

All

Summary

The Council amended the Procedure Rules in the Constitution in September 2017 to require the Calendar of Meetings to be presented for approval at the Budget Council meeting. This report is submitted in accordance with that requirement.

Recommendation

That the Calendar of Meetings for the 2019-20 municipal year be approved.

List of Appendices Included

Appendix 1 – Draft Calendar of Meetings 2019-20

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

Calendar of Council and Committee Meetings for the 2019-20 Municipal Year

1. Background

- 1.1 The calendar of Council and committee meetings for the 2019-20 municipal year is presented for adoption.

2. Key Issues

- 2.1 The Council amended the Procedure Rules in the Constitution in September 2017 to require the Calendar of Meetings to be presented for approval at the Budget Council meeting. This report is submitted in accordance with that requirement.
- 2.2 In making the amendment to the Constitution, the Council stipulated that there should be an Annual Meeting, a Budget Council meeting and a minimum of six ordinary Council meetings per year. The proposed schedule of meetings meets that requirement.

3. Timetable and Accountability for Implementing this Decision

- 3.1 The determination of the Calendar of Council and Committee Meetings for the ensuing municipal year is a matter for the Council.
- 3.2 The Head of Democratic Services will be responsible for the implementation of the calendar and production of the Council Yearbook and Diary.

4. Financial and Procurement Implications

- 4.1 There are no direct financial or procurement implications associated with this report.

5. Legal Implications

- 5.1 There are no direct legal implications associated with this report.

6. Human Resources Implications

- 6.1 There are no direct human resources implications associated with this report.

7. Implications for Children and Young People and Vulnerable Adults

- 7.1 There are no direct implications for children and young people and vulnerable adults associated with this report.

8. Equalities and Human Rights Implications

- 8.1 There are no direct equalities or human rights implications associated with this report.

9. Implications for Partners

9.1 There are no direct implications for partners arising from this report.

10. Risks and Mitigation

10.1 There are no risks directly associated with this report.

11. Accountable Officer(s)

James McLaughlin, Head of Democratic Services

Calendar of Meetings

May, 2019 to May, 2020

*Dates - subject to confirmation

May 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3	4	5
6 PUBLIC HOLIDAY	7 0900 Member Training/Seminar*	8	9	10	11	12
13	14	15 1400 Transportation Advisory Board	16 0900 Planning Board	17 1400 Annual Council – Civic & Ceremonial	18	19
20 0930 Licensing Board Sub-Committee 1000 Cabinet	21 1700 Member Training/ Seminar*	22 1400 Annual Council - Business	23	24	25	26
27 PUBLIC HOLIDAY	28	29 0900 Health & Wellbeing Board	30	31		

June 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3	4 1000 Member Training/ Seminar*	5 1100 OSMB	6 0900 Planning Board 1330 Improving Places	7	8	9
10 0930 Licensing Board Sub-Committee 1000 Cabinet	11 1600 SACRE 1730 Improving Lives	12	13 1000 Health 1400 Standards and Ethics Committee	14 0830 Health & Safety Visits	15	16
17 9.40 BDR Joint Waste Board	18 1400 Audit Committee 1700 Member Training/ Seminar*	19 1100 OSMB	20 1400 Education Consultative Committee	21 0830 Rotherham Schools' Forum	22	23
24	25	26	27 0900 Planning Board 1000 Local Admissions Forum	28	29	30

July 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
1 0930 Licensing Board Sub-Committee	2 0900 Member Training/Seminar* 1530 Corporate Parenting Panel	3 1100 OSMB	4	5	6	7
8 1000 Cabinet	9 1330 RMBC/TU JCC 1730 Improving Lives	10 0900 Health & Wellbeing Board	11 1000 Health	12	13	14
15	16 1700 Member Training/Seminar*	17 1100 OSMB	18 0900 Planning Board 1400 Health, Welfare and Safety Panel	19	20	21
22 0930 Licensing Board Sub-Committee	23	24 1400 Council	25 1330 Improving Places	26	27	28
29	30 1400 Audit Committee	31 1100 OSMB				

August 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
			1	2	3	4
5	6	7 1400 Transportation Advisory Board	8 0900 Planning Board	9	10	11
12 0930 Licensing Board Sub-Committee	13	14	15	16	17	18
19	20	21	22	23	24	25
26 PUBLIC HOLIDAY	27	28	29 0900 Planning Board	30	31	

September 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
						1
2 0930 Licensing Board Sub-Committee	3 0900 Member Training/Seminar*	4 1400 Council	5 1000 Health	6	7	8
9	10 1330 Emergency Planning Shared Services Joint Committee	11 1100 OSMB	12 1400 Standards and Ethics Committee	13	14	15
16 1000 Cabinet 1230 Member Development Panel	17 1730 Improving Lives	18 0900 Health & Wellbeing Board	19 0900 Planning Board 1330 Improving Places	20 0830 Health & Safety Visits	21	22
23 0930 Licensing Board Sub-Committee	24 1400 Audit Committee 1700 Member Training/Seminar*	25	26	27	28	29
30 0940 BDR Joint Waste Board						

October 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
	1 0900 Member Training/Seminar*	2 1100 OSMB	3 1400 Education Consultative Committee	4	5	6
7	8 1330 RMBC/TU JCC	9	10 0900 Planning Board	11	12	13
14 0930 Licensing Board Sub-Committee	15 1530 Corporate Parenting Panel 1700 Member Training/Seminar*	16 1100 OSMB	17 1000 Health 1400 Health, Welfare and Safety Panel	18	19	20
21 1000 Cabinet	22 1600 SACRE	23	24	25	26	27
28	29 1730 Improving Lives	30 1400 Council	31 0900 Planning Board 1330 Improving Places			

November 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				1	2	3
4 0930 Licensing Board Sub-Committee	5 0900 Member Training/Seminar*	6	7 1000 Local Admissions Forum	8	9	10
11	12	13 1100 OSMB	14	15	16	17
18 1000 Cabinet	19 1700 Member Training/Seminar*	20 0900 Health & Wellbeing Board 1400 Transportation Advisory Board	21 0900 Planning Board	22	23	24
25 0930 Licensing Board Sub-Committee	26 1400 Audit Committee	27 1100 OSMB	28 1000 Health	29	30	

December 2019

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
						1
2 0940 BDR Joint Waste Board	3 1730 Improving Lives	4 1400 Council	5	6 0830 Health & Safety Visits	7	8
9	10 0900 Member Training/Seminar*	11 1100 OSMB	12 0900 Planning Board 1400 Standards and Ethics Committee	13	14	15
16 0930 Licensing Board Sub-Committee 1000 Cabinet 1400 Member Training/Seminar	17 1530 Corporate Parenting Panel	18	19 1330 Improving Places	20	21	22
23	24	25 CHRISTMAS DAY	26 BOXING DAY	27 OFFICE CLOSED	28	29
30 OFFICE CLOSED	31 OFFICE CLOSED					

January 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1 NEW YEAR'S DAY	2	3	4	5
6	7 1730 Improving Lives	8	9 1000 Health	10	11	12
13 0930 Licensing Board Sub-Committee	14 0900 Member Training/Seminar* 1330 RMBC/TU JCC	15 1100 OSMB	16 0900 Planning Board 1400 Health, Welfare and Safety Panel	17	18	19
20 1000 Cabinet	21	22 0900 Health & Wellbeing Board 1400 Council (HRA Rents)	23	24	25	26
27	28 1400 Audit Committee 1700 Member Training/Seminar*	29 1100 OSMB	30 1330 Improving Places	31		

February 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
					1	2
3 0930 Licensing Board Sub-Committee	4 1530 Corporate Parenting Panel	5 1400 Transportation Advisory Board	6 0900 Planning Board 1000 Local Admissions Forum	7 0830 Health, Welfare and Safety Panel - Visits	8	9
10	11 0900 Member Training/Seminar* 1600 SACRE	12 1100 OSMB	13	14	15	16
17 0930 Licensing Board Sub-Committee 1000 Cabinet	18	19	20 1000 Health	21	22	23
24 0930 Licensing Board Sub-Committee	25 1700 Member Training/Seminar*	26 1400 Council (Budget)	27 0900 Planning Board 1400 Education Consultative Committee	28	29	

March 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
						1
2	3	4 1100 OSMB	5 1330 Improving Places	6	7	8
9	10 0900 Member Training/ Seminar* 1730 Improving Lives	11 0900 Health & Wellbeing Board	12 1400 Standards and Ethics Committee	13	14	15
16 0940 BDR Waste Board 0930 Licensing Board Sub-Committee	17 1330 Emergency Planning Shared Services Joint Committee	18 1100 OSMB	19 0900 Planning Board	20	21	22
23 1000 Cabinet	24 1400 Audit Committee 1700 Member Training/Seminar*	25 1400 Council	26 1000 Health 1400 Health, Welfare and Safety Panel	27	28	29
30	31 1530 Corporate Parenting Panel					

April 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3	4	5
6 0930 Licensing Board Sub-Committee	7	8	9 0900 Planning Board	10 GOOD FRIDAY	11	12
13 EASTER MONDAY	14	15	16	17	18	19
20	21	22	23	24	25	26
27 0930 Licensing Board Sub-Committee	28	29	30 0900 Planning Board			

May 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
				1	2	3
4 PUBLIC HOLIDAY	5	6	7 POLLING DAY	8	9	10
11	12	13	14	15	16	17
18 0930 Licensing Board Sub-Committee	19	20	21 0900 Planning Board	22 1400 Annual Council (Civic & Ceremonial)	23	24
25 PUBLIC HOLIDAY	26	27 1400 Annual Council (Business)	28	29	30	31

Committee Name and Date of Committee Meeting

Council – 27 February 2019

Report Title

Attendance Dispensation under Section 85 of the Local Government Act 1972

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

James McLaughlin, Head of Democratic Services
01709 822477 or james.mclaughlin@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

To consider a waiver of the six month rule under the Local Government Act 1972 and to excuse the non-attendance of Councillor Lindsay Pitchley at Council meetings until the end of the calendar year, having regard to the circumstances of her absence from meetings

Recommendations

1. That, having regard to the circumstances of the absence of Councillor Lindsay Pitchley from Council meetings, the requirements of Section 85 of the Local Government Act 1972 be waived until the end of the calendar year for Councillor Pitchley from the date of this meeting.
2. That the Council expresses its best wishes to Councillor Pitchley for a speedy recovery.

List of Appendices Included

None

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public

No

Attendance Dispensation under Section 85 of the Local Government Act 1972

1. Background

- 1.1 Section 85 (1) of the Local Government Act 1972 states that “if a member of a Local Authority fails, throughout a period of six consecutive months from the date of their last attendance, to attend any meeting of the Authority they will, unless the failure was due to some good reason approved by the Authority before the expiry of that period, cease to be a member of the Authority.” Attendance can be at any committee or sub-committee, or any joint committee, joint board or other body where the functions of the Authority are discharged or who were appointed to advise the Authority on any matter relating to the discharge of their functions. This requirement can be waived and the time limit extended if any failure to attend was due to a reason approved by the Authority, in advance of the six month period expiring.
- 1.2 Councillor Lindsay Pitchley represents the Holderness ward and in addition to Council is a serving member of the Improving Lives Select Commission, Standards and Ethics Committee and Transportation Advisory Board. Due to illness and on-going recovery, Councillor Pitchley has been prevented from undertaking normal duties. Councillor Pitchley has not been able to attend any Council or committee meetings since the Improving Lives Select Commission on 6 November 2018.

2. Key Issues

- 2.1 A formal request has therefore been made for a dispensation to be granted until the end of the calendar year on the grounds that Councillor Pitchley's non-attendance throughout the period has been due to ill-health and ongoing recovery. Council can only consider such a request where approval is given in relation to the reasons for non-attendance before the end of the relevant six month period, which will be on 6 May 2019, which is before the next Council meeting on 17 May 2019.

3. Options considered and recommended proposal

- 3.1 Should any councillor lose office, through failure to attend for the six month period, the disqualification cannot be overcome by the councillor subsequently resuming attendance nor can retrospective approval of the Council be sought for an extension in time. If the Council decided not to approve an extension and as Councillor Pitchley would be unable to attend another meeting, a casual vacancy would arise.
- 3.2 Under the circumstances, it is requested that Council waive the attendance requirement Councillor Pitchley until the end of the calendar year. It also recommended that the Council's best wishes be conveyed to Councillor Pitchley for a speedy recovery.

4. Timetable and Accountability for Implementing this Decision

- 4.1 If minded to approve the request the extension of time will be effective until the end of the calendar year from the date of this meeting. This would not of course prevent Councillor Pitchley from returning to meetings at any time if her health improves sufficiently.

5. Financial and Procurement Advice and Implications

- 5.1 If the recommendations are approved, Councillor Pitchley will continue to receive the basic allowance which all councillors are entitled to receive. As this is budgeted for, there are no financial implications arising from the recommendations within this report.
- 5.2 There are no procurement implications arising from the recommendations within this report.

6. Legal Advice and Implications

- 6.1 The legal implications associated with the recommendations are outlined in paragraph 1.1 of the report.

7. Human Resources Advice and Implications

- 7.1 There are no human resource implications associated with the recommendations within this report.

8. Implications for Children and Young People and Vulnerable Adults

- 8.1 There are no implications for children and young people or vulnerable adults associated with the recommendations within this report.

9. Equalities and Human Rights Advice and Implications

- 9.1 The subject of this report is not a policy, strategy, function or service that is new or being revised. It is considered that an equality impact assessment is not required.

10. Implications for Partners

- 10.1 There are no implications for partners associated with the recommendations within this report.

11. Risks and Mitigation

- 11.1 There are no risks associated with the recommendations within this report.

12. Accountable Officer

James McLaughlin, Head of Democratic Services

This report is published on the Council's [website](#).

Committee Name and Date of Committee Meeting

Council – 27 February 2019

Report Title

Appointment of Mayor-Elect and Deputy Mayor-Elect for the 2019-20 Municipal Year

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

James McLaughlin, Head of Democratic Services
01709 822477 or james.mclaughlin@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

This report is submitted to invite the Council to appoint a Mayor-Elect and Deputy Mayor-Elect, who will then be nominated for election as Mayor and appointment as Deputy Mayor at the Annual Meeting of the Council on 17 May 2019. The report also proposes that the Constitution Working Group is tasked with developing a protocol to codify the process for the appointment of a Mayor-Elect and Deputy Mayor-Elect in future years.

Recommendations

1. That, after receiving nominations from the political groups of the Council, consideration be given to the appointment a Mayor-Elect and Deputy Mayor-Elect for the 2019-20 municipal year.
2. That the Mayor-Elect and Deputy Mayor-Elect be nominated for election as Mayor and appointment as Deputy Mayor at the Annual Meeting on 17 May 2019.
3. That the Constitution Working Group develop and recommend to Council a protocol to codify the process for appointing the Mayor-Elect and Deputy Mayor-Elect for ensuing municipal years.

List of Appendices Included

None

Background Papers

None

Consideration by any other Council Committee, Scrutiny or Advisory Panel

None

Council Approval Required

No

Exempt from the Press and Public

No

Appointment of Mayor-Elect and Deputy Mayor-Elect for the 2019-20 Municipal Year

1. Background

- 1.1 The Council is required annually to elect a Mayor and appoint a Deputy Mayor in accordance with Sections 3 and 5 respectively of the Local Government Act 1972. The Local Government Act 2000 also provides that the Council's chairman or vice-chairman (the Mayor and Deputy Mayor) cannot serve on the Executive.
- 1.2 Custom and practice in Rotherham is that nominations are received and voted upon at the Annual Meeting of the Council held each May. In view of the potential for more than one nomination to be received for the offices of Mayor and Deputy Mayor, this report discusses the benefits of appointing a Mayor-Elect and Deputy Mayor-Elect prior to the formal election of the Mayor and appointment of the Deputy Mayor at the Annual Meeting.

2. Key Issues

- 2.1 Following the revisions made to the Council Procedure Rules in 2017, the Annual Meeting of the Council has been split into two parts held on different dates in May each year. The first part of the Annual Meeting is for "Mayor Making", which is effectively a ceremony to elect the incoming Mayor, pay tribute to the councillor who is the outgoing Mayor and appoint a Deputy Mayor. The "Business" meeting is then held five days later to conduct the formal business of the Annual Meeting, which would include noting the operation of political groups, entitlement to and appointment of councillors to seats on committees.
- 2.2 The benefit of this approach is that it has established the first part of the Annual Meeting as a civic and ceremonial occasion, where the election of the incoming Mayor is celebrated.
- 2.3 The operation of two political groups on the Council during the current term has increased the likelihood of multiple nominations to the offices of Mayor and Deputy Mayor.
- 2.4 The Council does not presently have a protocol in this area, but there are good reasons for establishing arrangements for the appointment of a Mayor-Elect and Deputy Mayor-Elect outside of the civic and ceremonial Annual Meeting:-
 - The selection of a Mayor-elect in good time before the annual Meeting would allow the person selected sufficient time to make adequate arrangements for his/her year of office
 - Reaching agreement between all Members of the Council to ensure that the formal decision at the Annual Meeting of the Council is unanimous
- 2.5 At this stage, the Council may wish to request the Constitution Working Group to develop a specific protocol to govern this process, whilst resolving to appoint a Mayor-Elect and Deputy Mayor-Elect for the 2019-20 municipal year.

3. Options considered and recommended proposal

- 3.1 This report asks Council to agree which Members will be put forward for election as Mayor and Deputy Mayor, at the Annual Council meeting. The reasons for the recommendations are to ensure that appropriate arrangements can be made for the Mayor Making ceremony on 17 May 2019 and to agree a process to ensure that matters affecting the Mayoralty can be dealt with in a timely manner, with appropriate Member input.

4. Consultation on proposal

- 4.1 Political Group leaders have been consulted on the proposed approach and have been supportive of the recommendations outlined in the report.

5. Timetable and Accountability for Implementing this Decision

- 5.1 If Council is minded to support the recommended approach, it will determine which Members will be appointed as Mayor-Elect and Deputy Mayor-Elect for the 2019-20 municipal year at the meeting on 27 February 2019. The Mayor will then be formally elected and the Deputy Mayor formally appointed at the Annual Meeting on 17 May 2019.
- 5.2 The Constitution Working Group will submit a report on a number of proposed constitutional amendments to the Council meeting on 22 May 2019. This report would include the proposed protocol to codify the process for the appointment of a Mayor-Elect and Deputy Mayor-Elect.
- 5.3 The Head of Democratic Services will be accountable for the implementation of the Council's decision.

6. Financial and Procurement Advice and Implications

- 6.1 There are no financial implications arising from the recommendations within this report.
- 6.2 There are no procurement implications arising from the recommendations within this report.

7. Legal Advice and Implications

- 7.1 Beyond the requirement to elect a Chairman of the Council as the first item of business at the Annual Meeting of the Council, there are no legal implications arising from the recommendations within this report.

8. Human Resources Advice and Implications

- 8.1 There are no human resources implications arising from the recommendations within this report.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 There are no implications for children and young people or vulnerable adults arising from the recommendations within this report.

10. Equalities and Human Rights Advice and Implications

- 10.1 There are no equalities or human rights implications directly arising from this report.

11. Implications for Partners

- 11.1 There are no implications for partners arising from this report.

12. Risks and Mitigation

- 12.1 There are no risks in respect of the recommendations. There is advantage in Council designating Members as Mayor and Deputy Mayor Elect in advance of the Annual Meeting, in order for there to be certainty prior to the beginning of the new civic year.

13. Accountable Officer(s)

James McLaughlin, Head of Democratic Services

This report is published on the Council's [website](#).



Overview and Scrutiny Update



December - February 2018-19

Check, Challenge, Change

Our Work Programme 2018-19

Overview and Scrutiny Management Board

- ◆ Budget and Medium Term Financial Strategy
- ◆ Council Plan Performance
- ◆ Commissioning and Contract Management
- ◆ Safer Rotherham Partnership
- ◆ Complaints
- ◆ Revenue Budget Monitoring
- ◆ Energy
- ◆ Poverty
- ◆ Children's Commissioner's Takeover Challenge
- ◆ Pre-decision Scrutiny

Health

- ◆ Adult Social Care
- ◆ Autism Strategy
- ◆ Public Health
- ◆ Rotherham Integrated Health and Social Care Place Plan
- ◆ Respiratory Services tbc
- ◆ Social and Emotional Mental Health
- ◆ Health and Wellbeing Strategy
- ◆ Carers Strategy Implementation
- ◆ South Yorkshire and Bassetlaw Integrated Care System
- ◆ NHS Trust Quality Accounts

Improving Lives

- ◆ Early Help
- ◆ Special Educational Needs and Disability (SEND)
- ◆ Safeguarding - Children and Adults
- ◆ Domestic Abuse
- ◆ Lifestyle Survey
- ◆ Looked After Children - demand for placements
- ◆ Children & Young People's Service Performance
- ◆ Monitoring Ofsted inspection outcome action plan
- ◆ School Performance
- ◆ Child Sexual Exploitation - Post Abuse Support

Improving Places

- ◆ Thriving Neighbourhoods
- ◆ Time for Action
- ◆ Dignity - Bereavement Services
- ◆ Cultural Strategy
- ◆ Tenant Involvement
- ◆ Rotherham Town Centre
- ◆ Home to School Transport
- ◆ Modular Housing (Jointly with OSMB)
- ◆ Skills Agenda
- ◆ Asset Management

C h e c k , C h a l l e n g e , C h a n g e

Introduction

Welcome to the third Overview and Scrutiny update for 2018-19

The purpose of these updates is to give an overview of the work carried out by the Overview and Scrutiny Management Board (OSMB) and the Select Commissions - Health (HSC), Improving Lives (ILSC) and Improving Places (IPSC) during the last few months.

Of late the work programme has rightly had a strong emphasis on budgetary matters. The focus has also been on monitoring and ensuring progress on improvement plans and strategies, coupled with seeking assurance about future service sustainability through demand management and new approaches for social care. Responses to the recommendations from several scrutiny reviews are also due to be reported back before the year end.

Nevertheless, it is pleasing to report on a number of positive changes that have resulted, or are under way, as a result of the work undertaken by Scrutiny. A few such examples are:-

- ♦ The final Youth Transport Charter and promotional poster developed by young people with SYPTE, following a Children's Commissioner's Takeover Challenge, will be published shortly.
- ♦ Implementation of a single code of practice for officers in respect of enforcement activity and issuing penalties (by the Council or an external body on behalf of the Council) stemmed from a recommendation made at pre-decision scrutiny.
- ♦ Development of a new joint pathway for people with needs arising from both their mental health and substance misuse resulted from a spotlight review by HSC.
- ♦ IPSC asked RotherFed to consider including a young tenant on the RotherFed Board. The idea was welcomed, although it is recognised that intermediate steps to involve young people and build capacity will be needed first.
- ♦ Following a recommendation last year, improvements were made to the budget consultation process to ensure that public views could be taken into account by OSMB in their scrutiny of the budget proposals for 2019-21. This will evolve further over time.
- ♦ Input from ILSC continues to inform the annual Rotherham Voice of the Child Lifestyle survey. For example a new question in relation to provision of breakfast clubs in schools and more consideration of the findings in the round with information from sources such as Public Health.

The first section of this report covers pre-decision scrutiny by OSMB and IPSC, followed by a section for each committee. Where relevant for this period the update will include details of:-

- Progress monitoring of strategies and plans following past scrutiny
- Recommendations made by the committees
- Outcomes resulting from scrutiny
- Reviews - underway or due to commence
- Sub-group/Task and Finish Group activity
- Member visits
- Public involvement in scrutiny
- Key future items
- Other activity undertaken by the Scrutiny Members

I hope this will be a useful and informative update of overview and scrutiny work undertaken from December 2018 to February 2019.

Cllr Brian Steele, Chair of Overview and Scrutiny Management Board

C h e c k , C h a l l e n g e , C h a n g e

Pre-decision Scrutiny

The recommendations made in all the pre-decision reports considered by OSMB and the Select Commissions were supported. Details of additional recommendations made by Scrutiny, plus any requests for specific information and intentions for future monitoring, are outlined below.

OSMB

♦ Community Energy Switching Scheme

Consideration was given to a report which detailed the proposed community energy switching scheme that would be open to all Rotherham residents and would reduce the number of households paying high tariffs for gas and electricity and reduce fuel poverty. The report requested approval to carry out an OJEU procurement process to identify a potential partner to develop a scheme. This followed scrutiny of an earlier report seeking approval for a feasibility study into developing such a scheme, which had been fully supported by the Board.

OSMB had previously requested that, subject to the outcome of the study, thought be given to the marketing and promotion of the scheme. This was reflected in the report which recommended engaging with community and voluntary sector groups, and a range of Council services, to inform the development of a marketing and communication strategy. Cabinet approved recommendations from OSMB regarding building customer support and service standards into the tender framework and for performance on these standards to be reported quarterly to the Cabinet Member.

♦ Riverside House Café

As part of the budget savings proposals, approval was sought to conduct an open tender process to identify a partner to deliver the Riverside House Café through a lease and profit share tenancy agreement. OSMB supported the proposal but recommended that if the tender process was unsuccessful preliminary work should be undertaken at the earliest opportunity on alternative options and that these future proposals be brought back to Scrutiny for review. These additional recommendations were agreed by Cabinet.

♦ Interim Update on Medium Term Financial Strategy (MTFS) 2018-2021

The MTFS sets out the framework and principles upon which current and future financial projections, over the medium term, will be predicated. Members sought clarification in respect of contingency plans if the strategy for the management of the Council's finances could not be realised. They also sought assurances that the budgets proposed and the detail of the strategy was controllable and were reassured that every part of the budget was being challenged and correctly set. OSMB noted the report and recommended that the strategy be updated by the Strategic Director to take account of the funding announcements from central government and address the concerns expressed by Members, which was agreed by Cabinet.

♦ Rotherham Town Centre Masterplan - Forge Island Agreements

Forge Island is the flagship scheme in the Town Centre Masterplan and is central to plans for regenerating Rotherham town centre. Members requested the continuation of quarterly updates and also to have exception reports in the event of the scheme not progressing to plan. OSMB also requested further assurance that the insertion of a break clause was not feasible prior to entering the lease agreement and asked for a report on the feasibility of inserting break clauses for future major projects. Cabinet were happy to accept OSMB's recommendations and assured that the financial arrangements were feasible. Further information could be provided in taking break clauses forward.

C h e c k , C h a l l e n g e , C h a n g e

Pre-decision Scrutiny

IPSC

The Select Commission scrutinised the proposals at length, making recommendations for each that were endorsed by OSMB as part of pre-decision scrutiny.

♦ Submission of Clean Air Zone Outline Business Case to the Joint Air Quality Unit

Rotherham and Sheffield have been mandated by DEFRA to improve air quality by reducing NO₂ emissions. The two Councils were required to submit an Outline Business Case to Government by the end of 2018, demonstrating how they will reduce emissions in the shortest possible timescale. It was noted that the Parkway did cross over the border into Rotherham, which meant the Council were mandated to take action where it was identified in the report.

The Clean Air Zone would be kept on the scrutiny work programme and IPSC requested the outline consultation plan. Members were in support of the recommendations proposed, but requested that:

- the fleet of vehicles used by RMBC be reviewed to ensure that they meet the required regulations
- the final business case should be clear on the points included arising from the consultation
- the Cabinet Member notify OSMB when Government funding for the initiative had been received

Although there were no regulations specifically for Council vehicles, Cabinet took on board the need to look at air quality and contributions in terms of vehicles. Government funding had already been received for officer time and research, which would be subject to further funding for the mitigation measures.

♦ Immobilisation of Vehicles - Persistent Evaders and Untaxed Vehicles

Members discussed the adoption of a policy to facilitate the immobilisation (clamping) of untaxed vehicles and vehicles that are the subject of multiple unpaid parking penalty charges, to prevent them being driven away prior to removal.

Three additional recommendations resulted:

- that the viability of reducing the number of offences from 6 to 3 be explored
- that the introduction of the vehicle immobilisation (clamping) be widely publicised by the Council throughout the borough
- that an update report be submitted to Scrutiny six months after introduction of the immobilisation initiative

Cabinet were happy to accept the recommendations from Scrutiny but confirmed that the viability of reducing the number of offences was still being explored.

C h e c k , C h a l l e n g e , C h a n g e

Pre-decision Scrutiny

◆ Amendments to the Housing Allocation Policy - January 2019

Following earlier scrutiny by IPSC, OSMB considered the final proposals, welcoming the report and recommendations and approach to simplify the process. Questions focused on support for existing residents if there were problems in a neighbourhood arising from new tenants in Council housing. More tenancy support officers had been recruited and would, following induction and training, be able to do more work on prevention and tenancy periods, with Members and local communities. Members questioned the availability and quality of temporary accommodation and it was confirmed that there had been an increase in the number of crash pads from 29 to 50. Work was continuing to ensure the quality was to an acceptable standard. OSMB recommended a slight change to the wording of the recommendation regarding people having a local connection to Rotherham. The need to ensure that equality impact assessments (where required) are attached to reports for pre-decision scrutiny and to Cabinet was again reiterated.

◆ Budget and Council Tax 2019-20 and Medium Term Financial Strategy

In-depth scrutiny of the budget proposals from service areas for the period 2019-2021 was carried out in October. Further details on a number of the options, particularly those for CYPS, had also been explored at length in a subsequent workshop session, prior to the final pre-decision scrutiny.

Members asked questions in relation to treasury management; delivery of the large scale ICT and technology driven projects across the Council; funding for ICT licences; and initiatives for income generation. Final assurance was sought that measures introduced to reduce the number of Looked After Children were starting to make a difference and that adult residential and nursing care would continue to be monitored. The Board endorsed the Budget and Financial Strategy after taking into account the outcomes of public consultation (see page 8) and updated MTFS.

◆ Commissioning and Procurement of a New Delivery Model for Home Care & Support Services

A report provided Members with an overview of the current home care and support service in Rotherham, particularly the state of the local market in terms of ability to meet current demand for service and the pressures faced by providers. The paper outlined the case for change and the key principles and approaches underpinning a new delivery model. Following a positive co-production exercise with a range of stakeholders, a new service specification has been developed. Approval was sought to procure a new model of home care and support through a competitive tender process, with alternative service arrangements to be in place from November 2019.

Key lines of enquiry probed into the following areas:

- ways to encourage more younger people to pursue careers in social care and to develop a more highly qualified workforce
- ensuring consistency and high standards across all providers
- engagement of front-line staff and providers in developing new models/approaches
- performance indicators and monitoring
- ability to continue to respond quickly and appropriately in a case of a provider failure
- use and adequacy of 15 minute time slots

It was agreed HSC would monitor implementation of the new contract, with a report back in November 2020 once the contract had been in a place for a year.

◆ Housing Revenue Account – Business Plan 2019-20

No additional recommendations ensued.

C h e c k , C h a l l e n g e , C h a n g e

Overview and Scrutiny Management Board

◆ Quarterly Update Adult Social Care: the Budget Forecast and Continued Improvement Plan

In September the Board had requested that to supplement the update on the budget position and performance the Principal Social Worker should be invited to present the action plan to drive improvements in practice. Scrutiny of the plan enabled Members to have a good appreciation of the activity taking place with staff to embed the strengths based approach, improve quality and practice standards, and enhance legal literacy.

OSMB sought assurances that the overspend in the service would continue to fall and were advised that although still a challenge the level of overspend had decreased month on month since September 2017. They also asked whether the service was capturing positive outcomes from service transformation and it was confirmed that data was captured from the Wellbeing Forum, but more could be done to disseminate good news stories. Clarification was sought in respect of the difference between reviews and reassessments and the timescales for both. Responding to concerns around pace and meeting targets, a specific activity report would be produced to provide assurances to Members and also an overview of the requirements of the Care Act 2014 in respect of reviews and reassessments. Mental health, the Commissioning Strategy and promotion of Direct Payments were discussed and will all be covered in future updates. The Board requested the outcomes from the Towards Excellence in Adult Social Care annual review and recommended that the Continued Improvement Plan be updated with clear dates and milestones.

◆ Scrutiny Review: Modern Methods of Construction

This review looked at the viability of providing low cost housing for young single individuals and young families in one and two bedroom modular accommodation, incorporating suitable technology wherever possible to reduce running costs. In addition the review considered the possibility of being able to move the buildings to where they are most needed.

After extensive evidence gathering and a number of site visits, Cllr Cowles presented the final report and recommendations to the Board from this joint review by members of OSMB and IPSC. A number of pertinent issues had emerged such as the general lack of affordable housing for young people and young families, with many local authorities struggling to meet demand for social housing in their area. Homelessness and the implications for individuals from recent welfare reform and the introduction of Universal Credit was also a factor. In addition traditional build houses take longer to complete than container or modular build homes.

The review formulated five recommendations as follows:

1. That consideration of any learning experiences identified as part of the Council's pilot projects using modern methods of construction be utilised as part of any future projects.
2. That Housing Services develop a pilot project of up to ten pods at various locations throughout the borough.
3. That a pilot project of five Modern Methods of Construction homes for families be developed.
4. That the option of various energy packages be developed, for example, solar power and cavity wall insulation for residents of the borough, whether in social or private rented accommodation.
5. That each property involved in the pilot schemes be allocated an individual finance code to allow for easier monitoring of associated costs.

OSMB approved the report for submission to Cabinet, with the response to the recommendations from the review expected by the end of March 2019.

C h e c k , C h a l l e n g e , C h a n g e

Overview and Scrutiny Management Board

♦ Budget Consultation Report 2019-20 and 2020-21

This report summarised the responses to the recent public consultation on the Council budget proposals, which took place from October 26th to November 30th 2018. 1,181 people participated in the consultation, through face-to-face sessions, online engagement, letters and emails (some of which were appended to the report). Also included was the reply to the interim response from OSMB following the Board's initial scrutiny of the budget proposals at the end of 2018.

Members probed into how the consultation process had been designed, costs in terms of time and money, and whether any difficulties had been encountered in collating information due to the range of methods used. Officers confirmed that feedback from OSMB on last year's budget consultation had informed the approach this year. Clarification was sought on how the Council had looked to consult with groups sharing a protected characteristic under the Equality Act 2010 and the Board recommended that future budget consultation should ensure these groups are targeted more effectively.

♦ Children and Young People's Services Budget Monitoring - High Needs Finance Update and Budget Sustainability Options

Given the budget challenges in the service, OSMB receives comprehensive quarterly updates on the current budget position and pressures; in-year mitigations; future plans and progress on the sustainability plan and initiatives to manage demand. Members scrutinised a paper summarising the increased number of Education, Health and Care Plans; the growth in demand for specialist provision; and the current financial position of the High Needs Block of the Dedicated Schools Grant. The High Needs Block Recovery Plan would aim to bring in-year expenditure in line with the annual budget allocation and to focus on a longer term plan which would contribute to reducing the cumulative deficit. The option to implement a recovery plan to enable future budget sustainability was supported. As part of the monitoring cycle an update report was requested in six months.

♦ Scrutiny review: Rothercard Scheme

A sub-group of OSMB is undertaking a review of the current Rothercard Scheme to determine if it is still fit for purpose as it has been running for a number of years. After considering the information provided, including initiatives in other local authorities, officers have been charged with developing a business case for a new sustainable scheme. This should include a range of options linked in with the digital agenda, plus clear eligibility criteria. Members will consider the business case and potential options before making recommendations about the future operation of the scheme.

♦ Evaluation of Public Spaces Protection Order (PSPO) for the Town Centre

As requested by OSMB, a 12 month review post implementation of the PSPO was undertaken to assess its impact and consider any variations, adjustments or new orders. The recommendation for a single code of practice had been taken forward and training rolled out. The Cabinet Member had also previously agreed to review the potential inclusion of a condition relating to nuisance vehicles. However as this further review showed only limited incidents the previous year, it had been agreed that no further action was needed at that stage, although incident monitoring would continue. There were no plans to propose any adjustment of the order at this time.

Members discussed the detailed monthly statistical analysis at length, which covered the number and type of incident and hot spot areas. Enforcement data incorporated offence type, issuing agency and number of fixed penalty notices. The encouraging reduction in the number of incidents was noted, as were the challenges with regard to resource allocation. Officers highlighted where use of the licensing framework was the best means of addressing some of the issues around alcohol. It was agreed to have another update in 12 months.

C h e c k , C h a l l e n g e , C h a n g e

Overview and Scrutiny Management Board

♦ Proposed Public Space Protection Order - Fitzwilliam Road, Rotherham

In conjunction with the previous report, OSMB were asked to consider and comment on the conditions and geographical area covered by the proposed PSPO. Member questions focused on resourcing, ensuring appropriate consultation took place that targeted the right people and avoiding displacement to other areas as a result of an order. Commencing public consultation on the proposed order was supported and OSMB may revisit this at the pre-decision stage.

♦ Universal Credit Rollout in Rotherham

Universal Credit is an integrated working-age benefit providing a basic allowance with additional elements for children, disability, housing and caring. It is being introduced nationally and following a number of delays was fully rolled out in Rotherham on 11 July 2018. People move onto the Universal Credit system when they are a new claimants or following a change in their personal circumstances which would trigger the changeover from legacy benefits.

The Board received an initial report as a starting point for scrutiny of this issue. What became clear was the balance needed between the Council's function as a landlord, where risk of rent arrears impacts financially on the Housing Revenue Account, and its role in supporting residents. OSMB were assured that the Housing Income Team had been restructured to help support tenants with financial advice in the context of Universal Credit. Members expressed some surprise in relation to the cited absence of difficulties being experienced by partners in providing support following the roll out. In response, it was confirmed that it was still relatively early in the transition and a further report would break down the issues relating to impact on housing tenants and the broader impact on residents in the borough. Assurance was given that staff training on assisting tenants with making claims for housing benefit had taken place corporately not only in the Housing Service. Further concerns were expressed that communication with the Department for Work and Pensions (DWP) was creating issues that had an impact on residents and it was confirmed senior officers were meeting with the DWP to ensure services were more joined up and effective. It was agreed to have a further report on the impact of the roll out, with a clear scope determined in advance.

♦ Council Tax Support and the Impact of Universal Credit

It was reported that Universal Credit included Housing Benefit, but not local Council Tax Support (CTS), for which residents were required to apply directly to the Council. There was concern about a potential decline in CTS applications as this was now an additional, separate process to the Universal Credit application to the DWP. The service had not seen a significant increase in debt recovery as a result of Universal Credit, but it was speculated that it may start to become an issue in twelve months. Members sought assurances in respect of the work undertaken to communicate the changes to residents and inquired about actions taken to encourage people potentially entitled to Council Tax Support to apply. The report was noted and Members agreed the information would inform their future work in respect of the impact of Universal Credit.

Other activity

♦ Petitions

Two petitions were discussed at the OSMB meeting on 13 February and the outcome of their recommendations will be reported in the next update to Council.

Coming up

- Response to Children's Commissioner's Takeover Challenge: Work Experience
- Council Plan Quarter 3 Performance
- Financial Monitoring
- Children's Commissioner's Takeover Challenge 2019

C h e c k , C h a l l e n g e , C h a n g e

Health Select Commission

♦ Update on Drug and Alcohol Treatment and Recovery Services

One of the recommendations from the spotlight review was for Public Health and CGL to present an overview of how the new service was developing, including a summary of progress on the key performance indicators. Linked to this, another recommendation had emphasised the need for robust performance management of the new contract from the outset.

Members scrutinised a comprehensive performance scorecard for treatment and recovery services, including exception reports and analysis of trends and were reassured regarding performance and contract management arrangements. They welcomed the draft pathway and guidance for staff in RDaSH and CGL encompassing mental health needs combined with drug or alcohol related issues to facilitate holistic care and support. CGL articulated their approach to increase opiate use service exits, including using different clinical approaches with service users, with safety paramount. Other areas explored by the Commission included waiting times; service user voice; use of new psycho-active substances; mental capacity; and if risk assessments would identify any issues regarding domestic abuse. It was agreed to have a monitoring report in June 2019.

♦ Rotherham Integrated Care Partnership and Implementation of the Rotherham Integrated Health and Social Care Place Plan

Scrutiny of greater integrated working between health and social care is central to the Health Select Commission's work programme. A short presentation outlined the priorities in the plan, key achievements, new ways of working in localities, governance and next steps. Discussion then ensued on the performance report for quarter one, with Members probing into a range of issues and verifying the rigour of the performance data.

A particular focus was on mental health crisis services and suicide prevention work, with additional information requested. Workforce challenges and maternity services were also explored. Access to GPs emerged in the discussions and this led to Members identifying certain lines of inquiry for the meeting in February, around data sets and how appointments in the three GP hubs are communicated to patients.

HSC agreed to continue monitoring progress with the plan and recommended that once the scorecard for quarter two became available it should be submitted for further scrutiny (see below).

♦ Rotherham Integrated Health and Social Care Place Plan - Quarter 2 Performance

Positive progress was noted on a number of the indicators since quarter one. All milestones had now been included and only four Key Performance Indicators (KPIs) remained to be confirmed. After discussing the report in a workshop session Members agreed to receive the future quarterly performance reports for information. To avoid duplication scrutiny would be light touch given the reporting arrangements established via the ICP Place Board and the Health and Wellbeing Board. In addition, as a number of key workstreams within the plan were already included within HSC's work programme, this would provide an opportunity to explore any concerns arising from performance data then. Other areas within the plan, particularly within the Children and Young People Transformation Group priorities, coincided with the work programme for ILSC and will be scrutinised there, benefitting from the Vice Chair, Cllr Short and Cllr Jarvis being on both Select Commissions.

Members identified points for clarification or questions in relation to a small number of the milestones and KPIs. These centred on children and young people, mental health and learning disability and were forwarded to officers for a response.

C h e c k , C h a l l e n g e , C h a n g e

Health Select Commission

♦ Consultation on Joint Strategic Needs Analysis Refresh (JSNA)

The refresh provides an opportunity to consider rationalising the content to align more with current priorities and to ensure it is more meaningful for commissioners, providers and partners. An interactive presentation allowed Members to express their views on the proposal, followed by six questions asking HSC to vote and give a steer on their preferences as part of the consultation. It was clarified that the refresh would take account of the ward boundary changes in due course. The Commission supported the proposals for the refresh and requested an update on progress on the refresh and updated website in the summer.

Other activity

♦ Quality Sub-group - RDaSH

Discussion at the half year update covered progress on actions since the CQC inspection. Eight of the 11 “must do’s” had been completed and the remaining three were amber rated. The Quality Dashboard for Patient Safety, with 12 months rolling data to September 2018, was explored in depth. Members asked about service provision for CSE and trauma and for people with autism. They were also updated on the latest developments with the Estate Strategy in Rotherham.

♦ Quality Sub-group - Rotherham Hospital

Progress made on the nine quality priorities for 2018-19 during quarters one and two was reported. Some had carried on from work undertaken the year before and may continue in 2019-20. The quality priorities for 2019-20 were highlighted and these had been revised from the initial long list following a review of quality and risk. Members were informed about “Safe & Sound”, the new Governance and Patient Safety Framework and how the Quality Strategy will be based around this framework.

♦ Return visit to Carnson House - Drug and Alcohol Services

Five Members returned to Carnson House to see the new treatment facilities and to discuss the services offered to help people recover from substance misuse. They met the service manager and asked questions about service user involvement and were provided with “you said, we did” examples. Recognising the challenges of long term methadone use, Members explored how service users were responding to new approaches. Assurance was provided on how the service was involved in partnership safeguarding arrangements and linked in with local pharmacies.

♦ HSC Performance Sub-group - Adult Social Care Outcomes Framework (ASCOF)

Following its earlier scrutiny of the provisional ASCOF year end performance report, the sub-group met on 19 February to consider the final report. This included benchmarking data with other local authorities in Yorkshire and Humber and nationally, enabling Rotherham to see progress from the previous year, including any changes in relation to Rotherham’s ranking compared to the year before. Outcomes and recommendations will be covered in the next update from Scrutiny due to publishing deadlines.

Coming up

- 28 February

- Rotherham Community Health Centre Services
- Primary Care Update and Implementation of GP Forward View
- Update from Rotherham Hospital following CQC Inspection
- Transition from Children’s to Adult Services (Joint with ILSC)
- Suicide Prevention
- Home First

C h e c k , C h a l l e n g e , C h a n g e

Improving Lives Select Commission

♦ Children Missing from Education (CME)

This refers to children of compulsory school age who are not on a school roll, and who are not receiving a suitable alternative education. ILSC have closely scrutinised this issue and considered the most recent data on open, closed and active cases and how that compared with the last quarter. Evidence suggested recurrence was largely due to families being transient and then returning to Rotherham intermittently rather than concerns about vulnerability and/or safeguarding issues. Outcome data was now also captured. Assertive outreach and work was taking place to educate families with regard to the detrimental impact of removing their children from school. The service was also confident that agencies were soon notified if any new families had moved into the area, through the work carried out in the community.

Members asked questions with regard to Elective Home Education, including local authority powers and checks undertaken when an application was made. They were informed that a multi-agency governance group is in place and an escalation process had been established if children had not been seen. IPSC noted the report and made a recommendation for future six monthly reports to include the Strategic Missing Group and the wider context of CME, plus detail on persistent absence, Fixed Term Exclusions and Elective Home Education. A further recommendation was for discussion on the possibility of including CME in the weekly tracker.

♦ Rotherham Safeguarding Adult Board Annual Report 2017-18

Joint working with Children's and the Safer Rotherham Partnership through the monthly meetings was reported as working well, together with the Partner Self Assessment and Challenge meetings. Last year IPSC had recommended that the report for 2017-18 should show how the customer voice is heard. Customer involvement within the Safeguarding Board and ensuring the customer voice is heard at all levels was still a concern. This would be addressed by developing a customer focus group to sit under the board and encouraging regular contributions to board meetings.

Under the Care Act people undergoing inquiries as a result of safeguarding concerns, have a right to an advocate. It was a current piece of work for the board to establish the baseline of who had been offered that support and then assurance with regard to the quality of the offer. Other themes explored by Members included mental capacity; vulnerable adults, including in cases of domestic abuse; the Learning Disability Mortality Review; and human trafficking and modern day slavery.

The Commission noted the report and recommended that the board prioritised ensuring that people with learning disabilities were adequately safeguarded under the new arrangements. Members also recommended that the Rotherham Safeguarding Adults Board Strategic Plan for 2019-21 should be submitted with the 2018-19 Annual Report.

♦ Update on Ofsted Inspection Recommendations

An overview of the status of the 34 actions across the eight recommendations was provided for Members. Actions for two of the eight had been completed in full and 23 actions were in progress. The implementation of Signs of Safety within Liquid Logic was having an impact on developing key documents within the system but work had started on documents for use in the existing pathway. Further work included planning for the implementation of the Rotherham Family Approach in Liquid Logic, which will support staff in recording and evidencing their work with families.

The Ofsted outcome letter from the Annual Conversation was requested for information and IPSC recommended that the outcome of the Peer Review for Looked After Children should be submitted to the Select Commission as well as the Corporate Parenting Panel.

C h e c k , C h a l l e n g e , C h a n g e

Improving Lives Select Commission

♦ Update on development of the South Yorkshire Regional Adoption Agency

Following the rejection of the original business case developed by Doncaster Children's Services Trust (DCST), an additional sum of money has been allocated to DCST by the Department for Education to underwrite the further project development costs of rewriting the business case. RMBC will remain fully engaged in the process and development of the model to ensure it meets the essential criteria desired for Rotherham. Members noted the expectation that the revised business case will be completed by April 2019 and then undergo the necessary ratification.

♦ Rotherham "Voice of the Child" Lifestyle Survey Report 2018

IPSC discussed the findings of the latest survey and how these are used to inform and shape services and communications with young people. Questions were asked about schools who had chosen not to participate, use of the data by Public Health and other partners, and about the design of the survey. Members noted the report and were in support of partners receiving a copy of the report. They also recommended that consideration could be given to streamlining the survey for the future and to the inclusion of information relating to demographic and equality monitoring.

♦ Domestic Abuse Update

As a key element of their work programme, Members scrutinised a report that provided a detailed overview of service user engagement, the current Domestic Abuse Service review, and progress on the Domestic Abuse Strategy. Information in relation to audit activity to support continuous improvement within Domestic Abuse services was also presented, as previously requested.

Members had also asked for details of work taking place on stalking and harassment and probed into this theme. It was acknowledged that there were gaps in Domestic Abuse Stalking and Harassment (DASH) and how it effectively supported victims of stalking and harassment, which was being looked at. Currently the figures did not distinguish in terms of stalking and harassment data and whether it was linked to domestic abuse or stranger related.

ILSC commented on the good progress made in the last 18 months and agreed to consider a further report in respect of the principles for the Domestic Abuse Service, prior to submission to Cabinet. An additional recommendation was for a follow up report regarding the gap in service related to stalking and harassment as this remained a concern.

♦ Rotherham Local Safeguarding Children Board (LSCB) Annual Report

A number of themes were explored including the forthcoming arrangements for the new board and ensuring safe placements for children with Special Educational Needs and Disability, particularly out of borough. Clarification was sought on thresholds and whether there were any barriers that impeded issues being stepped up from Early Help to Social Care.

ILSC requested that the anonymised audit from the Domestic Abuse Partnership Review be circulated for information. The LSCB Chair will be invited to the July meeting to update the Commission on the new Safeguarding Multi-Agency Partnership arrangements.

Coming Up

- Post Abuse Support
- Barnardo's ReachOut
- Looked After Children Sufficiency
- Early Help
- Transition from Children's to Adult services (Joint with HSC)

C h e c k , C h a l l e n g e , C h a n g e

Improving Places Select Commission

♦ Housing Strategy Refresh 2019-2022

Following their discussion of a presentation outlining achievements under the present strategy and the proposed vision, key priorities and pipeline projects for the refresh, it had been agreed that the draft revised strategy would come back to IPSC prior to going to Cabinet.

Members discussed the draft strategy and supporting paper summarising the outcomes of consultation. A varied range of issues were explored including the annual target for new build properties; impact of right to buy; distribution of new Council stock across the borough; potential increase in housing needs as the university develops; and the need to promote town centre living to link in with wider regeneration strategy. Members also queried if an element of sustainable transport was included within the strategy.

Clarification was sought on how officers were working with developers to increase the number of properties built and the need to provide specialist properties for people with specific needs, which should be located so as to encourage mixed communities. Questions were also asked regarding the options for military veterans in the area and how the strategy would impact on them. Linking back to the recent scrutiny review, modern methods of construction were also discussed as an alternative to traditional build properties.

IPSC recommended that a detailed action plan is produced to enable monitoring of progress on the strategy. They also requested a copy of the Equality Impact Assessment for the Housing Strategy and asked to see the six monthly progress reports presented to the Strategic Housing Forum, which has responsibility for holding the service to account.

♦ Draft Skills and Employment Plan

With the increasing importance of skills in attracting investment and growing local businesses, as well as ensuring local residents can access employment opportunities, it was agreed by Rotherham Together Partnership that Rotherham required a stand alone Employment and Skills Plan. The plan will build on the existing Rotherham Economic Growth Plan (2015-25) and also seek to link to and complement the Sheffield City Region's Strategic Economic Plan and its Thematic Priority on Skills, Employment and Education. The two main objectives of the plan are "A workforce with the skills and experience to support Rotherham's economic growth and secure investment" and "Supporting people back into sustainable employment". A delivery plan sets out actions needed to deliver the priorities, with each action having an outcome and timescale, which it would be monitored against.

Key lines of enquiry probed into the following areas:

- Preparing young people for the world of work including performance on the Gatsby Benchmarks
- Transport accessibility and connectivity across the region and the "Wheels to Work" scheme
- Funding allocations across the City Region and expected benefits for the local economy
- Qualifications of both older workers and young people
- Absence of some of the targets within the plan
- Reductions in the workforce in some sectors and plans to help affected employees
- Opportunities to achieve Level Four qualifications and the advantages of a university campus
- Apprentices securing permanent employment with the same employer
- Ill health and social exclusion
- Gulliver's Valley and Rother Valley Country Park Caravan Park were two separate entities

It was agreed that the comments made on the draft plan by IPSC would be considered for inclusion in the final version to Cabinet. Members requested further information on a range of issues to be provided by officers. A progress update was requested in six to nine months.

C h e c k , C h a l l e n g e , C h a n g e

Improving Places Select Commission

♦ Asset Management Progress Update

The Corporate Asset Management Plan 2017-2025, which incorporates the Council's Asset Management Policy and Strategy, is the guiding document for Asset Management activities and priorities. Progress against the plan is monitored by the Asset Management Board and the position as at November 2018 was reported to Members, who queried the "green" rating status attributed to measures classed as on hold. It was agreed changes would be made to these for future reporting. The Commission had previously requested more information about property reviews and a draft flowchart outlining the Surplus Property process was discussed and supported by IPSC.

A number of issues were explored with more detail and/or clarification provided, including:

- Consistency in the management of former school caretaker's bungalows as isolated properties
- Management and acquisition of commercial real estate
- Development of cost effective energy services
- Review of efficiency on Worksmart
- Decision making of the Asset Management Board and how this worked in practice
- Strategic acquisitions of spare unused land
- Redevelopment of other town centres

IPSC noted the progress on the plan and the ongoing work on the records storage and reporting of statutory compliance. A future update on Worksmart was requested later in 2019, after this has been relaunched.

♦ Update on the Agreement between Dignity Funerals Ltd. and RMBC

As part of its continuing scrutiny of bereavement services, Members considered an update on the report presented in July 2018, which included an overview of performance on the KPIs and service improvement targets. IPSC had previously recommended that future performance reports, including the annual report, should employ the red-amber-green (RAG) reporting system where possible and this had been taken on board. Additionally each indicator or target was now rated high, medium or low according to priority. 75% of service improvement targets and 89% of KPIs were rated green and IPSC welcomed the on-site improvements and wider liaison.

The Commission discussed the extended hours pilot at length and explored issues including closer working with the Coroner's Office; local interest in environmentally friendly burials; service user feedback, complaints and compliments; secure storage; and plans to improve pathways.

IPSC requested that the outcomes of the pilot on extended hours be reported back and asked for copies of the liaison group minutes and anonymised complaints data. Points raised in connection with the extended hours pilot should be fed in - monitoring the impact on local traffic and ensuring effective communication with all parishes and parts of the borough. The annual performance report for 2018-2019 will be scrutinised in June 2019.

- ♦ Immobilisation of Vehicles - Persistent Evaders and Untaxed Vehicles and
- ♦ Improving Air Quality in Rotherham - See pre-decision scrutiny on page 5
- ♦ Scrutiny Review: Modern Methods of Construction (see OSMB)

Coming Up

- Emergency Planning
- Section 106 Agreements/Community Infrastructure Levy
- Time For Action Enforcement Contract
- Adult Community Learning

C h e c k , C h a l l e n g e , C h a n g e

Councillor Jeanette Mallinder (07717 224657)

Councillor Simon Tweed (01909 518134 - 07535 831924)

Councillor John Vjestica (01709 255936)



Councillor
Mallinder



Councillor
Tweed



Councillor
Vjestica

PUTTING COMMUNITIES AT THE **HEART** OF EVERYTHING WE DO

Dinnington Ward Action Plan:

- Support the implementation of the road improvement scheme
- Support improvements to private sector rented housing through the selective licensing scheme and other initiatives
- Support and develop initiatives to improve the local environment (including the provision of community skips)
- Support and develop activities and facilities for children, young people and families in addition to educational activity
- Support and develop health and well being initiatives for our community
- Work in partnership with Police and others to address issues around crime and disorder
- Work with local businesses and partners to improve economic growth of Dinnington
- Identify community groups, publish details and encourage co-operation and communication with partners and the community

Headline Projects:

East Street Multi Use Games Area

The MUGA is situated in the heart of the disadvantaged community area and is a well used resource . We have funded repairs to the lighting so that the facility can be used during the dark nights. Our RMBC youth outreach team engage with young people here and provide diversionary activity addressing ASB & nuisance issues.

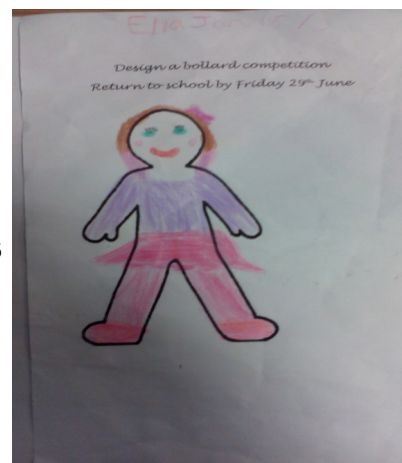


Billy & Belinda bollards

These bollards are designed to look like small children and evidence in other parts of the borough suggests that they slow traffic down.

We are working in partnership with Laughton junior school and they held a competition for pupils to design the appearance of the bollards. A ballet dancer won and we presented the winner with some book tokens.

The bollards are due to be installed in the near future.



Victoria Street Community Allotments

After several years of working with the community and owners of the land we have managed to turn what was overgrown and unused land subject to flytipping into a productive and managed area of allotments. These are run by a community group for the community to use. This addresses issues around health, loneliness & isolation, activity and allows residents to grow and cook their own food.



Community Safety / Partnership Event

In December 2018 we worked with Neighbourhood Partnerships, S.Y. Police, S.Y. Fire, AGE UK, Dinnington Town Council, Police and Crime Commissioner, Area Housing Panel and others to host a partnership / Community safety event at Dinnington Resource Centre for residents to receive advice and equipment to help them feel safer in their homes and in their neighbourhood.

In addition we invited Santa and his reindeers which was very well received by residents.

The Mayor Councillor Alan Buckley and lady Mayoress Sandra Buckley kindly attended to help make the event a success.



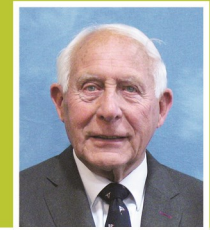
Councillor Jenny Andrews (01709 814714 - 07757 287941)
Councillor Brian Cutts (07977 077469)
Councillor John Turner (07791 365989)



Councillor
Andrews



Councillor
Cutts



Councillor
Turner

BRAMLEY (SOUTH), HELLABY, WICKERSLEY (SOUTH) AND MALTBY (WEST)

Ward Priorities

- Exploring opportunities to improve road safety in all areas of Hellaby Ward including Flash Lane, Morthen Road, Rotherham Road and Addison Road Maltby
- Explore opportunities to work with school and the community to improve parking issues around schools
- Improve the environment by empowering our communities
- To consult with residents around Lyme Tree park to see what improvements they would like to see on the recreational ground
- To work with young people and partners to look at providing diversionary activities for young people during key dates in the year
- Working with local groups in the area to help with social isolation particularly around older people
- Helping residents feel safe in Hellaby Ward through community crime prevention projects

Key Achievements so far

A number of walkabouts have been carried out to find out what is important to local people and businesses which means we have been able to:



Support the proposal for a pedestrian controlled crossing on Morthen Road, Wickersley.

Support Bramley Parish Council with the purchase of a time lapse camera to monitor traffic flow on Flash Lane, Bramley.

Support the introduction of 20 mph speed advisory signs outside St Albans School, Wickersley.

Improving the Environment

We have supported the residents of Hellaby who want to keep their neighbourhood clean and tidy by providing resources such as a handi-cart for the Hellaby Litter pickers and arranging a community skip and clean up day in partnership with Hellaby Parish Council.



Lyme Tree Park, Maltby

Community concerns had been raised about the condition of the play area and residents were asked what they would like to see in the park. New play equipment including a multi play unit, cradle swing, junior swings and spring rockers were funded by Rotherham Council and the Area Housing Panel. The park has been transformed into a safe play area for local children. School children from Maltby Redwood Academy designed the rules of the park. An open event and fun day was organised which was enjoyed by the whole community. A notice board has been installed and a newsletter has been produced keeping residents up to date with news and information. This has been distributed to local businesses and community buildings. More recently we have joined children from Maltby Redwood Academy who carried out a litter pick on the park.



Working with local groups in the area to help with social isolation particularly around older people

We have supported local groups with the Ward Budget by offering groups the opportunity to apply for a community chest grant . 6 groups were successful and used the funding to improve the lives of people of all ages. These include The Dodgers, The Lings Monday Group and Forget -Me-Not, who all support older people to tackle social isolation. We have also funded projects supporting young people including the 10th Brownies and the Wickersley Theatre Group.

Working with the Lings Monday group and Bramley Parish Council, we have organised a community lantern walk. This was an intergenerational project aimed at all ages. Families and young children created colourful lanterns which helped light up the evening sky as they walked to the local neighbourhood centre where the Lings Monday group provided a hot meal for everyone taking part. The event was a great success enjoyed by everyone.



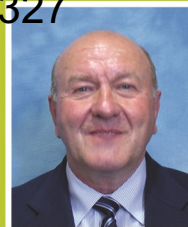
Suicide Prevention

To help raise awareness we have placed suicide prevention signs on Sandy Lane bridge, Bramley over the M18 (near Junction 1), distributed coasters and posters to over 30 businesses including restaurants, gyms, pubs, cafes, doctors surgeries and local businesses.

What happens next

- Continuing on the theme of social isolation and the safety of residents we have agreed to fund the provision of 8 solar lights on a footpath that connects residents from an estate to the local shops.
- We are developing projects to improve parking issues around schools.
- We will work with South Yorkshire Police and other partners to develop safety events where we will distribute security items we have purchased.

Councillor Mick Elliott (07739 455945)
Councillor Lyndsay Pitchley (07817 131115)
Councillor Robert Taylor (01709 255718)



Councillor Elliott



Councillor Pitchley



Councillor Taylor

NEIGHBOURHOOD NEWS FROM ASTON, AUGHTON AND SWALLOWNEST

PUTTING COMMUNITIES AT THE **HEART** OF EVERYTHING WE DO

Things we've done in the last 12 months

We carried out 14 Roadshows at community venues where we listened to residents and heard what was important to them.



Some of the issues raised related to access and provision at our neighbourhood centres. To improve access and safety we have been able to fund resident only parking signs at some of the centres and provide 'H' parking markings.



Some residents at Windy Ridge expressed a feeling of isolation but the neighbourhood centre was rarely used. We developed monthly social meetings which became the catalyst for further resident interest groups and the centre is now well used.

To further encourage use of the centre we utilised the Ward Budget and worked in partnership with South Yorkshire Community Rehabilitation Company to enable the redecoration of neighbourhood centres at Heighton View and Hepworth Drive



Health

We have worked in partnership with Aston TARA to provide funding for a community defibrillator which has been placed outside Aston Parish Hall. Supported the introduction of No Smoking signs. Posters designed by school children were made into signs which have been placed in local parks as part of the borough wide Healthy Parks initiative.

Road Safety

We have supported a number of road safety initiatives to improve pedestrian safety around schools and public buildings. These include:

- Providing hazard warning markings outside Springwood Academy which make motorists aware of children crossing the road
- Installing bollards on Aughton Road, near Aston Academy, to prevent vehicles driving onto the pedestrian footpath
- Organising a community speed watch with SYP on Worksop Road and a vehicle speed survey on Nickerwood Drive. In acknowledging the concerns raised by our residents, next year we will be purchasing a mobile speed activation sign.

Community Safety

We purchased 2 surveillance cameras that were deployed in known hotspot areas. These cameras were used to gather information for offences linked to fly tipping and led to successful offender prosecutions and seizure of vehicles.

We also provided safety items to vulnerable persons in our community, including window, shed and scooter alarms, card defender wallets, property marking kits, purse bells and torches.



To reduce anti-social behaviour on Alison Drive we, together with partners, have instigated engineered solutions to the problem including fencing and footway modification. This work will continue next year with the provision of K Frames to deter motorcycle nuisance.

We were proud to support our partners with a community clean-up day on Arcubus Avenue. We funded the provision of crime prevention products which were fitted free of charge to homes by Stay Put.



What we want to do next

Continue to get out and about in our community to build on relationships already made and establish many more new ones. We're particularly keen and have already started to develop our engagement with children. We'll work hard next year to develop initiatives and incentives for the Health and Well Being of our community. Most importantly we'll continue to listen and act where we can to improve our community and our residents pride in it.

AUDIT COMMITTEE
29th January, 2019

Present:- Councillor Wyatt (in the Chair); Councillors Cowles, Vjestica, Walsh and Bernard Coleman (Independent Person).

Gareth Mills and Thilina De Zoysa (Grant Thornton) were also in attendance.

Apologies for absence were received from Councillor Evans and Councillor Alam (Cabinet Member for Corporate Services and Finance).

60. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

61. QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS

There were no members of the press or public present at the meeting.

62. AUDIT COMMITTEE SELF-ASSESSMENT

The Chairman reported, as in previous years, a self-assessment questionnaire would be sent to Committee Members and Grant Thornton, External Auditors, for completion.

63. MINUTES OF THE PREVIOUS MEETING HELD ON 27TH NOVEMBER, 2018

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 27th November, 2018.

Resolved:- That the minutes of the previous meeting of the Audit Committee be approved as a correct record of proceedings.

It was noted that Council had agreed the appointment of Bernard Coleman, Independent Member, for a 12 month period to allow a recruitment process to take place at its meeting on 23rd January, 2019.

64. LIQUID LOGIC AND THE REG 24 PATHWAY

In accordance with Minute No. 57 (Internal Audit Progress Report), Rebecca Wall, Head of Safeguarding, Learning and Development, presented a report on the Reg 24 process and the current electronic case management system, Liquid Logic.

The current Liquid Logic system had been in place since October 2016. Since going live there had been a number of additional pieces of practice Children and Young People's Services had sought to embed into the base

model including the Reg 24 pathway in relation to relative and connected persons who were assessed as foster carers.

Following extensive work by the IT Systems team it had become apparent that there was a wider system issue. Following discussion with the Liquid Logic provider a wider system fix was required. Following the upgrade, part of the Reg 24 pathway, the kinship pathway and logging of all key decision making had been able to be used. The next step was to develop subsequent performance reporting.

A number of the forms developed still needed to be completed as word documents. Continued efforts had been made to pursue making the forms live in the system but, when tested, had created further errors in the pathway. As a result they had not gone live as yet and further discussions taking place with Liquid Logic to address the errors.

Training was planned for the workforce and would take place over the next 2 months.

Discussion ensued on the report with the following issues raised and clarified:-

- The CYPS Systems Group had the maintenance responsibility for the development work that had been carried out
- There were certain individuals within the IT Team who worked on Liquid Logic for both CYPS and Adults but no dedicated team
- An Independent Review Officer would carry out a quality and compliance check before every review to ensure all documentation had been completed. Dip samples and auditing were also carried out to check the quality of the assessment
- The functionality of Liquid Logic was there and fit for purpose. Each local authority made their own changes to personalise it to their own requirements
- There was a Liquid Logic User Group and links with other local authorities
- It was anticipated that a number of the outstanding actions would be cleared by the 29th March 2019 deadline

Resolved:- That the report be noted.

65. PROPOSED REVISIONS TO THE COUNCIL'S REGULATION OF INVESTIGATORY POWERS ACT POLICY

Further to Minute No. 49, Dermot Pearson, Assistant Director Legal Services, presented a report on the implications of the Home Office's Revised Codes of Practice on covert surveillance and interference with property and on covert human intelligence sources.

The proposed revisions to the RIPA Policy was attached to the report (Appendix 1) and related to the following issues:-

- Policy amendments required to ensure that it referred to current legislation and Codes of Practice, up-to-date officer contact details and authorising officers and ensuring specific paragraph numbers matched those in the Revised Codes of Practice
- Section 6 of the Policy now included reference to the duties of the Senior Responsible Officer to report errors to the Investigatory Powers Commissioner as set out in the Investigatory Powers Act 2016
- Amendment of the guidance on the definition of Private Information for the purposes of RIPA at Section 2 of the Policy to include the current wording of the guidance in the Revised Code of Practice on Covert Surveillance and Property Interference
- New guidance on the use of social media for surveillance. The revised guidance from the Revised Code of Practice on Covert Surveillance and Property Interference was incorporated in Section 2(i) and the revised guidance from the Revised Code of Practice on Covert Human Intelligence Sources incorporated in Section 2(iii)

It was noted that training would be arranged for authorising officers and investigating officers on the revised RIPA Policy to ensure that they were properly equipped to comply with the Revised Codes of Practice and current legislation.

It was also noted that there was an error on Flowchart 4 which the Assistant Director undertook to correct.

Resolved:- (1) That the revisions required to the Council's RIPA Policy to ensure compliance with the Home Office's Revised Codes of Practice on covert surveillance and interference with property and on covert human intelligence sources, as set out at section 3 of the report, be noted.

(2) That the revised Regulation of Investigatory Powers Act Policy at Appendix 1 be approved.

(3) That it be noted that training on the use of RIPA powers was to be arranged for authorising officers and investigating officers.

66. EXTERNAL AUDIT ACCOUNTS AUDIT PLAN

Consideration was given to a report, presented by Gareth Mills describing Grant Thornton's External Audit Plan in respect of the 2018/19 financial year.

The report stated that, as the Council's external auditor, Grant Thornton had a duty to:

- give an opinion on the Council's financial statements;
- conclude on whether the Council had arrangements in place to secure economy, efficiency and effectiveness in the Council's use of its resources.

The External Audit Plan document, included as an appendix to the submitted report, set out the audit approach that Grant Thornton were planning to take to discharge these duties.

The International Standards on Auditing provided guidance on the significant risk which should be considered by auditors. Grant Thornton had identified the following significant risks:-

Management override of controls
Valuation of pension liabilities
Valuation of land and buildings

The risk assessment regarding the Authority's arrangements to secure value for money had identified the following significant risks:-

Financial standing – delivery of 2018/19 budget, savings plan and Medium Term Financial Strategy
Regulatory oversight of Children's Services

However, Grant Thornton did not consider fraudulent transactions to be a significant risk for the Council and, therefore, no specific work would be completed other than normal audit practices and procedures.

A brief description of each risk was provided in the Appendix.

Resolved:- (1) That the report be received and its contents noted.

(2) That Grant Thornton's External Audit Plan for the 2018/19 financial year, as now submitted, be approved and the proposed areas of audit identified be noted.

67. FINAL ACCOUNTS CLOSEDOWN AND ACCOUNTING\POLICIES UPDATE

Rob Mahon, Finance Manager (Financial Accounting), presented a report outlining the main changes to the local authority accounting framework in 2018/19 which included their effect on the Council's accounting policies and to the statutory framework for preparing and reporting local authority financial statements (the Accounts and Audit Regulations 2015).

The decision to bring forward the timetable for publishing the unaudited financial statements by one month and for the publishing of the audit financial statements by 2 months had represented a major challenge for all local authorities. Rotherham had successfully met the 2017/18

timeframes in closing its accounts. It had continued to review internal procedures from lessons learned in order to streamline processes and improve the quality of the closedown processes and procedures.

In accordance with the Local Audit and Accountability Act 2014 and the Accounts and Audit Regulations 2015, notice of the inspection period would be advertised on the Council's website in advance of the unaudited financial statements being published. In order for the inspection period to commence, the Annual Governance Statement and narrative Report would also need to be published alongside the Council's unaudited financial statements on the Council's website. The timetable for preparing the Annual Governance Statement and Narrative Report was, therefore, being co-ordinated with the publication of the draft unaudited Statement of Accounts to meet this requirement.

Discussion ensued with regard to Academy conversions and issues experienced in the past with schools converting and leaving the Authority with substantial debts. Work did take place to reduce the levels of debt each school had before it transferred. Invoices could be levied against the school but it was difficult to enforce. The land and buildings remained with the Local Authority under a long term lease.

Resolved:- That the key accounting issues and main changes to the accounts in 2018/19, as set out in Appendix A of the report submitted, be noted.

68. CERTIFICATION OF CLAIMS AND RETURNS - ANNUAL REPORT 2017-18

Rob Mahon, Finance Manager (Financial Accounting), reported that, in agreement with the Council's external auditor for 2017/17 (KPMG), feedback was provided on the effectiveness of the Council's arrangements for preparing and submitting Government grant claims and returns.

The report submitted summarised KPMG's key findings from the certification work they had carried out in relation to the 2017/18 financial year.

KPMG were required to audit the Housing Benefit Subsidy claim for 2017/18. A small number of minor adjustments were made to the claim as a result of the certification work; there were no recommendations outstanding from the previous year's work and KPMG had made no recommendations following this year's certification work. The value of the certified claim was £82.27M for which KPMG had issued an unqualified certificate.

Resolved:- That the former external auditor's report be noted.

69. INTERNAL AUDIT SELF-ASSESSMENT AGAINST THE PUBLIC SECTOR INTERNAL AUDIT STANDARDS

Further to Minute No. 55 of 6th February, 2018, David Webster, Head of Internal Audit, presented the results of the internal self-assessment for 2018/19 to confirm compliance with the Public Sector Internal Audit Standards (PSIAS).

A further internal self-assessment had been carried out by one of the new recruits to the Internal Audit Team who was an experienced auditor. It had reaffirmed the conclusion of general conformance with the standards. Appendix A of the report submitted contained the results of the review against each individual standard.

The areas of partial conformance gave rise to actions which would form the Quality Assurance and Improvement Plan for the next year. Key actions included:-

- Fully refreshing the Internal Audit Manual to reflect new ways of working after the introduction of audit software
- Develop audit planning method and documentation
- Development of assurance mapping
- Develop the use of Computer Aided Audit Techniques

The Standards required that an external assessment be carried out every 5 years by a qualified independent assessor with the next assessment due in 2020-21. It was proposed that an external assessment be carried out next year after a period of stability and development.

Resolved:- (1) That the result of the self-assessment against the PSIAS be noted.

(2) That the progress made from the external assessment carried out in 2015/16 and the internal assessment in 2018 be noted.

(3) That an external peer review be conducted in 2019/20.

70. INTERNAL AUDIT QUALITY ASSURANCE AND IMPROVEMENT PROGRAMME (QAIP)

David Webster, Head of Internal Audit, submitted a report on the Internal Audit Quality Assurance and Improvement Programme (QAIP) which had been produced to address the areas where conformance was not achieved or further improvement could be made.

The current position against the 2018 Improvement Action Plan was set out in Appendix A of the report submitted. Many actions had been completed during the year; those that were not completed related to the Audit Manual, the use of Computer Aided Audit Techniques, assurance

mapping and the provision of an external assessment. None of the foregoing had affected the standard of work carried out by the Team.

An updated QAIP had been produced using the results of the 2019 self-assessment and the resultant actions (Appendix B of the report submitted). Suggestions had been made where appropriate to drive further improvements.

The Programme was monitored by the Strategic Director of Finance and Customer Services and the Head of Internal Audit to ensure complete compliance by the end of the 2019/20 financial year.

Resolved:- That the production and ongoing implementation of the QAIP based on the internal self-assessment reported to the Committee be noted.

71. AUDIT COMMITTEE FORWARD WORK PLAN

Consideration was given to the proposed forward work plan for the Audit Committee covering the period March, 2019 to January, 2020.

Resolved:- That the Audit Committee forward work plan, now submitted, be supported and any amendments arising actioned in due course.

72. ITEMS FOR REFERRAL FOR SCRUTINY

There were no items for referral to Scrutiny.

73. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006 (information relates to finance and business affairs).

74. INTERNAL AUDIT PROGRESS REPORT FOR THE PERIOD 1ST NOVEMBER TO 31ST DECEMBER, 2018

Consideration was given to a report presented by David Webster, Head of Internal Audit, which provided a summary of Internal Audit work completed during 1st November to 31st December, 2018, and the key issues that had arisen therefrom.

The completion of the audit plan had been impacted by 2 staff vacancies within the Audit Team. Replacement staff had been appointed and commenced work in January 2019.

AUDIT COMMITTEE - 29/01/19

Performance against key indicators had been maintained apart from productive time which was affected by sickness and annual leave over the Christmas period.

The updated plan was given in Appendix A. There had been no changes to the plan since the half year update reported to the last Committee (Appendix B).

5 audits had been finalised since the last Audit Committee meeting all with Reasonable Assurance (Appendix C).

Appendix D set out details of the unplanned responsive work completed since the last Audit Committee with Appendix E summarising Internal Audit's performance against a number of Indicators.

Appendix F showed the number of outstanding recommendations that had passed their original due date, age rated. For those over 120 days old the detail was then given, where they had been deferred the comment received from the Manager was given and where there was no change to the due date or comment, the Manager had not updated the system.

Discussion ensued on various matters contained within the agreed actions section of the report which included:-

- Unrealistic implementation dates originally set causing them not to be met
- Recruitment of staff at Hellaby Depot
- Adult Social Care Direct Payments
- Revised procedure of now issuing audit reports to the relevant Strategic Director, Assistant Director and Head of Service to ensure the appropriate level of seniority/ownership

Resolved:- (1) That the Internal Audit work undertaken since meetings of the Audit Committee, 1st November to 31st December, 2018, and the key issues arising therefrom be noted.

(2) That the information submitted regarding the performance of Internal Audit and the actions being taken by management in respect of the outstanding actions be noted.

75. RISK REGISTER - FINANCE AND CUSTOMER SERVICES

Consideration was given to a report, presented by Judith Badger, Strategic Director, Finance and Customer Services, providing details of the Risk Register and risk management activity within the Finance and Customer Services' Directorate.

The Committee sought reassurance on the Risk Register and risk management activity in particular highlighting:-

- How the Register was maintained/monitored and at what frequency
- Involvement of the Cabinet Member
- How risks were included on and removed from the Register
- Anti-fraud activity in the Directorate

A detailed breakdown was given of the 4 red rated risks included within the Register.

Resolved:- That the progress and current position in relation to risk management activity in the Finance and Customer Services Directorate, as detailed in the report now submitted, be noted.

76. CORPORATE STRATEGIC RISK REGISTER

Simon Dennis, Corporate Risk Manager, presented the current Strategic Risk Register which took account of updates from Directorates, the Strategic Leadership Team and the Audit Committee.

The Register was currently reviewed six weekly by the Strategic Leadership Team (SLT) and the relevant risks by individual Directorates as well as being reported quarterly to the Committee.

The current Register had been constructed from updates provided by risk owners. There were currently 15 risks included on the Strategic Risk Register, one less than when the Register was previously considered and no new risks added.

Discussion ensued with the following issues raised/highlighted:-

- Reduced risk profile during the last 12 months
- Brexit risk/Emergency Planning
- SLT consideration of the Corporate Risk Register

Resolved:- That the updated Strategic Risk Register be noted.

77. GRANT THORNTON

Gareth Mills, Engagement Lead, Grant Thornton, reminded Members of the Committee of the event to be held on 26th February at their Leeds office.

The subject was to be Local Government Audit Committees with a variety of sessions being held during the morning on:-

Role of an Audit Committee
Work of External Audit and Internal Audit
Key Accounts Risks
Value for Money

Places were still available for the event.

78. DATE AND TIME OF NEXT MEETING

Resolved:- That a further meeting be held on Tuesday, 26th March, 2019, commencing at 2.00 p.m.

HEALTH AND WELLBEING BOARD
30th January, 2019

Present:-

Councillor David Roche	Cabinet Member, Adult Social Care and Health (in the Chair)
Steve Chapman	District Commander, South Yorkshire Police
Chris Edwards	Chief Operating Officer, Rotherham CCG
Shafiq Hussain	VAR (representing Janet Wheatley)
Sharon Kemp	Chief Executive, RMBC
Jenny Lingrell	Assistant Director, Commissioning, Performance and Inclusion (representing Jon Stonehouse)
Kath Malecki-Kathell	Assistant Chief Nurse, TRFT (representing Louise Barnett)
Kathryn Singh	RDaSH
Jacqui Wiltschinsky	Public Health

Also Present:-

Steve Adams	South Yorkshire Fire and Rescue Service
Paul Woodcock	Acting Strategic Director, Regeneration and Environment Services
Becky Woolley	Policy and Partnerships Officer, RMBC
Dawn Mitchell	Democratic Services, RMBC

Report Presenter:-

Ruth Fletcher-Brown	Public Health Specialist, RMBC
Kate Green	Public Health Specialist, RMBC

Apologies for absence were received from Louise Barnett (TRFT), Tony Clabby (Healthwatch Rotherham), Anne Marie Lubanski (Strategic Director, Adult Care, Housing and Public Health), Councillor Mallinder, Dr. Jason Page (RCCG), Dr. Richard Cullen (RCCG), Terri Roche (Director of Public Health), Jon Stonehouse (Strategic Director, Children and Young People's Services), Councillor Watson and Janet Wheatley (VAR).

A member of the public and a member of the press.

38. DECLARATIONS OF INTEREST

There were no Declarations of Interest made at the meeting.

39. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS

The member of the public arrived after this item had been taken on the agenda. The relevant officers agreed to stay behind after the meeting to discuss the member of the public's issues.

40. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting of the Health and Wellbeing Board held on 21st November, 2018, were considered.

Resolved:- That the minutes of the previous meeting held on 21st November, 2018, be approved as a correct record.

Arising from Minute No. 30 (Refreshed Joint Strategic Needs Assessment Consultation), Chris Edwards undertook to contact Miles Crompton to discuss Ward profiles/Health localities.

ACTION: Chris Edwards

It was noted that the consultation was about to close. Anyone interested in becoming involved in the steering group should contact Gilly Brenner.

41. DEVELOPING A ROTHERHAM 'HEALTHY WEIGHT FOR ALL PLAN'

Kate Green, Public Health Specialist gave the following powerpoint presentation:-

What we know

- 25.5% of 4-5 year olds and 36.1% of 10-11 year olds are overweight or obese
- Obesity levels are much higher in our most deprived communities: the three most deprived Wards (Rotherham East, Rotherham West and Valley) have some of the highest rates for obese children at Reception and Year 6
- Adult obesity levels are significantly higher than the England average with 71.2% of adults aged over 18 either overweight or obese and 6 of the 7 most deprived Wards are above the Rotherham average for obese adults
- Only 1 in 20 obese children at Reception will have a healthy weight at Year 6
- These levels of obesity cost the local economy an estimated £23.7M

“There comes a point when you had to stop pulling people out of the river, get upstream and find out why they are falling in” Desmond Tutu

- Current ‘Weight Management’ Service for age 4+ identified with weight concern
- Model of delivery only able to work with around 150 children per year
- There were around 1,000 obese children in Reception and Year 6 alone in 2017/18
- If only 1 in 20 obese children at Reception have a healthy weight at Year 6, resources need to be directed much more towards early years
- Obese children are more likely to become obese adults and will generally have poorer health than their non-obese peers – the Health and Wellbeing Board has a strategic aim to ensure “all Rotherham people live well for longer”

- Need a much stronger focus on prevention
- Use a whole systems approach to understanding local causes of obesity and what works best to tackle them

A Whole System Approach

Tackling obesity is everyone's business – there is no single individual, group or organisation that can do this alone

- 6 phases which aim to help local authorities deliver co-ordinated actions involving stakeholders across the whole local system
- Early phases focus on preparation – securing senior leadership support, developing stakeholder groups, building an understanding of the local obesity picture
- The next phases are all about collective working: stakeholders from across the system are brought together to create a map of the local causes of obesity in their area and identify and prioritise areas of action – it allows stakeholders to recognise their role in the system and how they can make a difference
- The latter phases of the process focus on taking actions forward as a group, continuously monitoring and revising them and reflecting on how things can be improved

Local Plans and Strategies

- Health and Wellbeing Strategy
 - Aim 1: All children get the best start in life
 - Aim 3: All people live well for longer
 - Roll of Aim 4 in preventing obesity
- Children and Young People's Plan – being refreshed for 2019
- Rotherham Active Partnership Plan
(contributing to Cultural Strategy and Health and Wellbeing Strategy)

Aim: for everyone in Rotherham to achieve and maintain a healthy weight
Strategic Themes:

- Whole systems approach
- Effective use of intelligence and data (including assets)
- Reducing inequalities
- Workforce development

Priorities:

- Maximise universal preventative action across the life course
- Give every child the best start in life
- Create environments that promote healthy weight
- Effective early intervention and support when needed

Outcomes

- More children and adults with a healthy weight
- More children from deprived communities with improve health outcomes (reduced gap in excess weight between the least and most deprived areas)
- More people with improved mental wellbeing
- More people active, more often

- More children and adults eating '5 a day'
- Fewer people with Type 2 Diabetes

Key Actions

Priority 1. Maximise universal preventative action across the life course

- a. Sign up to the Local Authority Declaration of Healthy Weight
 - Food Active developed the Declaration in North-West which is now being rolled out across this region
 - Led by the Local Authority but partner engagement is crucial
 - 14 'set' commitments with option to include further local priorities (e.g. linking to existing work) including:
 - Engagement with the local food and drink sector to consider responsible retailing
 - Reviewing provision in all public buildings, facilities and via providers to make healthy foods and drinks more available, convenient and affordable and limit access to high calorie, low nutrient foods and drinks
 - Increase public access to fresh drinking water on Local Authority controlled sites
 - Consider supplementary guidance for hot food takeaways specifically in areas around schools, parks and where access to healthier alternatives are limited
 - Advocate plans with partners including the NHS and all agencies represented on the Health and Wellbeing Board to address the causes and impacts of obesity
 - Ensure food and drinks provided at public events include healthy provisions, supporting food retailers to deliver this offer
 - Invest in the health literacy of local citizens to make informed healthier choices
 - Ensure clear and comprehensive healthy eating messages are consistent with Government guidelines
 - Consider how strategies, plans and infrastructures for regeneration and town planning positively impact on physical activity
- b. Increase physical activity levels for all ages across Rotherham:
 - Continue to support the Rotherham Active Partnership to increase physical activity levels for the least active children and young people and older people
 - Support roll out of the 'daily mile' in primary schools
 - Continue to support the Physical Activity Clinic Advice Pad trial
 - Explore opportunities to use Social Prescribing to promote physical activity
 - Explore opportunities in the work place to promote physical activity such as stair challenges, walking/running groups, moving more often during the working day (linked to Healthy Workplace Award)

Priority 2. Give every child the best start in life

- a. Upskill the workforce to deliver a healthy weight programme for families with young children:
 - Train professionals in 0-19 Service and CYPS to deliver an evidence-based longer term behaviour change programme for families of young children (0-5 years)
 - To include breastfeeding, weaning, sugar smart, active play, oral health
 - Provided for all families to access but with targeting in deprived communities (via Children's Centres)
- b. Actions to support maternal health
 - Targeted to areas of deprivation
 - What is already being done/what more could be done

Priority 3. Create environments that promote healthy weight

- a. Explore opportunities to ensure the local environment does not 'promote obesity' including
 - Planning policies and local developments (including the Town Centre)
 - Increasing availability of healthy food and physical activity opportunities
 - Explore opportunities presented in the Childhood Obesity Trailblazer Eol
- b. Continue to roll out the Healthy Workplace Award
 - Supporting employers to create healthy environments in the workplace
- c. Commit to actions described in the LA Declaration on Healthy Weight
 - Impacting on the environment in relation to food and opportunities to be physically active

Priority 4. Effective early intervention and support when needed

- a. Develop pathway to support the National Child Measurement Programme (NCMP)
 - Upskill staff within 0-19 Service and CYPS to deliver an evidence based longer term behaviour change programme for families of children aged 5-11
 - To provide an appropriate pathway for primary age children identified with a weight concern following NCMP
 - To enhance the NCMP 'offer' by providing more personalised support and advice for families
- b. Explore opportunities for providing support/advice for young people aged 12+ identified with a weight concern
 - Evidence (both national and local) suggests traditional 'weight management programme' not as effective for this age group
 - Need a more 'holistic' positive approach which focuses on healthy behaviours not just 'weight'
- c. Get Healthy Rotherham to continue to provide adult weight management service until 2021

National and Regional Context

- Government Childhood Obesity Strategy
- PHE-led Community of Improver Group (Healthy Weight and Physical Activity)
- Regional Childhood Obesity Action Plan
- Yorkshire and Humber sign up to the Local Authority Declaration on Healthy Weight

Discussion ensued on the presentation with the following issues raised/clarified:-

- How would it be evaluated to ascertain if it was working?
- Obesity was a priority within the Place Plan. Consideration was needed as to whether signing up to the Declaration would provide anything additional
- The HENRY Programme focussed on the 0-5 age group. Its evidence suggested that resources targeted much earlier in a child's life was where the most benefit would be achieved. There was an opportunity to possibly work with HENRY on a pilot programme for primary aged children which they would evaluate
- The current service, although successful, was successful in very small numbers – something different was needed
- The School Meals Service provided approximately 1,500 school meals and had a Food for Life Bronze award. Work in this area would hit a cohort from the age of 4 years upwards
- Engagement with Head Teachers in a deprived area
- Proposed to reactivate the Active Schools Group
- Food for All worked with children to develop healthy cooking of food
- Stocktake required of what all partners were currently doing to avoid duplication and ascertain where the gaps were
- Activity currently took place in Children's Centres and with Health Visitors on weaning and breastfeeding support, however, should it be a time fixed programme of support that families could be referred into?
- Was there a danger of over simplifying

Resolved:- (1) That work take place in gathering together all the work that already existed on this issue.

Action: Kate Green

(2) That Kate Green contact Lydia George, RCCG, to discuss the Obesity Priority within the Place Plan.

Action: Kate Green

(3) That the Local Authority Declaration on Healthy Weight be circulated to members of the Health and Wellbeing Board

Action:- Kate Green/Dawn Mitchell

(4) That a further discussion take place on the Local Authority Declaration on Healthy Weight at the next meeting of the Board.

Action: Becky Woolley

42. PROGRESS OF THE HEALTH AND WELLBEING BOARD

The Chair reported that, at the recent agenda setting group, the following issues had arisen which the Board's views were sought:-

Were Board members happy with the direction of the Board and the way it was going forward? Some Board members may have been contacted as a key partner to gather their views as to how they felt the Board had progressed in the last year.

Update on the leads and sponsors of the Health and Wellbeing Strategy:-

Aim 1	Jon Stonehouse and Jason Page
Aim 2	Kathryn Singh and Ian Atkinson
Aim 3	Sharon Kemp and Louise Barnett
Aim 4	Steve Chapman and Paul Woodcock
	Sam Barstow, Ruth Fletcher-Brown, Bronwen Knight, Polly Hamilton and Sarah Watts

Register of Attendance – would start from April.

Membership – it was not felt that the Board should increase. Representatives were invited as and when an issue arose.

Place Board/Health and Wellbeing Board – there were occasions when reports were duplicated between the 2 Boards. Did it need to be the same report that was submitted to the Place Board?

Meeting arrangements – venues of meetings were rotated between Voluntary Action Rotherham (The Spectrum), CCG (Oak House) and the Council (Town Hall).

Frequency of meetings – the Board normally met every 2 months but there may be occasions when additional meetings had to be convened.

Length of meetings – normally the Board meeting lasted 2 hours.

Gambling – there was National Guidance that Health and Wellbeing Boards should take the lead on gambling. Agreement that it should be included within one of the Aims due to its links with mental health and suicide prevention work.

BCF Executive Group – there was a growing trend for the BCF Executive Group to have a wider remit. It was suggested that, rather than setting up another group, the Executive Group become the Joint Commissioning Team across Social and Health Care for Rotherham and report back to the Health and Wellbeing Board for transparency.

Resolved:- (1) That the Place Board consider the issue of duplication of reports and the format they would wish to receive information.

Action:- Chris Edwards/Sharon Kemp

(2) That the offer made by South Yorkshire Police to hold meetings of the Board at the Lifewise Centre be included in the rota of venues.

Action:- Becky Woolley/Steve Chapman

(3) That Becky Woolley obtain an electronic version of the LGA guidance on the role of gambling and its effects and circulate to Board members.

Action:- Becky Woolley

(4) That gambling be included within the remit of Aim 2 of the Health and Wellbeing Strategy.

Action:- Becky Woolley/Kathryn Singh/Ian Atkinson

43. UPDATE ON HEALTH AND WELLBEING STRATEGY AIM 2

Aim 2: All Rotherham people enjoy the best possible mental health and wellbeing and have a good quality of life

Kathryn Singh, RDaSH, presented an update in relation to Aim 2 of the Health and Wellbeing Strategy 2025.

With the aid of a powerpoint presentation, following the principles of Signs of Safety, the Board considered:-

What's working well
What are we worried about
What needs to happen

Discussion ensued with the following issues raised/clarified:-

- IAPT (Improving Access to Psychological Therapies) was something that historically Rotherham had done very well, however, now was the challenge of upskill capacity. The Mental Health workforce was something that took more time than other areas in terms of the system

- There had been a commitment by partners to look within their organisations as to how Mental Health First Aid training would be rolled out. A report back was required on how each individual organisation had progressed this
- Within Aim 2 there were no measures for children and young people's mental health
- The NHS Long Term Place set out objectives for mental health. A stark gap was the mental health provision from birth to 3 years which had never been seen before. An evidence base was gathering that showed the sooner agencies were involved the better. There were access targets for children who needed to access mental health services who did not have the opportunity to do so. It also included trauma informed services; RDaSH was seeing an increasing number of referrals and having to respond to childhood trauma issues. Work was required around restructuring the workforce to deal with the issue of trauma

Resolved:- That the report be noted.

44. ROTHERHAM SUICIDE PREVENTION AND SELF HARM ACTION PLAN

Ruth Fletcher-Brown, Public Health Specialist, presented an update on suicide prevention and the self-harm action plan.

The latest suicide rate data for Rotherham showed that, after a small decrease between 2013-15, the 3 year combined rate had increased from 13.9 to 15.9 per 100,000 DSR (directly standardised rate) between 2014-16 and 2015-17. Rotherham was significantly higher than England and ranked as the second highest compared to 15 CIPFA Nearest Neighbour local authorities. There had been 107 deaths over the 3 years 2015-17 with males accounting for approximately $\frac{3}{4}$ of suicide deaths. The female rate had also increased every period since 2010-12 and was now significantly higher than England. The rate for Rotherham females ranked as the highest amongst CIPFA Nearest Neighbours.

Progress against the 2016-2018 Suicide Prevention and Self Harm action plan had been reported on a monthly basis to the Mental Health and Learning Disability Transformation Board, a sub-group of the Rotherham Place Plan Board. Annual updates had also been submitted to the Health and Wellbeing Board.

The refreshed draft action plan followed the same national areas for action. Also local intelligence had been used to inform the priority areas for Rotherham during 2019-21.

South Yorkshire and Bassetlaw Integrated Care System had received funding for 2 years from NHS England for suicide prevention. The funding could not fund local plans in their entirety but could support work in line with the national priorities i.e.

1. Reducing suicide and self harm in Mental Health Services
2. Reducing self harm in Community and Acute Services
3. Suicide prevention in men and/or work with Primary Care

Discussion ensued with the following issues raised/clarified:-

- The excellent work of the Suicide Prevention Group
- From a Police perspective the numbers had recently increased. Reassurance was required that the appropriate referrals had been made at the right time for early intervention, what happened with the partnership assessment, was the threshold too high. The Police attended post-event but there was a desire to deploy resources before an event took place
- There had been a lot of care and attention in Rotherham for a long time and some of the work carried out had been ground breaking. However, due to the recent increase was there still the critical support and challenge? If Rotherham was at the forefront of good practice but still finding these issues it was important that work/discussion took place with regional and national players to benefit from their experiences
- The National Enquiry Team, who was working out of Manchester University, had recently given a presentation to RDaSH. The information shared had been very thought provoking and driven the organisation to think about where was there clear evidence about what made a difference
- An event should be held bringing together all the key partners to think differently about what partners were doing as it had not been successful of late and ascertain if there was anything underlying that was not being picked up

Resolved:- That the draft Rotherham Suicide Prevention and Self-Harm Action Plan 2019-21 be noted.

45. HEALTH AND WELLBEING STRATEGY: DRAFT PERFORMANCE FRAMEWORK

Becky Woolley, Policy and Partnerships Officer, presented the final draft of the Performance Framework, together with the aid of a powerpoint presentation, to measure the successful delivery of the Health and Wellbeing Strategy.

The draft Framework (Appendix 1 of the report submitted) sought to compliment additional information available to the Board such as the JSNA and the ICP Place Plan quarterly performance reports by providing a high level and outcomes-focused overview of performance through a number of priority indicators.

The priority indicators had been selected to reflect the aims and strategic priorities within the Health and Wellbeing Strategy and aimed to capture some of the key improvements that the Strategy sought to make by 2025 to the health and wellbeing of Rotherham people.

Once approved, a scorecard would be developed including data benchmarking Rotherham's position to national and regional averages. It was proposed that the scorecard be included as a standing item on future agendas.

As data publication cycles were not aligned for all of the indicators, it was recommended that updates to the scorecard become a standing item on Board agendas. This would ensure the Board had continued oversight of performance and could escalate any emerging issues at the earliest possible opportunity.

It was also proposed that partners participated in an annual session dedicated to performance providing an opportunity to evaluate trends and identify any areas that required further attention.

Discussion ensued on the proposed Indicators within each Aim:-

Aim 1: All children get the best start in life and go on to achieve their potential

- Child excess weight in 4-5 year olds rather than 10-11 year olds
- Query why Children in Need rate and not Child Protection
- Query why Average attainment 8 score rather than NEETS

Aim 2: All Rotherham people enjoy the best possible mental health and wellbeing and have a good quality of life

- Include work taking place across South Yorkshire and Bassetlaw and the Sheffield City Region and how supporting people with mental health issues into employment
- Probable refresh of the timelines due to the NHS Long Term Plan
- 3 targets at South Yorkshire level – Dementia Diagnosis, IAPT and early intervention in Psychosis

Aim 3: All Rotherham people live well for longer
No comments

Aim 4: All Rotherham people live in healthy, safe and resilient communities

- Should rough sleepers be included?
- Anti-social behaviour?

Resolved:- (1) That the draft Performance Framework be approved in principle.

(2) That discussions take place with Jon Stonehouse with regard to the queries under Aim 1.

Action:- Becky Woolley/Jon Stonehouse

(3) That sub-group be established to look at good practice from other areas and the NHS Long Term Plan with regard to Aim 4.

Action: Becky Woolley

(4) That the Board participate in a dedicated annual session on performance.

(5) That the proposed approach to receive updates on performance be approved.

(6) That Becky Woolley attend the next meeting of the Place Board to discuss the scorecard.

Action:- Chris Edwards/Becky Woolley

(7) That the scorecard be included as a standing agenda on future Board agendas.

46. DESIGN VERSION OF THE HEALTH AND WELLBEING STRATEGY

The Board noted the design version of the Rotherham Joint Health and Wellbeing Strategy “A healthier Rotherham by 2025”.

47. ROTHERHAM ICP PLACE BOARD

The minutes of the Rotherham Integrated Care Partnership Place Board held on 7th November, 2018, were noted.

48. NHS LONG TERM PLAN

Resolved:- That the Kings Fund explainer of the NHS Long Term Plan be included as an agenda item on the next meeting of the Health and Wellbeing Board

Action: Becky Woolley

49. DATE AND TIME OF NEXT MEETING

Resolved:- That a further meeting be held on Wednesday, 20th March, 2019, commencing at 9.00 a.m. venue to be determined.

PLANNING BOARD
31st January, 2019

Present:- Councillor Sheppard (in the Chair); Councillors Andrews, Atkin, Bird, D. Cutts, M. Elliott, Fenwick-Green, Sansome, Steele, John Turner, Tweed, Walsh and Williams.

An apology for absence was received from Councillor Whysall.

The webcast of the Council Meeting can be viewed at:-
<https://rotherham.public-i.tv/core/portal/home>

72. DECLARATIONS OF INTEREST

The Chairman declared a Personal Interest in application No. RB2018/1900 (Change of Use to car valeting business (Use Class B1) at former Loan Shop, Hollybush Street/Rawmarsh Hill, Parkgate, for Mr. H. Mardan. The application was very close to Councillor Sheppard's home. He had not been influenced at all on the application and would be considering it as he would any other application.

73. MINUTES OF THE PREVIOUS MEETING HELD ON 10TH JANUARY 2019

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 10th January, 2019, be approved as a correct record.

74. DEFERMENTS/SITE VISITS

There were no site visits or deferments recommended.

75. DEVELOPMENT PROPOSALS

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following person attended the meeting and spoke about the following application:-

- Change of Use to car valeting business (Use Class B1) at Former Loan Shop, Hollybush Street, Rawmarsh Hill, Parkgate, for Mr. H. Mardan (RB2018/1900)

Ms. D. Maloney (Applicant)

A letter of objection was received from Mr. R. Slater (Objector) which was read out at the meeting

(2) That application No. RB2018/1525 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That application No. RB2018/1900 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report together with the following additional condition:-

Prior to the business being brought into use, details of a 2m high close boarded fence which is to be erected between position A-B on the attached plan to prevent spray from the jet wash leaving the site shall have been submitted to and approved in writing by the Local Planning Authority. No jet washing shall take place until the approved fence has been erected on site and thereafter retained.

Reason:-

In the interests of the amenities of the locality and in accordance with the NPPF.

76. PROPOSED TREE PRESERVATION ORDER NO. 4, 2018 - 3 THE CROFTS, WICKERSLEY

This item was deferred until the next meeting of the Planning Board.

77. UPDATES

(a) Woodsetts Exploratory Site

It was reported that, as a result of an appeal having been submitted, a date was awaited for the Public Inquiry. Two Planning Board Members would be required to attend to support the Council's position.

Resolved:- That Councillors Sansome and Tweed represent the Planning Board at the Public Inquiry.

(b) Copies of the Councillors Companion for Design in Planning booklet were available for Members.

78. DATE OF NEXT MEETING

Resolved:- That the next meeting of the Planning Board take place on Thursday, 21st February, 2018, commencing at 9.00 a.m.

STAFFING COMMITTEE
29th October, 2018

Present:- Councillor Alam (in the Chair); Councillors Cowles, Read and Hoddinott.

An apology for absence was received from Councillor Watson.

9. REVISED SENIOR MANAGEMENT ARRANGEMENTS - CHILDREN AND YOUNG PEOPLE'S SERVICES

Consideration was given to a report which sought approval to interim management arrangements within the Children and Young People's Services directorate.

It was reported that the Deputy Strategic Director of Children and Young People's Services had given notice to leave the employment of the Council on 2nd December 2018. This had presented an opportunity for the new Strategic Director of Children and Young People's Services to review the directorate leadership team structure and assess options for how best to lead the service in the immediate future.

The report proposed that the Head of Service for Locality Social Work and Disability Services, who had previously covered the role at Assistant Director level, be asked to resume chief officer responsibilities for Children's Social Care.

Resolved:-

1. That the interim management arrangements be approved.

10. RECRUITMENT OF STRATEGIC DIRECTOR OF REGENERATION AND ENVIRONMENT

Consideration was given to a report which proposed recruitment activity to the post of Strategic Director of Regeneration and Environment on a permanent basis following the resignation of the previous post holder. Furthermore the report also sought approval for the current Assistant Director of Planning, Regeneration and Environment to cover key elements of the Strategic Director role on a temporary basis with a commensurate increase in salary.

Resolved:-

1. That the request to fill the vacant Strategic Director post be approve
2. That the recruitment process to appoint to the post of Strategic Director of Regeneration and Environment be undertaken by the Senior Officer Appointments Panel.

3. That approval be given to temporarily increase the salary of the Assistant Director of Planning, Regeneration and Transport to £102,023 whilst covering elements of the post of Strategic Director of Regeneration and Environment.

STAFFING COMMITTEE
30th January, 2019

Present:- Councillor Alam (in the Chair); Councillors Cowles and Watson.

An apology for absence was received from Councillor Read.

11. PAY POLICY STATEMENT 2019/20

Consideration was given to the report presented by the Assistant Chief Executive and Assistant Director, Human Resources and Organisational Development, which detailed how under the Localism Act 2011, Chapter 8 Pay Accountability, authorities were legally required to produce and publish a Pay Policy Statement by the 31st March each year. This must be agreed by full Council and detail the remuneration of its Chief Officers and must then comply with the Pay Policy Statement for the financial year in making any determination.

The statement must detail:-

- Policies relating to remuneration of Chief Officers (definition includes Directors).
- Remuneration of its lowest paid employees.
- Relationship between remuneration of Chief Officers and employees who are not Chief Officers.
- The remuneration of its Chief Officers.
- Remuneration of Chief Officers on appointment.
- Increases and additions to remuneration for each Chief Officer.
- Use of performance related pay for Chief Officers.
- Use of bonuses for Chief Officers.
- Benefits in kind to which the Chief Officer is entitled.
- Any increase of enhancement to Chief Officer pension entitlement.
- Approach to payment of Chief Officers and their ceasing to hold office.
- Any amounts payable upon the Chief Officer ceasing to hold office other than that payable by virtue of any enactment.
- Approach to publication and access to information relating to remuneration of Chief Officers.

In addition, the approval salary packages offered for new appointments and exit packages for leavers where the value of either was in excess of £100,000 would be considered by Council following recommendation by this Committee.

In terms of pay relationships the lowest pay rate in the authority (excluding apprentice rates) equated to a full time equivalent annual salary of £17,711 and could be expressed as an hourly rate of pay of £9.18, above the current UK Living Wage of £9.00 per hour. This pay rate

STAFFING COMMITTEE - 30/01/19

and salary was determined by the Authority as part of a pay scale for employees employed on Local Government Services Terms and Conditions.

The highest paid salary in this authority was paid to the Chief Executive and the ratio between the two salaries 'pay multiple' was 9.5:1. Against the median salary of £20,541 this multiple reduced to 8:1 and against the average salary of £24,881 to 7:1.

The format and content of this Pay Policy was in line with previous practice and in accordance with guidance previously issued by the regional Local Government Employers Association. It was, therefore, felt to reflect good practice and it had not been considered appropriate to deviate from this.

Discussion ensued on the rate that mileage expenses were reimbursed which differed from the HMRC rate. This had been raised previously, but formed part of the budget savings in relation to employee terms and conditions. Whilst it was noted that there would be cost implications for adopting the HMRC rate for mileage, it was suggested that some analysis of cost difference between the HMRC and Council mileage rate reimbursement be undertaken and for this to be circulated to the Staffing Committee Members for information.

Employees were always encouraged to consider alternative transport methods or car sharing for essential journeys.

Resolved:- (1) That the Pay Policy Statement for 2019-20 (Appendix 1) be supported and be recommended to full Council for approval.

(2) That the analysis of cost difference between the HMRC and Council mileage rate reimbursement be undertaken and circulated to the Staffing Committee for information.

12. GENDER PAY GAP REPORT

Consideration was given to the report presented by the Assistant Director, Human Resources and Organisational Development, which detailed how the Gender Pay Reporting Legislation introduced in 2017 required employers with 250 or more employees to publish statutory calculations annually before 30th March, 2019 showing how large the pay gap was between their male and female employees for the snapshot date of 31st March, 2018.

Gender pay gap reporting was a different requirement to carrying out an equal pay audit and showed the difference in the average pay between all men and women in a workforce.

These results were to be published on the Council's website making them publicly available to customers, employees and potential future recruits.

The results were positive for Rotherham with the number of women in the top 5% of earners gradually increasing. As at 31st March, 2018 67% of the Council's top 5% of earners were women, an increase of 7% from 2017.

The report also identified where the median gender pay gap for the Council at the end of March, 2018 increased to **13.3%** from **12.5%**, however the mean pay gap reduced from **11.5%** to **9.9%**.

This analysis showed the median increase to be attributable to thirty-one lower paid male seasonal Grounds Maintenance staff, employed in March 2017, not being employed in March, 2018 having a disproportional affect due to the lower number of men employed.

The Council's pay gap showed that men were paid more than women, however, the figures compared favourably with the average UK gap 20.9% and EU average 16.2% (Eurostat figures published on the European Commission of Justice's website).

Whilst there was no legislative requirement to publish information on other protected characteristics, analysis for BME employees showed the Council had a negative **17.6%** median pay gap and negative **8.3%** mean pay gap. For disabled employees there was a negative **8.0%** median and a negative **2.2%** mean. The negative pay gap indicated that both BME and disabled employees were paid more than non-BME/disabled employees.

At 74% female and 26% male, the gender distribution in the two middle quartiles was also broadly in line with the overall workforce representation. In the lower quartile, where the Council had a large number of female employees working in traditionally low-paid cleaning and catering roles, there was an over-representation of female workers.

When looking at the spread of female employees across the quartiles, the ideal would be to see a quarter (25%) of all females in each of the four quartiles; the same went for male employees. This had almost been achieved for female employees, however, for male employees there was a discrepancy of nine percentage points at the lower and upper quartiles.

Regionally, benchmarking for the period ending March, 2017 only had so far been published so it is not possible to compare against the 2018 figure.

However, against the 2017 figures the Council mean compared favourably with neighbouring authorities with only Sheffield, who have outsourced a number of services traditionally with lower paid women, coming in lower.

Discussion ensued on the challenges to lower paid workers in the education sector, particularly for schools who have become academies and looking to renegotiate competitive catering contracts.

Resolved:- That the publication of the narrative at Appendix 1 be approved in accordance with the Gender Pay Reporting Legislation.

STAFFING COMMITTEE
Monday, 18th February, 2019

Present:- Councillor Alam (in the Chair); Councillors Cowles, Read and Watson.

13. PAY POLICY STATEMENT - ADOPTION OF REMUNERATION PACKAGE FOR THE STRATEGIC DIRECTOR OF REGENERATION AND ENVIRONMENT

Consideration was given to a report presented by the Assistant Chief Executive which detailed the open and rigorous recruitment process to fill the vacant post of Strategic Director of Regeneration and Environment.

The report also set out the recommended level of remuneration detailed in the Authority's Pay Policy Statement for the post of Strategic Director of Regeneration and Environment as earning £100,000 or more and, therefore, recommended this to Council for approval.

Resolved:- That Council be asked to approve, in accordance with the Pay Policy Statement 2018-19 and the Officer Employment Procedure Rules, the remuneration package of £117,976 for the post of Strategic Director of Regeneration and Environment.

Summary Sheet

Committee Name and Date of Committee Meeting

Council – 27th February, 2019

Report Title

Recommendation from Staffing Committee – Pay Policy Statement 2019/20

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

Lee Mann, Assistant Director, Human Resources and Organisational Development

lee.mann@rotherham.gov.uk

Ward(s) Affected

All

Summary

At its meeting on 30th January, 2019, the Staffing Committee considered a report in respect of the Pay Policy Statement for 2019/20 that the Council is obliged to publish under Chapter 8 of the Localism Act 2011. Staffing Committee accepted the Pay Policy Statement for 2019/20 and recommend approval by full Council.

The original report providing detail to the proposals is appended in order to provide Members with sufficient knowledge to agree the proposals.

In order to give effect to the recommendations from the Staffing Committee, consideration and approval by Council must be given to the recommendation set out below.

Recommendation

That Council approves the Pay Policy Statement for 2019/20.

List of Appendices Included

Appendix 1 Pay Policy Statement 2019/20.

Background Papers

Local Government Association

CIPFA Best Value Accounting Code of Practice

Freedom of Information

Localism Act 2011

Hutton Review of Fair Pay in the Public Sector: Final Report March 2011

Previous Staffing Committee Reports

Local Government Transparency Code 2015

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Staffing Committee – 30th January, 2019

Council Approval Required

Yes

Exempt from the Press and Public

No

Committee Name and Date of Committee Meeting

Staffing Committee – 30 January 2019

Report Title

Pay Policy Statement 2019/20

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

Ian Henderson, Senior Employee Relations Officer
01709 822467 or ian.henderson@rotherham.gov.uk

Ward(s) Affected

None

Report Summary

This report provides detail of the Pay Policy Statement for 2019-20 that the Council is obliged publish under Chapter 8 of the Localism Act 2011.

Recommendations

1. Staffing Committee is asked to accept the Pay Policy Statement for 2019-20 (Appendix 1) and recommend approval by Council.

List of Appendices Included

Appendix 1 Pay Policy Statement 2019/20

Background Papers

Local Government Association
CIPFA Best Value Accounting Code of Practice
Freedom of Information
Localism Act 2011
Hutton Review of Fair Pay in the Public Sector: Final Report March 2011
Previous Staffing Committee Reports
Local Government Transparency Code 2015

Consideration by any other Council Committee, Scrutiny or Advisory Panel

No

Council Approval Required

Yes

Exempt from the Press and Public
No

Pay Policy Statement 2019/20

1. Background

- 1.1 The Localism Act 2011, Chapter 8 Pay Accountability, made it a legal requirement for authorities to produce and publish a Pay Policy Statement by the 31st March each year. This must be agreed by Council and detail the remuneration of its Chief Officers.
- 1.2 The Council must then comply with the Pay Policy Statement for the financial year in making any determination.

The statement must state:

- Policies relating to remuneration of Chief Officers (definition includes Directors)
 - Remuneration of its lowest paid employees
 - Relationship between remuneration of Chief Officers and employees who are not Chief Officers
 - The remuneration of its Chief Officers
 - Remuneration of Chief Officers on appointment
 - Increases and additions to remuneration for each Chief Officer
 - Use of performance related pay for Chief Officers
 - Use of bonuses for Chief Officers
 - Benefits in kind to which the Chief Officer is entitled
 - Any increase of enhancement to Chief Officer pension entitlement
 - Approach to payment of Chief Officers and their ceasing to hold office
 - Any amounts payable upon the Chief Officer ceasing to hold office other than that payable by virtue of any enactment
 - Approach to publication and access to information relating to remuneration of Chief Officers
- 1.3 In addition Council should be offered the opportunity to approve salary packages offered for new appointments and exit packages for leavers where the value of either is £100,000 or more.
 - 1.4 The Council's Scheme of Delegation has empowered the Staffing Committee to determine conditions of service, employment policies and procedures and remuneration relating to the Chief Executive and Chief Officers, in line with the Pay Policy Statement.
 - 1.5 In line with usual practice, Staffing Committee is asked to review the Pay Policy Statement for 2019-20 (Appendix 1) and make recommendation to Council.

2. Key Issues

- 2.1 It is a legal requirement for the Council to publish a Pay Policy Statement each year which has been agreed by Council.

3. Options considered and recommended proposal

- 3.1 The format and content of the Pay Policy is in line with previous practice and in accordance with guidance previously issued by the regional Local Government Employers Association. It is therefore felt to reflect good practice and it has not been considered appropriate to deviate from this.

4. Consultation on proposal

- 4.1 Consultation has taken place with the Assistant Director of legal Services

5. Timetable and Accountability for Implementing this Decision

- 5.1 Approval of decisions will be taken to the meeting of Council scheduled to take place on the 27 February 2019

6. Financial and Procurement Advice and Implications (to be written by the relevant Head of Finance and the Head of Procurement on behalf of s151 Officer)

- 6.1 None

7. Legal Advice and Implications (to be written by Legal Officer on behalf of Assistant Director Legal Services)

- 7.1 It is a legal requirement that the Council publishes a Pay Policy Statement

8. Human Resources Advice and Implications

- 8.1 An appropriately rewarded workforce motivates employees and meets standards of fairness and equality required by employment legislation

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 Employees working in Children's and Young People's Services are covered by the Pay Policy Statement

10. Equalities and Human Rights Advice and Implications

- 10.1 Fair pay structures are a requirement of employment and equalities legislation

11. Implications for Partners

- 11.1 The Pay Policy Statement applies to employees across the Council

12. Risks and Mitigation

- 12.1 The Pay policy needs to conform to requirements stipulated by Central Government. In developing the pay policy, account has been taken of advice and guidance issued by National Local Government Employers and Regional Employers Organisation

13. Accountable Officer(s)

Sharon Kemp, Chief Executive

Shokat Lal, Assistant Chief Executive

Approvals obtained on behalf of:-

	Named Officer	Date
Chief Executive		Click here to enter a date.
Strategic Director of Finance & Customer Services (S.151 Officer)	Judith Badger	21/01/19
Assistant Director of Legal Services (Monitoring Officer)	Dermot Pearson	21/01/19
Assistant Director of Human Resources (if appropriate)	Lee Mann	24/12/18
Head of Human Resources (if appropriate)		Click here to enter a date.

Report Author:

Ian Henderson, Senior Employee Relations Officer

01709 822467 or ian.henderson@rotherham.gov.ukThis report is published on the Council's [website](#).

PAY POLICY STATEMENT 2019-20

Introduction & Scope

This policy statement sets out the arrangements for the salary and related allowances paid to Chief Officers of the Council meeting the requirements of the Localism Act and also meeting the requirements of guidance issued by the Secretary of State for Communities and Local Government to which the authority is required to have regard under Section 40 of the Act.

It does not cover teaching staff whose salaries and terms of conditions of employment are set by the Secretary of State. Academy schools are an entirely separate employer covered by the Academies Act 2010 and are responsible for setting salaries for their employees.

Underlying Principles

The Council is committed to and supports the principle of equal pay for all our employees.

Equal pay between men and women is a legal right under both United Kingdom and European Law. The Equality Act 2010 requires employers not to discriminate on grounds of race and disability and similar rules apply to sexual orientation, religion and age.

The authority applies terms and conditions of employment that have been negotiated and agreed through appropriate collective bargaining mechanisms (national or local) or as a consequence of authority decisions, these are then incorporated into contracts of employment.

1. Determination of Pay

Chief Executive and Chief Officers conditions of service are in line with the Joint Negotiating Committees for Chief Executives and Chief Officers. Local agreements and remuneration are determined by Council on recommendation made by the authority's Staffing Committee.

This also applies to shared management arrangements with partner organisations, where the job continues to be filled by an employee of the Council.

2. Pay Relationship

The lowest pay rate in the authority (excluding apprentice rates) equates to a full time equivalent annual salary of £17,711 and can be expressed as an hourly rate of pay of £9.18, above the current UK Living Wage of £9.00 per hour. This pay rate and salary was determined by the authority as part of a pay scale for employees employed on Local Government Services Terms and Conditions.

The highest paid salary in this authority is £168,129 which is paid to the Chief Executive.

The ratio between the two salaries, the 'pay multiple' is 9.5 to 1. Against the median salary of £20,541 this multiple reduces to 8 to 1 and against the average salary of £24,881 to 7 to 1.

The Hutton review considered the multiple should be no greater than 20 to 1 (lower is better) and based on the current situation the Council falls well below this threshold. The authority does not have a policy on maintaining or reaching a specific 'pay multiple', however the authority is conscious of the need to ensure that the salary of the highest paid employee is not excessive and is consistent with the needs of the authority.

These pay rates may increase in accordance with any pay settlements which are reached through their respective national negotiating bodies.

3. Salary Packages over £100,000

The authority will ensure that before an offer of appointment is made, any salary package for any post that is in excess of £100,000 is considered by Council following recommendation by Staffing Committee.

4. Market Supplements

In exceptional circumstances where there are recruitment difficulties; there may be a requirement to consider the payment of temporary market supplements such as 'golden hellos', retention payments or regular monthly payments.

In situations where a Market Supplement is being considered a report detailing the business case is considered by the Assistant Director of Human Resources & OD who makes the final decision as to whether a supplement is payable, the amount and the frequency of review. For Chief Officer graded posts where this would result in a pay package in excess of £100k the case will be considered by Council on recommendation made by the Staffing Committee.

Supplements can be reviewed at any time but a review must be undertaken on an annual basis.

5. Pay Awards

The authority will apply any pay increases that are agreed by relevant national negotiating bodies and/or any pay increases that are agreed through local negotiations.

6. Allowances

Posts covered by Chief Executive or Chief Officer terms and conditions do not attract additional allowances.

7. Bonuses

The authority does not have or intends to introduce any bonus schemes.

8. Performance Related Pay

The authority does not operate a performance related pay system as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance. Any areas of under-performance would be addressed through the capability procedure.

9. Earn back

The authority does not operate an earn-back pay system whereby a proportion of the employee salary is held back and only paid if specific targets are achieved as it believes that it has sufficiently strong performance management arrangements in place to ensure high performance. Any areas of under-performance would be addressed through the capability procedure.

10. Voluntary Employee Benefits

As part of its reward package the Council offers a range of salary sacrifice schemes where employees can exchange a portion of their salary for some other form of non-cash benefit. For example childcare vouchers, lease of a brand new car, cycles, and purchase of additional leave.

11. Expenses

Approved additional expenses incurred in the course of their work are reimbursed subject to appropriate evidence of expenditure being produced and in accordance with the terms of the Council Subsistence policy. Employees should not be out of pocket but situations which warrant payment of expenses are not intended to result in a profit.

Mileage expenses are reimbursed at £0.40 per mile.

12. Election Fees

The duties of Electoral Registration Officer are undertaken by the authority's Chief Executive, the remuneration for which is included in their annual salary.

The authority's Chief Executive is also the Returning Officer for elections, referendums and other polls. The Returning Officer may appoint deputies and by convention has chosen to appoint the Director of Legal Services as a Deputy Returning Officer.

For national elections, referendums or other polls which may be required by statute, fees are paid in accordance with the amounts specified for each poll by statutory order.

For local Borough and Parish elections a local scale of fees, which has not increased since 2008, is approved by Council

13. Termination Payments

The authority's normal redundancy payment arrangements apply subject to the Public Sector exit payments cap to all staff including Chief Officers and the Chief Executive. The authority also applies the appropriate Pensions regulations in circumstances where employees qualify for release of pensions.

Council will also be given the opportunity to vote on any severance package with a cost in excess of £100k. The components of any such package will be clearly set out and will include pay in lieu of notice, redundancy payment, pension release costs, settlement payments, holiday pay and any fees or allowances paid.

14. Pension Enhancement

The authority has agreed policies in place on how it will apply any discretionary powers it has under Pensions regulations.

It is not Council policy to apply the available discretions to award additional pension to members of the pension scheme (regulation 31).

15. Re-employment of Staff

The authority is under a statutory duty to appoint on merit and has to ensure that it complies with all appropriate employment and equalities legislation. The authority will always seek to appoint the best available candidate to a post who has the skills, knowledge, experience, abilities and qualities needed for the post.

If a candidate is a former employee in receipt of an LGPS pension or a redundancy payment this will not rule them out from being re-employed by the authority. Clearly where a former employee left the authority on redundancy terms then the old post has been deleted and the individual cannot return to the post as it will not exist.

The authority will apply the provisions of the Statutory Redundancy Payments Modification Order regarding the recovery of redundancy payments if this is relevant and appropriate. Pensions Regulations also have provisions to reduce pension payments in certain circumstances to those who return to work within the local government service.

The authority will apply the provisions of the Recovery of Public Sector exit payments when the Small Business, Enterprise and Employment Act applies.

16. Transparency

The authority meets its requirements under the Localism Act, the Code of Practice on Data Transparency and the Accounts and Audit Regulations in order to ensure that it is open and transparent regarding senior officer remuneration.

17. Policy Amendment

The Council may seek to change elements within the pay policy as part of any necessary efficiency review or as other circumstances dictate.

This policy statement will be reviewed each year and will be presented to Council each year for consideration in order to ensure that a policy is in place for the authority prior to the start of each financial year.

18. Pay Policy References

- Agency workers directive 2011
- Hutton Fair Pay in the Public Sector Final Report (March 2011)
- Joint Negotiating Committee for Local Authority Chief Executives
- Joint Negotiating Committee for Chief Officers of Local Authorities
- Local Government (Early Termination of Employment)(Discretionary Compensation) (England and Wales) Regulations 2006
- Local Government Pension Scheme (Benefits, Membership & Contributions) Regulations
- Localism Act 2011
- National Joint Council for Local Government Services
- Representation of the People Act 1983
- Rotherham Borough Council Scheme of Delegation
- The Accounts and Audit (England) Regulations (2011)
- The Equality Act 2010
- The Secretary of State for CLG Code of Recommended Practice for Local Authorities on Data Transparency
- Local Government Transparency Code 2015
- HM Treasury Recovery of Public Sector exit payments

Further information can be found on the Council's website:

http://www.rotherham.gov.uk/downloads/download/38/staff_salary_information

Committee Name and Date of Committee Meeting

Council – 27 February 2019

Report Title

Pay Policy Statement – Adoption of Remuneration Package for the Strategic Director of Regeneration and Environment

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

Lee Mann, Assistant Director HR & OD
01709 822285 or lee.mann@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The Council has recently undertaken an open and rigorous recruitment process to fill the vacant post of Strategic Director of Regeneration and Environment. The Officer Employment Procedure Rules in the Constitution require the Council to approve the salary package for any new or vacant post defined in the Pay Policy Statement as earning £100,000 or more.

This report recommends that the Council agree the salary package for the post of Strategic Director of Regeneration and Environment at the level of remuneration detailed in the authority's Pay Policy Statement.

Recommendations

That, in accordance with the Pay Policy Statement 2018-19 and the Officer Employment Procedure Rules, the remuneration package of £117,976 for the post of Strategic Director of Regeneration and Environment be approved by Council.

List of Appendices Included

None

Background Papers

Rotherham MBC Pay Policy Statement

Report to Staffing Committee 'Strategic Director Regeneration and Environment' –
18 February 2019

Minutes of Staffing Committee – 18 February 2019

Localism Act 2011

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Staffing Committee – 18 February 2019

Council Approval Required

Yes

Exempt from the Press and Public

No

Pay Policy Statement – Adoption of Remuneration Package for the Strategic Director of Regeneration and Environment

1. Background

- 1.1 The Council adopted new Officer Employment Procedure Rules in September 2017. These rules, which form part of the Constitution, build upon the provisions of the Localism Act 2011 concerning the publication of a Pay Policy Statement and making public the salaries for the Council's Senior Leadership Team and Assistant Director positions. The Pay Policy Statement was agreed by the Council on 24 January 2018.
- 1.2 Following the departure of the previous post holder, the Staffing Committee considered a report at its meeting on 18 February 2019 which recommended that the salary for the position of Strategic Director of Regeneration and Environment be £117,976, in accordance with the agreed Pay Policy Statement.

2. Key Issues

- 2.1 The Council has recently concluded an open and rigorous recruitment process for the vacant post of Strategic Director of Regeneration and Environment, with Members of the Senior Appointments Panel instructing the Proper Officer to appoint Mr. Paul Woodcock to the post.

3. Options considered and recommended proposal

- 3.1 The Council's Officer Employment Procedure Rules require the Council to approve any salary package, as defined in the Council's Pay Policy Statement, of £100,000 per annum or more for all new or vacant posts.
- 3.2 Given the imperative to appoint a suitably skilled and experienced professional to deliver the Council's key objectives in this area and levels of salary at comparable local authorities, the Staffing Committee considered it necessary to retain the current salary level for the post.
- 3.3 Council are asked to approve the remuneration package of £117,976 for the Strategic Director of Regeneration and Environment. This package is based on the current evaluation of the role and responsibilities.

4. Consultation on proposal

- 4.1 The Staffing Committee were consulted in respect of the proposed remuneration package for the post of Strategic Director of Regeneration and Environment. The proposed remuneration package is in line with the evaluation of the job and the expectations in terms of responsibilities.

5. Timetable and Accountability for Implementing this Decision

- 5.1 Salary packages for new and vacant roles in excess of £100,000 require Staffing Committee approval.

5.2 In the event that Council approves the recommendation from the Staffing Committee, the remuneration package for the new Strategic Director of Regeneration and Environment would be effective immediately.

5.3 The Assistant Chief Executive will be accountable for the implementation of the Council's decision.

6. Financial and Procurement Advice and Implications

6.1 The revenue budget has provision for the remuneration package for the post of Strategic Director of Regeneration and Environment. There are no further financial or procurement implications associated with this report.

7. Legal Advice and Implications

7.1 The Localism Act 2011 requires the Council to publish annually a Pay Policy Statement. The Officer Employment Procedure Rules go beyond this requirement in requiring the submission of this report to give effect to the remuneration package for any post offering a salary in excess of £100,000.

8. Human Resources Advice and Implications

8.1 The Human Resources implications are covered in the main body of this report. An appropriately rewarded workforce motivates employees and meets standards of fairness and equality required by employment legislation.

9. Implications for Children and Young People and Vulnerable Adults

9.1 This Strategic Director role forms part of the Council's Strategic Leadership Team responsible for delivering the Council's key objectives.

10. Equalities and Human Rights Advice and Implications

10.1 In making any decision the Council is required to have due regard to its equalities duties and in particular with respect to the Equality Act 2010, section 149, part 11 of the public sector duty:

- a) eliminate discrimination, harassment, victimisation and eliminate any other conduct that is prohibited by or under the Act,
- b) advance equality of opportunity between persons who are a protected characteristics and persons who do not share it and to
- c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

10.2 The recommendation before the Council will not have any adverse impact on anyone with one or more protected characteristics, namely age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

11. Implications for Partners

11.1 There are no implications for partners arising from the recommendation of the Staffing Committee.

12. Risks and Mitigation

12.1 There are no risks arising from this report or the recommendation of the Staffing Committee.

13. Accountable Officer(s)

Shokat Lal, Assistant Chief Executive

Committee Name and Date of Committee Meeting

Staffing Committee – 18 February 2019

Report Title

Pay Policy Statement – Adoption of Remuneration Package for the Strategic Director of Regeneration and Environment

Is this a Key Decision and has it been included on the Forward Plan?

No

Strategic Director Approving Submission of the Report

Shokat Lal, Assistant Chief Executive

Report Author(s)

Lee Mann, Assistant Director, HR & OD
01709 822285 or lee.mann@rotherham.gov.uk

Ward(s) Affected

Borough-Wide

Report Summary

The Council has recently undertaken an open and rigorous recruitment process to fill the vacant post of Strategic Director of Regeneration and Environment. The Constitution requires the Staffing Committee recommend remuneration packages for any new or vacant post defined in the Pay Policy Statement as earning £100,000 or more.

This report recommends that the Staffing Committee agree the salary package for the post of Strategic Director of Regeneration and Environment at the level of remuneration detailed in the authority's Pay Policy Statement.

Recommendations

That Staffing Committee resolve to recommend to Council:-

1. That, in accordance with the Pay Policy Statement 2018-19 and the Officer Employment Procedure Rules, the remuneration package of £117,976 for the post of Strategic Director of Regeneration and Environment be approved.

List of Appendices Included

None

Background Papers

Rotherham MBC Pay Policy Statement
Localism Act 2011

Consideration by any other Council Committee, Scrutiny or Advisory Panel

Council – 27 February 2019

Council Approval Required

Yes

Exempt from the Press and Public

No

Pay Policy Statement – Adoption of Remuneration Package for the Strategic Director of Regeneration and Environment

1. Background

- 1.1 The Council adopted new Officer Employment Procedure Rules in September 2017. These rules, which form part of the Constitution, build upon the provisions of the Localism Act 2011 concerning the publication of a Pay Policy Statement and making public the salaries for the Council's Senior Leadership Team and Assistant Director positions. The Pay Policy Statement was agreed by the Council on 24 January 2018.
- 1.2 Following the departure of the previous post-holder, the Staffing Committee considered a report at its meeting on 29 October 2018 which recommended the interim arrangements whilst a full recruitment process was undertaken.

2. Key Issues

- 2.1 The Council has recently concluded the recruitment process for the vacant post of Strategic Director of Regeneration and Environment, with Members of the Senior Appointments Panel instructing the Proper Officer to appoint Mr. Paul Woodcock to the post.
- 2.2 Further to the decision of the Senior Appointments Panel, Mr. Woodcock has accepted the role.

3. Options considered and recommended proposal

- 3.1 The Council's Officer Employment Procedure Rules require the Council to approve any salary package, as defined in the Council's Pay Policy Statement, of £100,000 per annum or more for all new and vacant posts.
- 3.2 Given the imperative to appoint a suitably skilled and experienced professional to deliver the Council's key objectives in this area and levels of salary at comparable local authorities, the Staffing Committee considered it necessary to retain the current salary level for the post. The Staffing Committee are asked to recommend that Council approve the remuneration package for the Strategic Director of Regeneration and Environment of £117,976. This package is based on the current evaluation of the role and responsibilities.

4. Consultation on proposal

- 4.1 The proposed remuneration package for the post of Strategic Director of Regeneration and Environment is in line with the evaluation of the job and the expectations in terms of responsibilities.

5. Timetable and Accountability for Implementing this Decision

- 5.1 Salary packages for new and vacant roles in excess of £100,000 require Staffing Committee approval.

- 5.2 If approved, Staffing Committee's recommendation will go to Council for approval on 27 February 2018.

6. Financial and Procurement Advice and Implications

- 6.1 The revenue budget has provision for the remuneration package for the post of Strategic Director of Regeneration and Environment. There are no further financial or procurement implications associated with this report.

7. Legal Advice and Implications

- 7.1 The Localism Act 2011 requires the Council to publish annually a Pay Policy Statement. The Officer Employment Procedure Rules go beyond this requirement in requiring the submission of this report to give effect to the remuneration package for any post offering a salary in excess of £100,000.

8. Human Resources Advice and Implications

- 8.1 The Human Resources implications are covered in the main body of this report. An appropriately rewarded workforce motivates employees and meets standards of fairness and equality required by employment legislation.

9. Implications for Children and Young People and Vulnerable Adults

- 9.1 This Strategic Director role forms part of the Council's Strategic Leadership Team responsible for delivering the Council's key objectives.

10. Equalities and Human Rights Advice and Implications

- 10.1 In making any decision the Council is required to have due regard to its equalities duties and in particular with respect to the Equality Act 2010, section 149, part 11 of the public sector duty:
- a) eliminate discrimination, harassment, victimisation and eliminate any other conduct that is prohibited by or under the Act,
 - b) advance equality of opportunity between persons who are a protected characteristics and persons who do not share it and to
 - c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 10.2 The recommendation before the Council will not have any adverse impact on anyone with one or more protected characteristics, namely age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

11. Implications for Partners

11.1 There are no implications for partners.

12. Risks and Mitigation

12.1 There are no risks arising from this report.

13. Accountable Officer(s)

Shokat Lal, Assistant Chief Executive

LICENSING BOARD SUB-COMMITTEE**14th January, 2019**

Present:- Councillor Ellis (in the Chair); Councillors Beaumont, McNeely and Napper.

Apologies for absence were received from Councillors Jones.

34. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

35. APPLICATIONS FOR THE REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report of the Licensing Manager relating to applications for the review of hackney carriage/private hire drivers' licences in respect of Messrs. K.M., R.R., Y.A., D.P. and G.A.

Messrs R.R. and G.A. (and their representatives) attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That consideration of the review of a hackney carriage/private hire drivers' licences in respect of Messrs. K.M., Y.A. and D.P. be deferred and they be afforded the opportunity of attending the next meeting of the Licensing Board Sub-Committee.

(2) That no action be taken as a consequence of the review of the hackney carriage/private hire driver's licence in respect of Mr. R.R., but he be warned of the need to ensure his C.C.T.V. camera was operating effectively and that audio was used when transporting vulnerable people.

(3) That the hackney carriage/private hire driver's licence in respect of Mr. G.A. be revoked, but no action be taken as a consequence of the review of the private operator's licence.

36. DATE AND TIME OF THE NEXT MEETING

Resolved:- That the next meeting of the Licensing Board Sub-Committee take place on Monday, 28th January, 2019 at 9.30 a.m.

LICENSING BOARD SUB-COMMITTEE
28th January, 2019

Present:- Councillor Ellis (in the Chair); Councillors Clark, Fenwick-Green and Napper.

An apology for absence was received from Councillor McNeely.

37. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

38. APPLICATIONS FOR THE GRANT/RENEWAL/REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES

The Sub-Committee of the Licensing Board considered a report of the Licensing Manager relating to applications for the review of hackney carriage/private hire drivers' licences in respect of Messrs. A.A., D.P., K.M., Y.A. and M.A.

Messrs A.A., K.M., Y.A. and M.A. (and their representatives) attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. A.A. be approved and he be granted a licence for a period of three years.

(2) That consideration of the review of a hackney carriage/private hire driver's licence in respect of Mr. D.P. be deferred and he be afforded the opportunity of attending a future meeting of the Licensing Board Sub-Committee.

(3) That the hackney carriage/private hire driver's licence in respect of Mr. K.M. be revoked.

(4) That no action be taken as a consequence of the review of the hackney carriage/private hire driver's licence in respect of Mr. Y.A., but he be issued with a formal written warning as to his future conduct.

(5) That the application for the renewal of a hackney carriage/private hire driver's licence in respect of Mr. M.A. be approved for a period of three years, subject to the completion of further safeguarding training and he be issued with a formal written warning as to his future conduct.